



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION REGULAR MEETING
COMMISSION CHAMBERS
TUESDAY, JULY 28, 2026 6:00 P.M.

Welcome to your City Commission Meeting – Please turn off or silence all cell phones during the meeting
Meetings are available for viewing on YouTube

CALL TO ORDER – Pledge of Allegiance Followed by Silent Meditation

PROCLAMATIONS:

1. Leavenworth Farmers Market Week (pg. 02)

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

2. Minutes from July 14, 2026 Regular Meeting **Action: Motion (pg. 03)**

NEW BUSINESS:

Public Comment: *Public comments are limited to 3 minutes per speaker. In the interest of time, we ask that groups wishing to speak limit their public comment to one presenter. This is an opportunity for the City Commission to hear the thoughts of the public prior to conducting official City business. The Mayor, City Commission, and City staff have been asked not to respond to those giving public comment, and action may not be taken by the Commission on public comment items. The Mayor may direct staff to follow-up with specific individuals after the meeting. When speaking, please state your name and address. A signup sheet will be provided in the commission chambers for anyone wishing to speak.*

General Items:

3. Presentation of the 2025 Audit **Action: None (pg. 08)**

Resolutions:

4. Resolution B-2427 Kansas Municipal Investment Pool User Update **Action: Motion (pg. 09)**

Bids, Contracts and Agreements:

5. Consider Award of Bid for Firewall Replacement Project **Action: Motion (pg. 12)**
6. Consider Award of Bid for Commission Room A/V Upgrade Project **Action: Motion (pg. 55)**
7. Consider Award of Design Services Contract for Stormwater Projects **Action: Motion (pg. 96)**
8. Consider Issuance of Certificate of Substantial Completion for Fire Station 3 Project **Action: Motion (pg. 114)**
9. Consider Approval of Final Change Order and Acceptance of Concrete Intersection Reconstruction Projects **Action: Motion (pg. 117)**

First Consideration Ordinances:

10. First Consideration Ordinance to Levy Special Assessments for Nuisance Abatement Costs **Action: Consensus (pg. 120)**

Consent Agenda:

Claims for July 10, 2026 through July 23, 2026, in the amount of \$1,296,321.41; Net amount for Payroll #14 effective July 10, 2026 in the amount of \$519,748.25 (No Police & Fire Pension). **Action: Motion**

Other:

11. Executive Session – Security Measures that Protect a Public Body or Agency **Action: Motion (pg. 126)**

Adjournment

Action: Motion

City of Leavenworth, Kansas



Proclamation

- WHEREAS,** *the Leavenworth Farmers Market, offers consumers farm-fresh, affordable, convenient, and healthy products such as fruits, vegetables, cheeses, herbs, flowers, baked goods, meat; and*
- WHEREAS,** *farmers markets serve as integral links among urban, suburban, and rural communities, affording farmers and consumers the opportunity to interact; and*
- WHEREAS,** *the popularity of farmers markets continues to rise as more and more consumers discover the joys of shopping for unique ingredients sold directly from the farm in their freshest possible state; and*
- WHEREAS,** *farmers markets play a key role in developing local and regional food systems that support the sustainability of family farms, revitalize communities, and provide opportunities for farmers and consumers to interact; and*
- WHEREAS,** *Leavenworth Farmers Market offers electronic benefits transfer technology for use by Supplemental Nutrition Assistance Program recipients in redeeming their benefits, offers opportunities for senior citizens participating in the Senior Farmers Market Nutrition Program to redeem their checks, and provides unsold produce to community free food programs; and*
- WHEREAS,** *The United States Department of Agriculture strongly supports and promotes the development, operation, and expansion of farmers markets and other direct-to-consumer marketing activities for agricultural producers providing them with marketing opportunities.*

NOW, THEREFORE, *I, Nancy D. Bauder, Mayor of the City of Leavenworth, Kansas, hereby recognize farmers markets and the contributions farmers make to daily life in America and give notice to our citizens that August 2-8, 2026, be proclaimed:*

Leavenworth Farmers Market Week

in the City of Leavenworth, and encourage citizens and visitors to celebrate the benefits of farmers markets and the bountiful production of our Nation's farmers with appropriate observances and activities.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-eighth day of July in the year of two thousand and twenty-six.*

Nancy D. Bauder, Mayor

ATTEST:

Sarah Bodensteiner, CMC, City Clerk



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Nancy Bauder, Mayor Pro Tem Rebecca Hollister, Commissioners Sam Maxwell, Holly Pittman and Joe Wilson.

Staff members present: City Manager Scott Peterson, Police Chief Patrick Kitchens, Planning & Community Development Director Kim Portillo, WPC Assistant Superintendent Jon Lemke, Public Works Director Brian Faust, Assistant to the City Manager Trevor Cook, City Attorney David E. Waters and Deputy City Clerk Amie Kankelfitz.

Mayor Nancy Bauder asked everyone to stand for the pledge of allegiance followed by silent meditation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Maxwell moved to accept the minutes from the June 23, 2026 regular meeting. Commissioner Hollister seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Second Consideration Ordinance:

Second Consideration Ordinance No. 8284 for Text Amendments to Development Regulations – Planning & Community Development Director Kim Portillo reviewed the Ordinance. There have been no changes since first introduced at the June 23, 2026 meeting.

Mayor Bauder called the roll and Ordinance No. 8284 was unanimously approved.

Second Consideration Ordinance No. 8285 for Special Use Permit for Two-Family Dwelling at 1119 & 1121 Serman Avenue – Planning & Community Development Director Kim Portillo reviewed the Ordinance. There have been no changes since first introduced at the June 23, 2026 meeting.

Mayor Bauder called the roll and Ordinance No. 8285 was unanimously approved.

Second Consideration Ordinance No. 8286 for Special Use Permit for Two-Family Dwelling at 1125 & 1127 Sherman Avenue – Planning & Community Development Director Kim Portillo reviewed the Ordinance. There have been no changes since first introduced at the June 23, 2026 meeting.

Mayor Bauder called the roll and Ordinance No. 8286 was unanimously approved.

NEW BUSINESS:

Public Comment: *(Public comment is limited to 3 minutes)*

None.

General Items:

Mayor's Appointments

Mayor Bauder moved to appoint to the Youth Advisory Commission Noah Baker, Gerald Baros, Andrew Bateman, Clara Drew, Ashley Kostecky, Grace Mendenhall, Sloane Pittman, Ameilia Sanderson, Reagan Stark and Ethan Waller to terms ending May 31, 2027. Commissioner Wilson seconded the motion and the motion was approved. Mayor Bauder declared the motion carried 4-0-1, with Commissioner Pittman abstaining from the vote due to a familial relationship with an appointee.

Mayor Bauder moved to appoint to the Sister City Advisory Board Marc Petrequin to a term ending December 31, 2028. Commissioner Hollister seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Resolutions:

Resolution B-2425 Adoption of Housing Needs Analysis - Planning & Community Development Director Kim Portillo presented for adoption the Housing Needs Analysis. In August 2025, the City issued a Request for Bids for a Housing Needs Analysis regarding the need to better understand local housing conditions and identify strategies to support housing development within the community. The City contracted with Baker Tilly to conduct the Housing Needs Analysis. The study evaluates the economic conditions, demographics trends, and socio-economic factors influencing Leavenworth's housing market and places those findings in a regional context. The analysis is intended to provide an assessment of current and projected housing demand, identify gaps within the existing housing inventory, and evaluate opportunities to support future residential development. In addition to assessing the market conditions, the study includes recommendations regarding housing policy, programs and potential incentive strategies that may assist the City in addressing identified housing needs. The report is intended to serve as a resource for policymakers, developers, and community stakeholders as future housing decisions are considered.

Commissioner Pittman moved to approve and adopt Resolution B-2425 as presented. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Resolution B-2426 Providing for Notice of Public Hearing on Exceeding Revenue Neutral Rate – City Manager Scott Peterson presented the City of Leavenworth's intent to exceed the revenue neutral rate for the 2027 budget year. As required by State Statute, the City must hold a public hearing related to the issue. The public hearing date is scheduled for August 25, 2026, for the consideration of exceeding the revenue neutral rate.

Commissioner Hollister moved to approve and adopt Resolution B-2426 Providing for Notice of Public Hearing for Exceeding the Revenue Neutral Rate. Commissioner Pittman seconded the motion and the motion was unanimously approved. Mayor Bauder called roll and declared the motion carried 5-0.

Bids, Contract and Agreements:

Consider Renewal of Neighborhood Revitalization Area Interlocal Agreement – Assistant to the City Manager Trevor Cook presented for approval a renewal of the NRA Interlocal Agreement. KSA 12-17, 114 et seq. authorizes municipalities to establish Neighborhood Revitalization Areas (NRA) and to provide tax rebates on the increased property value generated by eligible improvements. The purpose of the NRA is to improve the overall appearance of the community, to restore neighborhood pride, to assist with the revitalization of areas experiencing blight or blighting influences, and to better the quality of life for residents by encouraging reinvestment in a distressed area which will stabilize a declining tax base and, at the end of the rebate period, will result in enhanced overall property values. The City currently utilizes a plan in order to encourage investment in the revitalization area as shown on the attached map. Under the current plan, eligible property owners may receive a rebate equal to 95% of the ad valorem taxes paid on the increase in taxable value resulting from eligible building improvements, with the remaining 5% retained by Leavenworth County as an administrative fee. The rebate is paid for a period of 5-10 years, depending on the dollar amount of the improvement and whether it is listed on the National Register of Historic Places. Interlocal Agreements were previously adopted between the City of Leavenworth, Leavenworth County, and the Unified School District No. 453. The plan was originally adopted in 1996, renewed in 2001, and amended and renewed in 2006 and 2016 for periods of 10 years each. Since 2016, 26 properties have utilized the program, representing over \$3 million in improvements made to properties within the boundary of the district. Of those, 19 rebates remain active, with three scheduled to sunset in 2026. The existing Interlocal Agreement is set to expire at the end of 2026. The proposed Interlocal Agreement would continue the existing Neighborhood Revitalization Area program as is for an additional 10-year period. The agreement does not change the boundaries, eligibility criteria, rebate structure, or program requirements of the existing 2016 Neighborhood Revitalization Area Plan. Staff has coordinated with the participating taxing jurisdictions regarding renewal of the Neighborhood Revitalization Area Interlocal Agreement. The Leavenworth County Commission approved the Interlocal Agreement on May 13, 2026, and the Unified School District No. 453 Board of Education approved the Interlocal Agreement on June 8, 2026. With those approvals in place, the City Commission may consider approval of the Interlocal Agreement to continue the existing Neighborhood Revitalization Area Program for an additional 10-year period.

Commissioner Maxwell moved to approve the renewal of the Neighborhood Revitalization Area Interlocal Agreement. Commissioner Hollister seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0

Consider Approval of Change Order for 2026 WPC Chemical Liquid Polymer – WPC Assistant Superintendent Jon Lemke and Public Works Director Brian Faust presented for approval a change order for the chemicals used at the Wastewater Treatment Plant to account for the purchase of liquid polymer required for the sludge de-watering process. Chemicals are used for a variety of processes in the treatment of wastewater. With the older belt press, the city used a dry polymer as the coagulating agent in the sludge dewatering process. With the new screw press coming online early in 2026, that process requires the use of a liquid polymer. Over the last several months, staff have used 2 different liquid polymers and adjusted the amount of polymer flowing into the treatment process to provide the most efficient use of the material. Staff originally estimated approximately \$29K for the dry polymer. Based on current usage of the liquid, the cost will be around \$101K. This is an increase in the chemical bid of \$72K. The approved budget for all chemicals for 2026 was \$105,000. The new total using the liquid polymer will be \$177,000. There are a number of cost savings from the use of the screw press that help offset this increase, including decrease in

maintenance costs, drier (less weight) sludge so disposal costs will decrease, and savings in water usage (approximately \$2000/month). There are cost savings within the sewer fund that help offset the increased amount.

Commissioner Hollister made motion to approve the change order for 2026 WPC Chemicals. Commissioner Maxwell seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Consent Agenda:

Commissioner Wilson moved to approve claims for June 18, 2026 through July 9, 2026, in the amount of \$1,779,831.33; Net amount for Payroll #13 effective June 26, 2026 in the amount of \$464,699.70 (Includes Police & Fire Pension in the amount of \$7,966.80). Commissioner Hollister seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Other:

City Manager Scott Peterson:

- Noted Commissioner Wilson, Trevor and himself are headed to a data center summit in Topeka
- Noted he will be off Thursday and Friday and to reach out to Penny if anything is needed
- Mentioned the Fire Station Open House on Monday, July 20th

Commissioner Hollister:

- Thanked the staff for all their efforts for the all-day budget meeting
- Provided a brief update on the Employee Preparation Committee
- Excited for Youth Advisory Commission

Commissioner Wilson:

- Mentioned St. John's Hospital has reached out about community partnerships and being more visible in the community

Mayor Bauder:

- Glad to be back and looking forward to the new Fire Station

Executive Session – Attorney-Client Privilege – Mayor Bauder moved the City Commission recess into executive session for 20 minutes for the purpose of discussing police services in consultation with an attorney which would be deemed privileged in the attorney-client relationship, pursuant to K.S.A. 75-4319 (b)(2). The City Commission, City Manager, Chief of Police and City Attorney will be present. The open meeting will resume in the City Commission Chambers at 6:47 p.m. Commissioner Maxwell seconded the motion and the motion was unanimously approved. Mayor Bauder declared the motion carried 5-0.

Commissioner Hollister, Pittman and Wilson returned to open session at 6:47 p.m.

Commissioner Hollister moved the City Commission recess into executive session for 13 minutes for the purpose of discussing police services in consultation with an attorney which would be deemed privileged in the attorney-client relationship, pursuant to K.S.A. 75-4319 (b)(2). The City Commission, City Manager, Chief of Police and City Attorney will be present. The open meeting will resume in the City Commission

Chambers at 7:00 p.m. Commissioner Pittman seconded the motion and the motion was approved. Commissioner Hollister declared the motion carried 3-0.

Commissioner Hollister, Maxwell and Willson returned to open session at 7:00 p.m.

Executive Session – Security Measures that Protect a Public Body or Agency – Commissioner Hollister moved the City Commission recess into executive session for a period of 10 minutes for the purpose of discussing security measures pursuant to the *discussion of matters relating to security measures that protect a public body or agency, public building or facility or the information system of a public body or agency* exception per K.S.A. 75-4319 (b)(12)(C). The City Commission, City Manager and City Attorney will be present. The open meeting will resume in the City Commission Chambers at 7:10 p.m. Commissioner Maxwell seconded the motion and the motion was approved. Commissioner Hollister declared the motion carried 3-0.

The City Commission returned to open session at 7:10 p.m.

Adjournment:

Commissioner Maxwell moved to adjourn the meeting. Commissioner Hollister seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 7:10 p.m.

Minutes taken by Deputy City Clerk Amie Kankelfitz

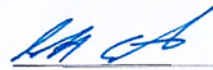
Policy Report
Finance No. 26-03
Presentation of 2025 Audit
July 28, 2026

Prepared by:



Andrew See
Finance Director

Approved by:



Scott Peterson
City Manager

Issue:

Warren Herrick, CPA, from Hood and Associate CPAs, PC will present the 2025 Audit. A copy of the audit report can be found on the City's website at www.leavenworthks.org.

Policy Report No. FIN-26-04

Request for Authorization to Update Authorized Users for the State of Kansas Municipal Investment Pool

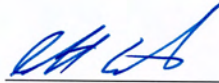
July 28, 2026

Prepared by:



Andrew See
Finance Director

Approved by:



Scott Peterson
City Manager

Issue:

Given staff changes in the Finance Department, an update to the KMIP authorized users is needed.

Also needed is an update to the Depositor Contact.

Background:

The City has utilized the Municipal Investment Pool since 2024 to hold funds temporarily to earn interest for shorter durations than would be used for a CD.

Recommendation:

Staff recommends updating the authorized users for KMIP access to:

Andrew See, Finance Director

Rhonda Miller, Deputy Finance Director

Diana Gregory, Senior Accountant

Staff recommends updating the Depositor contact to:

Diana Gregory, Senior Accountant

**STATE OF KANSAS
MUNICIPAL INVESTMENT POOL**

Resolution No. B-2427

WHEREAS, the undersigned is a municipality (the "Depositor"), as defined in K.S.A. 12-1675, as amended, and from time to time has funds on hand in excess of current needs, and

WHEREAS, it is the best interest of the Depositor and its inhabitants to invest funds in investments that yield a favorable rate of return while providing the necessary liquidity and protection of the principal; and

WHEREAS, the Pooled Money Investment Board (the "PMIB"), operates the Municipal Investment Pool (MIP), a public funds investment pool, pursuant to Chapter 254 of the *1996 Session Laws of Kansas*, and amendments thereto

NOW THEREFORE, be it resolved as follows:

1. The municipality designated below approves the establishment of an account in its name in the MIP for the purpose of transmitting funds for investment, subject to the MIP Participation Policy adopted by the Pooled Money Investment Board, and municipality acknowledges it has received a current copy of such Participation Policy. The Depositor's taxpayer identification number assigned by the Internal Revenue Service is 48-603405.

2. The following individuals, whose signatures appear directly below, are officers or employees of the Depositor and are each hereby authorized to transfer funds for investment in the MIP and are each authorized to withdraw funds, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of funds:

Name (print or type) Andrew See	Name (print or type) Rhonda Miller	
Signature	Signature	
Title Finance Director	Title Deputy Finance Director	
Name (print or type) Diana Gregory	Name (print or type)	
Signature	Signature	
Title Senior Accountant	Title	
3. Depositor Contact:		
Name (print or type) Diana Gregory	Email Diana.Gregory@leavenworthks.gov	
Title Senior Accountant	Phone 913-364-5816	
Street Address 100 N 5th Street	Fax 913-682-3874	
City Leavenworth	State Kansas	ZIP 66048

4. This Resolution and its authorization shall continue in full force and effect until amended or revoked by the Depositor and until the PMIB receives a copy of any such amendment or revocation, the PMIB is entitled to rely on same.

This resolution is hereby introduced and adopted by the Depositor at its regular/special meeting held on
July 28, 2026 (date).

Municipality Name (print or type) City of Leavenworth

Name (print or type) Nancy D. Bauder

Signature

Title Mayor

Date 07/28/2026

Attest:

Name (print or type) Sarah Bodensteiner

Signature

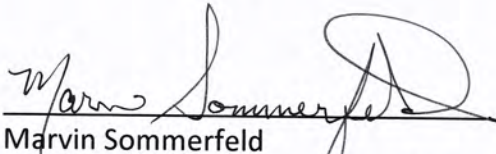
Title City Clerk

Date 07/28/2026

Note: Original signatures are required.

