



Welcome To Your City Commission Meeting - Please turn off or silence all cell phones during the commission meeting.
Meetings are televised everyday on Channel 2 at 7 p.m. and midnight

Call to Order – Pledge of Allegiance Followed by Silent Meditation

PRESENTATIONS:

1. Proclamations (pg. 2)
 - a. Historic Preservation Month
 - b. National Police Week - May 13-19, 2018
 - c. National Public Works Week - May 20-26, 2018

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

2. Minutes from April 24, 2018 Regular Meeting **Action:** Motion (pg. 5)

NEW BUSINESS:

Citizen Participation: *(i.e. Items not listed on the agenda or receipt of petitions- Please state your name and address)*

General Items:

3. Request for Cereal Malt Beverage (CMB) License 1031 Metropolitan Ave **Action:** Motion (pg. 16)
4. Review of Property on Demolition List – 800 Miami Street **Action:** Motion (pg. 17)

Resolutions:

5. Resolution B-2195 Planters II Schedule of Charges **Action:** Motion (pg. 22)
6. Resolution B-2196 CDBG 2018-2019 Annual Action Plan **Action:** Motion (pg. 26)
7. Resolution B-2197 Authorizing the Sale of Bonds and Temporary Notes **Action:** Motion (pg. 68)
8. Resolution B-2198 Innova LLC Industrial Revenue Bonds (IRB) **Action:** Motion (pg. 72)
9. Resolution B-2199 Set Public Hearing for Unsafe or Dangerous Structures **Action:** Motion (pg. 78)

Bids, Contracts and Agreements:

10. Consider Bids for Water Pollution Control Truck **Action:** Motion (pg. 82)

First Consideration Ordinance:

11. First Consideration Ordinance Amending Chapter 110 Parking Restrictions **Action:** Consensus (pg. 90)

Consent Agenda:

Claims for April 21, 2018 through May 4, 2018 in the amount of \$1,051,136.92; Net amount for Pay #9 effective April 27, 2018 in the amount of \$324,011.96 (Includes Police & Fire Pension of \$11,572.36). **Action:** Motion

Other Items:

Adjourn: **Action:** Motion

City of Leavenworth, Kansas



Proclamation

WHEREAS, *historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and*

WHEREAS, *historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life, and all ethnic backgrounds; and*

WHEREAS, *it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as people; and*

WHEREAS, *“This Place Matters” is a national campaign cosponsored by the Leavenworth Preservation Commission, Preservation Alliance of Leavenworth, Leavenworth Main Street, and the National Trust for Historic Preservation.*

NOW, THEREFORE, *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim May 2018 to be:*

Leavenworth Historic Preservation Month

and call upon the people of Leavenworth, the First City of Kansas, to join their fellow citizens across the United States in recognizing and participating in this special observance.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this eighth day of May in the year of two-thousand and eighteen.*

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk

City of Leavenworth, Kansas



Proclamation

- WHEREAS,** *there are approximately 900,000 law enforcement officers serving in communities across the United States, including 60 sworn members of the City of Leavenworth Police Department; and*
- WHEREAS,** *the Congress of the United States of America has designated the calendar week each year during which May 15th occurs as "National Police Week" and May 15th of each year to be "Peace Officers' Memorial Day"; and*
- WHEREAS,** *the names of those dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial, in Washington, D.C., currently there are 21,183 names of fallen heroes engraved on the memorial, of which 143 officers who were killed in 2016; and*
- WHEREAS,** *the members of the City of Leavenworth Police Department play an essential role in safeguarding the rights and freedoms of the City of Leavenworth, Kansas; and*
- WHEREAS,** *the citizens of Leavenworth and our leaders pledge to stand with the families of the fallen officers, the officers protecting our community, and the officers throughout the United States; and to honor their loss as they protect their communities; and*
- WHEREAS,** *all officers of the Leavenworth Police Department are encouraged to turn on their red and blue lights for 1 minute every day at 11:00 A. M. from May 13th 2018 through May 19th 2018.*
- NOW, THEREFORE,** *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim May 13-19, 2018 to be:*

National Police Week

and call upon all citizens to observe appropriate ceremonies commemorating law enforcement officers, past and present, for faithfully preserving the rights and security of everyone in our community.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this eighth day of May in the year of two-thousand and eighteen.*

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk

City of Leavenworth, Kansas



Proclamation

- WHEREAS,** *public works services provided in the City of Leavenworth are an integral part of our citizens' everyday lives; and*
- WHEREAS,** *the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as wastewater, streets, highways, public buildings, solid waste collection, recycling, and snow removal; and*
- WHEREAS,** *the health, safety, and comfort of this community greatly depends on these facilities and services; and*
- WHEREAS,** *the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and*
- WHEREAS,** *the efficiency of the qualified and dedicated personnel who staff the Leavenworth Public Works Department is materially influenced by the people's attitude and understanding of the work they perform.*

NOW, THEREFORE, *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim May 20-26, 2018 to be:*

Leavenworth Public Works Week

and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and recognize the contributions which public works officials and employees make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this eighth day of May in the year of two-thousand and eighteen.*

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Mark Preisinger, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder and Myron J. (Mike) Griswold. Absent: Commissioner Larry Dedeke.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Superintendent of City Operations Curtis Marks Sr., Parks & Recreation Director Steve Grant, Finance Director Ruby Maline, Police Chief Pat Kitchens, HR Director Lona Lanter, Public Information Officer Melissa Bower, City Attorney David E. Waters, Deputy City Clerk Cary L. Collins and City Clerk Carla K. Williamson.

Mayor Mark Preisinger opened the meeting with the pledge of allegiance followed by silent meditation.

PROCLAMATIONS:

Drinking Water Week – Joel Mahnken of the Leavenworth Water Department accepted the proclamation.

National Small Business Week – Main Street Director Wendy Scheidt accepted the proclamation.

Arbor Day – Parks & Recreation Director Steve Grant accepted the proclamation.

National Travel & Tourism Week – Rosalee Robinson accepted the proclamation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Bauder moved to approve the minutes from the April 10, 2018 regular meeting as presented. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

NEW BUSINESS:

Citizen Participation:

Terry Downing Marketing Representative from Kansas Palliative and Hospice Care

- Not a big presence in Leavenworth and working on correcting that
- Hospice care is a benefit available to everyone

John Owens 1310 Foxhill Street

- Bought property 12 years ago

- Creek on his property
- Built a bridge to get to the other side of his property
- Creek keeps eroding his property and destroyed the bridge
- Drainage system with multiple pipes on his property
- Has discussed with the city over the past 12 years and has not had help
- Hopes that the Stormwater program will address his problems

Mayor Preisinger thanked Mr. Owens for his comments. The stormwater program will address the issues on his property at some point. Cannot give a date or promise a date of when that will happen.

General Items:

Request for Reduction in Special Assessments fees 613 S 10th Street –City Clerk Carla Williamson presented for consideration a request by Mr. Michael Burgess to reduce the fees on the property at 613 S 10th Street. The property was offered for sale by the County at the 2016 tax sale. The property is still available for purchase by anyone making an offer. Mr. Burgess would like to request a reduction in the City Special assessments to the 2016 and 2017 taxes prior to purchasing the property. There are also additional fees that have not been assessed to the property that he would like to request a reduction to as well. Mr. Burgess plans to use the property for a garden. The fees on the property are as follows:

Date of Mowing	Cost of Mowing/Clean up	Admin Fee	Total
August 7, 2015	23.41	250.00	273.41
April 28, 2016	23.41	100.00	123.41
May 15, 2016	23.41	250.00	273.41
June 6, 2016	23.41	500.00	523.41
June 28, 2016	23.41	500.00	523.41
<i>2016 Special Assessment Total</i>	<i>\$117.05</i>	<i>\$1,600.00</i>	<i>\$1717.05</i>
July 25, 2016	23.41	500.00	523.41
August 15, 2016	23.41	500.00	523.41
September 4, 2016	23.41	500.00	523.41
September 26, 2016	23.41	500.00	523.41
May 9, 2017	17.56	100.00	117.56
May 21, 2017	17.56	250.00	267.56
June 16, 2017	17.56	500.00	517.56
<i>2017 Special Assessment Total</i>	<i>\$146.32</i>	<i>\$2,850.00</i>	<i>\$2,996.32</i>
July 7, 2017	250.00	500.00	750.00
August 4, 2017	23.41	500.00	523.41
September 7, 2017	23.41	500.00	523.41
October 3, 2017	23.41	500.00	523.41
<i>Current Fees Due to City</i>	<i>\$320.23</i>	<i>\$2,000.00</i>	<i>\$2,320.23</i>
TOTAL FEES	\$583.60	\$6,450.00	\$7,033.60

Mayor Preisinger moved to approve the reduction in the fees 613 S 10th Street from \$7,033.60 to \$883.60 if property is purchased by Mr. Burgess by June 1, 2018. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Mayor Preisinger made the following statement:

“Before we get into discussion on this item, I would like to disclose that there was a correspondence from a private Citizen to the Commission related to this item. That correspondence was done over a social media messaging application, initiated by the private citizen, and individual members of the Commission did respond to that citizen. Due to the nature of the social media application, the responses were available to be seen by the full Commission, which could be in conflict with provisions of the Kansas Open Meetings Act (KOMA).

In the interest of full disclosure, that private social media message and Commission correspondence were reported to the City Manager and the City Attorney. On the advice of counsel, a copy of that correspondence will be provided to the City Clerk for inclusion in the formal public record related to discussion on this item.” (Correspondence is included with the minutes as attachment A)

Main Street Sanctioned BBQ Contest September 2018 – City Clerk Carla Williamson presented for consideration a request from Leavenworth Main Street for the 2018 Hog Wild BBQ Contest. Main Street is requesting use of the City parking lots in the 200 block of Cherokee and closure of Cherokee Street from 2nd Street to 3rd Street during the event to designate the area alcohol friendly. Approval of such an event as alcohol friendly requires the City Commission to approve by resolution the specific dates, times and location. The resolution is required by the state to issue a temporary liquor permit. The City Commission approved this request in 2017. Main Street Director Wendy Scheidt was present to answer questions.

Joey Denney and Wendy Scheidt addressed the Commission and the following was discussed:

- Police Chief Pat Kitchens stated that there were no police reports at last year’s events
- Mr. Denney said they would like to have the event at Haymarket Square but Haymarket is booked by the Farmer’s Market
- Mr. Denney stated there were no significant events; biggest event and comments they received was that there was not enough port-a-potties

Christine Pugh – Owner of Sona/Scrivner’s Creative Center 231 Cherokee Street addressed the City Commission with concerns:

- No concerns with the BBQ portion; concerns with alcohol being served
- She teaches children
- Issue last year; however, she did not report them to the Police or City
- Felt unsafe due to alcohol involved in event
- Parents of students also felt it was unsafe
- KVC Kansas is in the old KCKCC building; concerned that alcohol not appropriate near this establishment
- Safety issue

The City Commission discussed and addressed Ms. Pugh’s concerns

- Main Street visited surrounding businesses and had signature from businesses supporting the event
- KVC signed the sheet from Main Street aware of the event and presented no concerns to the City or Commission
- Restraunts that serve alcohol are already in the area
- Discussed amending the time of alcohol serving and consumption
 - Chief Kitchens stated that he could have a uniformed officer in the area of KVC during the hours they are open while alcohol is permitted

Commissioner Bauder moved to approve the street and parking lot closures for the Leavenworth Hog Wild BBQ Contest scheduled for September 7 – 8, 2018 and designate the municipal lots specified in the 200 block of Cherokee as alcohol friendly. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Commissioner Griswold moved to approve Resolution B-2194. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Request for Downtown Street Closure for American Fallen Warrior Memorial Foundation – Police Chief Pat Kitchens presented for consideration a request from the American Fallen Warrior Memorial Foundation to close 3rd Street between Shawnee Street and Delaware Street between the hours of 10:00 am and 12:30 pm on May 11, 2018 during a welcome ceremony. The foundation also requested a police escort following the ceremony as the exhibit leaves Leavenworth on route to Cabela’s at the Legends. The Police Chief met with Cynthia Sowle and has worked out an alternate route to assist the Exhibit and Patriot Guards get to 4th Street and work with the City of Lansing and surrounding Law Enforcement.

Mike and Cynthia from the American Fallen warrior Memorial Foundation addressed the Commission and discussed the event and ceremony.

Commissioner Bauder moved to authorize the closing of 3rd Street between Shawnee Street and Delaware Street between the hours of 10:00 am and 12:30 pm for the welcome ceremony for the AFWMF on May 11, 2018. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Mayor’s Appointments:

Mayor Preisinger moved to recommend the following appointment:

Board of Zoning Appeals:

- Reappoint Richard Gervasini and Kathy Kem to terms ending May 1, 2021

Building Code Board of Appeals:

- Appoint Jody Kaaz to a term ending May 1, 2023

City Planning Commission:

- Reappoint Linda Bohnsack, Michael Burke and Claude Wiedower to terms ending May 1, 2021

Electrical Board of Appeals:

- Appoint Jeff Wagner to a term ending May 1, 2023

Grow Leavenworth County:

- Reappoint Amy Baker, Jacob Dale and Wendy Scheidt to terms ending May 31, 2020

Leavenworth Preservation Commission:

- Reappoint Ken Bower and Richard Jackson to terms ending April 15, 2021

Library Board:

- Appoint Ellen Bogdan to a term ending April 30, 2022

Mechanical Board of Appeals:

- Appoint Keith Sanders to a term ending May 1, 2023

Plumbing Board of Appeals:

- Reappoint Tim Elliott to a term ending May 1, 2023

Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Commissioner Griswold asked about qualifications of appointees. Mayor explained that information on appointees is available at the City Clerk's office and any of the Commissioners can look at those.

2018-2019 City Commission Goals – City Manager Paul Kramer presented for consideration approval of the City Commission Goals that were discussed at the April 11, 2018 goal setting session.

Commissioner Griswold provided a revised version of the Goals and discussed with the Commissioners. The Mayor and Commission discussed the goals and the revisions that Commissioner Griswold presented. The Commission agreed that the Goals could be approved as presented and any changes could be discussed at a future Study Session or Regular Meeting.

