



LEAVENWORTH PRESERVATION COMMISSION MINUTES
COMMISSION CHAMBERS, CITY HALL
100 N 5th Street, Leavenworth, Kansas 66048
WEDNESDAY, AUGUST 5, 2026, 6:00 PM

CALL TO ORDER:

Board Members Present

Rik Jackson
Ken Bateman
Ed Otto
Dick Gibson
Sherry Hanson

Board Member(s) Absent

City Staff Present

Michelle Baragary
Kim Portillo

Chairman Jackson called the meeting to order at 6:00 p.m. and noted a quorum was present.

APPROVAL OF MINUTES: July 1, 2026

Chairman Jackson asked for comments, changes or a motion on the July 1, 2026, minutes presented for approval. Commissioner Gibson moved to approve the minutes, seconded by Commissioner Otto, and approved by a vote of 5-0.

OLD BUSINESS:

None

NEW BUSINESS:

1. TRAINING VIDEO: APPLYING THE STANDARDS: SCHOOLS WEBINAR #2

To remain in good standing as a Certified Local Government, each commission member shall attend at least one information or training meeting each year as approved by the State Historic Preservation Office (SHPO). Staff will present a relevant training webinar that has been shared with us by the SHPO. For each commissioner in attendance, this will count as a required annual training.

The webinar was viewed and was approximately 30 minutes long. City Planner Michelle Baragary will notify SHPO at the end of the year and provide documentation confirming completion of this training, as well as documentation of future required trainings.

OTHER BUSINESS/CORRESPONDENCE:

1. MINOR STATE LAW REVIEW AND/OR MINOR CERTIFICATE OF APPROPRIATENESS (3) – No action required.

- 501 N. Broadway St. – replacement of HVAC system
- 1017 3rd Ave – replacement of windows
- 213-223 5th St – Karma Cakes mural on existing painted wall

ADJOURN

With no further business, Chairman Jackson called for a motion to adjourn. Commissioner Bateman moved to adjourn, seconded by Commissioner Gibson, and passed 5-0.

The meeting was adjourned at 6:29 p.m.

Minutes taken by City Planner Michelle Baragary.

DRAFT