POLICY REPORT
CONSIDER APPROVING THE PROJECT TO PURCHASE REPLACEMENT FORTINET FIREWALLS

July 28th, 2026


Marvin Sommerfeld
Director of Information Technology


Scott Peterson
City Manager

ISSUE:

Consider approval of the replacement of the City's firewall infrastructure to maintain a secure, resilient, and supported network environment. The project includes replacing the existing firewalls at both primary data center locations with a modern, high-availability solution that will protect critical City operations, public safety systems, and information technology resources from evolving cybersecurity threats.

BACKGROUND:

The City's firewalls serve as the primary security gateway between the City's internal network and the Internet. They provide essential protection for City services by monitoring and controlling network traffic, preventing unauthorized access, and defending against cyber-threats.

The current firewall infrastructure will reach end of life, and end of support in October 2026. Modern firewall platforms provide significantly enhanced cybersecurity capabilities, improved performance, high-availability operation, and better visibility into network activity. The replacement will strengthen the City's cybersecurity posture while supporting current operational requirements and future technology initiatives.

This project also supports the City's ongoing strategy of combining security tools when appropriate and maintaining critical technology infrastructure through planned lifecycle replacement, reducing operational risk, and ensuring continuity of services for City staff, residents, and public safety operations.

BUDGET IMPACT:

Funding for this project is included in the **2026 Capital Improvement Program (CIP)** and has been appropriated within the Information Technology capital budget. No additional budget appropriation is required to complete this project.

STAFF RECOMMENDATION:

Staff recommend the City Commission approve the purchase of four Fortinet firewalls, awarding the contract to RTI (Riverside Technology) in the amount of **\$105,279.44** for the purchase, implementation, and initial five-year licensing and one-year managed services of the Fortinet firewall solution. Staff issued an RFP, evaluated the responses received and determined that RTI provides the best overall value based on technical capabilities, implementation approach, vendor qualifications, ongoing support, and cost.



RIVERSIDE TECHNOLOGIES, INC.

105 Gateway Drive | North Sioux City, SD 57049

Request for Proposal (RFP)

Project No. 2026-0010 Next-Generation Firewall Replacement and Services



City of Leavenworth

100 N. 5th Street,
Leavenworth, KS 66048

Request for Proposal

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June 2, 2026

City of Leavenworth
100 N. 5th Street,
Leavenworth, KS 66048

To whom it may concern,

Riverside Technologies, Inc. (RTI) is pleased to provide City of Leavenworth with the following response to request for proposal ***Project No. 2026-0010 Next-Generation Firewall Replacement and Services***. We are confident that our firewall solution provided by our education solution team will exceed your expectations for affordability, quality, performance and customer support.

Driven by passion, creativity and teamwork, RTI is committed to providing you with the best hardware and customer service possible. With years of experience in engineering, technology support, firewall hardware deployments, and customer service your account management team stands ready to assist you. RTI can provide the following to City of Leavenworth:

- **Fortigate 201G w/ 5 Year Licenses**
- **RTI Professional Services**
- **RTI Managed Services**
 - 24x7 monitoring
 - Policy management
 - Firmware and signature updates - timelines
 - Incident response assistance
 - Regular security reporting

We are aware that you are selecting a partner who has provided outstanding customer service, professionalism, advanced technical ability and premium product. We look forward to collaborating with your business and employees to make a difference in City of Leavenworth! Please do not hesitate to reach out with any questions to Debbie Caswell at (913) 980-8695. We appreciate the opportunity to do business with you!

Sincerely,



Kevin Heiss
President
Riverside Technologies, Inc.
Cell | 712-490-9981
kevinh@lrti.com

Riverside Technologies, Inc.

Riverside Technologies, Inc. (RTI) is an IT service provider that works alongside various industries nationwide. We started out working primarily with the **education** industry. After years of experience assisting hundreds of schools, we consider education to be one of our specialties. While we continue to focus on our education customers, we have also expanded our solutions to government entities, small and midsize businesses, commercial clients and more.

As your trusted IT partner, we take time to understand your business and unique challenges; then we develop technology solutions tailored to your specific needs. Our team is one of a kind. We have the experience, knowledge, and certifications to take on any project.

Riverside Technologies, Inc. was established in **2007** as an IT service provider that works with various industries nationwide with more than **300 employees**. Approximately half of our employees work in a Service Technician or Engineering role.

Riverside Technologies, Inc. is trusted throughout the nation and across various industries for our reliable IT solutions. Our headquarters is located in the Midwest and is backed by offices throughout the United States. We have 4 full-scale integration facilities strategically placed throughout the nation. Additionally, we have sales offices, fulfillment centers, and specialized facilities throughout the country in over 28 states.

RTI Values – They are what set us apart.

At Riverside Technologies, Inc. (RTI), we have three deep-rooted values—passion, creativity, and teamwork. The RTI values are three guiding principles that shape who we are as a company and how we go about our work. They are what set us apart.

Passion – It's why we do what we do.

- ◆ Passion is a strong feeling of ambition, enthusiasm, or excitement. At RTI, we are passionate about what we do. This passion gives us purpose and encourages us to put more energy into something than is required to do it. It leads us to look out for the best interests of our customers, and it truly conveys how much we care. Just talk to us! You'll hear the passion in our voices.
- ◆ Our team members are passionate about finding just the right solution for each need. It's why we do what we do.

Creativity – It's what makes us original.

- ◆ Creativity is the mental characteristic of using imagination and original ideas to solve problems. At RTI, we think outside the box to find creative solutions for your needs. Our creativity and ingenuity help us discover new and innovative ways to solve problems. We are constantly looking for new opportunities to offer better solutions than we did yesterday.
- ◆ We are intelligent and creative problem solvers. It's what makes us original.

Teamwork – It's how we achieve our goals.

- ◆ Teamwork is the combined effort by a group of people to reach a common goal. With varying opinions and viewpoints, an efficient team will collaborate and use individual skills and interests to make it stronger. We support one another and trust one another's abilities. Most of all, we understand that each moving part is just as important as the other. Together we can do more than we could ever do alone.
- ◆ We value teamwork and the endless possibilities that come with it. It's how we achieve our goals.

CITY OF LEAVENWORTH

Department: Information Technology

Request for Proposal

NEXT-GENERATION FIREWALL Replacement and Services

Project No. 2026-0010



**Proposal Submittal Deadline:
June 4, 2026, at 3:00 p.m.**

**Please submit proposals on the City's Bonfire Procurement Portal at
Euna Supplier Network (former Bonfire)**

<https://leavenworthks.bonfirehub.com>

**For assistance contact Purchasing Agent Diana Gregory
diana.gregory@leavenworthks.org or 913-364-5816**

Questions deadline May 22nd at 3pm

I. OVERVIEW

The City of Leavenworth (the “City”) Leavenworth is seeking proposals from qualified vendors to furnish next-generation firewall hardware, licensing, implementation services, and optional managed services for two City locations.

Introduction

The intent of this RFP is to procure a **secure, scalable, high-availability firewall solution** with a minimum five-year lifecycle that meets current operational requirements and supports future bandwidth growth.

Background

The City operates two network locations, each with a 1 Gbps Internet connection. Existing firewall equipment is approaching end-of-life and must be replaced. The City requires a solution that supports high availability, strong security posture, CJIS compliance, and integration with existing security monitoring systems.

II. PROPOSAL TIMELINE

Item	Date
RFP issued	May 9 th , 2026
Questions Due	May 22 nd , 2026, 3:00 PM
Proposal Due	June 4 th , 2026, 3:00 PM
Vendor Demonstrations	June 15 th -17 th , 2026
Vendor Selected	June 24 th , 2026
Project Start	July 13 th , 2026

Questions may be asked directly in the Bonfire Procurement Portal or emailed to the purchasing agent: diana.gregory@leavenworthks.gov

No oral clarification will be binding on the City. It is the responsibility of the interested parties to periodically check Euna/Bonfire for updates prior to submitting a response. The City will be bound only by this RFP and any written addendum issued hereunder. Any addendum issued will be required to be signed and to be part of a complete submission.

III. SCOPE OF SERVICES AND DELIVERABLES

The minimum anticipated scope of services to be provided under this proposal includes:

- Firewall hardware and licenses
- High-availability firewall pairs at each location
- Installation, configuration, and migration services
- SIEM log integration
- Optional managed firewall services
- Ongoing security notifications and vendor support

A. TECHNICAL REQUIREMENTS

1. Architecture and High Availability

- Two (2) locations
 - City Hall
 - Justice Center
- One (1) **HA firewall pair per location**
- Automatic failover with no manual intervention and notification
- Synchronized configurations between HA members

2. Performance and Scalability

Requirement	Mandatory
Support 1 Gbps throughput with all security services enabled	Yes
Provide a 10 Gbps future upgrade option	Yes
Clearly describe upgrade method and impact	Yes

3. Security Features

Firewalls must provide next-generation security functionality, including but not limited to:

- Stateful packet inspection
- Application awareness and control
- Intrusion prevention
- Malware protection
- Encrypted traffic inspection
- Centralized logging and reporting
- Firewalls must support VPN services for remote users and site-to-site connectivity.

Vendors shall describe VPN capabilities, licensing, and client requirements.

- Solution must support multi-factor authentication (MFA) for administrative access.
- Provide a list of optional security features and functionality, ie web filter, email protection etc.

4. Authentication

- Must support **local user accounts**
- Local accounts must function independently of external identity services.
- Explain how access will be gained if MFA is not available.

5. Zero-Day and Threat Notifications

Vendors must describe how the City will be informed of:

- Zero-day vulnerabilities
 - Fortinet discloses zero-day and other critical vulnerabilities via **out-of-cycle PSIRT advisories**, ensuring customers are informed immediately rather than waiting for a scheduled release. PSIRT advisories include CVE identifiers, severity ratings, affected products and versions, and remediation guidance. Customers can receive notifications through email alerts, RSS feeds, and the FortiGuard Labs portal.

- Critical threats
 - o FortiGuard Labs continuously monitors global threat activity using large-scale telemetry and AI-driven analysis. When significant or actively exploited threats are identified, Fortinet publishes **Outbreak Alerts** and **Threat & Incident Notifications**. These communications provide context on the threat, impacted technologies, and relevance to government and critical-infrastructure environments.
- Recommended mitigations
 - o Each PSIRT advisory and Outbreak Alert includes **clear, actionable mitigation guidance**, such as recommended patches or upgrades, configuration workarounds, and compensating controls when patches are not yet available. In addition, FortiGuard security services (including IPS, antivirus, and behavioral protections) deliver **automated updates** to help block exploitation attempts and reduce risk during exposure windows.

6. Logging and SIEM Integration

- Firewalls must forward logs to the City's SIEM
- Installation shall include configuration of log forwarding
- Logs must include traffic, threat, system, and administrative events
- Logs must be exportable and retained according to CJIS log retention requirements.

7. Product Lifecycle

- Proposed hardware must have a **minimum five (5) year usable lifespan**
- Vendors must disclose known end-of-sale and end-of-support timelines
 - a. The Fortinet 201G Firewall was just released in 2024. End of sale is 6 years after release date and the reasonable expectation for support is up to 10 years after release date. The end of sale has not yet been released by Fortinet. For reference, the Fortinet 201F was released in 2020 and is supported until 2031.
- Vendors must clearly identify any required subscription licensing, renewal costs, and features that cease to function if licensing is not renewed.

B. MIGRATION AND IMPLEMENTATION

1. Migration Plan (Required)

Vendors shall submit a detailed migration plan including:

- Pre-deployment assessment
- Cutover approach
- Downtime expectations
- Rollback procedures
- Post-migration validation

2. Installation

- Installation must be coordinated with City staff
- Full documentation must be provided upon completion

C. MANAGED SERVICES (OPTIONAL)

Vendors may propose optional managed services, including:

- 24x7 monitoring
- Policy management
- Firmware and signature updates - timelines
- Incident response assistance
- Regular security reporting

Managed services must be clearly identified as **optional**.

D. COMPLIANCE AND PERSONNEL REQUIREMENTS

1. CJIS Compliance

- All personnel performing installation or configuration must:
 1. Pass a background investigation
 2. Include fingerprint-based checks
 3. Meet CJIS requirements

Written proof of compliance may be required prior to installation.

IV. PROPOSAL CONTENT

It is the City's intent to select the most advantageous proposal based on the evaluation criteria below.

All firms desiring to be considered **must** include the following information in their proposals.

1. Executive Summary
2. Technical Response
3. Migration Plan
4. Optional Managed Services
5. Vendor Qualifications
6. **Pricing (submitted separately)**

À-La-Carte Pricing Breakdown

Pricing must be itemized as follows:

- Firewall hardware (per unit)
- HA licenses
- Security subscriptions
- Installation and configuration
- Migration services
- SIEM integration
- Optional managed services
- Optional 10 Gbps upgrade

- Annual maintenance and support

Pricing must be submitted in this format.

Item	Qty	Unit Cost	Total Cost
Firewall Hardware	4	23,696.36	94,785.44
HA License	Included	Included	Included
Security Subscription (FortiIdentity Cloud MFA)	25	158.60	3,965.00
Installation	1	6,529.00	6,529.00
Migration	Included	Included	Included
SIEM Integration	Included	Included	Included
<i>Managed Services (Annual) (Optional)</i>	<i>1</i>	<i>4,800.00</i>	<i>4,800.00</i>
10 Gbps Upgrade	Included	Included	Included
Annual Support	Included	Included	Included
Total 5-Year Cost			105,279.44

7. Requirements Response Matrix (Required)

Vendors must complete the following for each requirement:

Requirement	Compliant (Y/N)	Explanation
HA at each location	Y	Please see RTI Technical Response for Explanation for additional details.
1 Gbps throughput	Y	Please see RTI Technical Response for Explanation for additional details.
10 Gbps upgrade path	Y	Please see RTI Technical Response for Explanation for additional details.
Local user accounts	Y	Please see RTI Technical Response for Explanation for additional details.
SIEM log integration	Y	Please see RTI Technical Response for Explanation for additional details.
CJIS-compliant staff	Y	Please see RTI Technical Response for Explanation for additional details.

V. EVALUATION CRITERIA

Category	Weight
Technical Compliance	30%
Security Capabilities	20%
Migration Approach	15%
Vendor Experience	15%
Cost	20%

VI. PRODUCT DEMONSTRATIONS REQUIREMENTS

The City may, at its discretion, invite the **highest-ranked vendors** to provide a **live product demonstration** as part of the evaluation process.

Participation in a demonstration may be required to remain under consideration for award.

A. DEMONSTRATION FORMAT

Demonstrations may be conducted:

- In person
- Virtually

- Or a combination of both

The City will determine the format and schedule and will provide reasonable notice to invited vendors.

B. DEMONSTRATION CONTENT

Demonstrations shall focus on the proposed solution and may include, but are not limited to:

- Firewall management interface
- High-availability operation and failover
- Security policy creation and management
- Logging and reporting capabilities
- SIEM log forwarding configuration
- Threat detection and zero-day visibility
- Upgrade and scalability options
- Managed services portal (if applicable)

Vendors should be prepared to demonstrate functionality relevant to the City's requirements.

- RTI is prepared to demonstrate in-person and/or remote the functionality of the Fortinet Solution to the City of Leavenworth.

C. EVALUATION IMPACT

Product demonstrations may be used to:

- Validate claims made in the written proposal
- Clarify technical capabilities
- Assess usability and operational fit

Demonstrations may factor into the final evaluation and scoring.

D. NO COST TO THE CITY

All costs associated with preparing and delivering demonstrations shall be borne by the vendor. The City will not reimburse any expenses related to demonstrations.

VII. INSURANCE REQUIREMENTS

The selected vendor shall maintain the following minimum insurance:

- Commercial General Liability: \$1,000,000 per occurrence
- Professional Liability: \$1,000,000
- Workers' Compensation: Statutory limits

Certificates of insurance must be provided prior to contract execution.

VIII. GENERAL CONDITIONS

A. CONFIDENTIALITY

Proposals will be available for public inspection after the award announcement, except as to the extent that a respondent designates trade secrets or other proprietary data to be confidential. Proposals and all accompanying documents will become the property of the City and will not be returned. Material designated as confidential must be readily separable from the remainder of the proposal to facilitate public inspection of the non-confidential portion of the proposal. A respondent's designation of material as confidential will not necessarily be conclusive, and the respondent may be required to provide justification why such material should not be disclosed, on request, under the Kansas Open Records Act ("KORA"). The City accepts no liability for the inadvertent or unavoidable release of any confidential information submitted.

B. DURATION OF PRICES

The fee proposal submitted is irrevocable for a period of 90 days from the proposal due date. The City is exempt from the payment of Federal and excise taxes and from Kansas sales tax.

C. PREPAYMENT

No prepayment of any kind will be made prior to completion of work.

D. ACCEPTANCE OF TERMS AND CONDITIONS

By submitting a statement of qualifications, respondent accepts the terms and conditions set forth in this RFQ. If an addendum is found to be needed it shall become effective upon execution by the City.

E. PRIVACY

The proposer agrees all data, records, and information, which the Proposer, and their employees, obtains access to for the purposes of this proposal, remains at all times exclusively the property of the City. Proposer agrees it will take all reasonable steps and the same protective precautions to protect the City's proprietary information from disclosure to third parties as with Proposer's own proprietary and confidential information. Proposer agrees that all data, regardless of form that is generated as a result of this Request for Proposal is the property of the City.

F. INDEMNIFICATION

Proposers agree to indemnify and hold harmless the City, its officers, employees and agents from and against all claims, damages, losses and expenses arising out of the submission of any proposal and any possible subsequent limitation on the amount or type of damages, compensation or benefits payable for or by the Proposer or any agent of the Proposer.

G. DISCRETION AND LIABILITY WAIVER

The City reserves the right to request and obtain, from one or more of the consulting firms submitting proposals, supplementary information as may be necessary for the City staff to analyze the proposals pursuant to the consultant selection criteria listed above.

H. COST FOR PROPOSAL PREPARATION

Proposers responding to this RFP must agree to furnish all supplies, materials, labor, equipment, and incidentals necessary to provide the equipment/materials/services described herein and any addendums hereto. The City shall not be responsible for any costs incurred by any firm for the preparation and/or submission of any proposals, including interviews. No obligation, either expressed or implied, exists on the part of the City to make an award or to pay any costs incurred in the preparation or submission of a response. All costs associated with the preparation or submission of a proposal is solely the responsibility of the candidate.