Commissioner Bauder moved to adopt the 2018-2019 City Commission Goals. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Bids, Contracts and Agreements:

Consider Bids for the Comprehensive Compensation Study – HR Director Lona Lanter presented for consideration approval of a consulting services contract with Springstead to conduct a comprehensive compensation study. A Request for Proposals (RFP) was developed for a comprehensive compensation and classification study. Based on the analysis of the proposals submitted Staff recommends approval of the proposal Option 2 by Springsted in an amount not to exceed \$45,600.00. The analysis was not based on lowest price and took into consideration the proposal that best fit the needs of the City. Springsted asserts a more detailed approach with respect to job functions versus just job title. Two proposals were received and were as follows:

Bidder	Option 1	Option 2
CBIZ	\$22,300.00	\$31,700.00
Springsted	\$30,600.00	\$45,600.00

City Manager Kramer added that it has been over 20 years since the City has had such a study done and any results increasing salary or wages may have to be phased in.

Mayor Preisinger asked for a clarification from the City Attorney regarding the RFP process and if it is appropriate for the decision to be based on factors other than cost. City Attorney Waters stated that this is a specialized service and proposals could be analyzed and approved based elements other than cost.

Commissioner Bauder moved to approve the proposal for compensation study consultant services with Springsted Incorporated not exceed \$45,600. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Consider Bids for 2018 Pavement Management Project; Granite Seal Program – Public Works Director Mike McDonald presented for consideration the bids for the 2018 Pavement Management Project Granite Seal Program. Staff recommends approval of the low bid submitted for the base and alternate by Harbour Construction in the amount of \$518,210.40. Bids were opened on April 18, 2018 and were as follows:

Company	City	Base Bid	Alternate Bid	Total Bid
Harbour Construction	Kansas City KS	\$388,774.88	\$129,435.52	\$518,210.40
Vance Brothers	Kansas City MO	\$393,928.92	\$130,739.68	\$524,668.60
Mid America Road Builders				not read
Engineer's Estimate:		\$550,000.00		

Commissioner Bauder moved to approve the low bid submitted for the base and alternate by Harbour Construction for the 2018 Pavement Management Granite Seal Program in the amount of \$518,210.40. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Consider Bids for Wheeled Skid Steer Loader – Public Works Director Mike McDonald and Superintendent of City Operations Curtis Marks Sr. presented for consideration the purchase of a 2018 Case SV340 T4 wheeled skid steer loader with 24” planer and utility broom attachment from Victor L. Phillips Co in the amount of \$70,983.00. Bids were opened on April 13, 2018 and were as follows:

Company	City	Total Bid
Victor L Phillips	Topeka KS	\$70,983.00
KC Bobcat	Tracey MO	\$74,089.04
Foley Equipment	Kansas City MO	\$83,984.17

Commissioner Bauder moved to approve the purchase of the 2018 wheeled skid steer loader for \$70,983.00 from Victor L Phillips. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

CONSENT AGENDA:

Commissioner Griswold moved to approve claims for April 7, 2018 through April 20, 2018 in the amount of \$832,890.15; Net amount for Pay #8 effective April 13, 2018 in the amount of \$314,394.97 (No Police & Fire Pension). Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Other:

Commissioner Griswold would like the Commission to consider a future Study Session on Goals and to further discuss continuing the Spring Cleanup efforts.

Mayor Preisinger said he would work with the City Manager on putting these on the schedule.

Commissioner Wilson stated that he had a question from a citizen at 11th and Pottawatomie regarding street lights. At one time there were street lights but they are no longer there.

Public Works Director Mike McDonald said we would look in to it but this may be a Westar issue. He will report to the City Manager his findings.

City Manager Paul Kramer announced that there would be no Study Session on May 1, 2018.

Adjourn:

Commissioner Bauder moved to adjourn the meeting. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 8:36 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC

APR 23, 2018

MON 1:16PM



Christine

I see that Main Street is on the agenda tomorrow evening to ask for the street and parking lot closure for their BBQ event. I have spoken with Bill from Family Bistro and he said both he and Pullman's are opposed to the closure. They can not afford again to lose customers again during this weekend, Haymarket Square was designed for these types of events. It is my understanding that the city paid to have it covered for these types of events. The new theater will also be affected by the street and parking lot closure since many movie goers will be using the parking lots on the east and west side of Pullman's to attend movies. While the closure is only for the east side of Pullman's, vendors will park in the parking lot on the west side of Pullman's leaving little or no parking for movie goers, restaurant diners, or my students parents and Sona shoppers. That means at least 4 businesses who collect sales tax will be affected for a two day event that brings in very little in sales tax. Also affected will be KVC Kansas, They will be in the "alcohol friendly zone" which does not seem to be a good idea considering they are an organization which deals with families and children in crisis. I am concerned about the safety issues. Alcohol and crisis do not mix. Also just a few block up is the homeless shelter. Consider the burden on them. Main Street has volunteers who man their beer tent. Many of these volunteers are not skilled enough to handle or know when a person has had too much to drink. This has in past years and will again create problems this year for our block and the surrounding blocks. Having the BBQ event at Haymarket not only spares our block the burden, it will be extremely cost effective for Main Street. The amount of money they will save on the rental of generators alone should be reason enough for them to consider this option. The field behind Ten Penny, just past the VFW Honor park is perfect for the BBQ teams which like to be separate from the event. They are not open to the public. Haymarket has restroom, thus saving Main Street even more money since they will not need to rent port-a-potties. Ten Penny is

usually a vendor at this event, so the close proximity to their restaurant will be helpful. There are many other reasons why Haymarket would be a better location for the BBQ event, so I ask why it has not been considered. I am asking that you, our city commissioners, please take into consideration the major burden to our block and businesses during this event when you make your decision on the street and parking lot closure.

MON 2:42PM



Jermaine

I will make the suggestion about Haymarket Square

Christine

i spoke with Joey Denny and he said that Wendy said Scott from Pullman's came in and signed the paperwork not to oppose the BBQ last Friday or Saturday. The new owners of the Family Bistro did sign the paperwork also, although they were unaware of the situation until they spoke with Bill, the former owner after they signed for the event. Robin, his wife, did not think he had when I spoke with her this morning.

Christine

Sorry, Robin Scott the owner of Pullman's was unaware he had signed the paper when I spoke with her this afternoon. As far as Haymarket Joey said they can not use it because the Farmer's market is there. I told him I was easily able to work things out with the farmers the two years I held Buffalo Bill Days there. He then said the city is who wants it on our block so Farmer's market is not disturbed. Honestly, I am not sure what the truth is and I can only say again that the event is a burden on our block and a huge safety issue in my opinion because of the "alcohol friendly zone"

Christine

Has the city ever investigated what the cost would be to put an electronic fence that would open and close the area between the Riverfront community center and the Riverfront walkway when trains go by. This should be considered as something that would increase tourism because events could be held at the Riverfront walkway. Jazz on the River could be at the River, there could be a Riverwalk Art festival like in Kansas City, and many more events there. All of the light poles along the sidewalk in that area have outlets so vendors could plug in. Just a suggestion, but our Riverfront is a beautiful area and would draw tons of people to it. Perhaps now that there is a surplus from the hotel tax this would be a possibility.

MON 10:30PM



Myron J

Christine, with regard to your first three PMs, I will do my best to get the Commission to talk about, and, one way or the other, address your concerns about the Downtown BBQ Event scheduled for September.

At this point I certainly don't know whether the City has considered an electronic fence between the Riverfront Community Center and the Riverfront Park, or costed it out. I can ask. I do agree with your assessment about the attractiveness and utility of the Park, and appreciate you thinking outside the box a bit on ways the City could make it even better. In the not too distant future I will recommend the Commission start discussing the subject.

Christine

Thanks. I had looked at the riverfront as a place for Buffalo Bill Days. it would have been perfect except for the train crossing issue. The city used to hold the Christmas tree lighting in this area.

Seen by Nancy, Jermaine, Myron J

Chat Conversation End

**POLICY REPORT
2018 CEREAL MALT BEVERAGE LICENSE**

May 8, 2018

Prepared by:

Reviewed by:

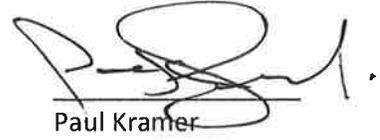
Reviewed by:



Beverly Wilson
Receivable/License Coordinator



Carla K. Williamson, CMC
City Clerk



Paul Kramer
City Manager

ISSUE:

Request for 2018 Cereal Malt Beverage License by Diamond Oil #2, 1031 Metropolitan Ave., Leavenworth, Kansas.

BACKGROUND:

The application has been approved by the Police Department and Sanitation Department for the following applicant:

Diamond Oil #2

1031 Metropolitan Ave

Off Premise

ACTION:

Motion to approve the 2018 off premise Cereal Malt Beverage License for Diamond Oil #2, 1031 Metropolitan Ave., Leavenworth, Kansas.

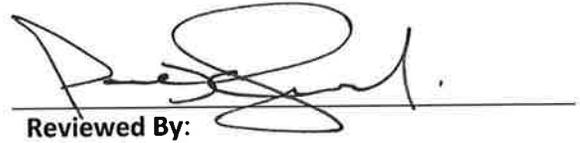
POLICY REPORT

**Review of Property on Demolition List
800 Miami**

May 8, 2018



Prepared By:
Julie Hurley,
City Planner



Reviewed By:
Paul Kramer,
City Manager

DISCUSSION

On October 10, 2017, the City Commission passed Resolution B-2179 finding 8 structures, including the property located at 800 Miami Street, to be in an unsafe or dangerous condition and directing the structures be repaired or removed. The resolution directed the owners of such structure to commence repair or removal within 10 days from the date of the publication of the resolution. After that time, representatives of the owner of the property, Mid First Bank/Midland Mortgage, made contact with staff indicating intent to repair the property and have presented proof of funds secured from HUD to make such repairs. Mid First Bank signed a Remediation Agreement prepared by staff, with a deadline of March 1, 2018 to have all repairs complete.

On December 12, 2017, the City Commission considered the request for extension and voted to grant an extension until March 1, 2018 for repairs to be made to the property per the signed Remediation Agreement. The Commission reviewed the property on March 13th, 2018, and voted to grant an additional 45 day extension. Since that time, a permit to trim out windows and make interior repairs was issued on April 23, 2018, but no additional exterior work has taken place. As of Thursday, May 3, the window trim and the soffits/eaves had not been repaired. Photos will be taken on May 8th to reflect any work done in the interim and provided during the City Commission meeting.

ACTION

Remove property located at 800 Miami Street from demolition list or grant extension for additional repairs to be made.



PROPERTY REMEDIATION AGREEMENT

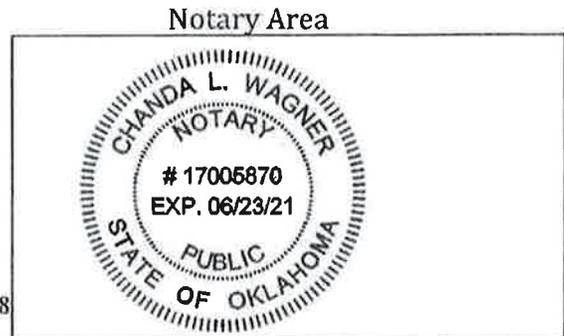
Owner: Mid-First Bank
 Site Address: 800 Miami Street
 Leavenworth, KS 66048

The owner(s) of the property located at 800 Miami Street recognize that the property is in violation of the City's Property maintenance ordinance(s). As such, they agree to bring the property in to compliance with City Ordinance standards, draw all necessary permits for the work to be performed, and meet the repair deadlines listed below. In return, the City agrees to stay the prosecution of any existing code violations, consider them abated after the property is found in compliance, and to work with the owners throughout this remediation process to help them resolve all code enforcement issues at the site.

	DEADLINE	TASK
1)	03/01/18	Roof – replace entire roof.
2)	03/01/18	Siding – replace/repair all exterior walls and sidings. Soffits & eaves – replace/repair all soffits & eaves. Guttering -- replace
3)	03/01/18	Windows & doors – repair/replace all windows & doors.
4)	03/01/18	Paint – remove ALL peeling paint and repaint.
		Remove ALL dead and dying trees, limbs or other unsightly natural growth or unsightly appearances.

I (Print the Owner's Name) MidFirst Bank agree to honor the commitments as described above and understand that failure to do so may result in legal and remedial actions by the City of Leavenworth, possibly up to and including the demolition of unremediated structures. I also agree to maintain all yard areas by keeping the site free of junk and clutter, as well as excessive vegetation while I am remediating the property.

Manuel Adell 11/27/17
 Signature Date



Property Remediation Agreement
800 Miami St Leavenworth KS 66048

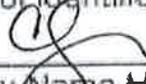
State of Oklahoma County of Oklahoma

Subscribed and sworn to (or affirmed) before me
this 27th day of November 20 17.

By Michael Adel

Personally known OR produced identification _____

Type of identification produced _____


Notary Name Here, Notary Public
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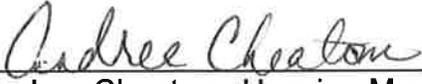






**POLICY REPORT
RESOLUTION ADOPTING SCHEDULE OF CHARGES
MAY 8, 2018**

PREPARED BY:



Andrea Cheatom, Housing Manager
Leavenworth Housing Authority

APPROVED BY:



Paul Kramer, City Manager

ISSUE:

Consider a resolution amending the ACOP for the Public Housing Program (Planters II) adopting the schedule of charges and charges guidelines.

OVERVIEW:

The resolution shall adopt a schedule of charges for the cleaning of apartments and equipment at Planters II and shall adopt a schedule of charges for damage and tenant neglect for apartments, common areas, and equipment at Planters II. The resolution shall adopt a charges guideline for damages caused by motorized scooters, wheelchairs, grocery carts, moving carts, dollies, bicycles, scooters and skateboards caused by tenants, visitors, and guests of Planters II.

COMMISSION ACTION:

Motion to adopt the attached resolution amending the ACOP for Planters II.

RESOLUTION B-2195

A RESOLUTION SETTING THE SCHEDULE OF FEES OF THE ADMISSIONS AND CONTINUED OCCUPANCY POLICY FOR THE PUBLIC HOUSING PROGRAM; LEAVENWORTH HOUSING AUTHORITY.

