

POSITION DESCRIPTION

Position Title: Streets Laborer
Department: Public Works
Division: Streets
FLSA: Non-Exempt
Retirement: KPERS
Effective Date: June 21, 2022

GENERAL PURPOSE

Assist with the maintenance and repairs of the City street and storm sewer systems. Individual will perform manual labor of a physically demanding nature of semi-skilled tasks.

SUPERVISION RECEIVED

Works under the direct supervision of the Street Foreman and the indirect supervision of the Equipment Operator II. May receive general supervision from the Operations Superintendent.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Duties listed below do not include all tasks which may be performed.)

- Efficient performance of tasks requiring manual skills or knowledge acquired through on-the-job training or experience.
- Work is subject to inspection while in progress and upon completion, although at times employees may work with minimal supervision in the performance of routine duties.
- Assists semi-skilled and skilled tradesmen or maintenance personnel in the performance of their duties, which may include but is not limited to asphalt paving operations, crack seal operations, pothole repair operations, installation of drain tubes and guard rails, and trimming trees.
- Assist with maintenance of storm drains and catch basins.
- Safely operate city equipment and vehicles that are not designated as commercial motor vehicles.
- Assist with snow removal operations, which may include operation of hot spot truck, assisting with dispatching or checking route completion.
- Perform general laboring tasks assisting in the construction or maintenance of street, storm water and other municipal systems.
- Receive training on and operate vehicles and light equipment including snow plow, loader, air compressors, jackhammers, and other equipment related to regular work assignments.
- Provide interdepartmental support with basic facility maintenance, which may include but is not limited to sweeping floors, moving furniture, etc.
- Provide assistance with traffic control set-up and operations when necessary.
- May perform other duties as assigned.

PERIPHERAL DUTIES

May serve as a member of various employee committees.

MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Be at least 18 years of age at time of hire.
- (B) Graduation from high school or GED equivalent.
- (C) Must possess a valid state driver's license at time of application (and maintain for duration of employment) and meet insurability standards under fleet insurance policy.
- (D) Be able to read, write and comprehend the English language.

Necessary Knowledge, Skills, and Abilities:

- (A) Ability to use common hand tools, materials, and standard equipment used in construction and maintenance of street and storm water operations.
- (B) Ability to take the necessary precautions to operate, work safely with and around automotive and non-automotive light construction and maintenance equipment.
- (C) Ability to understand and carry out specific oral and written instructions.
- (D) Ability to withstand prolonged exposure to variable weather conditions.
- (E) Ability to perform manual tasks involving physical strength (lifting up to sixty (60) pounds) and endurance under variable weather conditions ranging from extreme cold to extreme heat.
- (F) Ability to develop and maintain effective working relationships with department personnel, other City employees and the general public.

SPECIAL REQUIREMENTS

- (A) Obtain certification in Work Zone Safety within 6 months of employment.
- (B) Subject to immediate call outs during snow, storm, traffic signal or other emergencies.
- (C) Must comply with the City's established on-call response timeframes (40 minutes) within 90 days of hire date.

DESIRABLE QUALIFICATIONS

- (A) Six (6) months or more experience as a general laborer.
- (B) Previous experience with light to heavy equipment.
- (C) Previous experience with maintenance and/or repair related to utility or street systems.

TOOLS AND EQUIPMENT

Motorized vehicles and equipment, including pickup truck, hot spot truck; saws; tamper; plate compactor; pumps; compressors; sanders; generators; common hand and power tools, such as shovels, wrenches, drills, etc; mobile radio and phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, walk and talk or hear. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 60 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application and review of qualifications, education and experiences; testing which may include: written and/or practical examination, oral interview; final selection, background investigation, reference check and post-offer medical examination to include a drug screen; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The position description does not constitute an employment agreement between the City and employee and is subject to change as the needs of the City and requirements of the job change.

APPROVAL AUTHORITY:

Department Head

Date

HR Director

Date