I. MODIFY OR WITHDRAW

Proposers may modify or withdraw their submitted proposals at any time prior to the solicitation closing by providing a written request for modification or withdrawal to the Purchasing Agent. Requests for withdrawal of proposals will not be accepted after the solicitation closing. Any proposals not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide the City the services.

J. RESERVATION OF RIGHTS TO REJECT, WAIVE AND REISSUE

The City reserves the right to reject any and all proposals, in part or as a whole, waive any irregularities, reissue all or part of this Request for Proposals, and not award any contract, all at its discretion and without penalty. Alternatively, it may elect to negotiate requested modifications, conduct interviews or request presentations from proposers who are within an acceptable competitive range, as determined by the City.

The city reserves the right to independently investigate or request clarification of the contents of any proposal, including requesting that the bidder provide additional information, or make one or more presentations. The City also reserves the right to conduct an inspection of claims made by any proposing organization for legitimacy.

The City has discretion to accept a proposal that does not conform with all RFP requirements if the City determines that the non-conformance is not substantial or material.

The City also reserves the right to delay any of the dates set forth, if it is determined to be in the best public interest to do so.

K. SUBCONTRACTORS

Bidders may not assign or sublet the contract services or any part thereof without the prior written consent of the City Manager, or his or her duly appointed representative. Bidders must request approval in writing for any such assignment for subcontracting, including the name of such assignee or subcontractor(s) he or she intends to use, the specific services or

materials to be furnished by such assignee or subcontractor, the assignee or subcontractor's place of business, and other information as the City Manager may require.

L. COMPLIANCE WITH SPECIFICATIONS

Bidders shall abide by and comply with the true intent of the specifications of this Request for Proposals and not take advantage of any unintentional error or omission. Bidders shall comply with all federal, state and local laws, including Leavenworth Municipal Code Regulations in relation to services provided.

City of Leavenworth

NEXT-GENERATION FIREWALL

Replacement and Services RFP

1) RTI Executive Summary

As an **Expert Level Fortinet Partner**, Riverside Technologies, Inc. (RTI) proposes a modern, secure, and scalable network security solution for the City of Leavenworth built on Fortinet's industry-leading FortiGate next-generation firewalls and Fortinet multi-factor authentication (MFA).

Our solution leverages the FortiGate 201G platform to deliver high-performance security capable of meeting the City's requirement for 1 Gbps throughput with full security services enabled, while providing a clear path to future 10 Gbps scalability. The proposed architecture emphasizes resiliency through high availability (HA), ensuring continuous protection with automatic failover and no manual intervention required.

RTI's design integrates advanced threat protection, centralized management, secure remote access, and identity-based security controls. By incorporating Fortinet MFA, we strengthen access security for administrators and remote users, helping protect sensitive systems from unauthorized access and credential-based attacks.

With deep experience in network security implementations and a strong partnership ecosystem, RTI delivers not only the required technology, but also a structured deployment and migration approach designed to minimize risk and operational disruption. Our solution positions the City of Leavenworth with a secure, reliable, and future-ready cybersecurity foundation.

2) Technical Response

RTI's proposed solution is based on a Fortinet Security Fabric architecture, centered on FortiGate 201G next-generation firewalls deployed in a high-availability configuration.

Core Firewall Platform

The FortiGate 201G provides:

- Next-generation firewall (NGFW) capabilities including IPS, application control, web filtering, and antivirus
- Performance designed to meet or exceed 1 Gbps throughput with full security services enabled
- Hardware scalability to support future bandwidth growth toward 10 Gbps requirements
- Integrated VPN capabilities (IPSec and SSL VPN) for secure site-to-site and remote access

Riverside Technologies, Inc.
105 Gateway Drive
North Sioux City, SD 57049



High Availability and Resiliency

To meet the RFP requirements for uptime and redundancy:

- Firewalls will be deployed in an Active-Passive High Availability (HA) pair
- Configuration synchronization between HA members ensures consistent policy enforcement
- Automatic failover occurs without manual intervention, maintaining service continuity

Security Services and Licensing

The solution includes Fortinet's unified threat protection services:

- Intrusion Prevention System (IPS)
- Advanced malware protection
- Web content filtering
- Application visibility and control
- SSL inspection capabilities

Centralized logging and monitoring will be enabled by sending FortiGate logs to existing management and analytics tools (SIEM).

Identity Security with Fortinet MFA

To enhance authentication security:

- Fortinet MFA will be deployed for administrative access and remote-user VPN sessions

Secure Remote Access

The solution supports:

- SSL VPN for remote users, secured with MFA
- Role-based access control to restrict user access based on business needs

Optional Managed Services Alignment

The architecture is compatible with managed security services, enabling RTI to provide:

- Ongoing monitoring and alerting
- Configuration management
- Firmware lifecycle management
- Incident response support

3) Migration Plan (Cisco to FortiGate)

RTI will execute a structured and low-risk migration from the City's existing Cisco firewalls to the new FortiGate 201G platform.

Phase 1: Discovery and Planning

- Review current firewall configurations, policies, and topology
- Identify existing VPNs, security rules, NAT policies, and dependencies
- Validate hardware sizing and licensing alignment
- Develop a migration rollback plan

Riverside Technologies, Inc.
105 Gateway Drive
North Sioux City, SD 57049

Phase 2: Staging and Configuration

- Pre-configure the new FortiGate 201G devices in a staging environment
- Replicate existing configurations, including:
 - Firewall policies
 - VPN tunnels
 - Routing and NAT rules
 - IP Addresses
- Implement improvements where appropriate (cleanup, optimization, security enhancements)
- Configure HA synchronization and failover

Phase 3: Validation

- Validate configuration accuracy in a non-production or staged environment

Phase 4: Cutover Execution

- Schedule migration during an approved maintenance window
- Deploy FortiGate 201G devices in parallel (physically) with existing firewalls where feasible
- Transition traffic via a controlled cutover

Phase 5: Testing

- Test VPN connectivity, policy enforcement, and authentication (including MFA)
- Confirm logging and monitoring functionality
- Conduct failover testing to ensure HA operation

Phase 6: Post-Migration Support

- Provide immediate post-cutover monitoring and issue resolution
- Validate all services (VPN, internet access, internal segmentation)
- Deliver documentation of final configuration
- Conduct knowledge transfer sessions with City staff

Risk Mitigation

To minimize disruption:

- A rollback plan will be maintained throughout the migration
- Configuration backups will be taken prior to any changes
- Migration will follow a tested and validated approach
- Key stakeholders will be engaged throughout the process

****Upon award, a detailed Statement of Work will be provided to the City of Leavenworth.**

Riverside Technologies, Inc.
105 Gateway Drive
North Sioux City, SD 57049

NON- COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, say that he/she has not, nor has any other member, representative, or agent of the firm company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone such letting nor to prevent any person from bidding nor to include anyone to refrain for bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/ She further says that no person or persons, firms or corporation has; have to will receive directly, any rebate, fee gift, commission or thing of value on account of such of sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this 2 day of June, 2026

Riverside Technologies, Inc.

(Name of Organization)

President

(Title of person Signing)

[Signature]

(Signature)

ACKNOWLEDGEMENT

STATE OF South Dakota)

)SS

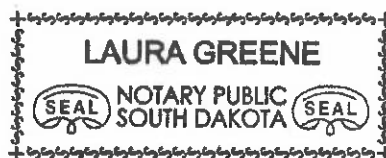
COUNTY OF Union)

Before me, a Notary Public, personally appeared the above name and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 2 day of June, 2026.

[Signature]
Notary Public Signature

My Commission Expires: April 28, 2026



NON-COLLUSION AFFIDAVIT

Pricing Requirements

Next Generation Firewall Replacement and Services

2026-0010

A-La-Carte Pricing Breakdown - Pricing must be submitted in this format. [Fortigate 201G w/ 5 Year Licenses](#)

Item	Qty	Unit Cost	Total Cost
Firewall Hardware	4	\$23,696.36	\$94,785.44
HA License	Included	Included	Included
Security Subscription	25	\$158.60	\$3,965.00
Installation	1	\$6,529.00	\$6,529.00
Migration	Included	Included	Included
SIEM Intergration	Included	Included	Included
Managed Services (Annual) Optional	1	\$4,800.00	\$4,800.00
10Gbps Upgrade	Included	Included	Included
Annual Support	Included	Included	Included
Total 5-Year Cost			\$105,279.44

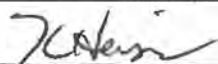
Bidder: **Riverside Technologies, Inc.**

FEIN: **20-2173161**

Address: **105 Gateway Drive, North Sioux City, SD 57049**

By: **Kevin Heiss**

Title: **President**

Signature: 

Date: **06/02/26**

Telephone No.: **(866) 804-4388**

E-mail Address: **kevinh@1rti.com**

Requirements Response Matrix
Next Generation Firewall Replacement and Services
2026-0010

Requirement	Compliant (Y/N)	Explanation
HA at each Location	Y	Please see RTI Technical Response for Explanation for additional details.
1 Gbps throughout	Y	Please see RTI Technical Response for Explanation for additional details.
10 Gbps upgrade path	Y	Please see RTI Technical Response for Explanation for additional details.
Local user accounts	Y	Please see RTI Technical Response for Explanation for additional details.
SIEM log intergration	Y	Please see RTI Technical Response for Explanation for additional details.
CJIS-compliant staff	Y	Please see RTI Technical Response for Explanation for additional details.

Signature:



Date: 06/02/26

Riverside Technologies, Inc. (RTI)

Your Complete IT Source

Riverside Technologies Inc. (RTI) is the next generation of an IT service provider. Beyond specializing in IT solutions—managed services, IT hardware, warehouse services, and technology deployment—we add our blend of passion, creativity, and teamwork. We understand your unique challenges, develop creative solutions, and provide unmatched responsiveness. RTI is **trusted** throughout the nation and across various industries for being a **complete IT source**.

1:1 Solutions

Tailored for You

Excellent equipment and trusted partnerships backed by RTI's expert customization.

Managed Services

Filling the Gaps

An extension of your IT department, we hit your sweet spot, from simple IT support to complete outsourcing.

Enterprise Solutions

Maximize Your ROI

Our start-to-finish solutions will help maximize your IT investment and achieve your business goals.

Customization

Make a Statement

Customization solutions from RTI will create a complete, branded solution that makes a statement.

Integration

Bring It All Together

No headaches, hassles, or wasted time. We'll make the integration process as seamless as possible.

Deployment

Nailing the Details

Attention to detail is critical. We'll handle the little things to ensure ongoing success for your organization.

Education

Smart Student Solutions

Simple, end-to-end answers to designing, integrating, and managing learning environments.

Managed Print

Free Up Resources

Focus on your business and let RTI manage and optimize your printers and copiers.

Assessments

Evolve Your IT

Our certified IT engineers complete various invaluable, industry-leading assessments.



Managed Services

No Gaps, No Worries



Let's face it, every IT department has gaps. Riverside Technologies, Inc (RTI)'s expertise fills those gaps. We connect you with the latest technology, control costs, and drive efficiency and productivity. RTI is a **trusted extension** of your IT department, letting you **maximize** your unique business initiatives as we **manage your technology**.

Help Desk

- US-based, internal Help Desk with technology professionals
- Network trends and security performance reports
- Centralized distribution and resolution of issues
- Toll free
- Email

Engineering

- Comprehensive IT needs assessment, design and implementation
- A variety of industry-leading certifications
- Ongoing evaluation of your hardware, software and security needs
- New technology and trends research
- 1, 3, 5-year technology roadmap

Monitoring

- 24x7x365
- Network
- Servers
- Workstations and mobile devices
 - Disk usage and CPU usage
- Firewalls
- Backup systems

Management

- Automated remote alert remediation
- Servers, workstations and mobile devices
- Drive space utilization
- Data backup and recovery
- System security
- Antivirus/anti-spam
- Patch management

Riverside Technologies, Inc. (RTI) is an IT service provider specializing in managed services, IT hardware, warehouse services, and technology deployment. We understand your challenges, develop creative solutions, and provide unmatched responsiveness. Nationwide, we service corporate clients, educational institutions, and state and local governments. RTI is your complete IT source.

Firewall RFP

Quote #CA151417 v2

Prepared For:

City of Leavenworth Kansas

Marvin Sommerfeld
100 North 5th Street

Leavenworth, Kansas 66048

P: (913) 682-9201

E: marvin.summefeld@leavenworthks.gov

Prepared by:

North Sioux City

Cole Albright
105 Gateway Drive
North Sioux City, South Dakota 57049

P: 866.804.4388

E: calbright@1rti.com

Date Issued:

06.04.2026

Expires:

07.29.2026

Contract:

Fortigate 201G w/ 5 Year Licenses		Price	Qty	Ext. Price
FG201G5YR	FortiGate 201G w/ 5 YR	\$23,696.36	4	\$94,785.44
FG-201G-BDL-950-60	FortiGate-201G Hardware plus 5 Year FortiCare Premium and FortiGuard Unified Threat Protection (UTP)		4	
FN-CABLE-SFP+1	Fortinet SFP+ Network Cable - 3.28 ft SFP+ Network Cable for Network Device - 10 Gbit/s		4	
FC1-10-IDCLD-445-02-60	Fortiidentity Cloud 5 Year Annual, per-user, cloud-managed Fortiidentity subscription for 25-499 users (includes 125 SMS credits per user and FortiCare Premium Support per year).	\$158.60	25	\$3,965.00
			Subtotal:	\$98,750.44

Services		Price	Qty	Ext. Price
RTI-SVC	RTI Professional Services	\$6,529.00	1	\$6,529.00
- Install and Configure (4) FortiGate 201G Firewalls as (2) High Availability pairs at the following locations - City Hall -- (1) HA firewall pair - Justice Center -- (1) HA firewall pair - Configure and verify HA config sync and automatic failover - Configure and verify HA config sync and automatic failover - Configure and verify logging to existing SIEM - Configure and verify MFA for administrative access - Migrate pertinent configuration details from old firewalls to new - After-hours cutover from old firewalls to new - Return old firewall hardware to designated location for disposal by customer - Assist customer in testing and confirming expected connectivity				
			Subtotal:	\$6,529.00

Quote Summary		Amount
Fortigate 201G w/ 5 Year Licenses		\$98,750.44
Services		\$6,529.00
Total:		\$105,279.44

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

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Dedicated Teamæ

City of Leavenworth

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Cell: 712-490-9981

kevinh@lrti.com

FortiGate 200G Series



Highlights

Leader in the Gartner® Magic Quadrant™ for Hybrid Mesh Firewall

Secure Networking with FortiOS for converged networking and security

State-of-the-art unparalleled performance with Fortinet's patented SPU and vSPU processors

Enterprise security with consolidated AI/ML-powered FortiGuard services

Deep visibility into applications, users, and devices beyond traditional firewall techniques

Artificial Intelligence, Machine Learning Security with Deep Visibility

The FortiGate 200G series next-generation firewall (NGFW) combines artificial intelligence (AI)-powered security and machine learning (ML) to deliver threat protection at any scale. Get deeper visibility into your network and see applications, users, and devices before they become threats.

Powered by a rich set of AI/ML security capabilities that extend into an integrated security fabric platform, the FortiGate 200G Series delivers secure networking that is broad, deep, and automated. Secure your network end to end with advanced edge protection that includes web, content, and device security, while network segmentation and secure SD-WAN reduce complexity and risk in hybrid IT networks. This security fabric seamlessly extends across your entire environment, including a Hybrid Mesh Firewall architecture, ensuring consistent policy enforcement and threat protection across all network segments.

Universal zero-trust network access (ZTNA) automatically controls, verifies, and facilitates user access to applications, reducing lateral threats by providing access only to validated users. Ultra-fast threat protection and SSL inspection provides security at the edge you can see without impacting performance.

IPS	NGFW	Threat Protection	Interfaces
9 Gbps	7 Gbps	6 Gbps	Multiple GE RJ45, 5GE RJ45, 10GE SFP+ Slots, GE SFP Slots

Use Cases



Next Generation Firewall (NGFW)

- FortiGuard Labs' suite of AI-Powered Security Services, natively integrated with your NGFW, secures web, content, and devices and protects networks from ransomware, malware, zero days, and sophisticated AI-powered cyberattacks
- Real-time SSL inspection (including TLS 1.3) provides full visibility into users, devices, and applications across the attack surface
- Fortinet's patented SPU technology provides industry-leading high-performance protection



Secure SD-WAN

- FortiGate WAN Edge powered by one OS and unified security and management framework and systems transforms and secures WANs
- Delivers superior quality of experience and effective security posture for hybrid working models, SD-Branch, and cloud-first WAN use cases
- Achieve operational efficiencies at any scale through automation, deep analytics, and self-healing



Universal ZTNA

- Control access to applications no matter where the user is and no matter where the application is hosted for universal application of access policies
- Provide extensive authentications, checks, and enforce policy prior to granting application access every time
- Agent-based access with FortiClient or agentless access via proxy portal for guest or BYOD



Segmentation

- Dynamic segmentation adapts to any network topology to deliver true end-to-end security from the branch to the data center and across multi-cloud environments
- Ultra-scalable, low latency, VXLAN segmentation bridges physical and virtual domains with Layer 4 firewall rules
- Prevents lateral movement across the network with advanced, coordinated protection from FortiGuard Security Services, detects and prevents known, zero-day, and unknown attacks



Available in



Appliance



Virtual



Hosted



Cloud



Container

FortiOS Everywhere

FortiOS, Fortinet's Real-Time Quantum-Safe Network Security Operating System

FortiOS is Fortinet's natively AI-powered and quantum-safe operating system (OS) that powers the Fortinet Security Fabric platform, enabling enforcement of security policies and holistic visibility across the entire attack surface. It provides a unified framework for securing networks across on-premises, cloud, hybrid environments, and the convergence of IT, OT, and IoT.

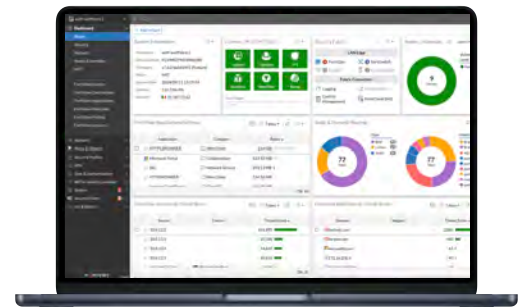
By converging networking and security functions into a single operating system, organizations can manage network and security more effectively to detect, investigate, and respond to incidents faster. This unified architecture simplifies operations, eliminates security silos, and allows organizations to scale securely without multiple tools or management complexity.