WHEREAS, the revised Admissions and Continued Occupancy Policy (ACOP) for the Public Housing program; Leavenworth Housing Authority was approved and adopted on the 27th day of March 2018 by the Leavenworth City Commission acting as the Leavenworth Housing Authority Commission, City of Leavenworth, Kansas ; and

WHEREAS, section 8 (Modifications of Lease) of the March 27, 2018 ACOP requires the Schedule of Fees be set by Resolution and approved by the Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE LEAVENWORTH CITY COMMISSION ACTING AS THE LEAVENWORTH HOUSING AUTHORITY COMMISSION, CITY OF LEAVENWORTH, KANSAS:

Section 1. This resolution amends Resolution B-1927 passed and approved on February 24, 2009 setting forth the Schedule of Charges for cleaning apartments and Planters II; Leavenworth Housing Authority, 200 Shawnee Street, Leavenworth, Kansas equipment and schedule of charges for repairing tenant caused damage to apartments, common areas and/or equipment.

Section 2. The ACOP is hereby amended to incorporate the following charges guideline for all tenants, guests and visitors of Planters II for damages caused by, but not limited to, electric scooters, wheelchairs, grocery carts, moving carts, dollies, bicycles, scooters, and skateboards in all areas of Planters II include but not limited to apartments, common areas, laundry rooms, hallways, elevators and exterior premises.

Section 3. The ACOP is hereby amended to incorporate the following Schedule of Charges for cleaning apartments and equipment at Planters II for current tenants and vacated tenants:

- Stove \$15
 - Refrigerator/Freezer \$20
 - Oven \$25
 - Drip pans (five) \$12
 - Cabinets/Countertops \$20
 - Bathtub/Shower \$20
 - Toilet \$20
 - Bathroom floor \$20
 - Pet waste \$10 (per occurrence).
 - Kitchen floor \$20
 - Shampoo carpet \$50
 - Walls \$25 per room
 - Doors \$20
 - Patio \$15
 - Windows \$20
 - Vacuum carpet \$10
 - Sinks \$15
- If the apartment requires professional cleaning, the resident will be charged the invoiced cost to Planters II. Planters II management reserves the right to determine when any or all cleaning needs require maintenance service.

Section 4. The ACOP is hereby amended to incorporate the following schedule of charges for repairing tenant caused damage or tenant neglect to Planters II apartments, common areas, or equipment:

- Kitchen light fixture \$25
- Other light fixtures \$15
- Electrical outlet or switch \$2
- Outlet or switch cover plate \$2
- Night light cover plate \$3
- Wire refrigerator shelf \$25
- Glass refrigerator shelf \$104
- Oven knob \$5
- 8" range element \$17 each
- 6" range element \$12 each
- End caps \$6
- Bathroom Sink \$40
- Bathroom faucet set without pop up drain \$153
- Bathroom Faucet with pop up drain \$28
- Faucet supply line \$5
- Fill valve \$10
- Shut off valve \$5
- Shower rod \$11
- Toothbrush holder \$7
- Soap dish \$7
- Tub enclosure \$150
- Round toilet seat \$10
- Elongated toilet seat \$14
- Window screen \$30
- Kick plate \$40
- Apartment key \$5
- Mail box key \$5
- Access key \$20
- Shower head \$2
- Kitchen sink \$50
- Power flush toilet with tank \$358
- Regular toilet with tank \$351
- Handicap wall mount toilet \$200
- Transom window hook and pole \$31

All costs exclude labor

- Labor will be billed based upon current hourly rates paid to employees of the housing authority or as invoiced by service professionals for work performed. Carpet replacement and repainting apartments is depreciated by 10% per year of occupancy. Carpet replacement and repainting apartments for occupancy of less than 12 months requires payment in full for carpet replacement or repainting deemed necessary. Carpet replacement shall be charged according to invoiced price to include materials and labor. Repainting shall be charged according to invoice price by service professional or charged according to materials used and labor if performed by staff. Any work requiring a service professional (locksmith, plumber, electrician, etc.) shall be billed according to invoiced price. Planters II management reserves the right to determine when any or all damage repair work is required.

Section 5. This Resolution shall be effective from and after its passage as provided by law.

PASSED AND APPROVED this 8th day of May 2018.

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson, CMC
City Clerk

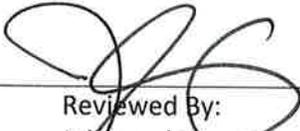
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POLICY REPORT

**Community Development Block Grant Annual Action Plan 2018-19
May 8, 2018**



Prepared By:
Mary Dwyer
Community Development
Coordinator



Reviewed By:
Julie Hurley
City Planner



Reviewed By:
Paul Kramer
City Manager

DISCUSSION

The Annual Action Plan (AAP) is formulated using an electronic planning tool provided by the Department of Housing and Urban Development (HUD). The report is composed of needs assessments of the community's housing stock, homelessness issues, public facilities, infrastructure, and community development assets.

The Strategic Plan section addresses how the community proposes to address concerns identified in the Plan's needs assessment during the year and the AFH regional and local goals approved in the AFH. Finally, the Annual Action Plan puts forth the specific details on how the City proposes to spend the funds (award \$334,736 plus estimated residual of \$100,000), for the 2018-2019 year.

The Community Development Advisory Board (CDAB) held two open public meetings to solicit community input. The CDAB voted on April 9, 2018 to approve the AAP plan. Since this time the plan has awaited funding allocation which was awarded 5/1/18. The plan is forwarded with the CDAB recommendation for adoption.

FINAL COPY:

Certifications to be signed by the Mayor will be added to the plan before submission to HUD. The HUD submission will be electronic and printed. Printed copies will be distributed to the Leavenworth Public Library, and Community Development Department. Electronic copies will be sent to City website and recorded in Lazerfische.

RECOMMENDED ACTION

Motion to adopt or modify the attached resolution adopting and authorizing the submission of the 2018-2019 Annual Action Plan.

Annual Action Plan 2018-2019

Community Development Block Grant Leavenworth, Kansas



This plan was prepared by the Community Development Department, City of Leavenworth, City Hall, 100 N. 5th St., Leavenworth, Kansas 66048. Questions may be directed to Mary Dwyer or Julie Hurley; Telephone 913-680-2628, Facsimile: 913-680-2702; e-mail: mdwyer@firstcity.org or jhurley@firstcity.org.

2018-19 Annual Action Plan
Community Development Block Grant Program
Leavenworth, Kansas
July 1, 2018-June 30, 2019
\$334,736 Entitlement

SYNOPSIS

This summary sets forth the proposed budgets for activities that will be performed during the second year of the 2017-2021 Consolidated Plan. Projected entitlement award \$334,736 plus remaining funds projected at \$100,000. (\$434,736)

1. **Administration:** Departmental administration will be underwritten in the amount of **\$66,947**, which supports one full-time position, clerical and administrative support, and operating expenses.

2. **Public Service Agencies:** The following Public Service Agencies will provide the basic services to help Leavenworth's lower income families become self-sufficient. The agencies work closely together to share knowledge and resources in order to assist the low/moderate income clientele of our community. Through these agencies more than 7,200 lower income citizens are served annually with medical, child care, education, food, clothing and sheltering needs. CDBG will provide rent and/or utility assistance on behalf of the agency (no funding will be provided directly to the agency for this purpose). Funding will also be allocated for contractual services to provide tenant/landlord mediation. Program requirements limit grants of this nature to 15% of the total entitlement, or **\$50,210**.
 - a. **Catholic Charities of Northeast Kansas (CCNEKS)** provides housing counseling and referral services, first point of contact for homelessness, emergency vouchers for food, transportation and lodging, and essential services to prevent homelessness at 716 N 5th St. **\$5,000**

 - b. **Court Appointed Special Advocates (CASA)** is an organization in which trained volunteers advocate, under court order, for children of abuse and neglect cases at 100 S 5th St. **\$14,500**

- c. **The Leavenworth Mission (LVM)** provides distribution of non-perishable food boxes and clothing vouchers and operates a food pantry and discount community store at 1140 Spruce St. **\$6,000**

- d. **St. Vincent's Clinic (SVC)** provides health care to the city's uninsured working families at 818 N 7th St. **\$9,000**

- e. **Youth Support Program (YSP)** provides free after school and summer programs for children and family support programs at 314 Delaware St. **\$2,610**

- f. **Welcome Central** provides Landlord-Tenant Dispute Resolution for the City of Leavenworth at 310 Kiowa. **\$6,000**

- g. **The Guidance Center** provides mental health services including outpatient therapy, emergency services, medication management, psychosocial groups, case management, supported employment, attendant care and respite care to community members regardless of their ability to pay. **\$5,100 (increase \$100)**

- h. **Women's Community Y** provides high quality early learning programs and childcare for children 2 ½ to 11 years from all income demographics in Leavenworth. **\$2,000**

3. Housing Programs:

- a. **Home Repair Program.** The City of Leavenworth consolidated three categories consisting of Emergency Home Repairs, Minor Exterior Home Repairs, and Weatherization Assistance into one major category which provides up to \$5,000 to low/moderate income homeowners. Examples of work include emergency repairs, handicap accessibility, exterior repairs, window replacement, insulation, and replacement of heating/cooling equipment. Many homeowners have felt the effects of the economy and can no longer stretch their budgets to

include home repairs, therefore this program remains very popular. Total budget: **\$181,665**

- b. First Time Home Buyers Program.** This activity provides money for down payments, closing costs and/or principal or interest buy-downs to low-moderate income residents. Total budget: **\$90,609**

4. Neighborhood Stabilization:

- a. Removal of dangerous structures.** Spot blight removal has been an ongoing project for the city for many years. The structures removed are beyond economic viability for rehabilitation and have generally been causing problems in the neighborhoods in which they exist. Prior year's funding balance will be rolled forward. Total budget: **\$45,305**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This plan sets forth the proposed budgets for activities that will be performed during the second year of the Consolidated Plan 2017-21. It addresses two national objectives: service to lower income households and neighborhood stabilization.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Leavenworth has developed their goals and priorities based on projected funding, citizen input and data assembled for the Consolidated Plan. The City will continue to help the low/moderate income residents sustain and improve their housing through emergency repairs, weatherization and exterior home repairs. Since the City has 50% rental housing, we encourage home ownership through our Home Ownership Assistance Program. Leavenworth actively vets out dangerous structures in the community and works toward their elimination. Public service agencies remain an important avenue to serve the low/moderate income residents by providing basic needs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Leavenworth became an entitlement city for Community Development Block Grant funds in 1984. The City of Leavenworth has a successful history of administering federal programs by professional City staff and through community agency partnerships. Past performance has steered this Annual Action Plan to focus the bulk of its funds in home rehabilitation and home ownership to serve Leavenworth residents. Public Service dollars are allocated to area agencies to serve low income residents however that leaves no available federal funding for transportation. Transportation remains an unfunded need in the City of Leavenworth.

4. Summary of Citizen Participation Process and consultation process

The City of Leavenworth uses a variety of formats including traditional public hearings, newspaper notices, website postings and more recently, electronic media including tweets and electronic surveys to

ask for city resident input on CDBG activities. Staff directly contacted public service agencies, community churches, governmental agencies and local agencies for participation and input.

5. Summary of public comments

No public comments were received this year in the public hearings or via mail or email. Based on the comments received on the five-year Consolidated Plan survey, homeowner repairs was the main category for spending funds. The Home Owner Assistance was the second category for housing funds. For public facilities, the major category was infrastructure improvements.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments, regardless of content were accepted.

7. Summary

This 2018-2019 Annual Action Plan allocates funding for projects that address the priorities identified in the Consolidated Plan. The City of Leavenworth prepared the Consolidated Plan to strategically implement its CDBG program and use funding to provide services that are responsive to the priorities identified in the governmental input, citizen survey and public comments, related to housing, removal of dangerous structures and public services.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LEAVENWORTH	
CDBG Administrator	LEAVENWORTH	Community Development
ESG Administrator	LEAVENWORTH	

Table 1 – Responsible Agencies

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Partnerships with the local service providers, agencies and governmental groups provide an opportunity for joint problem solving on the issues of housing, community needs and public infrastructure. City staff works with the local United Way, faith-based programs, public service agencies, federal government programs, Leavenworth County government and regional Affirmatively Furthering Fair Housing taskforces to create a rich dialog for enhanced services and service delivery. In addition, the City of Leavenworth has enhanced coordination between public and assisted housing providers and other housing service agencies by starting a countywide housing group. The group meets quarterly and is currently coordinated by the City’s Community Development Coordinator.

The Veteran’s Administration provides VASH vouchers and services for homeless veterans in the City. In the City, the Continuum of Care provides for the needs of homeless persons and families as funds allow. Currently, ESG funds are provided to the City through the State of Kansas and are used for rapid rehousing and homelessness prevention. Policies and procedures for ESG follow federal and state agency requirements.

The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS). The agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with the Continuum participant to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation. The HMIS reporting system is coordinated by the Mid America Regional Council.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.

1	Agency/Group/Organization	CATHOLIC CHARITIES OF NE KANSAS
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy fair housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and CCNEKS participated in public transportation forums. Discussion focused on public service funding, needs of homeless, and fair housing issues, specifically transportation needs.
2	Agency/Group/Organization	Welcome Central
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and participation in public transportation forums. Discussion focused on public service funding of landlord/tenant services, needs of homeless, and fair housing, specifically transportation needs and food desert issues.

3	Agency/Group/Organization	Veterans Administration
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Other government - Federal
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency. Discussion focused on needs of homeless, specifically veterans. Homeless prevention is a major need.
4	Agency/Group/Organization	Leavenworth Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and public transportation forums.

