

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2026 Annual Action Plan (AAP) sets forth the proposed budgets and activities to be performed during the third year of the 2022-26 Consolidated Plan. National objectives to be met during the 2025 program year are:

- meeting urgent community need
- benefit low and moderate income persons
- prevention or elimination of slums or blight

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

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The City of Leavenworth has developed goals and priorities based on projected funding for the 2026 program year, citizen input, and data assembled for the 2022-26 Consolidated Plan. The City will continue programs that assist low and moderate income residents, sustain and improve their housing through home repairs and accessibility modifications with use of the Home Repair Program. Due to the City having over 50% rental housing, we encourage home ownership through our Home Ownership Program that provides assistance in half of a down payment, closing costs, and/or interest rate buy-down. The City's Code Enforcement actively vets out dangerous structures in the community and works toward their elimination for public safety. Public service agencies are funded rent or utility reimbursement of their agency location for them to serve the low and moderate income residents by providing basic needs and wrap around services to clientele. Infrastructure needs have been identified in the northeast section of the City for safe sidewalks to be created and/or replaced.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

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Leavenworth became an entitlement city for Community Development Block Grant funds in 1984. The City of Leavenworth has a successful history of administering federal programs by professional City staff and through community agency partnerships. Results of Leavenworth's activities are reported using the Consolidated Annual Performance and Evaluation Report (CAPER) and can be found on the City's website. The City supports qualified non-profit public service agencies by applying and administering Emergency Solutions Grant (ESG) funding from Kansas Housing Resource Corporation (KHRC).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Summary from citizen participation section of plan.

Abiding by the City's Citizen Participation Plan, the City holds hearings at a time and location convenient to potential and actual beneficiaries and with accommodation for persons with disabilities, as well as, provide a qualified interpreter at the public hearing to accommodate the needs of these residents, upon request. Citizens can file an ADA Grievance to the City Manager via phone or online, <https://www.leavenworthks.org/citymanager/webform/report-ada-grievance>.

The City of Leavenworth uses a variety of formats for consultation and participation including traditional public hearings, newspaper notices, website postings, televising the City Commission Meetings, Community Development Advisory Board meetings, as well as, the City's many other board meetings.

City staff directly contacted public service agencies, Leavenworth Public Housing Authority, community churches, government agencies and local agencies for participation and input for the 2022-26 Consolidated Plan. The City uses electronic media and the local newspaper for publication notification to ask for public testimony regarding unmet community needs for low/moderate income persons of Leavenworth for this 2025-26 AAP.

The City of Leavenworth commissioned an unmet needs survey for residents and others with a stake in the local community. The survey closed March 31, 2026 but results are not yet available.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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A copy of the minutes and sign in sheets from the public hearings on February 09, 2026 be attached to this AAP when submitted to HUD.

The February 09, 2026 public hearing resulted in no public comment. No written comments were received.

All comments will be accepted, regardless of content.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments will always be accepted, regardless of content.

7. Summary

This 2026 AAP allocates funding for projects that address the priorities identified in the 2022-26 Consolidated Plan. The City of Leavenworth prepared the 2022-26 Consolidated Plan to strategically implement its CDBG programs and use funding to provide services that are responsive to the priorities identified in the citizen survey and public comments related to housing, removal of dangerous structures, and public services funding.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

City of Leavenworth

100 N. 5th St

Leavenworth, KS 66048

Community Development Coordinator, Bradley Brandon

Bradley.brandon@firstcity.org

913-680-2628

Planning and Community Development Director, Kim Portillo

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913-680-2616

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City is committed to working and communicating with local public service agencies, service providers, and other entities to create solutions to best address the needs of the City. The City has listed these participants on Table 2.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City promotes citizen participation and notification by utilizing social media and televising all City Commission Meetings, Community Development Advisory Board Meetings, as well as, every City board that meets on the local channel 2, as one form of communication to keep the public informed. The agenda packets for these meetings are shared on the City’s website and social media to advise the public of subject matter, time, and location. Public hearing notifications are also posted in the local newspaper. Meetings are conducted at City Hall, which has ADA compliant entry. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies and procedures to participate in a City program, service, or activity can contact the applicable City department or ADA Coordinator, City Manager Scott Peterson, 48 hours prior to the meeting or event.

Partnerships with the local service providers, agencies and governmental groups provide an opportunity for joint problem. When needed, the City presents information to LCHSC about use of ARPA funds, economic development, and transportation service updates for the agencies to be aware of resources and growth within the City that better assist these agencies to provide wrap around services. Leveraging off one another is encouraged to provide the best available services to our citizens.

The City’s Community Development Advisory Board (CDAB) reviews all applications for CDBG public service agency funding. Each agency has an opportunity during a CDAB meeting to give a short presentation and review of the agency before CDAB votes on CDBG funding.

The City applies for and administers the Emergency Solutions Grant funding from Kansas Housing Resource Corporation (KHRC) and subawards to qualified agencies for Rapid Rehousing, Homeless Prevention, Emergency Shelter, and/or Street Outreach. Each year’s application from the City to KHRC is depending upon the need of qualified applying agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Agencies in the City, that provide homelessness services, set the parameters for participation in their programs, which are typically below the HUD threshold for low income. Leavenworth Interfaith Community of Hope, Catholic Charities of NE KS, and partnering agencies in the City meet on a regular basis and annually devise plans regarding Point-In-Time (PIT) homeless count efforts.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Emergency Solutions Grant (ESG) allocations are determined by an application process to Kansas Housing Resource Corporation (KHRC) from the City. The City provides administrative oversight for the projects that qualified agencies can apply for ESG funding for the City to subaward to them. Performance standards and evaluations are conducted by KHRC. Part of administering the grant, the City will monitor during the grant year and require the subawarded agencies to be in compliance with the current ESG Handbook that is composed by KHRC and the current Written Standards composed by KS Balance of State Continuum of Care. Compliance does include participation in Homeless Management Information System (HMIS).