FortiOS also incorporates AI-driven capabilities that enhance threat detection, automate network activity analysis, and deliver more precise remediation guidance. Together, FortiGate firewalls and FortiOS provide intelligent, adaptive protection that reduces complexity, improves operational efficiency, and strengthens security across modern hybrid environments.

Learn more about what's new in FortiOS. <https://www.fortinet.com/products/fortigate/fortios>



Intuitive easy to use view into the network and endpoint vulnerabilities



Comprehensive view of network performance, security, and system status



FortiGuard AI-Powered Security Services

FortiGuard AI-Powered Security Services is part of Fortinet's layered defense and tightly integrated into our FortiGate NGFWs and other products. Powered by real-time AI enhanced threat intelligence from FortiGuard Labs, these services protect organizations against modern attack vectors and threats, including zero days and evasive, sophisticated AI-powered attacks.

Network and file security

Network and file security services protect against network and file-based threats. Consists of intrusion prevention system (IPS) which uses AI/ML models for deep packet/SSL inspection, detecting and blocking malicious content, uncovers hidden command-and-control activity, and applies virtual patches for newly discovered vulnerabilities. Application control improves security compliance and provides real-time visibility into applications and usage including generative AI (GenAI) applications.

Web/DNS security

Web/DNS security services protect against DNS-based attacks, malicious URLs (including those in emails), and botnet communications. DNS filtering blocks the full spectrum of DNS-based attacks while URL filtering uses a database of millions of URLs to identify and block malicious links. Meanwhile, IP reputation and anti-botnet services guard against botnet activity and DDoS attacks.

SaaS and data security

SaaS and data security services cover key security needs for application use and data protection. This service includes data loss/leakage prevention in files, GenAI applications and Images via OCR(optical character recognition). This ensures visibility, management, and protection (blocking exfiltration) of data in motion across networks, clouds, and users. The inline CASB service, secures SaaS applications in use, providing broad visibility and granular control over SaaS access, usage, and data.

Zero-Day threat prevention

Zero-day threat prevention is achieved through AI-powered inline malware prevention to analyze file content to identify and block unknown and zero-day malware in real time, delivering sub-second protection across all NGFWs. Integrated into FortiGate NGFWs, the service provides comprehensive defense by blocking unknown threats, streamlining incident response, and reducing security overhead.

Attack surface visibility and compliance

The FortiGuard Attack Surface Security Service provides continuous, compliance-ready monitoring of your Fortinet Security Fabric infrastructure. It calculates your overall security posture rating by scoring controls against vulnerabilities, misconfigurations, and sub-optimal settings, while offering specific remediation guidelines for devices found out of configuration. It maintains continuous compliance with PCI DSS, CIS Controls, and Fortinet security best practices.

OT security

With over 2400 virtual patches, 1600+ OT applications, and 3500+ protocol rules, integrated OT security capabilities detect threats targeting OT infrastructure, perform vulnerability correlation, apply virtual patching, and utilize industry-specific protocol decoders for robust defense of OT environments and devices.

FortiManager

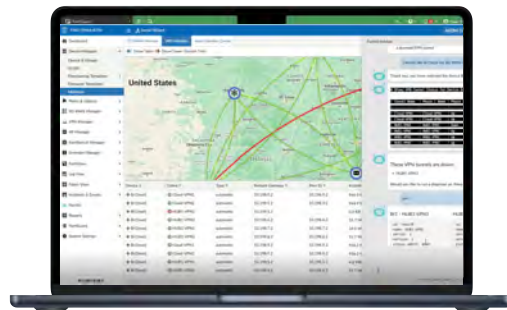


AI-Powered, Automation-Driven, Enterprise-Class Centralized Management at Scale

FortiManager, powered by FortiAI-Assist, provides centralized, single-pane management for the Fortinet Security Fabric, unifying configuration, policy, and responses across thousands of devices. It converges networking and security management, enabling consistent policy enforcement across SD-WAN, ZTNA, SASE, and branch environments while delivering real-time visibility and automated network operations.

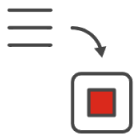
FortiAI-Assist helps with Day 0–1 provisioning and Day N troubleshooting and maintenance. AI agents collaborating via a unified Model Context Protocol (MCP) framework automates goal-driven tasks toward a self-healing operation.

FortiManager integrates with FortiSOC for contextual insights and fabric-wise response. It also supports ecosystem integrations, and open APIs for extended automation. ADOM-based administration and FortiManager clusters enables resilient control across distributed networks.



GenAI in FortiManager helps manage networks effortlessly—generates configuration and policy scripts, troubleshoots issues, and executes recommended actions.

FortiConverter Service



Migration to FortiGate NGFW made easy

The FortiConverter Service provides hassle-free migration to help organizations transition quickly and easily from a wide range of legacy firewalls to FortiGate NGFWs. The service eliminates errors and redundancy by employing best practices with advanced methodologies and automated processes. Organizations can accelerate their network protection with the latest FortiOS technology.

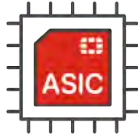
FortiCare Services



Expertise at your service

Fortinet prioritizes customer success through FortiCare Services, optimizing the Fortinet Security Fabric solution. Our comprehensive life-cycle services include Design, Deploy, Operate, Optimize, and Evolve. The FortiCare Elite, one of the service offerings, provides heightened SLAs and swift issue resolution with a dedicated support team. This advanced support option includes an extended end-of-engineering support of 18 months, providing flexibility and access to the intuitive FortiCare Elite portal for a unified view of device and security health, streamlining operational efficiency and maximizing Fortinet deployment performance.

Fortinet ASICs: Unrivalled Security, Unprecedented Performance



Powered by the only purpose-built SPU

Traditional firewalls cannot protect against today's content and connection-based threats because they rely on off-the-shelf general-purpose central processing units (CPUs), leaving a dangerous security gap. Fortinet's custom SPUs deliver the power you need to radically increase speed, scale, and efficiency while greatly improving user experience and reducing footprint and power requirements. Fortinet's SPUs deliver up to 520 Gbps of protected throughput to detect emerging threats and block malicious content while ensuring your network security solution does not become a performance bottleneck.

Fortinet ASICs are designed to be energy-efficient, leading to lower power consumption and improved TCO. They deliver industry-leading throughput, handle more traffic and perform security inspections faster, reduce latency for quicker packet processing and minimize network delays.

Fortinet SPUs are designed with integrated security functions like zero trust, SSL, IPS, and VXLAN to name but a few, dramatically improving the performance of these functions that competitors traditionally implement in software.

Network processor NP7Lite

Fortinet's new, breakthrough SPU NP7Lite network processor works in line with FortiOS functions delivering:

- Superior firewall performance for IPv4/IPv6, SCTP, and multicast traffic with ultra-low latency
- VPN, CAPWAP, and IP tunnel acceleration
- Anomaly-based intrusion prevention, checksum offload, and packet defragmentation
- Traffic shaping and priority queuing

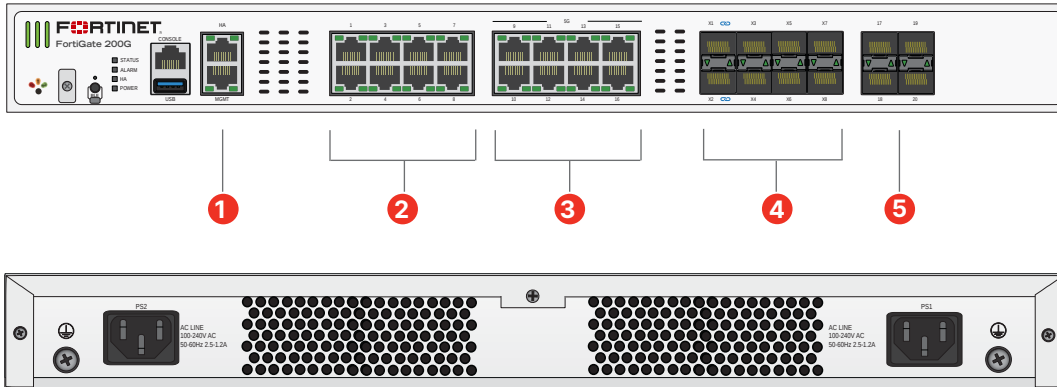
Content processor CP10

Content processors act as co-processors to offload resource-intensive processing of security functions. The tenth generation of the Fortinet Content Processor, the CP10, accelerates resource-intensive security functions while delivering:

- Pattern matching acceleration and fast inspection of real-time traffic for application identification
- IPS pre-scan/pre-match, signature correlation offload

Hardware

FortiGate 200G Series



Interfaces

1. 2 x GE RJ45 MGMT/HA Ports
2. 8 x GE RJ45 Ports
3. 8 x 5/2.5/GE RJ45 Ports
4. 8 x 10 GE SFP+/SFP FortiLink Slots
5. 4 x GE SFP Slots

Hardware Features



Trusted Platform Module (TPM)



The FortiGate 200G series features a dedicated module that hardens physical networking appliances by generating, storing, and authenticating cryptographic keys. Hardware-based security mechanisms protect against malicious software and phishing attacks.

Dual power supply



Power supply redundancy is essential in the operation of mission-critical networks. The FortiGate 200G series offers dual built-in non-hot swappable power supplies.

Access layer security



FortiLink protocol enables you to converge security and network access by integrating the FortiSwitch into the FortiGate as a logical extension of the firewall. These FortiLink-enabled ports can be reconfigured as regular ports as needed.

Signed Firmware Hardware Switch



The signed firmware switch is a physical security switch. It is by default set to the highest security level. The highest security level ensures that only an appropriately validated FortiOS firmware can be loaded on the FortiGate. This feature adds an additional physical layer of security to the FortiGate, acting as a key deterrent to and reducing risk of compromise.

Specifications

	FORTIGATE 200G	FORTIGATE 201G
Interfaces and Modules		
GE RJ45 Ports		8
GE RJ45 Management / HA		1 / 1
5/2.5/GE RJ45 Ports		8
GE SFP Slots		4
10/GE SFP/+ FortiLink Slots (default)		8
USB Port		1
Console Port		1
Onboard Storage	0	1× 480 GB SSD
Trusted Platform Module (TPM)		✓
Bluetooth Low Energy (BLE)		✓
Signed Firmware Hardware Switch		✓
Included Transceivers		0
System Performance — Enterprise Traffic Mix		
IPS Throughput ²		9 Gbps
NGFW Throughput ^{2,4}		7 Gbps
Threat Protection Throughput ^{2,5}		6 Gbps
System Performance and Capacity		
IPv4 Firewall Throughput (1518 / 512 / 64 byte, UDP)		39 / 39 / 26.5 Gbps
IPv6 Firewall Throughput (1518 / 512 / 64 byte, UDP)		39 / 39 / 26.5 Gbps
Firewall Latency (64 byte, UDP)		4.36 μs
Firewall Throughput (Packet per Second)		39.75 Mpps
Concurrent Sessions (TCP)		11 Million
New Sessions/Second (TCP)		400 000
Firewall Policies		10 000
IPsec VPN Throughput (512 byte) ¹		36 Gbps
Gateway-to-Gateway IPsec VPN Tunnels		2000
Client-to-Gateway IPsec VPN Tunnels		16 000
SSL-VPN Throughput ⁶		3 Gbps
Concurrent SSL-VPN Users (Recommended Maximum, Tunnel Mode)		500
SSL Inspection Throughput (IPS, avg. HTTPS) ³		7 Gbps
SSL Inspection CPS (IPS, avg. HTTPS) ³		7100
SSL Inspection Concurrent Session (IPS, avg. HTTPS) ³		900 000
Application Control Throughput (HTTP 64K) ²		27.8 Gbps
CAPWAP Throughput (HTTP 64K)		37.5 Gbps
Virtual Domains (Default / Maximum)		10 / 25
Maximum Number of FortiSwitches Supported		64
Maximum Number of FortiAPs (Total / Tunnel)		256 / 128
Maximum Number of FortiTokens		5000
High Availability Configurations	Active-Active, Active-Passive, Clustering	

FORTIGATE 200G		FORTIGATE 201G
Dimensions and Power		
Height x Width x Length (inches)	1.75 × 17.0 × 15.0	
Height x Width x Length (mm)	44.45 × 432 × 380	
Weight	14.11 lbs (6.4 kg)	14.33 lbs (6.5 kg)
Form Factor (supports EIA/non-EIA standards)	Rack Mount, 1 RU	
AC Power Consumption (Average / Maximum)	145 W / 175 W	145 W / 176 W
AC Power Input	100–240V AC, 50/60Hz	
AC Current (Maximum)	2A @100VAC, 1.2A @240VAC	
Heat Dissipation	597.12 BTU/h	600.54 BTU/h
Power Supply Efficiency Rating	80Plus Compliant	
Redundant Power Supplies	✓ (Default dual non-swappable AC PSU for 1+1 Redundancy)	
Operating Environment and Certifications		
Operating Temperature	32°F to 104°F (0°C to 40°C)	
Storage Temperature	-31°F to 158°F (-35°C to 70°C)	
Humidity	5% to 90% non-condensing	
Noise Level	LPA 48 dBA / LWA 55 dBA	
Forced Airflow	Side and Front to Back	
Operating Altitude	Up to 10 000 ft (3048 m)	
Compliance	FCC Part 15 Class A, RCM, VCCI, CE, UL/cUL, CB	
Certification	USGv6/IPv6	

Note: All performance values are “up to” and vary depending on system configuration.

¹ IPsec VPN performance test uses AES256-SHA256.

² IPS (Enterprise Mix), Application Control, NGFW and Threat Protection are measured with Logging enabled.

³ SSL Inspection performance values use an average of HTTPS sessions of different cipher suites.

⁴ NGFW performance is measured with Firewall, IPS and Application Control enabled.

⁵ Threat Protection performance is measured with Firewall, IPS, Application Control and Malware Protection enabled.

⁶ Uses RSA-2048 certificate.



Subscriptions

Service Category	Service Offering	A-la-carte	Bundles			
			Enterprise Protection	Unified Threat Protection	Advanced Threat Protection	SD-WAN
FortiGuard Security Services	IPS — IPS, Malicious/Botnet URLs	•	•	•	•	
	Anti-Malware Protection (AMP)—AV, Botnet Domains, Mobile Malware, Virus Outbreak Protection, Content Disarm and Reconstruct ¹ , AI-based Heuristic AV, FortiGate Cloud Sandbox	•	•	•	•	
	URL, DNS and Video Filtering — URL, DNS and Video ¹ Filtering, Malicious Certificate	•	•	•		
	Anti-Spam		•	•		
	AI-based Inline Malware Prevention	•	•			
	Data Loss Prevention (DLP) ²	•	•			
	Attack Surface Security — IoT Device Detection, IoT Vulnerability Correlation and Virtual Patching, Security Rating, Outbreak Check		•			•
	OT Security—OT Device Detection, OT Vulnerability Correlation and Virtual Patching, OT Application Control and IPS ²	•				
	Application Control		-----included with FortiCare Subscription-----			
	Inline CASB ¹		-----included with FortiCare Subscription-----			
SD-WAN and SASE Services	SD-WAN SLA Database					•
	SD-WAN Underlay and Application Monitoring Service					•
	SD-WAN Overlay Orchestration Service					•
	SD-WAN Connector for FortiSASE Secure Private Access					•
	FortiSASE Starter Kit for n* Users ³					•
	FortiGate Cloud One Year Cloud-based Log Retention					•
	FortiTelemetry Cloud					•
NOC and SOC Services	FortiConverter Service for One Time Configuration Conversion	•	•			
	Managed FortiGate Service—Available 24×7, with Fortinet NOC Experts Performing Device Setup, Network, And Policy Change Management	•				
	FortiGate Cloud—Management, Analysis, and One Year Log Retention	•				
	FortiManager Cloud	•				
	FortiAnalyzer Cloud	•				
	FortiGuard SOCaas—24×7 Cloud-Based Managed Log Monitoring, Incident Triage, and SOC Escalation Service	•				
Hardware and Software Support	FortiCare Essentials	Desktop models only				
	FortiCare Premium	•	•	•	•	•
	FortiCare Elite	•				
Base Services	Device/OS Detection, GeolPs, Trusted CA Certificates, Internet Services and Botnet IPs, DDNS (v4/v6), Local Protection, PSIRT Check, Anti-Phishing		-----included with FortiCare Subscription-----			

1. Not available for FortiGate/FortiWiFi 40F, 60E, 60F, 80E, and 90E series from 7.4.4 onwards. Not available for FortiGate/FortiWiFi 30G and 50G series in any OS build.

2. Full features available when running FortiOS 7.4.1.

3. Only supported on FortiGate models from the 100F onwards (F-series and all later series).
See the [FortiSASE Ordering Guide](#) for supported models and corresponding user license allocations.

FortiGuard AI-Powered Security Bundles for FortiGate



FortiGuard AI-Powered Security Bundles provide a comprehensive and meticulously curated selection of security services to combat known, unknown, zero-day, and emerging AI-based threats. These services are designed to prevent malicious content from breaching your defenses, protect against web-based threats, secure devices throughout IT/OT/IoT environments, and ensure the safety of applications, users, and data. All bundles include FortiCare Premium Services featuring 24×7×365 availability, one-hour response for critical issues, and next-business-day response for noncritical matters.