5	Agency/Group/Organization	ST VINCENT CLINIC
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
6	Agency/Group/Organization	Council on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and public transportation forums.
7	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
8	Agency/Group/Organization	THE LEAVENWORTH MISSION
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities food clothing assistance
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
9	Agency/Group/Organization	Court Appointed Special Advocates
	Agency/Group/Organization Type	Services-Children Services-Education Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	public service agencies
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
10	Agency/Group/Organization	National Alliance on Mental Illness
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
11	Agency/Group/Organization	Northeast Kansas CAP
	Agency/Group/Organization Type	Housing Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
12	Agency/Group/Organization	Women's Community Y
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email and public transportation forums. Conversation centered on public service agencies and transportation services.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

NA

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	We work collaboratively with the Continuum of Care agency in our city, Catholic Charities of Northeast Kansas. In addition, we work closely with the Community of Hope which serves the homeless.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

For the 2017-2018 AAP we solicited citizen input via: public hearing, City Website, Facebook, and public television. The input from the 2017-2021 Consolidated Plan was also weighed when designing the second year AAP.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community				
2	Newspaper Ad	Non-targeted/broad community				
3	Internet Outreach	Non-targeted/broad community				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	local television	Non-targeted/broad community				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

For 2018-19 the Federal allocation to the City of Leavenworth is estimated to be \$305,183. In addition, the City will have approximately \$100,000 in residual funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	334,736	0	100,000	434,736	0	funding will be used to advance priorities identified in the Consolidated Plan.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

For Community Development Block Grant (CDBG) the City will partner with agencies in the Public Service category to fund low/moderate income assistance. Each agency has additional community funds so CDBG is not the sole source of funding. With the Emergency Solutions Grant the City will require contracting agencies to provide matching resources as stipulated by federal guidelines.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

Community agencies provide additional funds to match CDBG and ESG funds to broaden the reach to community residents in need.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2015	2019	Affordable Housing Non-Homeless Special Needs		Home Rehabilitation	CDBG: \$181,665	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Homebuyer Assistance	2015	2019	Affordable Housing		Home Ownership Assistance	CDBG: \$90,609	Direct Financial Assistance to Homebuyers: 12 Households Assisted
3	Public Services Agencies	2015	2019	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$50,210	Public service activities for Low/Moderate Income Housing Benefit: 6800 Households Assisted
4	Neighborhood Stabilization	2015	2019	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$45,305	Buildings Demolished: 6 Buildings
5	Program Administration	2015	2019	Administration			CDBG: \$66,947	
6	AFH Local: Transportation	2017	2021	Non-Housing Community Development		AFH Factor Local: Transportation		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	AFH Local: Fair Housing City Contact	2017	2018	Fair Housing		AFH Factor Local: Fair Housing City Contact		Other: 1 Other
8	AFH Reg 13: Align Regional Transit plan to jobs	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
9	AFH Reg 2: Fair Housing Informational Website	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
10	AFH Reg 3: Fair Housing Education w Stakeholders	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcemen		Other: 1 Other
11	AFH Reg 5: Explore Region Housing Mobility System	2017	2021	Public Housing		AFH Factor Reg: Public Housing Planning		Other: 1 Other
12	AFH Reg 10: Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcemen		Other: 1 Other
13	AFH Reg 7: Dev Regional Housing Locator Service	2017	2021	Affordable Housing Public Housing		AFH Reg: Outreach, Education, Training, Enforcemen AFH Factor Reg: Public Housing Planning		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	AFH Reg12: Transportation that Connects with Jobs	2017	2021	AFH		AFH Factor Reg: Economic Development		Other: 1 Other
15	AFH Reg 14 : Affordable Hsg Educational Materials	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcemen		Other: 1 Other
16	AFH Reg11: education/job training KCRising	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcemen		Other: 1 Other
17	AFH Reg10:Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcemen		Other: 1 Other
18	AFH Reg 4: Advocate for Universal Designs	2017	2021	Non-Homeless Special Needs		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
19	AFH Reg 1: Expand use of CDFI and NMTCs	2017	2021	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development AFH		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
20	AFH Reg 8:Encourage affordable TOD via zoning code	2018	2021	Affordable Housing AFH		AFH Reg: Outreach, Education, Training, Enforcemen		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
21	AFH Reg 15: AFH Metrics	2017	2021	AFH		AFH Factor Reg: Planning and Reporting		Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation
	Goal Description	Home repairs of low/moderate income home owner properties including emergency repairs, weatherization and minor exterior repairs.
2	Goal Name	Homebuyer Assistance
	Goal Description	First time home buyer assistance provided to low/moderate income residents of the City of Leavenworth.
3	Goal Name	Public Services Agencies
	Goal Description	Community agencies provide assistance to low/moderate income persons in Leavenworth.
4	Goal Name	Neighborhood Stabilization
	Goal Description	3,580 feet of sidewalk replaced for safe neighborhood travel to school and work in CT701 area. Structurally unsound, uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
5	Goal Name	Program Administration
	Goal Description	Program oversight for CDBG and ESG grants.
6	Goal Name	AFH Local: Transportation
	Goal Description	With the new transportation plan continue efforts to get public transportation in Leavenworth for the low income, disabled, elderly and working poor.
7	Goal Name	AFH Local: Fair Housing City Contact
	Goal Description	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.

8	Goal Name	AFH Reg 13: Align Regional Transit plan to jobs
	Goal Description	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers .
9	Goal Name	AFH Reg 2: Fair Housing Informational Website
	Goal Description	Establish www.kcmetrohousing.org as a central location for the public to access fair housing information.
10	Goal Name	AFH Reg 3: Fair Housing Education w Stakeholders
	Goal Description	Establish a fair housing education program for landlords, realtors, and lenders.
11	Goal Name	AFH Reg 5: Explore Region Housing Mobility System
	Goal Description	Work with local housing authorities to explore a regional approach to housing voucher utilization.
12	Goal Name	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	Goal Description	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college
13	Goal Name	AFH Reg 7: Dev Regional Housing Locator Service
	Goal Description	Develop regional housing locator service to help voucher holders find the most appropriate housing.
14	Goal Name	AFH Reg12: Transportation that Connects with Jobs
	Goal Description	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
15	Goal Name	AFH Reg 14 : Affordable Hsg Educational Materials
	Goal Description	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
16	Goal Name	AFH Reg11: education/job training KCRising
	Goal Description	Continue to develop and refine the education and job training component of KC Rising and provide guidance to local institutions in targeting these efforts.
17	Goal Name	AFH Reg10:Promote use of KC Degrees/KC Scholars
	Goal Description	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.

18	Goal Name	AFH Reg 4: Advocate for Universal Designs
	Goal Description	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
19	Goal Name	AFH Reg 1: Expand use of CDFI and NMTCs
	Goal Description	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low income residents.
20	Goal Name	AFH Reg 8: Encourage affordable TOD via zoning code
	Goal Description	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
21	Goal Name	AFH Reg 15: AFH Metrics
	Goal Description	Establish metrics to meet fair housing and affordable housing goals.

Projects

AP-35 Projects – 91.220(d)

Introduction

Below are the projects for the second year of the 2017-2021 Consolidated Plan.

Projects

#	Project Name
1	Home Repair
2	Removal of Dangerous Structures
3	Public Service Agencies
4	Home Ownership Assistance Program
5	Program Administration
6	AFH Local: Transportation
7	AFH Local: Fair Housing City Contact
8	AFH Reg 13: Regional Transportation for Jobs
9	AFH Reg 2: Fair Housing Information Website
10	AFH Reg 3: Fair Housing Education w Stakeholders
11	AFH Reg 5: Explore Regional Housing Mobility System
12	AFH Reg 10: Promote use of KC Degrees/KC Scholars
13	AFH Reg 7: Dev Regional Housing Locater Service
14	AAFH Reg 12: Regional Transit Plan
15	AFH Reg 14: Affordable Housing Educational Materials
16	AFH Reg11: education/job training KCRising
17	AFH Reg 4: Advocate for Universal Designs
18	AFH Reg 1: Expand use of CDFI and NMTCs
19	AFH Reg 8: Encourage affordable TOD via zoning code
20	AFH Reg 15: AFH Metrics

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities in the 2018-19 plan directly relate to the needs identified in the 2017-2021 Consolidated Plan. Needs include, affordable housing, public services, homeless person services, and demolition of dangerous structures (blight elimination).

The primary obstacle to addressing underserved needs is financial resources.

AP-38 Project Summary

Project Summary Information

1	Project Name	Home Repair
	Target Area	
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Home Rehabilitation
	Funding	CDBG: \$181,665
	Description	Provide funding for home repairs of low/moderate income home owners including emergency repairs, weatherization, minor repairs and code enforcement violations.
	Target Date	6/28/2019
	Estimate the number and type of families that will benefit from the proposed activities	Twenty low/moderate income families will benefit from the home repair program.
	Location Description	
	Planned Activities	Home repairs including: weatherization, emergency repairs, home repair, housing accessibility, code violation abatement.
2	Project Name	Removal of Dangerous Structures
	Target Area	
	Goals Supported	Neighborhood Stabilization
	Needs Addressed	Neighborhood Stabilization
	Funding	CDBG: \$45,305
	Description	Dangerous, structurally unsound, or uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
	Target Date	6/28/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	We plan to remove 6 structures deemed dangerous according to Kansas statutes. Structures will be removed for the safety and security of the surrounding neighborhood.
3	Project Name	Public Service Agencies
	Target Area	
	Goals Supported	Public Services Agencies
	Needs Addressed	Public Service
	Funding	CDBG: \$50,210
	Description	Public service category provides funding for community agencies that provide the food, clothing, and services to low/moderate income residents.
	Target Date	6/28/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 7500 residents will benefit from this activity.
	Location Description	
	Planned Activities	Public service category provides funding for community agencies that provide the food, clothing, and services to low/moderate income residents.
4	Project Name	Home Ownership Assistance Program
	Target Area	
	Goals Supported	Homebuyer Assistance
	Needs Addressed	Home Ownership Assistance
	Funding	CDBG: \$90,609
	Description	Provide down payment assistance to low/moderate income residents of the City of Leavenworth to increase the amount of homeownership in Leavenworth.
	Target Date	6/28/2019
	Estimate the number and type of families that will benefit from the proposed activities	Ten low/moderate income families will benefit from this activity.
	Location Description	

	Planned Activities	Provide down payment assistance to low/moderate income residents of Leavenworth.
5	Project Name	Program Administration
	Target Area	
	Goals Supported	Program Administration
	Needs Addressed	Home Rehabilitation Neighborhood Stabilization Public Service Home Ownership Assistance
	Funding	CDBG: \$66,947
	Description	Administration of the CDBG program.
	Target Date	6/28/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide program oversight and administration for CDBG programs.
6	Project Name	AFH Local: Transportation
	Target Area	
	Goals Supported	AFH Local: Transportation
	Needs Addressed	AFH Factor Local: Transportation
	Funding	
	Description	Form partnerships between the City of Leavenworth, MARC, KCATA, United Way of Leavenworth County and local nonprofits to develop public transportation options to connect residents within Leavenworth and to regional destinations. A transportation strategy will be developed in 2017-18.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Work with KCATA and MARC to develop a transportation strategy (2017-2018). This will include statistical analysis, regional transportation review, local meetings and local surveys to create the transportation strategy.
7	Project Name	AFH Local: Fair Housing City Contact
	Target Area	
	Goals Supported	AFH Local: Fair Housing City Contact
	Needs Addressed	AFH Factor Local: Fair Housing City Contact
	Funding	
	Description	Establish a City contact for human relations concerns related to fair housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	City Manager in his role as Director of the Housing Authority is the City contract for fair housing. He will handle any fair housing complaints.
8	Project Name	AFH Reg 13: Regional Transportation for Jobs
	Target Area	
	Goals Supported	AFH Reg 13: Align Regional Transit plan to jobs
	Needs Addressed	AFH Factor Reg: Economic Development
	Funding	
	Description	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with job opportunities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	In early FY2017 MARC will convene transit agencies, cities, and employers to discuss employer worker needs and how potential employees in R/ECAPs and adjacent areas can be connected to employers in opportunity areas to advance innovative transportation options. By the end of 2017, MARC and the transit agencies will develop a number of options and present these to employers and cities and develop a strategy to implement the most promising options.
9	Project Name	AFH Reg 2: Fair Housing Information Website
	Target Area	
	Goals Supported	AFH Reg 2: Fair Housing Informational Website
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcemen
	Funding	
	Description	Establish a central location for the public to access fair housing information.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
10	Project Name	AFH Reg 3: Fair Housing Education w Stakeholders
	Target Area	
	Goals Supported	AFH Reg 3: Fair Housing Education w Stakeholders
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcemen
	Funding	
	Description	Establish a fair housing education program for landlords, realtors, and lenders.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	During the first half of 2017 convene lenders, Realtors and landlords to discuss how best to provide education to their members on fair housing practices. By the end of 2018 implement an annual education program for landlords, Realtors and lenders. During 2017 at the time that HUD issues a NOFA for fair housing grants, prepare a grant application to support fair housing education and/or enforcement.
11	Project Name	AFH Reg 5: Explore Regional Housing Mobility System
	Target Area	
	Goals Supported	AFH Reg 5: Explore Region Housing Mobility System
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcemen AFH Factor Reg: Planning and Reporting
	Funding	
	Description	Work with local housing authorities to explore a regional approach to housing voucher utilization
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	In the first half of 2017 meet with housing authorities and discuss the merits, obstacles, and path to a regional approach to housing voucher utilization. Assuming that this convening results in a commitment to proceed jointly, support the PHAs in the second half of 2017 with implementation to begin as appropriate on the timeline established by the PHAs.
12	Project Name	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	Target Area	
	Goals Supported	AFH Reg10:Promote use of KC Degrees/KC Scholars
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcemen
	Funding	
	Description	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	MARC and the Ewing Marion Kauffman Foundation launched KC Degrees and KC Scholars programs in late September 2016 to help adults in the community, particularly protected class members, to return to and complete their college education. In late 2016 and early 2017 MARC will make cities aware of how cities can participate in the program. In 2017 assist participating local governments in encouraging adults to return and complete college, including members of their own workforce.
13	Project Name	AFH Reg 7: Dev Regional Housing Locator Service
	Target Area	
	Goals Supported	AFH Reg 7: Dev Regional Housing Locator Service
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning
	Funding	
	Description	Develop regional housing locator service to help voucher holders find the most appropriate housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	Project Name	AAFH Reg 12: Regional Transit Plan
	Target Area	
	Goals Supported	AFH Reg12: Transportation that Connects with Jobs
	Needs Addressed	AFH Factor Reg: Economic Development
	Funding	