The City's Standard of Procedures and Written Standards for ESG funds were most recently viewed by KHRC in February 2024 during a monitoring. These practices will be utilized until otherwise directed by KHRC. The City requires for its ESG sub-awardees to follow all ESG regulations and requests from the City and KHRC.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CATHOLIC CHARITIES OF NE KANSAS
	Agency/Group/Organization Type	
		Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Input requested about service provided, data collection and current/future plans. Currently receives CDBG and ESG funding from the City.
2	Agency/Group/Organization	Leavenworth Interfaith Community of Hope
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-homeless Services-Education Services-Employment

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>
<p>3</p>	<p>COURT APPOINTED SPECIAL ADVOCATES</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Victims of Domestic Violence Services-Education Services - Victims</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>

4	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>The Salvation Army</p> <p>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless</p>	
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs</p>	
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>	
5	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>Leavenworth Housing Authority</p> <p>PHA</p> <p>Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy</p>	
	<p>What section of the Plan was addressed by Consultation?</p>		
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>	

6	Agency/Group/Organization	The Guidance Center
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.
7	Agency/Group/Organization	Dept. of Veteran Affairs
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>
<p>Agency/Group/Organization</p>	<p>Department for Families and Children</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Child Welfare Agency Other government - State</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>
<p>Agency/Group/Organization</p>	<p>Council on Aging</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education</p>

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.
10	Agency/Group/Organization	THE LEAVENWORTH MISSION
	Agency/Group/Organization Type	Services - Housing Food Pantry
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.
11	Agency/Group/Organization	KANSAS HOUSING RESOURCES CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Publicly Funded Institution/System of Care

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Input requested about service provided, data collection, and current/future plans. Currently receives CDBG funding from the City.</p>
<p>12</p>	<p>Agency/Group/Organization</p>
<p>Agency/Group/Organization Type</p>	<p>City of Leavenworth</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Other government - Local 2022-26 Con Plan & it's creation</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City's Community Development, Code Enforcement, Rental Property Coordinator, Public Works, Engineering, Inspections, Police, & Fire are many of the departments of the City consulted for their designated role and strategic input of this AAP and the Con Plan. The Community Development Advisory Board offers input and voting of funds.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Leavenworth did not exclude any specific group or individuals from being consulted. There are groups that were requested to consult without a response given to the City.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	Strategic goals align for services provided. Coordination in terms of homeless program delivery and strategic planning
ESG	Kansas Housing Resource Corporation	The City is a recipient of ESG funding that sub-awards to qualified agencies for Rapid Rehousing, Homeless Prevention, Street Outreach, and/or Emergency Shelter. The City will apply and sub-award to qualified agencies for qualified programs.

Table 3 -- Other local / regional / federal planning efforts

Narrative (optional)

The majority of service providers and public service agencies that were consulted for the 2022-26 Consolidated Planning have been involved in some type of consultation for this AAP during numerous meetings and other forums. The City promotes and encourages positive community collaboration

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City of Leavenworth reached out in five different ways to contact residents for input, as well as, approval or disapproval of the 2025 Annual Action Plan. This year's Annual Action Plan is the third year of the 2022-26 Consolidated Plan, which was prepared with use of an Internet survey using Survey Monkey. The survey was promoted via public hearing, City Website, Facebook, Instagram, newspaper, and Next Door. Furthermore, the City has a Citizen Participation Plan that was abided by and its current version was revised on May 5, 2020.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Residents were given the opportunity to speak regarding unmet need for low and moderate income persons on 2-9-26 at City Hall, handicap accessible location, and those with language barriers could contact the City to arrange an interpreter.	No Comments Received	All comments will always be accepted, regardless of content.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Internet Outreach	Non-targeted/broad community	<p>Advertised upcoming Community Development Advisory Board Meetings and City Commission Meetings with dates, location and agenda packets. Video and minutes of meetings were posted to the City's website.</p> <p>Residents were given the opportunity to speak regarding unmet need for low and moderate income persons on 4-13-26 at City Hall, handicap accessible location, and those with language barriers could contact the City to arrange an interpreter.</p>	No comments received.	All comments will always be accepted, regardless of content.	
3	Public Meeting	Non-targeted/broad community	<p>Residents were given the opportunity to speak regarding unmet need for low and moderate income persons on 4-13-26 at City Hall, handicap accessible location, and those with language barriers could contact the City to arrange an interpreter.</p>	No comments received.	All comments will always be accepted, regardless of content.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Newspaper Ad	Non-targeted/broad community	Legal notices were posted in the local newspaper, The Leavenworth Times, to encourage participation in the hearings and/or to give public comment.	It is unknown if this method of outreach generated comment received.	All comments will always be accepted, regardless of content.	
5	Facebook	Non-targeted/broad community	The City's Public Information Officer posts notification of Community Development Advisory Board Meetings and City Commission Meetings to inform residents of public hearing opportunities and notifications.	It is unknown if this method of outreach generated comment received	All comments will always be accepted, regardless of content	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The 2026 program year begins on July 1, 2026 and ends on June 30, 2027. The City's allocation of the 2025 program year, \$369,060, was utilized as the projected allocation of the 2026 program year before HUD's 2026 allocation announcement. Projected allocation was voted upon and approved for all proposed activity budgets to be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

The *Expected Amount Available Remainder of Con Plan*, \$327,508.00, is the average of the last 10 years of entitlement funds to represent the remaining year of the 2022-26 Consolidated Plan. Program Income is not expected, but if received it would be from paying off liens of persons breaking lien agreements who participated in the Home Ownership Program, Home Repair Program, or past demos.