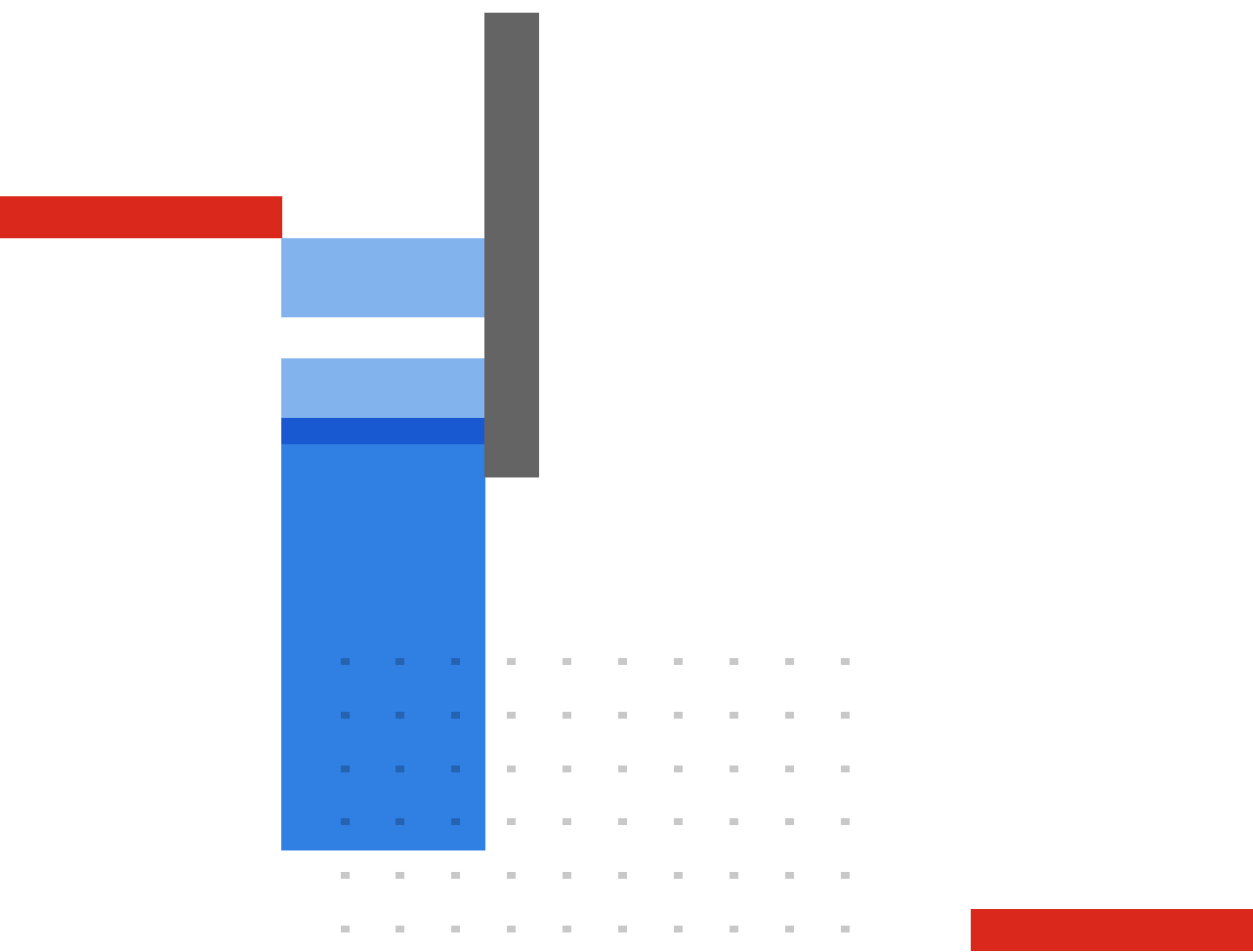
Ordering Information

Product	SKU	Description
FortiGate 200G	FG-200G	10x GE RJ45 (including 1x MGMT port, 1x HA port, 8x switch ports), 4x GE SFP slots, 8x 5GE RJ45, 8x 10GE SFP+ slots, NP7Lite and CP10 hardware accelerated.
FortiGate 201G	FG-201G	10x GE RJ45 (including 1x MGMT port, 1x HA port, 8x switch ports), 4x GE SFP slots, 8x 5GE RJ45, 8x 10GE SFP+ slots, NP7Lite and CP10 hardware accelerated, 480GB onboard SSD storage.
Transceivers		
1 GE SFP SX Transceiver Module	FN-TRAN-SX	1 GE SFP SX transceiver module for all systems with SFP and SFP/SFP+ slots.
1 GE SFP LX Transceiver Module	FN-TRAN-LX	1 GE SFP LX transceiver module for all systems with SFP and SFP/SFP+ slots.
10 GE SFP+ RJ45 Transceiver Module	FN-TRAN-SFP+GC	10 GE SFP+ RJ45 transceiver module for systems with SFP+ slots.
10 GE SFP+ Transceiver Module, Short Range	FN-TRAN-SFP+SR	10 GE SFP+ transceiver module, short range for all systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ Transceiver Module, Long Range	FN-TRAN-SFP+LR	10 GE SFP+ transceiver module, long range for all systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ Transceiver Module, Extended Range	FN-TRAN-SFP+ER	10 GE SFP+ transceiver module, extended range for all systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ Transceiver Module, 80km Extreme Long Range	FN-TRAN-SFP+ZR	10GE SFP+ transceiver module, 80km extreme long range, for systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ Transceiver Module, 30km Long Range	FN-TRAN-SFP+BD27	10GE SFP+ transceiver module, 30km long range single BiDi for systems with SFP+ and SFP/SFP+ slots (connects to FN-TRAN-SFP+BD33, ordered separately).
10 GE SFP+ Transceiver Module, (connects to FN-TRAN-SFP+BD27, ordered separately)	FN-TRAN-SFP+BD33	10GE SFP+ transceiver module, 30km long range single BiDi for systems with SFP+ and SFP/SFP+ slots (connects to FN-TRAN-SFP+BD27, ordered separately).
25 GE SFP28 Transceiver Module, Short Range	FN-TRAN-SFP28-SR	25 GE SFP28 transceiver module, short range, compatible with 10 GE SFP/SFP+ slots.
Cables		
10 GE SFP+ Passive Direct Attach Cable 1m	FN-CABLE-SFP+1	10 GE SFP+ passive direct attach cable, 1m for systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ Passive Direct Attach Cable 3m	FN-CABLE-SFP+3	10 GE SFP+ passive direct attach cable, 3m for systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ Passive Direct Attach Cable 5m	FN-CABLE-SFP+5	10 GE SFP+ passive direct attach cable, 5m for systems with SFP+ and SFP/SFP+ slots.

Visit <https://www.fortinet.com/resources/ordering-guides> for related ordering guides.

Fortinet Corporate Social Responsibility Policy

Fortinet is committed to driving progress and sustainability for all through cybersecurity, with respect for human rights and ethical business practices, making possible a digital world you can always trust. You represent and warrant to Fortinet that you will not use Fortinet's products and services to engage in, or support in any way, violations or abuses of human rights, including those involving illegal censorship, surveillance, detention, or excessive use of force. Users of Fortinet products are required to comply with the [Fortinet EULA](#) and report any suspected violations of the EULA via the procedures outlined in the [Fortinet Whistleblower Policy](#).



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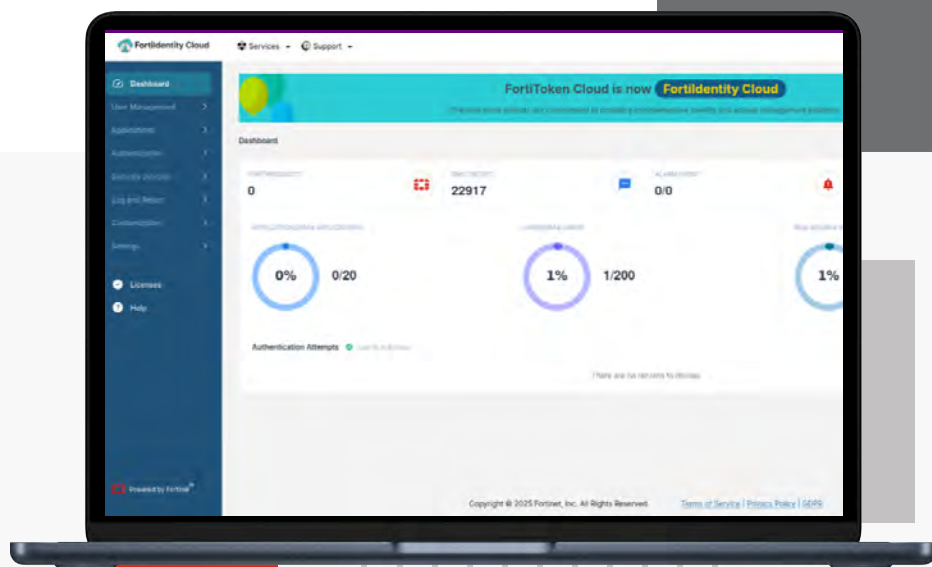
Fortidentity™ Cloud

(formerly FortiToken Cloud)

Available in



Cloud



Highlights

- Local Identity Provider/Identity Provider Proxy
- Centrally manage Identity and Access Management from anywhere
- Complete MFA provider
- Out-of-the-box MFA integration with FortiGate
- Simplify administration and deployment
- No additional hardware or software required
- Easy to administer, easy to use

Identity and Access Management (IAM) from the Cloud

Fortidentity Cloud (formerly FortiToken Cloud) is a powerful access management solution that offers broad functionality to help you protect your resources from being accessed by anyone except those users that are authenticated and authorized for access. Fortidentity Cloud provides strong security without sacrificing user productivity, easily managed from the cloud.

Many of today's most damaging security breaches have been due to compromised user accounts and passwords. Businesses of all sizes are looking to move beyond passwords alone to authenticate users. Single Sign On is critical for end user convenience and productivity but can also lead to more risk exposure if not implemented correctly. Multifactor Authentication, (MFA) whether with traditional hardware tokens, or increasingly through mobile software tokens or FIDO passkeys, has become the new normal. In the past, implementing and managing MFA deployments could be complex. Fortidentity Cloud offers a secure, effective way to manage SSO and MFA through an easy to use, intuitive interface that can be securely accessed from anywhere. Fortidentity Cloud is a full-featured IAM service that offers local Identity Provider (IdP) and IdP Proxy capabilities and includes tokens for our free FortiToken Mobile App with Push notification and response technology, simplifying the end user multifactor experience to a simply swipe or click to approve login.

Overview



Local IdP and IdP Proxy

You can use Fortidentity Cloud as your standalone IdP for SAML and OIDC applications as well as for proxying to a remote SAML or OIDC Provider. Synchronize with remote directories via SCIM or API.



Centrally Managed MFA for FortiGate and Other Applications

You can configure and manage MFA for one or many FortiGates and other Fortinet security appliances as well as third party applications, all from a secure web interface. Fortidentity Cloud offers additional features specifically for use by Managed Security Service Providers.



Simplify Administration and Deployment, Increase Ease of Use

An intuitive web interface and FortiToken Mobile Tokens included, Fortidentity Cloud reduces licensing and deployment complexity.



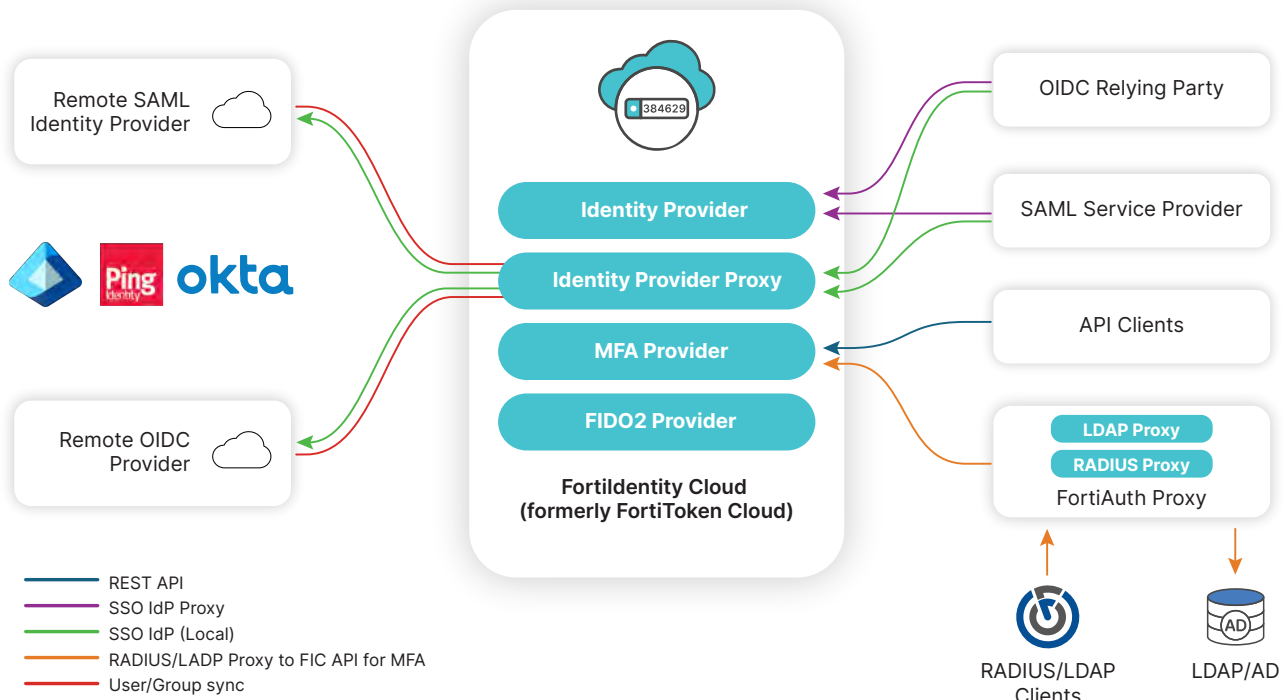
No Additional Hardware or Software Required

Designed to simply add MFA to FortiGate users' login process, Fortidentity Cloud Service requires no changes in security policies or ACLs.



Ease of Provisioning and Scaling Up or Down

With daily usage reports, email notifications of nearing subscription expiration, and flexible renewal methods, you are always in control of the status of your deployment.



Highlights



Simple to Deploy and Manage

Whether using Fortidentity Cloud for SSO or just for MFA, Fortidentity Cloud IAM is easy to deploy and provides strong protection for your resources as well as convenience for your end users. It acts as a trusted intermediary to verify user identities and grant access to various websites or applications and simplifies user access while enhancing security by reducing the need to manage multiple passwords.

Fortidentity Cloud works with FortiGate and other Fortinet and third-party web-based applications for adding MFA to the login flow and does not interfere with the initial username and password login process. There is no additional hardware or software required.

It is easily configured in FortiGate and does not require you to add or change existing security policies. For a non-Fortinet environment, any authenticated web application can use Fortidentity Cloud MFA service by calling its APIs or integrating using SAML or OIDC.

From the intuitive dashboard you can quickly assess the number of active users, your SMS balance, and the number of days until expiration. The system will alert you if your account is near expiration to prevent any interruption of service.



Pricing

Fortidentity Cloud is a subscription service available through the purchase of time-based user licenses. Licenses are consumed based on the number of users per year. It includes 125 SMS credits per user with an option to purchase additional SMS credits. All licenses are stackable with co-term renewals. Fortidentity Cloud can easily expand as your needs change.



Scalable

Administrators can manage IAM from anywhere there is an internet connection. As a Fortinet hosted service, Fortidentity Cloud combines high availability, disaster recovery, and performance necessary for the most demanding enterprises.

Fortidentity Cloud is designed for the segmentation necessary for Managed Service Providers to create IAM offerings for their individual clients. Users and applications can be spread across the world or in the same data center and be part of the same managed group.



Data Privacy and Security

For compliance with regulations like GDPR, you can choose specific regional hosting sites to keep all your Fortidentity Cloud data. Your data is stored based on best practices for keeping cloud data safe and segregated from other customers.



FortiToken Mobile and FIDO Passkeys

The mobile application has revolutionized multi-factor authentication. Now with almost any mobile device (iPhone, Android, Windows) your end users can download and utilize FortiToken Mobile. Offering superior ease of use and without additional hardware other than their mobile device, users now can utilize multi-factor with just the swipe or click of a finger to accept the secure token. Fortidentity Cloud is also a FIDO2 Provider, meaning your end users can use FIDO anti-phishing technology for authentication to the IdP or IdP proxy.

Fortidentity Cloud Features

Highly Available Secure Managed Service

- Hosted in Fortinet Data Center
 - 24/7 monitoring
 - Realm support to effectively allocate resources and better manage end users
 - Local IdP/IdP Proxy (SAML, OIDC)
 - SCIM real time user and group provisioning
 - Multiple MFA options: FortiToken Mobile, email, SMS, and FortiToken (hardware token)
 - FIDO2 Passkeys
-

FortiToken Mobile

- One-time token codes generated by mobile application
 - Operate without cell service or WiFi connection
 - FortiToken Mobile Push
 - Support for iPhone, Android, and Windows platforms
 - Secure cross-platform token transfer for iOS and Android devices
 - Login details pushed to phone for one-tap approve or deny
 - Simple app install and activation
-

IdP/MFA Service Integrated with FortiGate and Other Products

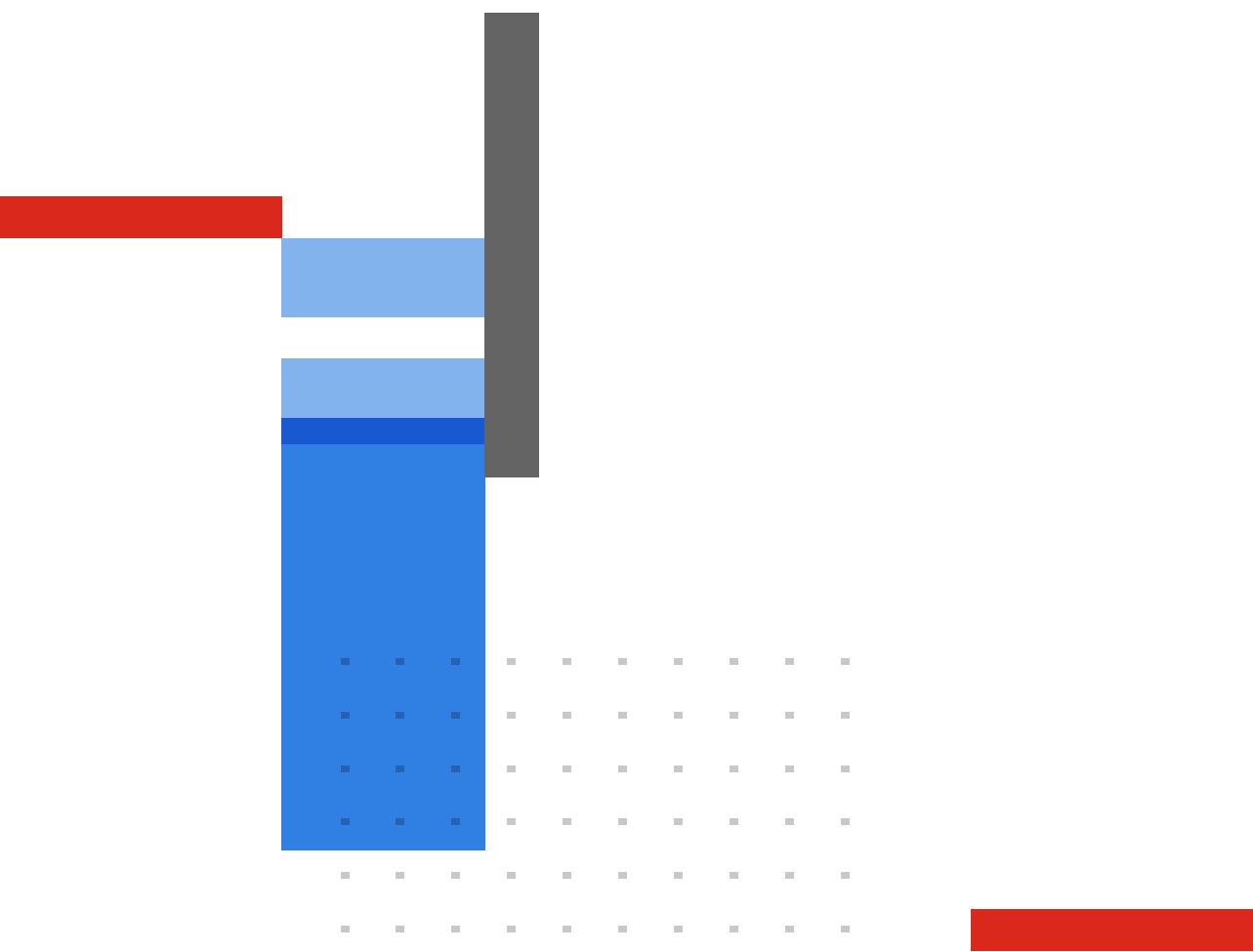
- Protect local and remote FortiGate admin, firewall, and VPN users
- Included with SASE (opt-in) to proxy SASE SAML SP components to upstream IdP
- Included with FortiClient Standalone VPN as IdP/IdP proxy to authenticate and authorize VPN users
- Open API to use with any web-based application
- Integration with FortiSASE, FortiClient Standalone, FortiGate, FortiAuthenticator, FortiPAM, FortiSandbox, FortiADC and other Fortinet products out of the box
- No additional hardware or software to purchase, install, and maintain
- Add users automatically from FortiGate and other Fortinet products
- Add users directly from third party applications via CSV, API, or SCIM
- Remote user support