	Description	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	MARC will complete the RideKC transit plan update by mid-2017. One specific goal is to double the number of jobs served by transit within ten years. Implementation of the RideKC transit plan will begin in 2017.
15	Project Name	AFH Reg 14: Affordable Housing Educational Materials
	Target Area	
	Goals Supported	AFH Reg 14 : Affordable Hsg Educational Materials
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcemen
	Funding	
	Description	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	In early 2017, the cities will meet with MARC, the Equity Network, LISC and housing nonprofits to develop an advocacy agenda and educational campaign around affordable housing.
16	Project Name	AFH Reg11: education/job training KCRising
	Target Area	
	Goals Supported	AFH Reg11: education/job training KCRising
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcemen

	Funding	
	Description	Continue to develop and refine the education and job training component of KC Rising and provide guidance to local institutions in targeting these efforts.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	Project Name	AFH Reg 4: Advocate for Universal Designs
	Target Area	
	Goals Supported	AFH Reg 4: Advocate for Universal Designs
	Needs Addressed	AFH Factor Reg: Legislative, Dev Code, Incentives
	Funding	
	Description	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	In the first quarter of 2017 convene cities to meet with MHDC and KHRC about their policies in encouraging or requiring accessibility in new or substantially renovated housing developments. Depending on information obtained from the state agencies, develop recommendations to promote additional requirements for universal design in the LIHTC projects. Anticipate adoption of these increased requirements by the end of 2017.
18	Project Name	AFH Reg 1: Expand use of CDFI and NMTCS
	Target Area	

	Goals Supported	AFH Reg 1: Expand use of CDFI and NMTCs
	Needs Addressed	AFH Factor Reg: Legislative, Dev Code, Incentives
	Funding	
	Description	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low income residents.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
19	Project Name	AFH Reg 8: Encourage affordable TOD via zoning code
	Target Area	
	Goals Supported	AFH Reg 8: Encourage affordable TOD via zoning code
	Needs Addressed	AFH Factor Reg: Legislative, Dev Code, Incentives
	Funding	
	Description	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
20	Project Name	AFH Reg 15: AFH Metrics
	Target Area	
	Goals Supported	AFH Reg 15: AFH Metrics
	Needs Addressed	AFH Factor Reg: Planning and Reporting
	Funding	

Description	Establish metrics to meet fair housing and affordable housing goals.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	In early 2017, the five cities will meet with MARC and the Regional Equity Network to identify appropriate metrics for the fair housing goals.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In general, the City of Leavenworth does not target a specific geographic area or areas of minority concentration for special funding in the 2018-19 program year. Applicants for the Home Ownership Program and Home Repair are based on income. Rapid Re-Housing, Homelessness Prevention, and Public Service programs are offered to all City residents who qualify for services. Blight removal is determined based on structures identified by the Code Enforcement officers, presented by the City Planner and approved for removal by the City Commission.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

NA

Discussion

The CDBG program is not targeted. It reaches any low/moderate income resident needing assistance.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing is addressed in several ways to meet the needs of the low income population. Below are some of the strategies employed.

One Year Goals for the Number of Households to be Supported	
Homeless	54
Non-Homeless	0
Special-Needs	0
Total	54

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	330
The Production of New Units	0
Rehab of Existing Units	24
Acquisition of Existing Units	6
Total	360

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

One year Goals for the Number of Household to be supported for the homeless, non-homeless, and special needs are supported by data found in the 2015 PIT Homeless Count and agency reporting. One year Goals for the Number of Household Supported through: rental assistance, repair of existing units, and household purchase of existing units are based on funding at the current level.

AP-60 Public Housing – 91.220(h)

Introduction

The Leavenworth Housing Authority (LHA) is designated a small public housing agency with decision making authority for budget, personnel and policy adoption resting with the City Commission. Leavenworth provides a 105 unit high-rise (Planters II) for older and disabled persons. LHA is also approved for 339 Housing Choice Vouchers, but because of reduced funding levels only 201 are currently provided to participants, who may rent from willing market rate landlords. In addition the City oversees 130 VASH vouchers for veterans.

Actions planned during the next year to address the needs to public housing

We will be completing the door replacement project at Planters II as an upgrade to the facility.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Tenants are involved with management on a regular basis through expressing concerns, suggesting ideas for improvements, and assisting for planning activities. Because most residents are on a fixed income we do not do formal presentation on homeownership, but refer any inquiries to the Community Development Coordinator.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not designated as troubled.

Discussion

The City of Leavenworth has a strong staff that oversees the needs of LHA residents. Recent reductions in federal funding have reduced the staff and put additional duties on existing staff. While this system is currently working, it is viewed as a problem for long term programming.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The homeless include persons suffering from domestic abuse, families whose homes were destroyed by calamity, families who arrive in Leavenworth with no money and no local means of support (who are usually here because of incarceration of a spouse), and others who meet HUD's definition of "homeless." An official HUD required Point-in-Time (PIT) Homeless Count was conducted in January 2018. The 2018 PIT count resulted in 54 individuals who met HUD's definition of homeless for Leavenworth County.

Opened in November 2014, the Shelter of Hope is a new tool for working with the Leavenworth homeless population. This year the Shelter of Hope combined with Welcome Central and a newly designed day shelter to create the Community of Hope. The Community of Hope opened a new facility serving all three branches. The facility offers a sleep-only shelter offered through Interfaith Alliance with an entirely volunteer staff; Welcome Central which assists with all critical issues that block the homeless from being housed; and the day center which provides a warm/cool space and food. The facility was dedicated January 2018.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City addresses homelessness primarily through public service providers and the Emergency Solutions Grant (ESG) administered through the City from the Kansas Housing Resources Corporation (KHRC). The ESG provides homeless assistance funding for Catholic Charities of Northeast Kansas which provides temporary shelter, homeless prevention and rapid re-housing. Welcome Central, a new public service program, provides day shelter and assistance accessing service for the homeless. Welcome Central, provides skill-building activities and training, and offers transportation to their clients. Also part of the Community of Hope, there is a day center which offers a place to get warm/cool and receive food provided.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Shelter of Hope, opened in 2014, can provide beds for up to 33 individuals. The Shelter of Hope is a sleep-only shelter operating from 7 p.m. to 7 a.m. Other homeless individuals and families must be transferred to shelters in nearby cities such as Topeka, Lawrence, St. Joseph or Kansas City. This year the Alliance Against Family Violence closed its doors however the community is working to re-open the shelter.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Continuum of Care (CofC) agencies and other public service agencies provide stability for people experiencing homelessness. The system supports individuals with health care, food, clothing and financial assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

The City of Leavenworth, the public services community and the CofC provide assistance for the wide variety of needs that the homeless population require. Within the community we offer emergency shelters, drop in centers to access services, transitional housing, permanent housing and homeless prevention.

AP-75 Barriers to affordable housing – 91.220(j)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

At this time we have not enacted public policies to remove barriers to affordable housing.

AP-85 Other Actions – 91.220(k)

Introduction:

The primary obstacle to meeting underserved needs and affordable housing is limited funding. Both federal funding and community support have decreased, leaving programs that serve the low/moderate income individuals and families unable to meet the needs in the community.

Actions planned to address obstacles to meeting underserved needs

The CDBG program, United Way, other community agencies and area churches help to meet the underserved needs in our community. Collaboratively we achieve an increase in those we can serve.

Actions planned to foster and maintain affordable housing

The Home Ownership Program provides an avenue for buyers to secure an affordable home. The Home Repair program provides a way to maintain affordable housing stock through weatherization, home repair and emergency assistance.

Actions planned to reduce lead-based paint hazards

Lead Based Paint is being assessed and appropriate controls are being applied in all homeowner occupied projects assisted with federal program funds. The City will continue to educate the public on the hazards of lead and promote public awareness. Lead Safe Work Practices are being adhered to by contractors certified through the Kansas Department of Health and Environment. All necessary recordkeeping and clearance testing is performed as required by HUD's Lead Safe Housing Rule.

Actions planned to reduce the number of poverty-level families

Community job seeking programs and financial planning programs offered at a variety of locations including the Leavenworth County Workforce Center, Leavenworth Public Library, Catholic Charities of Northeast Kansas, and Welcome Central offer poverty-level families a way out of poverty.

Actions planned to develop institutional structure

The institutional structure to provide these basic services starts with the public service agencies associated through contracts with the City to provide specific services, to avoid duplication of services and to account for the services provided. Altogether the system serves more than 6,805 participants in a year. Because of these formal ties to federal funds, agencies are required to provide budgets and monthly reports to the City with monitoring oversight provided by KHRC and HUD. The structure established has resulted in delivery of the services needed in accordance with federal, state and local codes, and with compassion and respect for the clients served.

Actions planned to enhance coordination between public and private housing and social service agencies

In 2017 the City started a countywide housing organization to enhance coordination of services. In addition, City employees are members of many local boards and committees and use those memberships to enhance coordination of housing and social service agencies. Examples include: United Way of Leavenworth County, Leavenworth Human Services Council, Leavenworth/Lansing Chamber of Commerce, and Mid America Regional Council.

Discussion:

The City of Leavenworth proactively addresses housing issues in its community through its work with the Continuum of Care, community agencies and community organizations.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

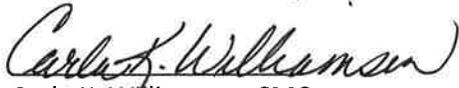
Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

POLICY REPORT
RESOLUTION B-2197 AUTHORIZING THE PUBLIC SALE OF
TEMPORARY NOTES & GENERAL OBLIGATION BONDS

May 8, 2018

Prepared by:



Carla K. Williamson, CMC
City Clerk

Reviewed by:



Paul Kramer
City Manager

ISSUE:

The issue before the City Commission is to consider a resolution relating to the City's General Obligation Bonds, Series 2018-A and Temporary Notes, Series A2018. The details are as follows:

General Obligation Series 2018-A: The City has found and hereby determines it necessary and advisable to issue and sell General Obligation Bonds for the purposes of permanently financing the costs of the City's 2017 General Improvements, including redeeming and paying the Series A2017 Notes in the principal amount of \$1,370,000 together with accrued interest payable thereon on July 1, 2018, and paying the cost of issuing the Bonds. The Bonds shall be in the approximate principal amount of One Million Four Hundred Forty Thousand Dollars (\$1,440,000) and shall be dated June 28, 2018.

Temporary Notes Series A2018: The City has found and hereby determines it necessary and advisable to issue and sell Temporary Notes, Series A2018, (the "Notes") for the purpose of temporarily financing the costs of the City's 2018 General Improvements, the RFCC Stone Replacement Project, the New Lawrence Road Project and paying the cost of issuing the Notes. The Notes shall be in the approximate principal amount of Three Million Four Hundred Sixty Thousand Dollars (\$3,460,000) and shall be dated June 28, 2018.

The bond and note sale will be on Tuesday, June 12, 2018. The results will be presented to the City Commission the same evening.

ACTION REQUIRED:

Adopt Resolution B-2197 for the General Obligation Bonds, Series 2018-A and the A2017 Temporary Notes issuance, as presented.

RESOLUTION NO. B-2197**A RESOLUTION AUTHORIZING AND PROVIDING FOR THE PUBLIC SALE OF GENERAL OBLIGATION BONDS, SERIES 2018-A, AND TEMPORARY NOTES, SERIES A2018, OF THE CITY OF LEAVENWORTH, KANSAS, SETTING FORTH THE DETAILS OF SAID SALE AND PROVIDING FOR THE GIVING OF NOTICE THEREOF.**

WHEREAS, the Governing Body of the **City of Leavenworth, Kansas**, (the “City”) has, in accordance with the powers of home rule of all cities of the State of Kansas under Section 5 of Article 12 of the Constitution of the State of Kansas, passed and approved, by the vote of not less than two-thirds of the members-elect of the governing body of the City, Charter Ordinance No. 56 of the City, which charter ordinance was published once each week for two consecutive weeks in the official newspaper of the City with such charter ordinance taking effect, without protest, on the sixty-first (61st) day following the publication thereof; and

WHEREAS, Charter Ordinance No. 56 both exempted the City from the provisions of K.S.A. 13-1024a, which was applicable to the City but not uniformly applicable to all Kansas cities and therefor was, in accordance with the City’s powers of home rule subject to the City’s authority to exempt itself from the whole or any part of said K.S.A. 13-1024a, and, in accordance with such power of home rule, provided substitute and additional provisions on the same subject as in both K.S.A. 13-1024a; and

WHEREAS, the City pursuant to Resolution No. B-2161 of the City, adopted on February 14, 2017, authorized the construction of certain general improvements in the estimated amount of \$1,787,284 (the “2017 General Improvements”) to be made in the City under the authority of Charter Ordinance No. 56 of the City; and

WHEREAS, the City has pursuant to law issued its Temporary Notes, Series A2017, dated June 29, 2017, in the principal amount of One Million Three Hundred Seventy Thousand Dollars (\$1,370,000) (the “Series A2017 Notes”) to finance, on an interim basis, the cost of constructing and otherwise completing the 2017 General Improvements; and

WHEREAS, the Series A2017 Notes are subject to redemption and payment prior to maturity, in whole or in part, at any time on or after June 1, 2018, at the option of the City, at the redemption price of 100% of the principal amount thereof plus accrued interest thereon to the date of redemption; and

WHEREAS, the City deems it necessary and advisable to call all of the outstanding Series A2017 Notes (i.e. \$1,370,000) maturing on March 1, 2019, all as further described in the Notice of Redemption, for redemption and payment on July 1, 2018 (the “Redemption Date”); and

WHEREAS, the City has, pursuant to Resolution No. B-2187 of the City adopted February 13, 2018, authorized the construction of certain general improvements in the estimated amount of \$1,818,504 (the “2018 General Improvements”) to be made in the City under the authority of Charter Ordinance No. 56 of the City; and

WHEREAS, the City has, pursuant to Resolution No. B-2191 of the City adopted March 27, 2018, authorized the replacement of certain stone elements and to otherwise repair, reconstruct and renovate the City’s Riverfront Community Center building facility at a total

estimated cost of \$1,500,000 (the “RFCC Stone Replacement Project”) under the authority of K.S.A. 12-1736 et seq., as amended; and

WHEREAS, the City has, pursuant to Resolution No. B-2192 of the City adopted March 27, 2018, authorized the improvement of a portion of New Lawrence Road, from 20th Street Trafficway and continuing in a northeasterly direction a distance of 1,400 feet, by preparing, grading, constructing, and otherwise completing a new 31 foot wide, back of curb to back of curb, street with a road surface of 8” asphalt placed on 6” of AB-3 over geo-grid reinforcement material on compacted soil sub-grade together with storm drainage, concrete curb and gutter, entrances, and other necessary items at a maximum estimated cost of \$605,000 (the “New Lawrence Road Project”) under the authority of K.S.A. 12-685 et seq.; and

WHEREAS, the City has found and hereby determines it necessary and advisable to issue and sell General Obligation Bonds, Series 2018-A, (the “Bonds”) for the purposes of permanently financing the costs of the City’s 2017 General Improvements, including redeeming and paying the Series A2017 Notes in the principal amount of \$1,370,000 together with accrued interest payable thereon on July 1, 2018, and paying the cost of issuing the Bonds; and

WHEREAS, the City has found and hereby determines it necessary and advisable to issue and sell Temporary Notes, Series A2018, (the “Notes”) for the purpose of temporarily financing the costs of the City’s 2018 General Improvements, the RFCC Stone Replacement Project, the New Lawrence Road Project and paying the cost of issuing the Notes; and

WHEREAS, in order to assist the City in the sale of the Notes and Bonds, it has retained the services of Piper Jaffray & Co., Leawood, Kansas, as Financial Advisor, and Nichols and Wolfe Chartered, Topeka, Kansas, Bond Counsel, to assist the City in the sale of such notes and bonds and the preparation of necessary offering materials in connection therewith.