The start of the 2022-2026 Con Plan funding was voted on by the City's Community Development Advisory Board and the City Commission to pro-rata any previous years of funding that had remaining balances to activities without caps, therefore, this eliminated public service agencies and administration. It is believed these remaining balances exist due to a lack of Community Development Coordinator, consistent infrastructure projects, qualified home ownership applicants, and greater award amounts to home repair projects in the last several years.

In the 2026 program year, activity funds will continue to be evaluated, as the program year progresses. If a greater funding need should rise in an activity, then the City's Citizen Participation Plan will be referred to and abided by. Caps to public service agencies and administration will be abided by and only 2025 funds will be available for such activities.

Unexpended prior year funds from 2021, 2022, 2023 and 2024 will be planned for use in the 2025 activities, accordingly. Previous program year

funding that was not exhausted in the 2025 program year, will then be utilized in the perspective 2026 program year activities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	369,060.00	0.00	0.00	369,060.00	346,784.00

Table 5 - Expected Resources -- Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Program Income is not expected to occur, but will be reported to HUD if received, as required. Program Income possibilities have been minimized to paid off liens from persons breaking lien agreements that participated in the Home Ownership Program, Home Repair Program, or past demos.

The City will partner with agencies in the Public Service category to award the maximum amount of 15% entitlement fund. Public Service Agencies assist low and moderate income citizens of the City. Each agency has additional community funds and other grants so that CDBG is not the sole source of funding. These sources will be recognized in the 2026 CAPER to capture the entirety of funding and sources.

The City will require sub-awarded agencies to provide matching funds, as required by KHRC, to receive Emergency Solutions Grant funding. It is expected that KHRC will continue to approve the annual grant application from the City and provide equivalent funding for the 2025 program year.

Additional funds from the City assist in leveraging many projects that are supported with CDBG funds. Multiple City Departments play a role in leveraging with their expertise and services. Inspections Department provides the CDBG Home Repair Program an initial inspector to help assess safety and repair needs to qualified applicants. The Engineering Department provides the planning and development of potential infrastructure projects. Code Enforcement assists to identify slum and blighted properties. The City Planner has cross trained to assist in Environmental Reviews for CDBG funded projects.

Leavenworth Housing Authority (LHA) has 145 VASH vouchers and there is a short waiting list for the veterans to utilize these vouchers. LHA is currently assisting 240 families with the Housing Choice Program/Section 8 with over 450 on the waiting list. These voucher programs will assist with homelessness in our City. Also, Public Housing Capital Fund is received by LHA in the amount of \$209,449.00. It is expected to be received every year during the Consolidated Plan period and will assist in the safety of the tenants for sustainable housing.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

While the City owns several parks and buildings that are improved and maintained, there is no identified land or property that would be addressing needs of the 2022-26 Consolidated Plan, at this time.

Discussion

Community agencies provide additional funds to match CDBG and ESG funds to broaden the reach to the needed community. Leavenworth Housing Authority continues to manage voucher programs for housing to low and moderate income families, as well as, use of the Public Housing Capital Fund. The City has allocated ARPA funding to prevent homelessness and help address sustainable housing for low and moderate income persons. The City has staff from multiple departments that play a role in CDBG fund usage while utilizing their own department's budget.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Home Repair	2022	2026	Affordable Housing Non-Homeless Special Needs	City of Leavenworth	Home Repair	CDBG: \$99,646.20	Homeowner Housing Rehabilitated: 11 Household Housing Unit
2	Home Ownership Assistance Program	2022	2026	Affordable Housing	City of Leavenworth	Home Ownership Assistance Program	CDBG: \$55,359.00	Direct Financial Assistance to Homebuyers: 5 Households Assisted
3	Public Services Agencies	2022	2026	Non-Housing Community Development	City of Leavenworth	Public Service Agencies	CDBG: \$55,359.00	Public service activities for Low/Moderate Income Housing Benefit: 7000 Households Assisted
4	Neighborhood Stabilization	2022	2026	Non-Housing Community Development	City of Leavenworth	Neighborhood Stabilization	CDBG: \$84,883.80	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
5	Program Administration	2022	2026	Administration	City of Leavenworth		CDBG: \$73,812.00	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Home Repair
	Goal Description	
2	Goal Name	Home Ownership Assistance Program
	Goal Description	
3	Goal Name	Public Services Agencies
	Goal Description	
4	Goal Name	Neighborhood Stabilization
	Goal Description	
5	Goal Name	Program Administration
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

Below are the projects for the third year of the 2022-2026 Consolidated Plan. A housing and community development survey conducted in late 2021 identified housing and public service needs with homelessness and severe mental illness being the strongest opinion of needing additional resources.