Ordering Information

Product	SKU	Description
Fortiidentity Cloud	FC1-10-IDCLD-445-02-DD	Annual, per-user, cloud-managed Fortiidentity subscription for 25-499 users (includes 125 SMS credits per user and FortiCare Premium Support per year).
	FC2-10-IDCLD-445-02-DD	Annual, per-user, cloud-managed Fortiidentity subscription for 500-1999 users (includes 125 SMS credits per user and FortiCare Premium Support per year).
	FC3-10-IDCLD-445-02-DD	Annual, per-user, cloud-managed Fortiidentity subscription for 2000-9999 users (includes 125 SMS credits per user and FortiCare Premium Support per year).
	FC4-10-IDCLD-445-02-DD	Annual, per-user, cloud-managed Fortiidentity subscription 10 000 or more users (includes 125 SMS credits per user and FortiCare Premium Support per year).
Fortiidentity Cloud SMS	FIC-SMS-2500	License for 2500 SMS credits. One or more SMS credits may be consumed per SMS message sent based on Country Code. License must be activated within one year of purchase. Unused SMS credits expire three years after the date of activation.
	FIC-SMS-10K	License for 10 000 SMS credits. One or more SMS credits may be consumed per SMS message sent based on Country Code. License must be activated within one year of purchase. Unused SMS credits expire three years after the date of activation.
	FIC-SMS-25K	License for 25 000 SMS credits. One or more SMS credits may be consumed per SMS message sent based on Country Code. License must be activated within one year of purchase. Unused SMS credits expire three years after the date of activation.
FortiClient VPN Bundle	FC1-10-FCTST-1284-02-DD	Standalone FortiClient VPN Bundle including Firmware and General Updates, email support and VPN. Subscription for up to three endpoints. MOQ 50 seats.

Fortinet Corporate Social Responsibility Policy

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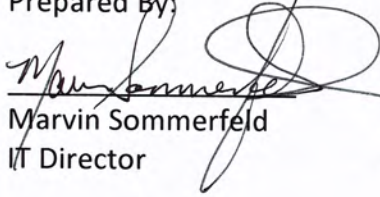


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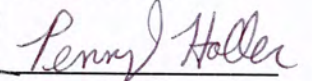
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Policy Report
Commission Room A/V Upgrade Vendor Selection
July 28, 2026

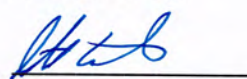
Prepared By:


Marvin Sommerfeld
IT Director

Reviewed By:


Penny Holler
Assistant City Manager

Reviewed By:


Scott Peterson
City Manager

Issue:

Consider selection of Visionlink AV for the Commission Room Audio/Visual upgrade project.

Background:

The current Audio/Visual system for recording and broadcasting City Commission meetings is the result of an assortment of equipment and software purchased individually over many years, rather than designed to coordinate as a system. The result is a complex and outdated recording process that lacks the functionality to support modern meeting needs, including virtual participation. In recent years, the system has suffered at times from recording outages due to equipment failure and software difficulties that have limited timely broadcasting of meetings. There have also been concerns about sound issues inside the Chamber and outside the Chamber in the overflow area during meetings. The 2026 Capital Improvement Plan (CIP) included \$110,000 to bring much needed improvements to the current Audio/Visual system.

A Request for Proposals (RFP) was distributed to solicit qualified companies to perform the upgrade and provide their design for a new system. Five responses were received. Staff reviewed design information and cost estimates and determined that Visionlink AV was the best qualified, provided the best price within available funding, and provided a solid plan for continuing A/V needs while setting up the new system. Their design will improve audio, support hybrid meetings, simplify system operation and enhance meeting live-streaming and recording capabilities. Their cost estimate was \$59,939.43.

Recommendation:

Staff recommends approving the selection of Visionlink AV for the Commission Room Audio/Visual Upgrade project at a total cost of \$59,939.43.

Attachment:

Visionlink AV Contract

Commissioner Chamber AV



City of Leavenworth

100 North 5th Street
Leavenworth, Kansas 66048
United States

Presented By
Visionlink AV

Presented On
Jul 8, 2026

Version
1

Project Scope Of Work

AUDIO VISUAL SCOPE OF WORK

City of Leavenworth – Commissioner Chamber Audio Visual System Modernization

Project: Commissioner Chamber AV Modernization

Location: City Hall – Commissioner Chamber, Leavenworth, Kansas

Prepared By: Visionlink AV

PROJECT OVERVIEW

Visionlink AV will provide a complete modernization of the City of Leavenworth Commissioner Chamber Audio Visual System. The proposed solution is designed to improve audio intelligibility, simplify system operation, enhance meeting recording and live streaming capabilities, support hybrid meetings, and provide a scalable technology platform capable of supporting future growth.

The design philosophy centers around operational simplicity, cybersecurity, supportability, and long-term investment protection. The completed system will allow City staff to confidently operate meetings without requiring dedicated AV personnel while providing advanced capabilities when needed.

The proposed solution directly addresses the City's goals for:

- One-touch meeting operation
 - Simplified user interface
 - Improved audio quality for in-room and remote participants
 - Automated microphone management
 - Direct YouTube streaming
 - Local meeting recording
 - Microsoft Teams Integration
 - PTZ camera presets and automation
 - Secure browser-based management
 - Future expansion capability
 - IT and cybersecurity compliance
 - Long-term maintainability and supportability
 - SURge Protection and UPS backup for AV rack
-

SYSTEM DESIGN PHILOSOPHY

The City identified several operational challenges with the existing system including excessive complexity, multiple software applications, manual switching requirements, digital soundboard operation, recording configuration, and live stream management.

The proposed solution consolidates these functions into a unified Q-SYS platform that provides:

- Simplified operation
- Automated workflows
- Reduced training requirements
- Improved reliability
- Centralized system management
- Future scalability

The goal is to allow any authorized City staff member to operate a meeting following a simple quick-start guide with minimal training.

EXISTING EQUIPMENT REPURPOSING

Visionlink AV recommends repurposing all existing microphones currently installed within the Commissioner Chamber. After evaluation of the existing microphone infrastructure, it was determined that the microphones remain fully functional and do not require replacement.

The proposed solution includes:

- Reuse of wireless handheld mic
- Replacement of existing microphone bases with new Audio-Technica desk mount bases to eliminate the mute button for user error, as all mic controls will be on the touch screen.
- Integration into the new Q-SYS audio platform
- Removal of legacy audio processing equipment

This approach provides the greatest value to the City by preserving functional equipment while significantly improving audio performance through modern DSP processing and automated mixing.

AUDIO SYSTEM

Q-SYS Audio Processing Platform

The Q-SYS Core 24F will serve as the central audio DSP, control processor, and system management platform.

The Core will provide:

- Audio DSP processing
- Automatic microphone mixing
- Acoustic echo cancellation
- Equalization
- Dynamics processing
- Audio routing
- Recording feeds
- Streaming feeds
- Teams conferencing feeds
- Camera automation logic
- User interface control
- Future system expansion

The Q-SYS architecture provides a fully integrated platform rather than relying on multiple independent processors and software applications. This is also a fully scalable system.

Automatic Microphone Mixing

The City requested microphones that remain active at all times and support natural conversation without requiring push-to-talk functionality.

The system will utilize the native Q-SYS Automatic Mixer.

Features include:

- Always-on microphone operation
- Automatic gain sharing
- Multiple simultaneous speakers
- Improved speech intelligibility
- Reduced room noise

- Automatic microphone prioritization
- Consistent audio levels for recording and streaming

Unlike traditional systems requiring constant operator adjustment, the Q-SYS automixer continuously optimizes microphone performance automatically.

Microphone Coverage

As part of the Commissioner Chamber modernization, Visionlink AV will remove the existing wired microphone assemblies and replace them with a new microphone system consisting of nineteen (19) Audio-Technica ES925C24/XLR 21-inch cardioid gooseneck microphones and nineteen (19) Audio-Technica AT8615 quick-mount desk stand bases. 7 at the Dias and the remaining 12 are on the table.

The new microphone system has been selected to provide improved speech intelligibility, enhanced reliability, longer gooseneck and a consistent user experience while integrating seamlessly with the Q-SYS platform. The microphone design eliminates the need for user-operated mute buttons, reducing operator error and allowing microphone management to be handled entirely through the Q-SYS control interface and automatic mixer.

Scope of Work Includes

- Removal of existing wired microphones and bases.
- Installation of nineteen (19) new Audio-Technica ES925C24/XLR 21-inch cardioid gooseneck microphones.
- Installation of nineteen (19) Audio-Technica AT8615 cast-metal desk mount bases.
- Reuse of existing microphone wiring infrastructure where suitable.
- Verification and testing of all existing cabling.
- Integration of the additional 7 microphones into the Q-SYS audio system through Q-SYS QIO-ML4I microphone input peripherals.
- Labeling and documentation of microphone channels.
- Audio optimization and commissioning.
- Integration with recording, streaming, and conferencing systems.

Always-On Automatic Microphone Operation

The City requested a natural meeting environment without requiring users to manually activate microphones. The new microphone system will utilize the native Q-SYS Automatic Mixer to provide intelligent microphone management.

Features include:

- Always-active microphones.
- Natural conversation between commissioners and participants.
- Automatic gain sharing.
- Multiple simultaneous speakers.
- Automatic microphone prioritization.
- Reduced background noise.
- Improved speech intelligibility.
- Consistent audio levels for recording and live streaming.
- Acoustic echo cancellation for Teams and hybrid meetings.
- No operator intervention required during meetings.

Microphone Coverage

The nineteen microphone positions will provide coverage for:

- Commissioner Dais positions.
- Chairperson/Mayor position.
- Clerk position.
- Staff seating locations.
- Public hearing tables.
- Guest speakers.
- Podium position.
- Study sessions.
- Planning Commission meetings.
- Board meetings and public hearings.

The microphone layout is designed to ensure that all participants can be clearly heard by:

- In-room attendees (only Mayor position Mic)
- Microsoft Teams participants.
- Live stream viewers.
- Recording archives.
- Assistive listening receivers.
- Media and press feeds.

Integrated Audio Processing

All microphones will be processed by the centralized Q-SYS Core platform, providing:

- Automatic microphone mixing.
- Acoustic echo cancellation.
- Equalization and speech optimization.
- Feedback prevention.
- Dynamics processing.
- Audio routing and matrixing.
- Independent recording feeds.
- Teams and hybrid meeting feeds.
- Assistive listening feeds.
- Media press feeds.
- Future expansion capability.

The distributed Q-SYS QIO-ML4I microphone interfaces provide scalable network-based audio connectivity and allow future additions without requiring replacement of the core DSP infrastructure.

User Experience

The new microphone system is designed to simplify operation and eliminate common issues associated with legacy council chamber systems.

Users will no longer need to:

- Press microphone buttons.
- Manage microphone priorities.
- Adjust audio levels.

- Operate a digital soundboard.
- Manually mix audio for recordings or live streams.

Instead, microphones will remain available at all times, while the Q-SYS platform automatically manages active speakers and optimizes audio quality. This approach provides a professional meeting experience while significantly reducing operational complexity and training requirements.

Benefits to the City

The new microphone system provides:

- New government-grade microphone hardware.
- Improved speech clarity and intelligibility.
- Reduced maintenance requirements.
- Simplified operation.
- Enhanced hybrid meeting performance.
- Superior recording and streaming quality.
- Greater reliability.
- Consistent audio levels.
- Support for future expansion.
- Long-term supportability and investment protection.
- Improved experience for commissioners, staff, remote participants, and the public.

The resulting system provides a modern and professional meeting environment capable of supporting City Commission meetings, Planning Commission meetings, public hearings, board meetings, and future hybrid collaboration requirements.

Microphone processing will be optimized to maximize speaker intelligibility while minimizing audience noise pickup. All Mics will be active and heard by online participants, and client selected mics can be active on the local speakers in the room for audio enhancement.

Loudspeaker System

2 Audio Zones

Zone 1 in the main chamber room

Zone 2 in the overflow room

New QSC AD-C4T ceiling loudspeakers will be installed throughout the chamber. and 2x QSC surface Mount speakers in the overflow

The loudspeaker system is designed to:

- Improve audience intelligibility
 - Improve podium reinforcement
 - Provide even room coverage
 - Improve meeting participation
 - Improve hybrid meeting audio quality
-

Amplification

QSC amplifiers will provide dedicated amplification for the chamber loudspeaker system.

The amplifier will be integrated directly into the Q-SYS ecosystem for centralized management and monitoring.

ASSISTIVE LISTENING SYSTEM

ADA-Compliant Assistive Listening System

To enhance accessibility and ensure all members of the public can fully participate in meetings and public hearings, Visionlink AV will provide and integrate a **Listen Technologies LP-4VP-072-01 Assistive Listening DSP System** into the Commissioner Chamber audio infrastructure. This system is designed to provide clear, intelligible audio directly to attendees with hearing impairments and helps the City meet ADA accessibility requirements for public spaces.

The assistive listening system will receive a dedicated audio feed from the Q-SYS audio platform, ensuring that participants using assistive listening receivers hear the same high-quality audio being used for recording, streaming, and reinforcement within the room.

System Features

- Dedicated assistive listening audio feed from the Q-SYS DSP.
- High speech intelligibility optimized for spoken-word environments.
- Support for City Commission meetings, Planning Commission meetings, public hearings, study sessions, and special events.
- Portable receiver system allowing users to listen through headphones or neck loops for compatibility with hearing aids equipped with telecoils.
- Independent audio level adjustment for each listener.
- Coverage throughout the Commissioner Chamber seating area.
- Reliable RF transmission technology designed specifically for government and public meeting environments.
- Reduced background noise and improved clarity compared to listening through room loudspeakers alone.
- Integration with existing microphones and automatic mixer processing.
- No operator intervention required during meetings.
- Expandable platform allowing additional receivers and accessories to be added in the future.

Accessibility and Public Participation

The assistive listening system is intended to improve accessibility for all attendees and provide equal access to public information during official meetings. The system supports:

- City Commission meetings.
- Planning Commission meetings.
- Board meetings.
- Public hearings.
- Community events.
- Study sessions.
- Guest presentations.
- Hybrid meetings with remote participants.

Attendees requiring hearing assistance will be able to check out a receiver unit and listen to the meeting audio directly through headphones or an induction neck loop, providing substantially improved speech clarity compared to conventional room audio.

User Experience

Operation of the assistive listening system requires no special training for City staff. Receivers may simply be issued to attendees requesting hearing assistance. Once powered on, users can adjust their own listening level without affecting room audio levels or other listeners.

The system provides:

- Simple operation.
- Private listening capability.
- Improved intelligibility for individuals with hearing loss.
- Greater accessibility and inclusiveness during public meetings.
- Compliance with accessibility requirements for municipal facilities.
- Long-term expandability and supportability.

The resulting system ensures that all citizens, commissioners, staff members, and visitors have equitable access to meeting content while providing a professional, government-grade accessibility solution consistent with the City's long-term technology goals.

VIDEO SYSTEM

PTZ Camera System

Two QSC NC-12X80 network PTZ cameras will be installed within the chamber.

Features include:

- 12x optical zoom
- Full PTZ control
- Preset recall
- Wide viewing angles
- High-definition video
- Native Q-SYS integration
- Future camera expansion support
- New 75" TV in the grand Hall with Audio Feed

Camera Presets

The system will include predefined camera presets for:

Commission Meetings

- Full dais view
- Individual commissioner views
- Audience table view
- Podium view

Planning Commission Meetings

- Full commission view
- Public speaker view
- Presentation view

Study Sessions

- Table discussion views
- Wide room view

Board of Zoning Appeals

- Board view
- Speaker view

Camera presets can be recalled automatically or manually from the user interface. User will be able to control the camera and save their own preferred presets.

PRESENTATION SYSTEM

Presentation Input

An HDMI / USB-C presentation interface will provide simple laptop connectivity for presenters.

Supported devices include:

- Windows laptops
 - Mac computers
 - Tablets
-

Presentation Routing

Presentation content may be displayed simultaneously on:

- All 4 chamber displays
- Microsoft Teams meetings
- YouTube live streams
- Recorded meeting files

This satisfies the City's requirement that presentations displayed within the room also appear within the streamed and recorded meeting content.

RECORDING & STREAMING SYSTEM

Streaming Encoder

A Magewell Ultra Encode AIO platform will provide recording and live streaming functionality.

Features include:

- Direct YouTube streaming
 - Local recording on SD card
 - Browser-based management
 - Secure authentication
 - Recording archive capabilities
 - Stream monitoring
 - Up to 6 simultaneous streams (Those can also be embedded in the client's website/landing page)
-

Live Streaming

The system will support:

- Direct streaming to the City's YouTube channel
 - One-touch streaming operation
 - Camera view switching
 - Presentation integration
 - High-quality audio feeds
-

Meeting Recording

The system will provide:

- Local recording
 - Cloud streaming will be stored on the client's cloud account like YouTube.
-

HYBRID MEETING PLATFORM

The proposed AV system is designed to support Microsoft Teams, Zoom, and future hybrid meeting platforms.