BE IT RESOLVED by the Governing Body of the City of Leavenworth, Kansas:

Section 1. That the City hereby calls all of the outstanding Series A2017 Notes maturing on March 1, 2019, in the aggregate principal amount of One Million Three Hundred Seventy Thousand Dollars (\$1,370,000) plus accrued interest thereon to the date of such redemption without premium, as further described in the Notice of Redemption, for redemption and payment on July 1, 2018.

Section 2. That at least forty-five days prior to the Redemption Date, unless otherwise waived by the Treasurer of the State of Kansas, the City Clerk of the City shall mail by certified mail to the Treasurer of the State of Kansas, Topeka, Kansas, and Hutchinson, Shockey, Erley & Co., Chicago, Illinois, a copy of this Resolution and a copy of the Notice of Redemption of such Temporary Notes.

Section 3. That it is hereby determined to be necessary and it is hereby authorized, directed and ordered, that the Notes and Bonds of the City shall be sold at public sale and in the manner provided by law, on Tuesday, June 12, 2018, at 11:00 a.m. C.D.T. The Bonds shall be in the approximate principal amount of One Million Four Hundred Forty Thousand Dollars (\$1,440,000) and shall be dated June 28, 2018. The Notes shall be in the approximate principal amount of Three Million Four Hundred Sixty Thousand Dollars (\$3,460,000) and shall be dated June 28, 2018.

Section 4. That it is hereby further authorized, ordered and directed that the Summary Notice of Bond Sale, in substantially the form attached hereto and made a part hereof by reference as though fully set out herein, shall be published one time not more than 30 days and not less than 6 days prior to the date of said sale as required by law, one time in The Leavenworth Times, the official newspaper of the City, and one time in the Kansas Register, as provided by law.

Section 5. That it is hereby further authorized, ordered and directed that, at the option of the City, the Summary Notice of Note Sale, in substantially the form attached hereto and made a part hereof by reference as though fully set out herein, be published one time in The Leavenworth Times, the official newspaper of the City and/or one time in the Kansas Register.

Section 6. That the Mayor and other officers of the City are hereby authorized to provide for the preparation of an Official Statement, to be "deemed final" except for the omission of certain information as provided in the Securities and Exchange Commission Rule 15c2-12, and the Mayor and Clerk are hereby authorized to execute such Official Statement, with such changes thereto as such officials shall deem appropriate, and to use such document in connection with the offering of the Notes and Bonds.

Section 7. That the officers and representatives of the City are hereby authorized and directed, after consultation with Piper Jaffray & Co., as Financial Advisor and Nichols and Wolfe Chartered, as Bond Counsel, to take such other action as may be necessary to carry out the offering for sale of the Notes and Bonds.

Section 8. That it is hereby further authorized, ordered and directed that copies of the Official Statement, Official Notice of Bond Sale, Official Notice of Note Sale and the City's bid forms for this issue of Notes and Bonds, be distributed to prospective bidders of the Notes and Bonds.

ADOPTED THIS 8th day of May, 2018.

CITY OF LEAVENWORTH, KANSAS

ATTEST:

Mark Preisinger, Mayor

Carla K. Williamson, City Clerk

(SEAL)

POLICY REPORT
Resolution of Intent - Industrial Revenue Bonds for Innova, LLC
May 8, 2018

Prepared By:



Taylour Tedder
Assistant City Manager

Reviewed By:



Paul Kramer
City Manager

BACKGROUND:

The City was approached last year by Sandeep and Karishma Khandelwal, owners of Kare Pharmacy. They purchased property located at 2500 S. 4th St. to serve as a new location for their business. In September of 2017 City owned property located adjacent to the north side of their property was sold by the Commission to the Khandelwal's for extra parking lot space for their new pharmacy development. The Khandelwal's have additionally asked for a sales tax exemption. The City Commission provided a consensus to move forward with this incentive at the April 10th Commission Meeting. The building materials will be exempted through the Industrial Revenue Bond (IRB) financing mechanism.

ISSUE:

The allowance of IRBs, as permitted by Kansas State Statute, by the City Commission would essentially grant Kare Pharmacy the use of the City's state sales tax exemption in purchasing building materials. The IRB proposal includes \$850,000 as the total amount issued, with Innova LLC (owned 50/50 by Karishma and Sandeep Khandelwal), as purchaser of the bonds. The exemption will result in an estimated \$80,750 in sales tax savings on the project. Approximately 2% of the IRB issuance results in legal and issuance fees, paid directly by the applicant to the City and Bond Counsel.

ACTION:

Adopt Resolution B-2198 to approve the resolution of intent to issue Industrial Revenue Bonds for Innova, LLC.

ATTACHMENT:

Resolution B-2198

RESOLUTION NO. B-2198

A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF LEAVENWORTH, KANSAS, TO ISSUE ITS FEDERALLY TAXABLE INDUSTRIAL REVENUE BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$850,000 TO BOTH FINANCE VARIOUS IMPROVEMENTS BENEFITING INNOVA, LLC, AND PROMOTE, STIMULATE AND DEVELOP THE ECONOMIC WELFARE OF BOTH THE CITY AND THE STATE OF KANSAS.

WHEREAS, the City of Leavenworth, Leavenworth County, Kansas, (the "City") is authorized and empowered pursuant to the provisions of K.S.A. 12-1740 to 12-1749(d), inclusive, as amended, (the "Act") to both issue its industrial revenue bonds to finance all or part of the cost of purchasing, acquiring, constructing, reconstructing, improving, equipping, furnishing, repairing, enlarging or remodeling certain facilities including commercial facilities and enter into lease agreements with any person, firm or corporation for the use and acquisition of such facilities in order to promote, stimulate and develop the economic welfare and prosperity of both the City and the State of Kansas; and

WHEREAS, Innova, LLC, a Kansas limited liability company, (the "Applicant") has requested that the City issue its federally taxable industrial revenue bonds in one or more separate series in the maximum amount of Eight Hundred Fifty Thousand Dollars (\$850,000) (the "Bonds") to finance the cost of acquiring certain real property and acquiring, constructing, improving, equipping, and furnishing certain commercial facilities and improvements thereon to benefit the Applicant's retail pharmacy operating as Kare Pharmacy located generally at 2500 S. 4th Street, Leavenworth, Kansas (the "Project"); and

WHEREAS, the City does hereby find and determine it to be advisable and in the best interest of the City and its inhabitants that such Bonds, as and in the maximum amount so requested be authorized and issued by the City to finance the Project; and

WHEREAS, such Bonds if, as, and when issued by the City will be payable solely and only from the moneys and revenues received by the City from the fees charged and rentals received for the use of the Project and not from any other fund or source; and

WHEREAS, pending the issuance of the Bonds, the Company intends to initiate the construction, furnishing and equipping of the Project and finance, on an interim basis, such capital expenditures with its own funds which it, by its acknowledgment and acceptance hereof, intends to reimburse and permanently finance with the proceeds of the Bonds; and

WHEREAS, this resolution is intended to constitute a non-binding declaration of the official intent of the City to issue such Bonds and it is not bound or otherwise obligated to the Applicant to issue the Bonds if in its sole discretion it determines for whatever reason not to issue such Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS, AS FOLLOWS:

Section 1. That the Governing Body of the City hereby finds and determines that the Project will promote, stimulate and develop the general economic welfare of the City and be in furtherance of the public purposes as set forth in the Act.

Section 2. That the Bonds in the maximum principal amount of \$850,000 be issued by the City in one or more separate series to finance the Project to be leased to the Applicant pursuant to and in accordance with the Act.

Section 3. That the terms of all ordinances, trust indentures, lease agreements and other documents required in the issuance of the Bonds (the “Bond Documents”) shall be as agreed to by and between the City and the Applicant. The selection of the purchaser of the Bonds shall be the sole responsibility of the Applicant, subject to the approval of the City.

Section 4. That the City officials are hereby directed and authorized to proceed with the necessary negotiations relating to the Bond Documents with the Applicant and with the preparation of all other necessary documents relating thereto for final action by the Governing

Body of the City. All terms and conditions of the Bonds and the sale thereof must be acceptable to and approved by the Governing Body of the City and the Applicant.

Section 5. That the City Clerk and Nichols and Wolfe Chartered, bond counsel, are hereby authorized and directed to prepare and cause to be filed and published, where necessary, all statements and notices required by the provisions of both K.S.A. 12-1740 et seq., as amended, and other applicable law.

Section 6. That although the Project site(s) and facilities may be entitled to an exemption from ad valorem taxation for a period of ten (10) years beginning after the calendar year in which the Bonds are issued in accordance with the provisions of K.S.A. 79-201a, as amended, the Applicant agrees that no such abatement of ad valorem taxes is contemplated or being requested by Applicant and, as such, no such abatement will be sought or otherwise requested. The City will, however, cooperate with and assist the Applicant in connection with the preparation and filing of any sales tax exemption certificate requests or refunds Applicant may lawfully request in connection with the Project.

Section 7. That the City will not be liable or otherwise responsible for the payment of any costs or expenses incurred by or in connection with the issuance of the Bonds.

Section 8. That the issuance of the Bonds by the City shall, in addition to all other requirements of the City, be subject to any limitations imposed upon the City by either federal or Kansas law, including any regulations, rulings or executive orders which might appertain thereto.

Section 9. That this Resolution will be available for public inspection during regular business hours of the City at City Hall and shall be of force and effect from and after its adoption and approval.

Section 10. That this Resolution shall be of force and effect immediately upon its adoption and approval.

ADOPTED AND APPROVED THIS _____ day of May, 2018.

CITY OF LEAVENWORTH, KANSAS

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson, City Clerk

[SEAL]

POLICY REPORT
RESOLUTION TO SET PUBLIC HEARING
FOR UNSAFE OR DANGEROUS STRUCTURES
MAY 8, 2018



Prepared By:
Julie Hurley,
City Planner



Reviewed By:
Paul Kramer,
City Manager

DISCUSSION

Structures that are assessed to be in an unsafe and dangerous physical condition pose a threat to the public health, safety and welfare of the City. To address and abate these structures, the City of Commission, through its powers under Chapter 22, Article X (Dangerous Structures) of the Code of Ordinances, has requested that City staff annually develop an inventory of unsafe and dangerous structures for review and potential removal through demolition.

STRUCTURES FOR CONSIDERATION

Staff has compiled a list of dangerous structures, which have been evaluated by staff in accordance with KSA 17-4759. The City Commission reviewed a list of 16 structures at the April 3, 2018 study session and voted at that time to proceed with placing all structures as presented on a list for public hearing. City staff has completed the necessary paperwork to set a resolution for the public hearing. All property owners have been notified that their properties have been identified as unsafe and dangerous, and given opportunity to contact staff to discuss options for resolution.

Of the 16 structures reviewed on April 3rd, 3 have not been placed on the resolution for public hearing for the following reasons:

306 Kickapoo: owner signed a Voluntary Demolition Agreement, house will be demolished with separate funds and assessed against property. No need for public hearing or Commission review.

322 Pottawatomie: owner signed a Voluntary Demolition Agreement, house will be demolished with separate funds and assessed against property. No need for public hearing or Commission review.

884 Cherokee: owner has completed demolition.

The following structures, as reviewed by the City Commission on April 3, 2018, are hereby presented for consideration to be placed on a resolution to set a public hearing:

1. **617 Middle – one story single family house:** no contact from owner
2. **1118 Kenton – one story single family house and detached garage:** no contact from owner
3. **784 Miami – single story detached garage:** no contact from owner
4. **625 Oak – two story single family house damaged by fire :** no contact from owner

5. **325 Pottawatomie – two story single family house damaged by fire:** owner has indicated possible intent to repair
6. **202 Pottawatomie – two story single family house:** no contact from owner
7. **209 Elm – two story single family house:** no contact from owner
8. **1410 Central Avenue – one story single family house:** no contact from owner
9. **1517 9th Avenue – one story single family house with detached shed:** no contact from owner
10. **1529 10th Avenue – one story single family house damaged by fire:** no contact from owner
11. **1728 S. 4th Street – one story single family house:** no contact from owner
12. **407 N. 10th Street – two story single family house:** no contact from owner
13. **1030 Ironmoulders – two story single family house with detached shed:** owner signed Remediation Agreement with deadline date of June 22, 2018 to have repairs complete.

The resolution affixes the time and place, of June 26, 2018 in the City Commission Chambers, 100 N 5th Street, Leavenworth, Kansas, at which time the owner, the owner's agent, any lienholder of record, and any occupant of such structure designated by staff as dangerous may appear and show cause why such structure should not be condemned as dangerous or hazardous structures and ordered repaired or demolished. At the conclusion of the hearing, the City Commission shall pass a resolution listing the structures, their findings, and listing any time periods allowed for repair.

At the time of the public hearing on June 26, 2018, staff will present an overview of each listed structure for consideration by the City Commission.

RECOMMENDED ACTION

Approve a resolution to set a public hearing date of June 26, 2018 for review of 13 dangerous and unsafe structures.

Resolution B-2199

A RESOLUTION FIXING THE TIME AND PLACE AND PROVIDING FOR NOTICE OF HEARING BEFORE THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS AT WHICH TIME AND PLACE THE OWNER, ITS AGENT, LIEN HOLDERS OF RECORD, AND OCCUPANTS OF THE STRUCTURES HEREIN DESCRIBED MAY APPEAR TO SHOW CAUSE WHY SUCH STRUCTURES SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS UNSAFE OR DANGEROUS STRUCTURES, PURSUANT TO K.S.A. 12-1751 ET SEQ.

WHEREAS, the enforcing officer of the City of Leavenworth, Kansas, did on the 8th day of May, 2018, file with the governing body of said city a statement in writing that certain structures hereinafter described are dangerous and hazardous and should be ordered by the governing body to be demolished or repaired.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That a Public Hearing shall be held on the 26th day of June 2018, before the Governing Body of the City of Leavenworth, Kansas, at 7:00 p.m. at the City Commission Room, 100 N 5th Street, Leavenworth, Kansas, at which time the owners, their agents, heirs, any lien holders of record and other persons affected by certain structures herein described may appear and show cause why such structures should or should not be condemned as dangerous or hazardous structures and ordered repaired or demolished:

1. A one-story wood frame house and any accessory structures on the property located at 1030 Ironmoulders Street, legally described as Lots 24, 25, 26 and 27, Block 9, Stillings Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773503011007000.
2. A one-story wood frame house and any accessory structures on the property located at 1118 Kenton Street, legally described as Lots 16,17 and 18, in Block 2, Stillings Subdivision of the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773503002009000.
3. A two-story wood frame house and any accessory structures on the property located at 407 N. 10th Street, legally described as Lot 4, Block 3, Ewing, Roelofsen and Company's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No.0772603402021000.
4. A two-story wood frame house and any accessory structures on the property located at 202 Pottawatomie Street, legally described as Lots 1, 2, 3 and 4 in Block 28, in Leavenworth City Proper, in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0772503103016000.
5. A two-story wood frame house and any accessory structures on the property located at 325 Pottawatomie Street, legally described as Lot 20, Block 40, Leavenworth City Proper, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0772503212009000.
6. A two-story wood frame house and any accessory structures on the property located at 625 Oak Street, legally described as Lot 7, Block 33, Clark and Rees' Addition, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773602022006000.

7. A detached shed on the property located at 784 Miami Street, legally described as Lot 18, Block 1114, Western Addition, City of Leavenworth, Leavenworth County, Kansas; ALSO a part of Lot 17, Block 114, Western Addition, City of Leavenworth, Leavenworth County, Kansas, described as follows: Commencing at the Southwest corner of the West line of Lot 17, Block 114; thence North along the West line of Lot 17, 40.00 feet to the point of beginning of this parcel, thence East 2.40 feet; thence South 37.00 feet parallel to the West line of Lot 17, thence 2.40 feet to the point of beginning, as per survey dated December 29, 1986 by Donald G. White. CAMA No. 0772604306008000.
8. A two-story wood frame house and any accessory structures on the property located at 209 Elm Street, legally described as Lot 3, Block 11, Fackler's Addition, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773604005003000.
9. A one-story wood frame house and any accessory structures on the property located at 617 Middle Street, legally described as Lots 6 and 7, Block 15, Day's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773603024005000.
10. A one-story wood frame house and any accessory structures on the property located at 1410 Central Avenue, legally described as Lots 19, 20 and the South 8 feet of Lot 21, Block 6, in Insley & Shire's Subdivision in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773504031021000.
11. A one-story wood frame house and any accessory structures on the property located at 1517 9th Avenue, legally described as the North 40 feet of the South 180 feet of Block One, Marshall's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 1010201004006000.
12. A one-story wood frame house and any accessory structures on the property located at 1529 10th Avenue, legally described as Lots 13, 14 and 15, Wollman's Subdivision of the West half of Block 4, Marshall's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 1010201006005000.
13. A one-story wood frame house and any accessory structures on the property located at 1728 S. 4th Street, legally described as Lot 37, the South half of Lot 38 and the South five feet of the North half of Lot 38, Block 2, Flesher's River View Subdivision, in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 1010102001022010.

Section 2. That the city clerk shall cause this resolution to be published two (2) times, once each week, in the city's legal newspaper and shall give notice of aforesaid hearing in the manner provided by law.

Section 3. This Resolution Shall be effective upon its adoption by the City Commission of the City of Leavenworth, Kansas.

ADOPTED this 8th day of May 2018.

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson CMC, City Clerk

{Seal}

POLICY REPORT NO. 18-22 WPC
Bid Approval – Water Pollution Control Division
Combination Sewer-Cleaning Truck
May 8, 2018

Prepared by: 
Chuck Staples
WPC Superintendent

Reviewed by: 
Paul Kramer
City Manager


Michael G. McDonald P.E.
Public Works Director

ISSUE:

Consider approval to purchase a New VAC-CON, Tandem Axle, Combination Sewer-Cleaning truck. This project was approved as a 2018 Capital Improvements Project. VAC-CON is a member of the Houston Galveston Area Contract (HGAC); Contract # SC01-18.

BACKGROUND:

The City of Leavenworth currently owns a Single Axle 2003 VACTOR Combination-Sewer Cleaning truck, (3372). A combination sewer-cleaning truck has the capacity to clean sewer lines and vacuum water that is both out of manholes and ponded on the ground. It also has the ability to hydro-excavate which is useful for locating utility lines without using excavation tools.

In 2017 WPC cleaned 48.8 miles of sanitary sewer line and responded to 216 sewer calls with this truck. There are a total of 50,337 miles on the odometer with 3,663 miles added in 2017; however, the motor runs continuously when the truck is operating to power the cleaning system. There have been a series of brake and suspension issues with this truck since it was new, and maintenance costs over the last three years have been in excess of \$14,000. Since 2009 repair costs have added up to \$67,603.20.

When the sewer-cleaning truck is in for maintenance, truck 3375 which is a 1991 Ford-mounted smaller cleaning unit (no vacuum) is used. This occurred 14 times in 2017.

Staff identified several key issues to be accommodated with the new truck. Key adjustments included:

- Heavier front and rear suspension
- Improved remote control capabilities
- Tandem rear axle (rather than single rear axle)
- Increased water capacity

Staff received approval from the Finance Department to use bids obtained through a Joint Purchasing Agreement Alliance and Houston Galveston Area Contract. HGAC and NJPA (National Joint Powers Alliance) are a nationwide government procurement service striving to make the government

procurement process more efficient. NJPA is based out of Minnesota and HGCA is based in Texas. VAC-CON INC. holds both NJPA and HGAC contracts.

WPC met with both VAC-CON and VACTOR sales representatives on three occasions to discuss the equipment they offered and the equipment needed to build this truck. Both dealers have locations in Kansas City.

WPC also contacted other VAC-CON purchasers in the area and talked to John Fennell from Lenexa, Kansas, and Gary Taylor from Eldorado, Kansas. Both reported they were very satisfied with their purchase and added that VAC-CON will come to the plant to help troubleshoot and to do maintenance.

Bids were received as shown below.

VAC-CON: \$375,000.00 (HGAC)

VACTOR: \$383,562.00 (NJPA)

Capital Improvements Estimate: \$397,902.00.

STAFF RECOMMENDATION:

The Staff recommends the City Commission approve the purchase of the VAC-CON Combination Sewer-Cleaning truck at a cost of \$375,000.00 with a three-year lease purchase agreement using VAC-CON contract # SC01-18. With the lease purchase the total cost of this purchase will be \$397,750.53.

OPTIONS/ALTERNATIVES: Staff to re-bid.

ATTACHMENTS:

Pictures of:

- Proposed VAC-CON Combination Sewer-Cleaning Truck
- VAC-CON Financing Proposal
- NJPA Pricing Sheet
- Current Sewer-Cleaning Truck
- Backup Sewer-Cleaning Truck



Proposed Purchase of VAC-CON
Combination Sewer-Cleaning
Truck

LEASE FINANCING PROPOSAL



Lessee
City of Leavenworth, KS

Vendor
RED Municipal & Industrial Equipment

Proposal Date:	January 3, 2018
Equipment Description:	1- New 2018 Vac-Con V311/1300 Vacuum Truck
Commencement Date:	February 15, 2018
	<u>Option 1</u>
Equipment Cost:	\$375,000
Lessee Down Payment:	
Amount Financed:	\$375,000
Lease Term:	3 Years
First Payment Date:	2/15/2019
Payment Frequency:	Annual
Lease Rate:	3.54%
Payment Amount:	\$133,949.71
Payment Factor:	0.35720

Qualifications:

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten (10) years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.

Financing provided by:



l e a s i n g 2

Leasing 2, Inc.

Contact: Rick Carney
Phone: 800-287-5155 x16
Date: January 3, 2018
Email: rcarney@leasing2.com
Web: www.leasing2.com



REQUEST TO PROCEED:

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately email you our application. Thank you for your confidence and consideration.

Proposal date: January 3, 2018

Option Chosen: _____ (where applicable)

Upcoming Governing Body meeting date for lease approval: _____

City of Leavenworth, KS

Name of Lessee

Authorized Signature

Date

Printed Name Of Authorized Signature

Title

Contact Name (If Different Than
Authorized Signature)

Contact Phone

Contact E-Mail Address

Last month of your budget year?

*Please complete the above information and **fax or email** all pages of the proposal to
813-258-9333 / rcarney@leasing2.com*

**** Important: A Resolution will be required with the lease contract ****

**In the event that you require board action to sign this proposal,
please call us so that we may forward the preferred form for the meeting.**



1	9023PA	Safety Cone Storage Rack - Post Style	\$146.00
1	P112STD	Module Paint, DuPont Imron Elite - Sanded Primer Base	\$0.00
1	P124	Vactor 2100 Plus Body Decal, Multi-Colored	\$0.00
1	LOGO-APPL.	Vactor/Guzzler Logos - Applied	\$0.00
1	500655B-30	Vactor Standard Manual and USB Version - 1 + Dealer	\$0.00

Module Paint Match Cab - Yes

Module Paint Color - White

Cab Color - White

2018 Vactor 2100 Plus NJPA Price:	\$274,928.00
2019 Freightliner 114SD SFA Tandem Axle:	\$105,134.00
PDI, Installation, Training, Freight & Delivery:	\$3,500.00
Total Price Delivered to the City of Leavenworth:	\$383,562.00

Price indicated includes approved Special Requests

Price valid for 30 Days from date of 1/9/2018



Current Sewer-Cleaning Truck
No. 3372



**Backup Sewer-Cleaning Truck
No. 3375**

**Policy Report No. 6-2018
Section 110-78 and Section 110-96
May 8, 2018**

Prepared by:



Patrick R. Kitchens, Chief of Police

Approved by:



Paul Kramer, City Manager

ISSUE:

The Police Department is requesting the commission place an ordinance on first consideration that makes changes to Section 110-78 and Section 110-96 of the Municipal Code of Ordinances.

STAFF RECOMMENDATION:

Staff recommends approval.

BACKGROUND:

On March 19, 2018 Danny Zeck submitted a formal request to the City of Leavenworth to enact parking restrictions in and around Zeck Ford at 4501 S. 4th Street as a matter of safety. Over the course of the last several years the Police Department has received a number of parking complaints that include, but are not limited to, parking too close to the corner, blocking the Fire Hydrant, and large transport vehicles stopping in the middle of the block to unload which prohibits ingress and egress to the other businesses.

In order to facilitate the best overall plan for the area I invited representatives from each business to the Police Department on April 20, 2018 to discuss all the issues. The meeting was attended by Danny Zeck of Zeck Ford, Damon Morefield of Morefield's Supersaver, and Susan Polk of Khaki Hound and Camo Kitty.

At the conclusion of the meeting there was consensus to move forward with two additional parking restrictions:

Section 110-78 – No Parking Anytime

Add the following language:

“On the south side of Commercial Street from 4th Street to Commercial Place.”

Section 110-96 – No Parking, Stopping, or Standing

Add the following language:

“On the east side of Commercial Place from Muncie Road to Commercial Street.”

Staff will also add some additional signage to the area that might help facilitate voluntary compliance with existing parking regulations.

BUDGET IMPACT:

There is no budget impact.

COMMISSION ACTION:

Place an ordinance on first consideration that adopts the recommended changes to Section 110 -78 and Section 110-96.

**CITY OF LEAVENWORTH
SIGN REQUEST FORM
INSTALLATION/REMOVAL/RELOCATION**

1. Initial request processed thru City Manager's Office.
2. City Manager's Secretary forwards the request to the Chief of Police.
3. Chief of Police "Approves" or "Disapproves" and forwards to Public Works Director for review.
4. Public Works Director "Approves" or "Disapproves", or forwards to Traffic Safety Committee.
5. If "Approved" forwarded to MSC for action.
6. Upon completion of the sign request, MSC scans and emails the final disposition to PD Secretary, City Manager's Secretary and the Public Works Admin. Assistant.
7. Original hard copy interoffice mail to the City Manager's Secretary.