Projects

#	Project Name
1	Home Repair
2	Home Ownership Assistance Program
3	Neighborhood Stabilization
4	Public Service Agencies
5	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities in the 2026 AAP directly relate to the needs identified in the 2022-2026 Consolidated Plan. Needs include, affordable housing, public services, homeless person services, infrastructure needs and blight elimination. The 2025 allocation was distributed somewhat like the previous year.

Affordable housing continues to be a great obstacle for many residents and homeownership remains low at 51%. Fort Leavenworth soldiers are offered BAH funding to live off the confinements of the Fort putting greater pressure on the rental market for those citizens that do not have equivalent benefits. The combination of the Fort's BAH benefit, current housing market interest rates and housing market, in general, causes great strain on renters in the City. The Home Repair Program will assist in providing sustainable and affordable housing while radon testing and mitigation are worked into the program as the City has been identified as being located in Zone 1. The Home Ownership Program will assist in purchasing of permanent housing. Interest rates continue to climb, as well as the housing market creating the purchase of a home for low to moderate income persons difficult.

Public service agencies that applied and were voted upon for funding with CDBG funds will assist in addressing the mental illnesses, homelessness, food insecurity, job acquisition and other community

needs.

Neighborhood Stabilization could possibly have contractor availability issues due to the strain on lack of employees and back logs of jobs. This will be monitored closely when those projects are planned and will have to be evaluated immediately at the beginning of planning, as these possibilities can change easily with economic changes.

AP-38 Project Summary
Project Summary Information

Annual Action Plan 27

1	Project Name	Home Repair
	Target Area	City of Leavenworth
	Goals Supported	
	Needs Addressed	
	Funding	:
	Description	Minor home repairs, to include emergent when necessary for roof, electrical, doors, plumbing, heating, A/C, insulation, private sanitary sewer, and minor exterior for low and moderate income homeowners. Radon mitigation will be included for homes with mitigation needs. Accessibility is addressed with ramps, grab bars, and other identified accessibility needs.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Homeowner Housing Rehabilitated at least 11 Household Housing Unit
	Location Description	Inside City of Leavenworth
	Planned Activities	A program to keep families in their homes due to necessary minor expensive repairs.
2	Project Name	Home Ownership Assistance Program
	Target Area	City of Leavenworth
	Goals Supported	Home Ownership Assistance Program
	Needs Addressed	Home Ownership Assistance Program
	Funding	CDBG: \$55,359.00
	Description	Home buyer assistance for down payment and associated purchase costs provided for low and moderate income individuals and families for homes in the City of Leavenworth.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Expect to assist 5 families per year with owning a home
	Location Description	City limits of Leavenworth

	Planned Activities	Home Ownership assistance will provide a grant to assist with a down payment and closing costs of a new home.
3	Project Name	Neighborhood Stabilization
	Target Area	City of Leavenworth
	Goals Supported	Neighborhood Stabilization
	Needs Addressed	Neighborhood Stabilization
	Funding	CDBG: \$84,883.80
	Description	Structurally unsound and uninhabitable structures will be removed for the safety and security of the City of Leavenworths community. Infrastructure projects will consist of sidewalks replacement, as needed, for community safety and ADA compliance. Streets and sewer lines have been identified as potential infrastructure projects for this goal in the Consolidated Plan, if needed, but sidewalks with ADA compliance are the primary focus for this grant year. During this grant year I intend to start the process of at least one CDBG funded demolition in an opportunity zone.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Help at least 100 persons by removing unsafe and sometimes dangerous sidewalks and replace them with safe ADA compliant sidewalks in the area of a park and school.
	Location Description	oppurtunity zone (Census Trac 070100)
	Planned Activities	Help at least 100 persons by removing unsafe and sometimes dangerous sidewalks and replace them with safe ADA compliant sidewalks in the area of a park and school.
4	Project Name	Public Service Agencies
	Target Area	City of Leavenworth
	Goals Supported	Public Services Agencies
	Needs Addressed	Public Service Agencies
	Funding	CDBG: \$55,359.00
	Description	Public Service Agencies in the community provide needed assistance in Leavenworth City. Services include housing assistance, utility assistance, mental health services, substance abuse counseling, and food. Awarded funds to agencies will provide rent and/or utility assistance to the agency, itself while they provide these services.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	The goal is 7000, but a reasonable estimation of people helped would be approximately 5,000
	Location Description	City limit of Leavenworth
	Planned Activities	fund a variety of agencies that provide services like rental assistance, shelter for homeless, food for hungry, safety for domestic violence victims and legal services for at risk children.
5	Project Name	Program Administration
	Target Area	City of Leavenworth
	Goals Supported	Program Administration
	Needs Addressed	
	Funding	CDBG: \$73,815.00
	Description	Program Oversight of CDBG for the City of Leavenworth
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	city of leavenworth
	Planned Activities	administer the program as best to my ability and revamp the program next year with a new consolidated plan

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Leavenworth does not target a specific geographic area or areas of minority concentration for special funding in the 2026 program year.

The City does have an Opportunity Zone in the north east corner of the City that could potentially be a future location of an infrastructure project. Opportunity Zones are economically distressed communities, defined by individual census tract, nominated by America’s governors, and certified by the U.S. Secretary of the Treasury via his delegation of that authority to the Internal Revenue Service.

Qualified applicants for the Home Ownership Assistance Program and Home Repair Program are partially evaluated for qualification based on the current HUD income limits. ESG funded activities such as, Rapid Re-Housing, Homeless Prevention, and public service programs are offered to all citizens who qualify for those services.

