



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Mark Preisinger, Commissioners Nancy Bauder, Larry Dedeke and Myron J. (Mike) Griswold; Absent: Mayor Pro-Tem Jermaine Wilson

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Finance Director Ruby Maline, Police Chief Pat Kitchens, City Planner Julie Hurley, Community Development Coordinator Mary Dwyer, WPC Superintendent Chuck Staples, Public Information Officer Melissa Bower, City Attorney David E. Waters, and City Clerk Carla K. Williamson.

Mayor Mark Preisinger opened the meeting with the pledge of allegiance followed by silent meditation.

PROCLAMATIONS:

Historic Preservation Month – Ed Otto, Rik Jackson, John Karrasch and Debi Denney from the Leavenworth Preservation Commission accepted the proclamation.

National Police Week – Police Chief Pat Kitchens accepted the proclamation.

National Public Works Week –Public Works Director Mike McDonald accepted the proclamation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Bauder moved to approve the minutes from the April 24, 2018 regular meeting as presented. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

NEW BUSINESS:

Citizen Participation:

Wendy Scheidt Director of Leavenworth Main Street:

- City Market Second Saturdays at Leavenworth Haymarket begins this week
- Build a Bouquet this Saturday

General Items:

Request for Cereal Malt Beverage (CMB) License at 1031 Metropolitan Avenue –City Clerk Carla Williamson presented for consideration a request for an off premise CMB license for Diamond Oil #2 located at 1031 Metropolitan Avenue.

Commissioner Griswold moved to approve the 2018 off premise Cereal Malt Beverage License for Diamond Oil #2 at 1031 Metropolitan Avenue. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Review of Property on Demolition List – 800 Miami Street – City Planner Julie Hurley gave the following review of 800 Miami Street:

- Resolution B-2179 passed on October 10, 2017 listed 800 Miami Street on the demolition list as an unsafe or dangerous structure
- MidFirst Bank/Midland Mortgage the owners of the property contacted the city and signed a remediation agreement with a deadline of March 1, 2018 to have all repairs complete
- On December 12, 2017 the City Commission granted an extension until March 1, 2018 for all repairs to be completed per the remediation agreement.
- March 13, 2018 the City Commission reviewed the progress and approved an additional 45 day extension
- As of May 3, 2018 window trim and the soffits/eaves have not been repaired; a permit was obtained on April 23, 2018 to trim out windows and make interior repairs, but no additional exterior work has taken place.
- Pictures were taken today by code enforcement but soffits/eaves work has not been completed.

There was a discussion among the Commission regarding options. The property is salvageable but still in need of repairs. The property is owned by a bank in Oklahoma. Mayor Preisinger asked if staff has spoken to the bank which owns this property and asked that the City Manager contact them directly.

Staff suggested that the remaining repairs could be addressed through the code violation process in Municipal Court.

Commissioner Bauder moved to remove 800 Miami Street from the demolition list and allow staff to address any remaining code violations. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Resolutions:

Resolution B-2195 Planters II Schedule of Charges – City Manager Paul Kramer presented for consideration and adoption Resolution B-2195 setting the charges for the cleaning of apartments and equipment and charges for damage and tenant neglect for apartments, common areas and equipment at Planters II as required by the Admissions and Continued Occupancy Policy (ACOP) revised on March 27, 2018.

Commissioner Griswold moved to adopt Resolution B-2195 amending the Admissions and Continued Occupancy Policy for Planters II. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Resolution B-2196 Community Development Block Grant (CDBG) 2018-2019 Annual Action Plan – Community Development Coordinator Mary Dwyer presented for approval Resolution B-2196 approving the 2018-2019 Annual Action Plan.

Commissioner Bauder moved to adopt Resolution B-2196. Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Resolution B-2197 Authorizing the Sale of 2018-A Bonds and A2018 Temporary Notes – City Manager Paul Kramer presented for consideration and approval the adoption of Resolution B-2197 relating to the City’s General Obligation Bonds, Series 2018-A and Temporary Notes, Series A2018.