Date of Request: 3/19/2018 Received by: Linda New

Type of Sign: No Parking Here to Corner

Location/Action Requested: East End of Commercial Street between Zeck Ford & Use Car Lot
No Parking Here To Corner

Requested by: Danny Zeck

Address: 4501 S. 4th Street

Phone: 913-683-1836 Cell 913-651-5487 Home

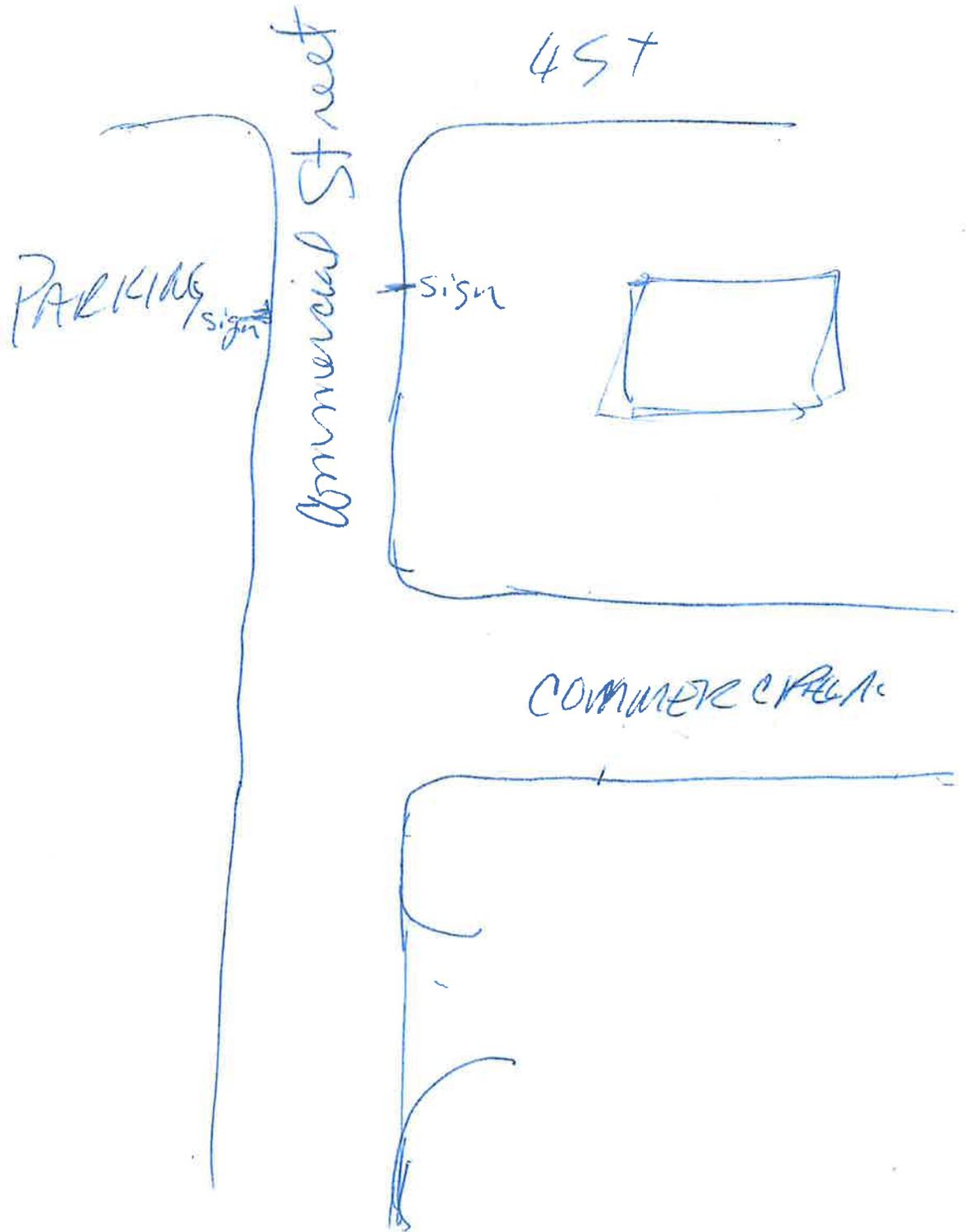
Comments: Mr. Zeck is requesting a "No Parking Here To Corner" or a "No Parking" sign to be installed on Commercial Street between Zeck Ford and a lot where he has used cars parked. He said it is a safety hazard.

	Date	Approved	Disapproved	TSC
Chief of Police	_____	_____	_____	_____
Public Works Director	_____	_____	_____	_____

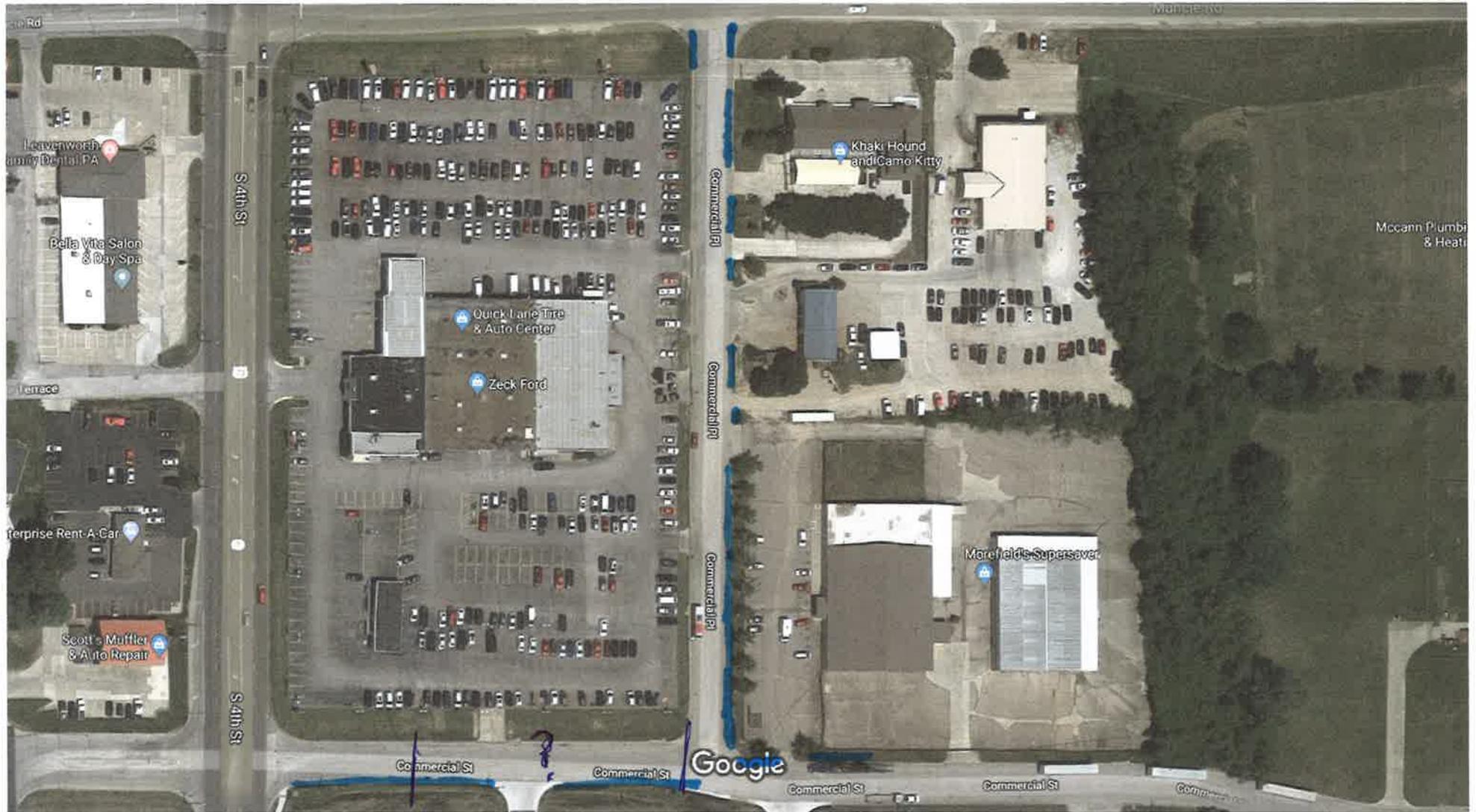
PUBLIC NOTICE REQUIRED: YES _____ NO _____ BY: _____

PUBLIC NOTICE PLAN ATTACHED: YES _____ NO _____ BY: _____

Work Order #	I.D. #	Date Completed	By
_____	_____	_____	_____



Google Maps 4601 Commercial Pl



Imagery ©2018 Google, Map data ©2018 Google 50 ft

(Summary Publish in the Leavenworth Times on May 25, 2018)

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS OF CHAPTER 110, TRAFFIC AND VEHICLES; ARTICLE III, PARKING, STOPPING AND STANDING, OF THE CODE OF ORDINANCES OF THE CITY OF LEAVENWORTH, KANSAS BY AMENDING AND PROVIDING SUBSTITUTE PROVISIONS.

WHEREAS, an ordinance of the City of Leavenworth, Kansas, Amending certain sections of the Code of Ordinances; repealing any and all other ordinances and parts of ordinances in conflict therewith.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That the following amendments to section 110-78 and Section 110-96 of Chapter 110 Traffic and Vehicles, of the Code of Ordinances of the City of Leavenworth, Kansas be and are hereby repealed and amended to read as follows:

ARTICLE III. - PARKING, STOPPING AND STANDING

Sec. 110-78. - No parking any time.

The parking of automobiles, motor trucks, carriages, wagons and any and all other vehicles is hereby prohibited on the following streets at any time:

Second Avenue , west side, lying east of block E, Fackler's Addition to the city, from the north side of Linn Street to the south side of Elm Street.

Second Avenue (originally platted as Sixth Street), west side, from the intersection with Linn to the intersection with Elm.

Fourth Street , both sides, from the north side of Eisenhower Road to the south side of Metropolitan, with the exception that parking is allowed on the east side of Fourth Street from the north side of Walnut Street to the south side of Custer Street.

Fifth Avenue , east side, from a point 70 feet south of the south curblin of Marshall Street to a point 70 feet north of the north curblin of Marshall Street.

Fifth Avenue , east side, from the south side of Olive Street to the north side of Spruce Street.

Fifth Avenue , west side, from a point 70 feet north of the north curblin of Marshall Street to a point 97 feet south of the south curblin of Marshall Street.

Fifth Street , approximately eight feet adjacent to the entrance area at the dog and cat clinic located at 1101 North Fifth Street.

Sixth Avenue , west side, from James to Prospect.

Seventh Street , east side, from the south side of Walnut Street to the north side of Olive Street.

Seventh Street North , both sides, from the north side of Cheyenne Street to the south side of Metropolitan Avenue.

Seventh Street , west side, from the intersection of Spruce Street to the intersection of Olive.

Seventh Street West , west side, from the intersection of Seventh and Short to the intersection of West Seventh Street and Oak.

Seventh Street , from the north curb line to Marshall Street, to a point 30 feet north on West Seventh Street.

Tenth Avenue , east side, from Pennsylvania to Metropolitan Street.

Tenth Avenue , both sides, from Pennsylvania to Eisenhower Street.

Tenth Street , east side, from Pennsylvania to Metropolitan Street.

14th Street , on either side, between New Lawrence Road and a point 150 feet south of Independence Court.

14th Street , west side, from the south side of Metropolitan Street to the north side of Cheyenne Street.

15th Street , South, west side, from the south side of Vilas Street to the north side of Limit Street.

20th Street , both sides, from the north side of Spruce Street to the south side of Metropolitan.

Columbia , west side, from Charles Street for a distance of 77 feet.

Commercial Street, south side, from 4th Street to Commercial Place.

Dakota Street , north side, from the intersection of 18th Street to the city limits.

Dakota Street , both sides, from the intersection of Cheyenne curve east to the railroad tracks.

Evergreen Street , from the west side of Fourth Street right-of-way line to west line extended of lot 5, Thompson's Subdivision.

Frontage Street , from St. Mary's Street to Ash Street.

Limit Street , both sides, from Grand Avenue to Fourth Street.

Limit Street , both sides, from 14th to 15th Streets.

Limit Street , both sides, from 22nd Street to 16th Street.

Limit Street , south side, from 4th Street to Wilson Avenue.

Marion Street , both sides, from Fourth Street to Wilson Avenue.

New Lawrence Road , west side, from Wildwood to Gatewood.

Ohio Street , south side, from Grand Street to Klemp Street.

Oregon Street , from east of South Fourth Street.

Ottawa Street , south side, from 20th Street to 22nd Street.

Ottawa Street , north side, from 20th Street to the entrance of the parking lot at Sports Field.

Pennsylvania Street , north side, from the west side of Fifth Avenue to the east side of Broadway.

Seneca Street , south side, from Broadway and Third Street, except where authorized by posted signs.

Seneca Street , on the south side of Seneca Street between Second Street and Third Street.

Shawnee Street , south side, from Broadway west to 10th Street.

Shrine Park Road , both sides, from the north side of Eisenhower Road to the south side of Limit Street.

Spruce Street , both sides, from the west side of 15th Street to the city limits.

Spruce Street , both sides, from the west side of Third Street to the east side of Fourth Street.

Spruce Street , south side, from the west side of Fourth Street to the east side of 15th Street, with the exception that no parking shall be allowed from the east corner of lot 29, block 35, Central Subdivision, to the east side of Newman Street.

State Street and Evergreen Street , both sides, from the west side of Fourth Street right-of-way line to Evergreen Street and western Evergreen Street to the west line of lot 5, Thompson's Subdivision.

Terrace Road , east side, between High Street and Sherman Avenue.

Vilas Street , both sides, from 22nd Street to 16th Street.

Wilson Avenue , on both sides of the street from St. Mary's Street to a point 100 feet north.

20th Street Trafficway , both sides, north of Eisenhower to its terminus.

Sec. 110-96. - Parking, stopping, or standing.

The parking, stopping and standing of any automobiles, motor trucks, carriers, wagons, and any and all other vehicles is hereby prohibited:

- On the north side of Seneca Street beginning 100 feet east of the curbline of Fifth Street and extending east a distance of 100 feet.
- On the east side of Commercial Place from Muncie Road to Commercial Street.

Section 2. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This Ordinance shall take effect and be in force from and after its passage by the Governing Body, and its publication once in the official City newspaper.

PASSED AND APPROVED by the Leavenworth City Commission on this 22nd day of May, 2018.

Mark Preisinger, Mayor

{Seal}

ATTEST:

Carla K. Williamson, CMC, City Clerk

APPROVED AS TO LEGAL FORM:

David E. Waters, City Attorney