Blight removal is determined based on structures identified by the Code Enforcement officers, presented by the City Planner and approved for removal by the City Commission. The public infrastructure projects are selected by the Public Works and Planning Departments based on priority.

Infrastructure, by means of sidewalk and ADA ramps, will be determined as the priority with use of Neighborhood Stabilization CDBG funding. The City’s Community Development Coordinator will be working closely with the Public Works Department to identify the greatest need of sidewalk replacement.

Geographic Distribution

Target Area	Percentage of Funds
City of Leavenworth	100
City of Leavenworth	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

We are not choosing to invest geographically, but rather the entirety of the City.

Discussion

The CDBG program is not targeted. It reaches any low and moderate income citizen and area needing

assistance.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing is addressed in several ways to meet the needs of the low income population. The Home Repair Program helps low to moderate income home owners remain in their home. It also strives to provide decent, safe, and sanitary requirements for a healthy home and prevents potential homelessness. The Home Ownership program provides assistance for low to moderate income residents to move from rental to ownership, often lowering their overall housing costs and satisfies attainable and sustainable housing needs. Funding to public service agencies that assist with homelessness, and many other community needs, provide support for Leavenworth housing and wrap around services.

These estimates do not include the provision of emergency shelter, transitional shelter or social services, but do reflect the estimated outcome of the City’s CDBG Home Repair and Home Ownership program activities.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	16
Special-Needs	0
Total	16

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	11
Acquisition of Existing Units	5
Total	16

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

During the 2026 program year, the City will continue investing in home repairs and home ownership as ways to assist low and moderate income residents with their housing costs. The City will also continue to

work with the community's public service agencies to provide services for the homeless.

AP-60 Public Housing – 91.220(h)

Introduction

The Leavenworth Housing Authority (LHA) has designated a small public housing agency with decision making authority for budget, personnel and policy adoption resting with the City Commission. Leavenworth provides a 105 unit high-rise (Planters II) for those over 65 and disabled persons. LHA is currently assisting 240 participants, who may rent from willing market-rate landlords. The LHA also administers 145 VASH vouchers for the Veteran's Administration.

Actions planned during the next year to address the needs to public housing

LHA has planned to maintain and continue further improvement to the common areas of the Planters II building this year. LHA will be starting the Chiller System Replacement project to the building this program year.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Tenants are involved with management on a regular basis through expressing concerns, suggesting ideas for improvements, and with assistance for planning activities. Due to most residents being on a fixed income, LHA does not do formal presentation on homeownership, but refer any inquiries to the Community Development Coordinator.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

LHA is not designated as troubled.

Discussion

The City of Leavenworth has a strong staff that oversees the needs of LHA residents. Leavenworth City's Rental Property Coordinator works together with LHA staff for LHA residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Continuum of Care (CoC) is a collaborative approach to planning and funding for services related to homelessness. Most CoCs are established to plan services in metropolitan areas. Balance of State CoCs cover the areas of a state that do not have the resources to establish their own CoC. The KS BoS CoC is made up of all service providers, advocates, local government officials, and citizens who work to eliminate homelessness. The KS BoS CoC is divided into regions and Leavenworth is in Region 5. KS BoS CoC plays a key role in education and support to the City and its public service agencies that provide services for homelessness. The PIT count was conducted in Leavenworth County in January 2024.

The City administers the Emergency Solutions Grant (ESG) from Kansas Housing Resource Corporation (KHRC) to Catholic Charities of NE KS for Homeless Prevention and Rapid Rehousing, as well as, Emergency Shelter funding to Leavenworth Interfaith Community of Hope. The City and the agencies expect to be applying for ESG funding again, for the 2026 program year. Other qualified agencies will be able to apply for funding, but this information will not be determined at the time of this AAP presentation to Leavenworth's citizens due to the timing of application period for ESG funds.

CDBG funds are awarded to public service agencies for their facility's rent or utility reimbursement to support the agency's ability to provide assistance with food and housing associated with homelessness, as well as, general health and mental health services, and/or substance abuse, which often directly effects homelessness and other special needs.

The City does not receive Housing Opportunities for Persons With AIDS (HOPWA) funding.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City addresses homelessness and those unsheltered primarily through the Continuum of Care providers and the Emergency Solutions Grant. Many of these agencies complete assessments on those served to assist in wrap around service preparation. This process has many of our agencies working cohesively and assuring that duplication of benefits does not occur for compliance purposes.

CCNEKS operates a Family Support Center that assists in meeting the needs of vulnerable households including, but not limited to, resolving crisis, food assistance, clothing, direct financial rent & utility assistance, case management, budget coaching, financial education, and employment support. CCNEKS continues to be a reliable agency that the citizens of Leavenworth have been able to turn to for

decades.

LICOH provides the homeless a day shelter and offers limited transportation to their clients. LICOH now only provides services for Leavenworth County residents which has reduced the amount of transient unhoused. If the person is determined to not be from the area and is stranded they are provided a ticket to their home of record. LICOH assists mostly extremely low and low income individuals. They provide assistance in getting birth certificates and social security cards to assist in job acquisition. Most of their contact happens at lunch time. LICOH offers free daily lunches to any person who has food insecurity. LICOH has an overnight unit with separate sleeping areas for women, men and families. LICOH also participates in street outreach efforts and has a process for assessing needs for unhoused individuals who are in the shelter.

Salvation Army offers a financial literacy program with case management to help the homeless get back to permanent shelter and provides rent and utility assistance for low income residents including the homeless or about to be homeless. Salvation Army has also opened their community center during summer and winter for heat and cold relief through the Emergency Disaster Services program offering.

Alliance Against Family Violence (AAFV) operates an emergency shelter for survivors of domestic violence, sexual assault, human trafficking, and stalking. AAFV focuses on safety planning and housing survivors that are homeless or soon to be homeless. Staff is also hanging hotline flyers in the bathrooms of local doctors' offices, bars, convenience stores, and college campuses to increase awareness.

The Leavenworth Mission is committed to addressing hunger relief with their food pantry and advertises distribution days on social media, in newspapers, and submission of flyers. This agency is the largest operating food pantry in the City.

The Guidance Center (TGC) has a Housing First Program that is an evidence based treatment approach based on classic harm reduction models. Housing First Specialists identify, review, and submit applications in pursuit of long-term sustainable housing for those displaced, or at imminent risk of displacement.

The local churches offer weekly meals on a rotating basis as an outreach for individuals and families experiencing homelessness. All of these agencies and churches engage in outreach to unsheltered individuals and families, and those at risk of homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

Leavenworth Interfaith Community of Hope provides beds for up to 36 individuals for emergency shelter needs.

Alliance Against Family Violence (AAFV) expects to increase case management services for those experiencing homelessness. AAFV has 6 bedrooms and 23 beds with the capacity to expand to 25 beds.

AFFV has an emergency accommodations program and an MOU with a nearby hotel to provide discounted hotel accommodation for those with acute safety risks when AAFV is full or for those that have not been able to be accommodated in the shelter. AAFV has taken steps to address accessibility issues in the shelter and plan to further enhance their wheelchair accessibility.

The Grossman Center is utilized by area correctional institutions to serve those being released. The Grossman Center has a plan in place to make sure no one is released without housing.

Leavenworth Attainable Housing (LAH) brings together businesses and public service agencies to address not only sustainable housing, but also attainable and affordable housing issues. LAH has acquired a dozen houses and one duplex that is rented to low income persons. Renters can stay for as long as they need, month to month, with no lease or deposit. Rent is one-third of their income and covers the utilities. Tenants are provided financial guidance with a banker, health care is secured with St Vincent's Clinic and/or The Guidance Center, and tenants are strongly encouraged to interact with their community by attending functions to build relationships, register to vote, and participate in community activities. LAH is currently working with a contractor to make plans in the building of a multi-unit apartment complex in the future. While not eligible to be a recipient of CDBG or ESG funding, LAH has become a tremendous benefit to the City. LAH is partnered with DePaul USA, who will expand the housing stock for LAH, benefiting those who are in need of sustainable and attainable housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Continuum of Care agencies and local public service agencies provide stability for people experiencing homelessness. The COC system supports individuals with case management, food, clothing and financial assistance.

Leavenworth Interfaith Community of Hope (LICOH) has been trained to do the KS Homeless Coalition's Homeless Assessment in order to more quickly get unhoused individuals assessed on day one of becoming homeless. LICOH has partnered with other programs around the State so that if they cannot meet the needs in our region, they can do it in other regions. They have on-site case management from The Guidance Center to provide an employment specialist and housing specialist on a weekly basis. These efforts help shorten the amount of time for the unhoused and supports individuals who need these services but have no transportation. Case management is provided to individuals who have recently moved out in efforts to prevent future homelessness.

Alliance Against Family Violence (AAFV) provides increased case management focused on obtaining

affordable housing for shelter residents. AAFV ensures that resident have household necessities when they transition out of shelter to permanent housing. This includes but is not limited to furniture, clothing, toiletries, and kitchen items. AAFV has also increased aftercare efforts to keep those who obtain housing in services to ensure ongoing housing stability and continued safety.

While Catholic Charities of NE KS (CCNEKS) provides a food pantry, clothing, and housing costs, they also have additional case management services for Asset Development, who handles financial classes and a Work Force Specialist that assists with work force and employment related needs.

Due to the location of the Veteran's Administration Medical Center in the City of Leavenworth, we have veterans who were discharged from the VA and remain in the area while in need of housing. The Dwight D. Eisenhower Veterans Affairs Medical Center (VAMC) houses some of these individuals in the Domiciliary and Safe Haven program. Others are assisted with the Veterans Administration Supportive Housing (VASH) program, which is managed by the Leavenworth Housing Authority.

The Guidance Center's Armed Forces/Veterans Care Team plays an active role in early prevention, identification, outreach, and wrap around supports for active duty military, veterans, and their supporting families. Furthermore, TGC and NEKCAP have a 2-Step Program that is a joint effort between TGC and the NE KS Coalition Action Program to identify, outreach, and engage children and families experiencing displacement, or imminent risk of displacement in order facilitate rapid rehousing and community reintegration/stabilization stratagems.

Court Appointed Special Advocates (CASA) serves children in foster care, and by definition, they are considered homeless. CASA program services work to ensure those children are working towards permanent placement with their families of origin, permanent custodians, or adoptive parents. CASA also works with children that are aging out of foster care and assist them to learn of resources to aid them in their transition to independent living.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City utilizes CDBG funding for the Home Repair Program. The Home Repair Program helps the sustainability of its homeowners who cannot afford the required repairs and replacements of needed function. These repairs are, but not limited to, roof, air conditioning, heat, plumbing, and water heaters.