Microsoft Teams Rooms Platform

The recommended Microsoft Teams Rooms computer shall be provided, managed, and maintained by the City IT Department.

Visionlink AV will coordinate all integration, configuration, and testing activities with City IT.

The platform will support:

- Microsoft Teams meetings
- Zoom meetings
- Remote commissioner participation
- Remote staff participation
- Presentation sharing
- Hybrid public meetings

This approach allows the City to maintain full control over operating system management, security policies, user accounts, and software updates.

OPTIONAL OVERFLOW ROOM DISPLAY SYSTEM

Overflow Room Viewing Solution (Optional)

To accommodate periods of increased attendance and provide additional flexibility for public meetings, Visionlink AV offers an optional overflow room viewing solution. This system provides attendees outside the Commissioner Chamber with a high-quality live audio and video experience while maintaining a simple and reliable operation.

The overflow room system consists of a commercial-grade display mounted on a mobile stand and paired with a soundbar to provide clear speech reproduction for public meetings, presentations, and special events.

Scope of Work Includes

Visionlink AV shall provide:

- One (1) commercial-grade flat panel display.
- One (1) commercial-grade soundbar.
- One (1) mobile display stand with integrated equipment shelf and cable management.
- Required mounting hardware and accessories.
- HDMI and signal connectivity to receive the live chamber program feed.
- Audio integration for speech reinforcement within the overflow room.
- Cable management and system commissioning.
- Testing and user training.

System Functionality

The overflow room system will receive a live feed from the Commissioner Chamber and provide attendees with access to:

- Live City Commission meetings.
- Planning Commission meetings.
- Public hearings.
- Study sessions.
- Board meetings.
- Special presentations and events.
- Hybrid meetings and remote presentations.

The system will reproduce both video and audio from the chamber, allowing overflow attendees to follow proceedings in real time.

Audio System

A dedicated soundbar will provide clear speech reinforcement optimized for spoken-word applications.

The sound system is designed to provide:

- Excellent speech intelligibility.
 - Uniform sound coverage within the overflow room.
 - Adjustable volume control.
 - Enhanced listener experience.
 - Reduced reliance on display speakers.
 - Simple day-to-day operation.
-

Mobile Display Stand

The display will be mounted on a heavy-duty rolling stand to provide flexibility for future room layouts and multipurpose use.

Features include:

- Locking casters for stability.
- Integrated cable management.
- Equipment shelf for future accessories.
- Easy relocation between rooms if required.
- Professional appearance.
- Simplified maintenance and service access.

USER CONTROL SYSTEM

Easy Mode Operation

The City requested an operational model that does not require dedicated AV support personnel.

The proposed system will provide a simplified user interface capable of:

One-Touch Meeting Start

Single button operation to:

- Activate microphones
- Enable cameras
- Start recording
- Start streaming
- Recall default camera presets
- Enable presentation routing

Meeting Controls

- Mute All Microphones
- Unmute All Microphones
- Start Stream
- Stop Stream
- Start Recording

- Stop Recording
 - Presentation Source Selection
 - Camera Preset Selection
-

Operator Mode

Advanced functionality will be available for authorized users.

Features include:

- Manual PTZ camera control
 - Camera preset creation
 - Stream monitoring
 - Audio monitoring
 - Administrative controls
 - Advanced routing
-

Browser-Based Management

The City requested browser-based access with password protection.

The system will provide:

- Secure web access
 - Password-protected control
 - Administrative dashboards
 - Status monitoring
 - Authorized remote access
-

MEDIA MULT BOX

A dedicated media connection panel will be installed within the chamber.

The media interface will provide:

- Broadcast audio output
- Press feed access
- Recording feed access
- Professional media connectivity
- HDMI video feed

This accommodates local media organizations requiring direct access to live meeting audio.

CITY IT INTEGRATION & CYBERSECURITY

Visionlink AV will coordinate directly with the City IT Department throughout design, deployment, commissioning, and acceptance testing.

Coordination will include:

- Network architecture review
- VLAN requirements
- IP addressing
- Security reviews
- Remote access policies
- Streaming requirements

- Teams integration
- Firmware management
- Future expansion planning

No network-connected device will be deployed without coordination and approval from City IT.

Secure Remote Monitoring & Support

The proposed Q-SYS platform supports enterprise-grade cloud monitoring and management through Q-SYS Reflect. (Additional monthly cost)

This service allows authorized Visionlink AV personnel and City IT staff to:

- Monitor system health
- Review device status
- Identify faults proactively
- Verify operation before meetings
- Perform remote diagnostics
- Support firmware management
- Reduce system downtime

All remote access will utilize secure encrypted communication and will be configured in accordance with City IT policies.

Cybersecurity Features

The proposed system supports:

- HTTPS encrypted communications
- User authentication
- Password-protected access
- Secure firmware updates
- Role-based permissions
- Network segmentation
- Auditability of access events

The solution can operate on either:

- Dedicated AV VLAN
- City enterprise network
- Hybrid architecture approved by City IT

GOVERNMENT COMPLIANCE

The proposed Q-SYS platform is widely deployed within government, municipal, public safety, education, and judicial environments.

The Q-SYS hardware included within this proposal is Trade Agreements Act (TAA) compliant, making it suitable for government procurement environments where compliance is required.

Benefits include:

- Government procurement compatibility
- Enterprise-grade reliability
- Long-term manufacturer support
- Secure lifecycle management
- Ongoing firmware support

NETWORK INFRASTRUCTURE

The system will include:

- Netgear AV managed switch
- Structured network architecture
- PoE support
- VLAN compatibility
- Future expansion capacity

The AV network architecture will be coordinated with City IT prior to deployment.

POWER PROTECTION

A WattBox Online Double Conversion UPS will be installed to provide backup power and surge protection.

Protected devices include:

- Q-SYS Core
- Network switch
- Streaming encoder
- Control systems

This directly addresses the City's requirement for backup power and surge protection.

FUTURE EXPANSION & INVESTMENT PROTECTION

The proposed Q-SYS architecture is fully scalable and designed to support future technology initiatives without replacement of core infrastructure.

The City specifically requested a platform capable of supporting future growth.

Future expansion capabilities include:

Audio Expansion

- Additional microphones
- Additional meeting tables
- Overflow room audio
- Assistive listening systems

Video Expansion

- Additional PTZ cameras
- Additional displays
- Overflow room viewing
- Additional recording destinations

Collaboration Expansion

- Additional Teams Rooms
- Additional conferencing platforms
- Remote participant growth

Streaming Expansion

- Additional streaming platforms
- Simultaneous multi-platform streaming
- Internal City viewing channels

Facility Expansion

- Additional municipal meeting spaces
- Light Court overflow support
- Future City Hall technology projects

The Q-SYS platform provides a long-term foundation that can grow with the City's needs while protecting its technology investment.

COMMISSIONING, TRAINING & ACCEPTANCE

Visionlink AV will perform:

System Validation

- Audio testing
- Video testing
- Camera testing
- Streaming validation
- Recording validation
- Teams validation
- Network validation
- Control validation

Live Meeting Support

Visionlink AV will support two successful live meeting events prior to final acceptance as requested by the City.

Staff Training

Training will include:

- Easy Mode operation
- Operator Mode operation
- Streaming procedures
- Recording procedures
- Basic troubleshooting

Training will be designed to allow City staff to confidently operate the system independently with minimal instruction.

Documentation

Visionlink AV will provide:

- As-built documentation
- Network documentation
- Programming backups
- User manuals
- Quick start guides
- Training materials

EXPECTED OUTCOME

Upon completion, the City of Leavenworth will receive a modern, secure, and highly reliable Commissioner Chamber AV system that delivers:

- Exceptional speech intelligibility
- Simplified one-touch operation
- Automated microphone management
- Direct YouTube streaming

- Local recording capabilities
- Microsoft Teams integration
- PTZ camera automation
- Secure IT-compliant architecture
- Remote monitoring and support capabilities
- TAA-compliant government-grade technology
- Fully scalable future expansion platform
- Reduced operational complexity
- Long-term investment protection

The resulting system will allow City staff to confidently conduct meetings, public hearings, planning commission sessions, board meetings, and hybrid events with minimal technical expertise while providing a professional experience for both in-room and remote participants.

USER CONTROL INTERFACE (UCI) RECOMMENDATION

The proposed Q-SYS User Control Interface (UCI) will be designed around the City's operational requirements with a focus on simplicity, visibility, and minimal training.

The interface will provide two operating levels:

Easy Mode

For City Clerks, Commissioners, and general staff.

Operator Mode

For advanced users requiring additional control over cameras, streaming, recording, and system management.

The UCI will be available from:

- Chamber Touch Panel
- Control Room PC

All UCI screens and modes are completely custom, and can be discussed in detailed based on client need.

HOME SCREEN

The Home Screen will provide a simplified dashboard displaying overall meeting status.

System Status Indicators

- System Online
- Recording Status
- Streaming Status
- Teams Status
- Camera Status
- Microphone Status
- Presentation Status
- Network Status

Visual indicators:

- Active
- Warning
- Fault

QUICK ACTIONS

Large button controls:

Start Meeting

Single-button operation to:

- Turn on system
- Enable microphones
- Recall camera presets
- Connect Teams room
- Enable recording
- Enable streaming (optional)
- Prepare presentation system

End Meeting

Single-button operation to:

- Stop recording
- Stop stream
- Mute microphones
- Return cameras to home position
- Shut down meeting devices

Mute All Mics

Used during breaks.

Unmute All Mics

Returns chamber to normal operation.

MEETING CONTROL SCREEN

This becomes the primary screen used during meetings.

Audio Controls

Master Controls:

- Master Volume
- Chamber Speaker Volume
- Teams Volume
- Streaming Volume

Microphone Controls:

- Mute All
- Unmute All
- Individual Mic Status
- Automixer Status

Optional:

- Commissioner Mics Group
- Staff Table Mics Group
- Podium Mic

CAMERA CONTROL SCREEN

The City specifically requested camera presets and simplified camera operation.

The camera page would include:

Camera Presets

- Full Dais
- Commissioner Left
- Commissioner Center
- Commissioner Right
- Public Table
- Podium

User will be able to save their favorite custom presets

Manual Camera Control

For Operator Mode:

- Pan
 - Tilt
 - Zoom
 - Home
 - Save Preset
-

Camera Preview

Small live thumbnail previews.

Operators can quickly verify framing without switching views.

TEAMS MEETING CONTROL SCREEN

Since the City has adopted Microsoft Teams and wants hybrid meeting functionality, this should be a dedicated page.

Teams Controls

Join Meeting

Launch scheduled Teams meeting.

Leave Meeting

Disconnect meeting.

Mute Teams Audio

Mute remote participants.

Unmute Teams Audio

Restore remote participant audio.

Share Content

Share presentation source.

Stop Sharing

Stop presentation sharing.

Camera Select

Choose which camera is sent to Teams.

Far End Mute Indicator

Visual confirmation of Teams mute status.

Teams Status

Displays:

- Connected
- Not Connected
- Waiting
- Meeting Active

STREAMING & RECORDING SCREEN

One of the most important pages based on City requirements.

Recording Controls

Start Recording

Stop Recording

Pause Recording

Streaming Controls

Start Stream

Stop Stream

Restart Stream

Stream Status

Confidence Monitor (Repurposing one of the monitors that currently exists)

Small preview window showing:

- Current live program feed
- Current recording feed

Allows staff to verify what the public sees.

ADVANCED OPERATOR SCREEN

Access restricted via password.

Audio Diagnostics

- Individual microphone meters
- Automixer activity
- DSP health

Camera Diagnostics

- Camera online status
- Network connectivity
- PTZ health

System Logs

Recent alerts:

- Device Offline
 - Streaming Error
 - Camera Fault
 - Recording Fault
-

IT & ADMINISTRATOR SCREEN

Restricted access.

Provides:

- Device inventory
 - Firmware versions
 - Network settings
 - System backup controls
 - Q-SYS Reflect connection status
 - Remote support controls
-

RECOMMENDED TOUCH PANEL LAYOUT

Primary Meeting Interface

Pages:

1. Home
2. Meeting Control
3. Cameras
4. Audio
5. Recording & Streaming

This panel should be usable by Commissioners, City Clerk staff, and meeting facilitators.

RECOMMENDED WORKFLOW

Before Meeting

1. Press **Start Meeting**
2. Verify Cameras
3. Verify Teams Connection
4. Verify Recording
5. Verify Stream

Total setup time:

Less than 2 minutes

During Meeting

- Adjust camera presets as needed
 - Share presentations
 - Mute microphones during breaks
 - Monitor recording and stream status
-

After Meeting

1. Press **End Meeting**
2. Recording stops
3. Stream stops
4. Cameras return home
5. Audio mutes
6. System returns to standby

Total shutdown time:

Less than 30 seconds

This UCI design directly supports the City's stated objective of eliminating dependence on AV operators while still providing advanced control capabilities when needed. It also gives the evaluation committee a clear visualization of how the system will actually be operated day-to-day, which is often a differentiator in municipal AV RFPs.

CLIENT RESPONSIBILITY

The proposed system requires electrical power and data. The customer is responsible for providing the following and providing visual verification to VisionLinkAV Project Management:

- 120VAC20A Duplex Electrical Outlet at all AV equipments
- Wifi and network configuration is done by the client's IT-team
- IP addresses for all AV equipments as they will reside on the client network
- Dedicated AV VLAN and AV Wifi for all AV switches
- VPN access to the AV VLAN for remote troubleshooting
- Providing Teams Rooms Pro License for the MTR computer
- Providing pathways for any new cables ran in the Grandhall
- Providing pathways from under the commissioner desk to the control room.
- If ceiling are above standard 12ft height for cable runs a long ladder/lift will need to be provided by client or additional cost for renting a lift.
- Client is responsible to provide conduit/pathway for speaker wires in the overflow room

VisionlinkAV will coordinate with IT Admin for IP Scheme and Client Standards

Note: Should any permits be required for this scope of work it is the responsibility of the client to arrange and provide at no cost to VisionLink prior to arrival on site for integration services.

Client is responsible for troubleshooting any internal connectivity, as it pertains to the Customer's network, which prevents completion of the Project. VL shall not be liable for any damage or loss sustained by Customer as a result of delay in delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including VL's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of VL, VL shall have such additional time for performance as may be reasonably necessary under the circumstances. Customer agrees to pay VL the sum of \$1000 per day for each business day the work is rescheduled or delayed by Customer or others engaged by Customer through no fault of VL. If installation is delayed for more than one year from date hereof by Customer or other contractors engaged by Customer and through no fault of VL, Customer agrees to pay an additional 5% of the contract purchase price upon installation.

Exlusions

The following work is not included in our Scope of Work

All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.

Concrete saw cutting and/or core drilling.

Fire wall, ceiling, roof, and floor penetration

Necessary gypsum board replacement and/or repair

Necessary ceiling tile or T-bar modifications, replacements and/or repair

Structural support of equipment

Vision Link is not responsible for building related vibrations

Union Labor, any requirements for Local Union Labor will be treated as a change order to the client for the necessary additional cost.

Installation of ceiling mounted projection screen power

All Owner Furnished Equipment that is not repurposed will be removed by others from all rooms in scope prior to Vision Link arrival on site for integration services.

Unless specifically specified Asset Tagging is not provided

All millwork/carpentry (moldings, trim, cut outs, etc.)

Patching and Painting of all finished surfaces

Permits (unless specifically provided for and identified within the contract)

Unless otherwise stated the pricing in this agreement does not include prevailing wage or union labor

Unless specifically noted lifts and scaffolding are not included

Conference feature parity (interoperability) between the native application and direct guest join functionality for 3rd party conference platforms

Conditions Specific To This Project

The following are equipment and process conditions that specifically apply to this project.

APPROXIMATE MILESTONES CONTIGUOUS ACCESS ON SITE

Monday – Friday, 8A-5P

No timeline or milestones are expressed or implied in this scope of work.

Rescheduling and redeployment of Vision Link technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.

Any delays will result in removal of onsite personnel from the job site and a change order for the impacted loss of time to the project.

Upon verification with the client and Vision Link Project Management that the site preparation issues have been resolved on site efforts will be rescheduled and resume with no further delays.

Equipment listed within this quote, may be subject to procurement delays, which may impact installation dates and/or may result in change orders and revisions to the scope of work.

This scope of work and the pricing in the proposal are based upon formal written approval submitted within 15 days of submission of document. Any revisions to the proposal will require additional review and approval from both parties.

All equipment shipped directly to the site will have the following completed prior to Vision Link personnel on-site for installation:

Written delivery confirmation

Equipment visually inspected to verify condition (with photo evidence)

Customer acknowledges ownership of all equipment that has been delivered and signed for

Equipment shall be consolidated and stored in a single secure location

CONSTRUCTION CONSIDERATIONS:

To accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by Vision Link. The costs associated with these modifications are not included in this proposal.

NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

The Client will provide accurate and scaled drawings to include floor plan and reflected ceiling plans of all spaces in scope. This will allow for accurate engineering drawings and fidelity in the system design.

The room(s) match(es) the drawings provided.

Site preparation by the Customer and their contractors includes electrical and data placement per Vision Link specification.

Site preparation will be verified by Vision Link project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.

Customer communication of readiness will be considered accurate and executable by Vision Link project manager.

In the event of any arrival to site that Vision Link is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse Vision Link for all lost time and inefficiencies. At this time, the Customer will be presented a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.

There is ready access to the building / facility and the room(s) for equipment and materials.

There is secure storage for equipment during a multi-day integration.

If Customer furnished equipment and existing cabling is to be used, Vision Link assumes that these items are in good working condition at this time and will integrate into the designed solution. All equipment will be provided to Vision Link in coordination with Project Management at time of external kick to validate equipment. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.

If Customer supplied source code is to be used, Vision Link assumes that the provided files are the current version operating the system, and that they are error free. Any repair, troubleshooting or onsite configuration of these systems or code that may be necessary to implement a successful integration and meet Vision Link standards including materials and labor costs will be the responsibility of the Client.

All owner provided network configurations including IP addresses are to be provided, operational and functional before Vision Link integration begins. Vision Link will not be responsible for testing the LAN connections.

Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.

Document review / feedback on drawings / correspondence will be completed by the Customer within two business days (unless otherwise noted).

The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).

