



LEAVENWORTH PRESERVATION COMMISSION MINUTES
COMMISSION CHAMBERS, CITY HALL
100 N 5th Street, Leavenworth, Kansas 66048
WEDNESDAY, July 1, 2026, 6:00 PM

CALL TO ORDER:

Board Members Present

Rik Jackson
Ken Bateman
Ed Otto
Dick Gibson

Board Member(s) Absent

Sherry Hanson

City Staff Present

Michelle Baragary
Bethany Lasher

Chairman Jackson called the meeting to order at 6:00 p.m. and noted a quorum was present.

APPROVAL OF MINUTES: August 6, 2025

Chairman Jackson asked for comments, changes or a motion on the August 6, 2025 minutes presented for approval. Commissioner Bateman moved to approve the minutes, seconded by Commissioner Otto, and approved by a vote of 4-0.

OLD BUSINESS:

None

NEW BUSINESS:

1. ELECTION OF OFFICERS

Commissioner Bateman nominated Rik Jackson to continue as Chairman, seconded by Commissioner Otto, and approved 4-0.

Commissioner Gibson nominated Ed Otto to continue as Vice Chairman, seconded by Commissioner Bateman, and approved 4-0.

2. TRAINING VIDEO: APPLYING THE STANDARDS: MAIN STREET BUILDINGS

To remain in good standing as a Certified Local Government, each commission member shall attend at least one information or training meeting each year as approved by the State Historic Preservation Office

(SHPO). Staff will present a relevant training webinar that has been shared with us by the SHPO. For each commissioner in attendance, this will count as a required annual training.

The webinar was viewed and was approximately 35 minutes long. City Planner Michelle Baragary will notify SHPO at the end of the year and provide documentation confirming completion of this training, as well as documentation of future required trainings.

OTHER BUSINESS/CORRESPONDENCE:

1. MINOR STATE LAW REVIEW AND/OR MINOR CERTIFICATE OF APPROPRIATENESS (19) –

No action required.

- 508 Delaware St - Replace air conditioning unit interior
- 630 Cherokee St - replace electrical system on front of building
- 424 Cherokee St - Replace wall sign with projecting sign
- 511 Delaware St - Replace air conditioning system
- 601 S 5th St - Repair existing windows on north wall
- 601 S 5th St - Repair masonry
- 1021 S 5th St - replace 2 original dining room windows, like for like
- 417 N Esplanade St - Repair concrete sidewalk with concrete
- 504 Delaware - awning with 13'9" x 8" company name
- 219 N Esplanade - HVAC repair
- 1100 N 2nd Street - Interior modifications not affecting character-defining elements- Changing office to apartment
- 928 S Esplanade - Spot sewer repair
- 1017 3rd Ave - replace HVAC
- 928 S Esplanade - Black metal fence
- 420 S Esplanade - Stove lofts flat roof repair
- 1499 Limit Street - Fence replacement Greenwood Cemetery
- 408 Delaware St - 4' x 24' wall sign for Mimi Beauty Spa
- 214 Arch Street - Sidewalk replacement
- 117 Cherokee St - Replacement of roof

Planning Assistant Bethany Lasher shared a brief introduction.

ADJOURN

With no further business, Chairman Jackson called for a motion to adjourn. Commissioner Bateman moved to adjourn, seconded by Commissioner Gibson, and passed 4-0.

The meeting was adjourned at 6:43 p.m

Minutes taken by Planning Assistant Bethany Lasher.