Council on Aging (CoA) addresses homelessness by working with the individual or liaising with the Leavenworth Interfaith Community of Hope to connect them to community resources. A trained

specialist is available to visit high-risk elderly persons in their home upon the request of individuals or other agencies. CoA provides a vast amount of services to the elderly and those with special needs. An attorney is available to meet with seniors 60 years of age or older and will guide/assist seniors on legal matters such as Powers of Attorney, Living Wills, and minor legal issues with no fees.

Alliance Against Family Violence (AAFV) works with clients to ensure that they are leaving to safe housing. Once individuals are discharged from publicly funded institutes, AAFV case managers include safety planning and health needs assessment when assisting clients with safe housing. All of the AAFV staff are trained to assess and provide some basic assistance in managing chronic diseases, needed primary care, and behavioral health follow-up.

Catholic Charities of NE KS (CCNEKS) provides food, clothing, and housing stabilization by providing access to a food pantry, rent, and utility assistance for low income residents, including the homeless or about to be homeless services. This agency provides Asset Development, who handles financial classes, and a Work Force Specialist. CCNEKS provides Direct Financial Assistance to any qualified individual that requests it despite their age or any medical diagnosis. Case Management covers helping people to apply for disability and social security benefits.

Leavenworth Interfaith Community of Hope (LICOH)'s Welcome Central, helps to case manage individuals living in poverty and assist with budgeting and finances. Welcome Central orientates the persons served by getting them connected to local resources and provides individualized wrap around services for their needs. LICOH provides the same effort of services to everyone regardless of age. LICOH provides a Day and Night Shelter while Welcome Central provides resources such as obtaining IDs, transportation, and connecting them to individualized resources. Frail elderly and those with HIV/AIDS have no short term solutions, so LICOH serves them to the best of their abilities and refers to other agencies

Ex-offenders and prison resident families also constitute part of Leavenworth's homeless population. A federal prison is located in Leavenworth, two military prisons are located on neighboring Fort Leavenworth and there is a maximum security prison in neighboring Lansing. The Kansas Department of Corrections offers reentry services for offenders being released from correctional institutions

CASA works with their clients to provide referrals to agencies that can assist with rent and utilities to ensure the client does not become homeless.

Discussion

The City of Leavenworth, local public services agencies, and the KS Statewide Homeless Coalition provide assistance for the wide variety of individualized needs that the homeless population require. Within the community, we offer mental and general health care, emergency shelters, day centers, assistance for accessing documents, permanent housing, homeless prevention, employment services, and many other wrap around services that adapt to the needs of those we serve. Ongoing collaboration,

evaluation, and consultation continue amongst the local public service agencies.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers to affordable housing include financial barriers, public policies, fees/charges, transportation, and the current housing market. Struggles of affordable housing availability in the City continue for citizens in the low and moderate income brackets. The City has now provided a new form of public transportation that is proving to be successful. The City does identify the need to offer scholarship programs with its Parks and Recreations for reduce and free activity options. Annually, the Mayor of Leavenworth issues a proclamation for Fair Housing Month.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Currently the Planning Department has not studied planning or zoning ordinances to determine any potential barriers to affordable housing. Some items for consideration may be planning restrictions on lot size, and fees/charges for affordable housing. However, accessory dwelling units were defined and added and to the development regulations three years ago. Just over a year ago, the City updated the development regulations to now define “tiny home” so that it can be a potential option for developers or those with limited income who will not have to request special use permits or request rezoning

To address the strain of transportation, the City of Leavenworth began a RideLV Micro Transit program in April 2023. This program, supported by the Kansas City Area Transportation Authority and operated locally by The Guidance Center, provides on-demand transportation upon request to locations within the Leavenworth City limits with a flat rate of two dollars.

The City of Leavenworth participates in the regional Affirmative Fair Housing plan. Citizens that have a fair housing complaint can report the violation to the US Department of Housing and Urban Development using a weblink directly to HUD on the City’s website.

Leavenworth is proud to be part of a strong economic development team consisting of Leavenworth Main Street, Inc. that focuses on development in the downtown business district. Leavenworth County Development Corporation works to promote development in Leavenworth County, and the Leavenworth-Lansing Area Chamber of Commerce works to promote business interests locally and at

the state level. Further information regarding the economic development incentives can be found on the City's website on its Economic Development page.

Discussion:

Currently, the City of Leavenworth has not addressed public policies hindering affordable housing. Work by the Planning Department to review and modify potential hindrances is needed for future development. The Consolidated Plan will need updated if a Barrier To Affordable Housing Study or a new Analysis of Impediment is completed.

AP-85 Other Actions – 91.220(k)

Introduction:

The primary obstacle to meeting underserved needs and affordable housing is limited funding. Both federal funding and community support have decreased, leaving programs that serve the low and moderate income individuals and families difficult to meet the needs in the community. The City and its agencies diligently work cohesively to address needs that include emergencies.

Actions planned to address obstacles to meeting underserved needs

The CDBG program, United Way, Continuum of Care, other community agencies, and area churches help to meet the underserved needs in our community. Collaboratively we increase those we can serve. The Leavenworth County Human Service Council meets once a month to address needs in the community. The Council consists of the listed organizations and agencies in this Annual Action Plan, and many more, throughout Leavenworth County.

Affordable housing continues to be a great obstacle for many residents and homeownership remains low at 51%. Fort Leavenworth soldiers are offered BAH funding to live off the confinements of the Fort putting greater pressure on the rental market for those citizens that do not have equivalent benefits. The combination of the Fort's BAH benefit, current housing market interest rates, and housing market in general, cause great financial strain on renters in the City. The Home Repair Program will assist in providing sustainable and affordable housing while the Home Ownership Program will assist in purchasing of permanent housing. Interest rates and the housing market continue to climb and create the purchase of a home for low to moderate income persons difficult.