- **General Obligation Series 2018-A:** The City has found and hereby determines it necessary and advisable to issue and sell General Obligation Bonds for the purposes of permanently financing the costs of the City’s 2017 General Improvements, including redeeming and paying the Series A2017 Notes in the principal amount of \$1,370,000 together with accrued interest payable thereon on July 1, 2018, and paying the cost of issuing the Bonds. The Bonds shall be in the approximate principal amount of One Million Four Hundred Forty Thousand Dollars (\$1,440,000) and shall be dated June 28, 2018.
- **Temporary Notes Series A2018:** The City has found and hereby determines it necessary and advisable to issue and sell Temporary Notes, Series A2018, (the “Notes”) for the purpose of temporarily financing the costs of the City’s 2018 General Improvements, the RFCC Stone Replacement Project, the New Lawrence Road Project and paying the cost of issuing the Notes. The Notes shall be in the approximate principal amount of Three Million Four Hundred Sixty Thousand Dollars (\$3,460,000) and shall be dated June 28, 2018.

Commissioner Dedeker moved to adopt Resolution B-2197 as presented. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Resolution B-2198 Innova LLC Resolution of Intent for Industrial Revenue Bonds (IRB) – Assistant City Manager Taylour Tedder presented for consideration Resolution B-2198 a resolution of expressing the intent of the City of Leavenworth to issue federally taxable Industrial Revenue Bonds in the maximum principal amount of \$850,000 to both finance various improvements benefiting Innova, LLC and promote, stimulate and develop the economic welfare of both the City and the State of Kansas.

Sandeep Khandelwal addressed the Commission and thanked the Commission for the opportunity. Their Plan is start construction as soon as possible.

Commissioner Griswold moved to adopt Resolution B-2198 a resolution of intent to issue Industrial Revenue Bonds for Innova, LLC. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Resolution B-2199 Set Public Hearing for Unsafe or Dangerous Structures – City Planner Julie Hurley presented for adoption Resolution B-2199 to set June 26, 2018 as the public hearing for unsafe or dangerous structures for the following properties:

- 1030 Ironmoulders Street
- 1118 Kenton Street
- 407 N 10th Street
- 202 Pottawatomie Street
- 325 Pottawatomie Street
- 625 Oak Street
- 784 Miami Street (detached shed)
- 209 Elm Street
- 617 Middle Street
- 1410 Central Avenue
- 1517 9th Avenue
- 1259 10th Avenue
- 1728 S 4th Street

Commissioner Griswold moved to adopt Resolution B-2199 setting the public hearing date of June 26, 2018 for review of 13 dangerous and unsafe structures. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Bids, Contracts and Agreements:

Consider Bids for Water Pollution Control (WPC) Truck – Public Works Director Mike McDonald and WPC Superintendent Chuck Staples presented for consideration the bids for a combination Sewer-Cleaning truck for Water Pollution Control (WPC). Staff used bids obtained through a Joint Purchasing Agreement Alliance/ National Joint Powers Alliance nationwide government procurement services. Two providers were considered:

- VAC-CON \$375,000 (HGAC)
- VACTOR \$383,562 (NJPA)

Staff recommends approval of the purchase of the VAC-CON Combination Sewer-Cleaning truck at a cost of \$375,000 with a three-year lease purchase agreement for a total cost of the purchase at \$397,750.53. If the bid is approved by the Commission the lease purchase agreement will come back to the Commission for final approval of the lease purchase financing agreement at a later date.

Commissioner Bauder moved to approve the purchase of the combination sewer-cleaning truck from VAC-CON. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

First Consideration Ordinance:

First Consideration Ordinance Amending Chapter 110 Parking Restrictions – Police Chief Pat Kitchens presented for consideration an ordinance amending sections 110-78 and 110-96 of the Municipal Code of Ordinances. Section 110-78, No Parking Anytime will be amended to add no parking on the south side of Commercial Street from 4th Street to Commercial Place and Section 110-96, No Parking, Stopping or Standing will be amended to add no parking stopping or standing on the east side of Commercial Place from Muncie Road to Commercial Street.

There was a consensus by the Commission to place on first consideration.

CONSENT AGENDA:

Commissioner Griswold moved to approve Claims for April 21, 2018 through May 4, 2018 in the amount of \$1,051,136.92; Net amount for Pay #9 effective April 27, 2018 in the amount of \$324,011.96 (Includes

Police & Fire Pension of \$11,572.36). Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Other:

Mayor Preisinger:

Discussed various meetings and ceremonies he attended this past week.

City Manager Paul Kramer:

Completed a tour of the Business & Technology Park

- Road is in
- Trail construction will start soon then landscaping
- All utilities are in
- Ribbon Cutting in the middle of June.

City Attorney David Waters has accepted the position as the City Attorney following his interim appointment.

Adjourn:

Commissioner Bauder moved to adjourn the meeting. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 8:04 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC