

POSITION DESCRIPTION

Position Title: **Equipment Operator I**
Department: **Public Works**
Division: **Streets**
FLSA: **Non-Exempt**
Retirement: **KPERS**
Effective Date: **November 6, 2024**

GENERAL PURPOSE

Operates a variety of light to heavy equipment and trucks utilized in construction, maintenance and repair activities; performs a variety of semi-skilled tasks in the maintenance of light, street, water, sewer and storm drainage systems.

SUPERVISION RECEIVED

Works under the direct supervision of the Assistant Superintendent of Operations and the indirect supervision of the Equipment Operator II. May receive general supervision from the Operations Superintendent.

SUPERVISION EXERCISED

May be required to work as a lead crewmember with temporary personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Duties listed below do not include all tasks which may be performed.)

- Operates trucks of various sizes and weights in the loading, hauling and unloading of various equipment, materials and supplies.
- Operates trucks and construction or power equipment, such as mechanized broom, backhoe, man-lift, dump truck and snowplow.
- Operates jackhammers, and other small equipment and tools to maintain street and utility systems.
- Works with and assists the line crew in digging ditches, patching pot holes, hoisting material, tools, equipment, and any related work with required equipment.
- Maintains accountability and control of all assigned equipment; Performs routine inspection and preventative maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
- Controls traffic at work sites in accordance with established work zone control safety standards.
- Assists in the installation and maintenance of traffic control devices.
- Maintains and monitors a safety culture in accordance with City policy. This culture will minimize accidents, injuries and property damage. Oversees the safety of assigned operations by instructing individuals in proper safety procedures and/or reporting violations of safety policies.
- Performs snow and ice control duties and storm damage recovery duties, which may include, but is not limited to, the operation of snowplow, loader, chainsaw and other tools and equipment to effectively deal with the situation.
- Must be able to problem solve independently and report to the immediate supervisor accordingly.

- May perform other duties as assigned.

PERIPHERAL DUTIES

- Serves as groundperson on the line crew as required and assigned.
- May serve as a member of various employee committees.

MINIMUM QUALIFICATIONS

- (A) Be at least 18 years old at time of hire;
- (B) Graduation from high school or GED equivalent;
- (C) Must possess a valid driver's license at time of application (and maintain for duration of employment) and meet insurability standards under fleet insurance policy; and
- (D) Must obtain Class B CDL certification within one (1) year of hire and maintain for duration of employment.

Effective 7/1/2025 – Must obtain Class A CDL with air brake certification within one (1) year of hire and maintain for duration of employment

Necessary Knowledge, Skills and Abilities:

- (A) Considerable knowledge of light to heavy-equipment operating principles; working knowledge of the hazards and safety precautions common to light to heavy equipment operations; working knowledge of the methods, materials and tools used in street and utility maintenance work.
- (B) Skill in operation of listed tools and equipment.
- (C) Ability to understand and follow oral and written instructions; ability to communicate effectively verbally and in writing; ability to observe proper safety precautions; ability to establish effective working relationships with other employee's, supervisors and the public; ability to perform heavy manual tasks under varying weather conditions; ability to drive and operate a variety of equipment under varying conditions; ability to work from construction specifications or blueprints and perform as a Department of Labor and Industries competent person on excavation sites.

SPECIAL REQUIREMENTS

- (A) Subject to immediate call outs during snow, storm, traffic signal or other emergencies.
- (B) Must comply with the City's established on-call response timeframes (40 minutes) within 90 days of hire date.

DESIRABLE QUALIFICATIONS

- (A) Minimum of six months experience as a general laborer.
- (B) One or more years' experience in the operation/use of light to heavy equipment.
- (C) Two years' experience of maintenance and/or repair related to utility or street systems.

TOOLS AND EQUIPMENT USED

Motorized vehicles and equipment which may include back-hoe, dump truck, pickup truck, utility truck, street sweeper, street roller, manlift, tamper, plate compactor, saws, pumps, compressors, sanders, generators, ditch witch; common hand and power tools, shovels, wrenches, chainsaws; detection devices; mobile radio; phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk, sit, climb or balance, stoop, kneel, crouch or crawl and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds, and seldom lift and/or move up to 80 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application and review of qualifications, education and experiences; testing which may include: written and/or practical examination, oral interview; final selection, background investigation, reference check and post-offer medical examination to include a drug screen; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

APPROVAL AUTHORITY:

Department Head

Date

HR Director

Date