Public service agencies that applied and were voted on for funding with CDBG funds will assist in addressing the general health, mental illnesses, and homelessness. The Community Development Advisory Board has identified three major priorities that public service agencies who receive CDBG funds will be preferred in funding. Those priorities are housing/homelessness, health/mental health services, and substance abuse services.

Neighborhood Stabilization could possibly have contractor availability issues due to the strain on lack of employees and back logs of jobs. This will be monitored closely when those projects are planned and will have to be evaluated immediately, at the beginning of planning, as these possibilities can change easily with economic changes.

The City's Public Information Officer (PIO) plans to add more direct information about Google Translate service on City's web pages this program year. The PIO attended Accessible Digital Content training in February 2024 and met with the City's website provider for further direction of meeting the needs of

accessibility and vision impairment of the City's website.

Actions planned to foster and maintain affordable housing

Affordable housing is a major challenge in the City of Leavenworth. Only 51% of the population owns a home, which is much lower than most communities. In addition, rents are skewed due to housing allowances at Fort Leavenworth.

To address affordable housing, the City's CDBG Home Ownership Assistance Program provides an avenue for buyers to secure an affordable home. Additionally, the Home Repair Program provides a way to maintain affordable housing stock through weatherization, home repair and emergency assistance. The City's Rental Property Coordinator devotes great effort reporting on tenant – landlord issues and acts as a liaison for mutual agreements that prevents homelessness.

Leavenworth Attainable Housing started planning avenues to serve the affordable housing deficit in the City to rent to low income persons and charge 30% of their income for rent and utilities. They plan to develop affordable housing in the community using public and private funds. The City has allocated \$600,000 to Leavenworth Attainable Housing for acquisition of two homes and construction of two duplexes to help fight the challenges of affordable housing.

Actions planned to reduce lead-based paint hazards

Lead Based Paint is being assessed and appropriate controls are being applied in all homeowner occupied projects assisted with federal program funds. With the age of the City, homes built before 1978 are presumed to contain lead. The City will continue to educate the public on the hazards of lead and promote public awareness. Lead Safe Work Practices are being adhered to by expectation of contractors to be certified through the Kansas Department of Health and Environment when required. The City CDBG program operates on the presumed lead practices. All necessary recordkeeping and clearance testing is performed as required by HUD's Lead Safe Housing Rule. Any family that applies for the Home Ownership Program or the Home Repair Program that has a home built before 1978 is given the booklet, The Lead-Based Paint Renovation, Repair and Painting Rule.

Actions planned to reduce the number of poverty-level families

Community job seeking programs and financial literacy programs offered at a variety of locations including the Leavenworth County Workforce Center, Leavenworth Public Library, Catholic Charities of Northeast Kansas, and Salvation Army offer poverty-level families a way out of the poverty level. Many of the City's agencies provide wrap around services targeting gainful employment.

Actions planned to develop institutional structure

The institutional structure to provide these basic services starts with the public service agencies

associated through CDBG contracts with the City to provide specific services, to avoid duplication of services and to account for the services provided. All together, the system is expected to serve 7,000 participants annually. Because of these formal ties to federal funds, agencies are required to provide budgets with their applications and quarterly reports to the City to reveal the total they service. Monitoring is oversight provided by the City, KHRC and HUD. The structure established has resulted in delivery of the services needed in accordance with federal, state and local codes, and with compassion and respect for the clients served. In addition, the City is an active participant in the Leavenworth County Human Service Council. City staff assist in connecting agencies together for collaborative work on behalf of their citizens.

This program year, plans are developing for City staff to utilize I Speak Cards when non English language is required to communicate with citizens during unscheduled meetings. City staff would contact an individual that is proficient in the language of origin for the individual. To aid in identifying the language we would utilize the I Speak Cards at <http://www.lep.gov/ISpeakCards2004.pdf>. The Assistant City Manager and the City Planner are assisting in the development to contract with translation services when staff encounter those with Limited English Proficiency.

Actions planned to enhance coordination between public and private housing and social service agencies

City employees are members of many local boards and committees and use those memberships to enhance coordination of housing and social service agencies. Examples include Leavenworth County Human Service Council, United Way of Leavenworth County, Leavenworth/Lansing Chamber of Commerce, and Mid America Regional Council. The City's Public Information Officer routinely shares public service agency services available via social media, the City's website, local channel 2, and in the quarterly mailed magazine, First City Connection.

Discussion:

The City of Leavenworth proactively addresses housing issues in its community through its work with the Continuum of Care, public service agencies, and community organizations.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

There is no expected program income to be received that will be utilized at the start of the 2025-26 program year. There is no section 108, surplus funds, income from float-funded activities or grant funds returned to the line of credit to be calculated and budgeted.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	50,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

There is no expected program income to be received that will be utilized at the start of the 2026-27 program year. There is no section 108, surplus funds, income from float-funded activities or grant funds returned to the line of credit to be calculated and budgeted into the 2026-27 program year.

All funds, with the exception of administration, are expected to be used for activities that benefit persons of low to moderate income, as outlined by HUD income limits. Urgent need is an estimate of emergent home repair and neighborhood stabilization, which could vary dependent upon the unknown emergencies.