In developing a comprehensive proposal for equipment and integration services Vision Link Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your project or project site, please let your Sales

representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may influence the price of the system solution, integration, or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

Project Management

Vision Link will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in-person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals
- Notice of Substantial Completion – at Customer walk-through – prior to Service transition

Knowledge Transfer (Training)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to operate all aspects of the integrated system confidently and comfortably. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment starts up, stop, and shut down
- Equipment automatic and manual operation
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components
- Use/operation of patch panels, when and where to be used
- Who to call when help is required

Equipment

Main Building > Chamber

ITEM	QTY
 Audio-Technica Microphone quick-mount plug-in cast-metal desk stand	19
 Audio-Technica 21.08" Cardioid Condenser Modular Gooseneck Microphone with XLR Power Module	19
 Binary 3P XLR Female to Male Cable	19
 Genesis 16 AWG 2 Stranded Conductors, Riser CMR/CL3R/FT4 White, 500 feet Pull Box	1
 Listen Technologies Assistive Listening DSP Value Package (72 MHz)	1
 Media Feed AV Out	1
 OREI OREI 4K Wall Plate HDBaseT HDMI/USB-C Extender, 400 ft Over Single Cat6/Cat7 Cable Wall Plate Transmitter 4K @ 60Hz, HDR, RS-232, CEC, & 2 Way IR Control	1
 QSC 4.5" Two-way In-Ceiling Zero-Bezel Speaker - White	4
 QSC Network camera with motorized PTZ, 12x optical zoom and 80 field-of view	2
 QSC Q-SYS Peripheral Providing 4 Mic/Line Inputs	2

**AtlasIED**

4

Male RCA To Phoenix Connector Cable (3 Meter W/ 5.5Mm Phoenix Connector For Use With AA Series Amplifiers)

Main Building > Control Room

ITEM		QTY
	ADI Pro CAT6 Riser Cable, 23/4 Solid BC, Unshielded, UTP, CMR/FT4, 1000' (304.8m) Reel in Box, White	1
	Magewell Live media encoders take the capabilities of our original Ultra Encode models to a whole new level for advanced use cases	1
	NETGEAR 24x1G PoE+ 300W 2x1G and 4xSFP Managed Switch (Americas)	1
	Monoprice 7ft Cat6A Ethernet Cable - SlimRun x10	1
	OREI 4K@60hz 1x8 HDMI™ Extender Splitter (Loop) - 115ft (cat6)-	1
	Monoprice	6
	QSC Q-SYS network + analog I/O processor	1
	Binary 3P XLR Female to Male Cable	2
	QSC SPA Series 4-channel power amplifier, 60w/CH, 250W/70V	1



ThinkSmart Core Gen 2+CTRL Zoom, Intel Core Ultra

1



WattBox

700 IP Chassis Power Conditioner

1



WattBox

Rack Mount OvrC UPS - 2000 VA

1

Main Building > Grand Hall

ITEM		QTY
	Genesis 16 AWG 2 Stranded Conductors, Riser CMR/CL3R/FT4 White, 500 feet Pull Box	1
	QSC Loudspeaker, AD-S5T-WH, Full Range, 5	2
	QSC SPA Series 4-channel power amplifier, 60w/CH, 250W/70V	1

System Integration

VISION LINK AV INTEGRATION SERVICES RESPONSIBILITIES

- Vision Link will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.
- Provide equipment, materials and service items per the contract products and services detail.
 - Provide systems equipment integration and supervisory responsibility of the equipment integration.
 - Provide systems configuration, checkout, and testing.
 - Provide project timeline schedules.
 - Provide necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
 - Provide manufacturer supplied equipment documentation.
 - Provide system training following integration to the designated project leader or team.

Engineering & Drawings Project Management Programming

Cable Placement

On Site Integration

Testing & Acceptance

Integrating Cables & Connectors

Software & Firmware updates

Software Design & UCIs

CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

Provide for the ordering, provisioning, installation, wiring and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.

Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.

Provide all necessary conduit, wiring and devices for technical power to the AV systems equipment.

Provide reasonable accesses of Vision Link personnel to the facilities during periods of integration, testing, and training, including off hours and weekends.

Providing central waste and/or recycling containers for proper disposal of any installation debris.

Provide a secure area to house all integration materials and equipment.

Provide a project leader who will be available for consultation and meetings.

Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

Service Plans

Service Agreements

ITEM	TOTAL
AV - Customer Care by Visionlink Customer Care is the ongoing care and maintenance services delivered to keep your System(s) functioning as originally designed and installed	\$249.00 per month

Plan Features

This service plan automatically renews for a twelve month term and will incur a rate increase of 2% due to increase cost of doing business. If you do not wish to renew, please provide 30 days written notice prior to the renewal of this plan.

For Remote and Onsite Support, Vision Link will respond within 8 business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays).

2 preventative maintenance visit(s) or wellness check(s) per year at no charge. One will be onsite, one will be remote

Provides coverage for repairs or replacements of a product within the manufacturer's warranty timeframe. If repair or replacement is required outside of the manufacturer's warranty timeframe, additional cost for repairing and/or replacing material will apply.

Service labor for normal wear and tear is covered under this plan. If a Vision Link representative determines during a service call that the cause for the service is outside of normal wear and tear, i.e. vandalism, acts of God, etc, service labor will be charged at \$150/hour + the cost of material

Length

12 months

Billing Frequency

Monthly

Additional Notes

- This includes the cost for cloud monitoring license for QSC equipment

Summary

Equipment + System Integration & Labor	\$57,777.23
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AV - Customer Care by Visionlink	\$249.00 per month
12 Months	

Shipping and Handling	\$2,162.20
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Subtotal	\$59,939.43
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Total Price	\$59,939.43
	plus recurring charges listed above

Prep Deposit due upon acceptance of this proposal.

Material Deposit due at time of ordering.

Balance due upon completion of the project. If the project is extended past one month from the start date, progress will be billed monthly until completion.

	Deposit (50%)	\$29,969.72
	Full Material Order (25%)	\$14,984.86
	Upon Completion (25%)	\$14,984.85



Sporting KC



Apple Inc.

Uber

Uber



USDA



Block Real Estate Services LLC



Oakwood Country Club



AGI



BMG Advisors

Pricing Terms & Conditions

PROPOSAL PRICING TERMS

This quote is valid for 15 days and may be locked in by signing this Retail Sales Agreement.

MATERIALS PRICE INCREASE

In the event that there are significant increases in the prices that Vision Link pays for materials and supplies for the work to be performed between the date the Agreement is signed and the date that materials are purchased for the work to be performed, Vision Link shall be entitled to additional compensation from Customer as described herein. A significant increase in price is defined herein as an increase as to any specific items of materials of five percent (5%) or more. In such a case, Customer shall pay to Vision Link, on request, all sums by which the cost to Vision Link for any such items of materials has increased beyond 5%. Vision Link is entitled to demonstrate this price increase through the use of quotes, supplier list prices, invoices or receipts, when requested. Vision Link shall not be responsible for increased prices of materials when caused by delays, shortages or unavailability of materials due to conditions not caused by Vision Link. Vision Link may terminate this Agreement and seek recovery of all outstanding amounts owed by Customer in the event Customer fails or refuses to make payment for any such cost increases as defined herein.

All returned equipment is subject to a restocking charge.

INVOICING AND PAYMENT TERMS

Customer and Vision Link have agreed on the payment method of CASH. Payment must be remitted by stated method. To the extent Customer seeks to use any payment methods other than stated, and that payment method results in an increased transaction cost to Vision Link, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to Vision Link associated with the change in payment method. Payments shall be made 15 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

Vision Link will bill according to the payment terms above upon the approval of this quote. Payment for initial invoicing will be due prior to starting the project and ordering equipment. The remainder will be due upon completion. If the project is extended past one month from the start date, progress will be billed monthly until completion. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in summary (including applicable sales taxes due for each category of invoiced items).

Customer is to make payments to the following "Remit to" address:

**Vision Link AV
1123 Hillswick Lane
Raymore, Missouri 64083**

Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearing house with electronic remittance detail, in accordance with the payment instructions Vision Link provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different from equipment billed based on an agreed billing method.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event Vision Link must pursue collection of unpaid invoices, Customer agrees to pay all of Vision Link's costs of collection, including its attorneys' fees.

TAXES AND DELIVERY

Unless stated otherwise in the Products and Services Summary above, Vision Link will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or

service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, Vision Link shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH VISION LINK

Customer hereby accepts the above quote for goods and/or services from Vision Link. When duly executed and returned to Vision Link, this Retail Sales Agreement will, together with the Vision Link General Terms & Conditions, which can be found below, form a binding agreement between Customer and Vision Link. (This Retail Sales Agreement and the Vision Link General Terms & Conditions of Sale (the T&Cs) are referred to collectively as the Agreement). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Vision Link reserves the right to terminate the Agreement without cause and without penalty to Vision Link.

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of Vision Link. Sharing a copy of this quote, or any portion of the Agreement with any competitor of Vision Link is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

General Terms & Conditions

GENERAL TERMS AND CONDITIONS OF SALE

The following General Terms & Conditions of Sale (the "T&Cs") in combination with a signed Retail Sales Agreement constitute a binding contract (the "Agreement") between Vision Link, LLC ("VL") and the entity identified on page one of the Retail Sales Agreement (the "Customer"). Any terms and conditions set forth in any correspondence, purchase order or Internet based form from Customer to VL which purport to constitute terms and conditions which are in addition to those set forth in this Agreement or which attempt to establish conflicting terms and conditions to those set

forth in this Agreement are expressly rejected by VL unless the same has been manually countersigned in wet ink by an Officer of VL.

Changes In The Scope of Work – Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of this project by the Customer, including any additional requirements or restrictions placed on VL by the Customer or its representatives, will be added to the contract price. When VL becomes aware of the nature and impact of the change, a Contract Change Order will be submitted for review and approval by the Customer before work continues. Where applicable, changes in the configuration of the Equipment described herein shall be made in writing by submission of a Change Order document.

Ownership and Use of Documents and Electronic Data – Where applicable, drawings, specifications, other documents, and electronic data furnished by VL for the associated project under this Agreement are instruments of the services provided. VL shall retain all common law, statutory and other reserved rights, including any copyright in these instruments. These instruments of service are furnished for use solely with respect to the associated project under this Agreement. The Customer shall be permitted to retain copies of any drawings, specifications, other documents, and electronic data furnished by VL for information and reference in connection with the associated project and for no other purpose.

Proprietary Protection of Programs – Where applicable this Agreement does not cause any transfer of title, or intellectual rights, in control systems programs, or any materials produced in connection therewith, including any source code. Any applications or programs supplied by VL are provided, and are authorized for installation, execution, and use only in machine-readable object code form. This Agreement is expressly limited to the use of the programs by the Customer for the equipment in connection with the associated project. Customer agrees that it will not seek to reverse-engineer any program to obtain source codes, and that it will not disclose the programs source codes or configuration files to any third party, without the written consent of VL. The programs, source codes and configuration files, together with VL know-how and integration and configuration techniques, furnished hereunder are proprietary to VL, and were developed at its private expense. If Customer is a branch of the United States government, for purposes of this Agreement any software furnished by VL hereunder shall be deemed "restricted computer software", and any data, including installation and systems configuration information, shall be deemed "limited rights data", as those terms are defined in FAR 52.227-14 of the Code of Federal regulations.

Shipping and Handling and Taxes – The prices shown are F.O.B. manufacturer's plant or VL's office depending on where items are located when direction is issued to ship to the point of integration. The Customer, in accordance with VL's current shipping and billing practices, will pay all destination charges. In addition to the prices on this Agreement, the Customer agrees to pay amounts equal to any sales tax invoiced by VL, or (where applicable) any use or personal property taxes resulting from this Agreement or any activities hereunder. Customer will defend, indemnify and hold harmless VL against any claims by any tax authority for all unpaid taxes or for any sales tax exemption claimed by Customer.

Title – Where applicable, title to the Equipment passes to the Customer on the earlier of: (a) the date of shipment from VL to Customer, or (b) the date on which VL transmits its invoice to Customer.

Security Interest – In addition to any mechanics' lien rights, the Customer, for value received, hereby grants to VL a security interest under the Missouri commercial code together with the a security interest under the law(s) of the state(s) in which work is performed or equipment is delivered. This security interest shall extend to all Equipment, plus any additions and replacements of such Equipment, and all accessories, parts and connecting Equipment now or hereafter affixed thereto. This security interest will be satisfied by payment in full unless otherwise provided for in an installment payment agreement. The security interest shall be security for all sums owed by Customer under this Agreement. A copy of this Agreement may be filed as a financing statement with the appropriate authority at any time after signature of the Customer. Such filing does not constitute acceptance of this Agreement by VL

Risk of Loss or Damage – Notwithstanding Customer's payment of the purchase price for Equipment, all risk of loss or damage shall transfer from VL to Customer upon transfer of Title to Customer. Customer shall be responsible for securing insurance on Equipment from this point forward.

Receiving/Integration – Unless the Agreement expressly includes integration services by VL, the Customer agrees to furnish all services required for receiving, unpacking and placing Equipment in the desired location along with integration. Packaging materials shall be the property of the Customer.

Equipment Warranties – To the extent VL receives any warranties from a manufacturer on Equipment; it will pass them through to Customer to the full extent permitted by the terms of each warranty. Factory warranties vary by manufacturer, and no additional warranties are expressed or implied.

General Warranties – Each Party represents and warrants to the other that: (i) it has full right, power and authority to enter into and fully perform its obligations under this Agreement, including without limitation the right to bind any party it purports to bind to this Agreement; (ii) the execution, delivery and performance of this Agreement by that Party does not conflict with any other agreement to which it is a Party or by which it is bound, and (iii) it will comply with all applicable laws in its discharge of its obligations under this Agreement. VL warrants, for a period of 90 days from Substantial Completion, the systems integration to be free from defects in workmanship. CUSTOMER WARRANTS THAT IT HAS NOT RELIED ON ANY INFORMATION OR REPRESENTATION PROVIDED BY OR ON BEHALF OF VL WHICH IS NOT EXPRESSLY INCLUDED IN THESE GENERAL TERMS AND CONDITIONS OR THE RETAIL SALES AGREEMENT. EXCEPT AS EXPRESSLY SET FORTH HEREIN. VL DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE EQUIPMENT, MATERIALS AND SERVICES PROVIDED BY VL, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON INFRINGEMENT AND TITLE.

Indemnification – Customer shall defend, indemnify and hold harmless VL against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), that arise in whole or in part from: (a) any negligent act or omission of Customer, its agents, or subcontractors, (b) Customer's failure to fully conform to all laws, ordinances, rules and regulations which affect the Agreement, or (c) Customer's breach of this Agreement. If Customer fails to promptly indemnify and defend such claims and/or pay VL's expenses, as provided above, VL shall have the right to defend itself, and in that case, Customer shall reimburse VL for all of its reasonable attorneys' fees, costs and damages incurred in settling or defending such claims within thirty (30) days of each of VL's written requests. VL shall indemnify and hold harmless Customer against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), to the extent that the same is finally determined to be the result of (a) any grossly negligence or willful misconduct of VL, its agents, or subcontractors, (b) VL's failure to fully conform to any material law, ordinance, rule or regulation which affects the Agreement, or (c) VL's uncured material breach of this Agreement.

Remedies – Upon default as provided herein, VL shall have all the rights and remedies of a secured party under the Missouri commercial code and under any other applicable laws. Any requirements of reasonable notice by VL to Customer, or to any guarantors or sureties of Customer shall be met if such notice is mailed, postage prepaid, to the address of the party to be notified shown on the first page of this Agreement (or to such other mailing address as that party later furnishes in writing to VL) at least ten calendar days before the time of the event or contemplated action by VL set forth in said notice. The rights and remedies herein conferred upon VL, shall be cumulative and not alternative and shall be in addition to and not in substitution of or in derogation of rights and remedies conferred by the Missouri commercial code and other applicable laws.

Limitation of Remedies for Equipment – VL's entire liability and the Customer's sole and exclusive remedy in all situations involving performance or nonperformance of Equipment furnished under this Agreement, shall be the adjustment or repair of the Equipment or replacement of its parts by VL, or, at VL option, replacement of the Equipment.

Limitation on Liability – EXCEPT IN CIRCUMSTANCES INVOLVING ITS GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE TOTAL LIABILITY OF VL UNDER THIS AGREEMENT FOR ANY CAUSE SHALL NOT EXCEED (EITHER FOR ANY SINGLE LOSS OR ALL LOSSES IN THE AGGREGATE) THE NET AMOUNT ACTUALLY PAID BY CUSTOMER TO VL UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE ON WHICH VL'S LIABILITY FOR THE FIRST SUCH LOSS FIRST AROSE.

No Consequential Damages – VL SHALL NOT HAVE ANY LIABILITY TO CUSTOMER OR TO ANY OTHER PERSON OR ORGANIZATION FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES OF ANY DESCRIPTION (INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOSS OR INTERRUPTION OF BUSINESS), WHETHER BASED ON CONTRACT, NEGLIGENCE, TORT, OR ANY OTHER LEGAL THEORY, REGARDLESS OF WHETHER ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND IRRESPECTIVE OF THE NUMBER OR NATURE OF CLAIMS.

Acceleration of Obligations and Default – Payment in full for all "Equipment," which is defined as all goods identified in the section of the Agreement with the same title, as well for any and all other amounts due to VL shall be due within the terms of the Agreement. Upon the occurrence of any event of default by Customer, VL may, at its option, with or without notice, declare the whole unpaid balance of any obligation secured by this Agreement immediately due and payable and may declare Customer to be in default under this Agreement.

Choice of Law, Venue and Attorney's Fees – This Agreement shall be governed by the laws of the State of Missouri in the United States of America without reference to or use of any conflicts of laws provisions therein. For the purpose of resolving conflicts related to or arising out of this Agreement, the Parties expressly agree that venue

shall be in the State of Missouri in the United States of America only, and, in addition, the Parties hereby consent to the exclusive jurisdiction of the federal and state courts located in Jackson County, Missouri in the United States of America and waive any right to assert in any such proceeding that Customer is not subject to the jurisdiction of such court or that the venue of such proceeding is improper or an inconvenient forum. The Parties specifically disclaim application (i) of the United Nations Convention on the International Sale of Goods, 1980, and (ii) of Article 2 of the Uniform Commercial Code as codified. In the event VL must take action to enforce its rights under the Agreement, the court shall award VL the attorney's fees it incurred to enforce its rights under this Agreement.

General – Headings are for reference purposes only and shall not affect the meaning or interpretation of this Agreement. The Parties acknowledge and agree that the Agreement has been negotiated by the Parties and that each had the opportunity to consult with its respective counsel, and shall be interpreted fairly in accordance with its terms and without any strict construction in favor of or against either Party based on draftsmanship of the Agreement. This Agreement is not assignable by Customer without the prior written consent of VL. Any attempt by Customer to assign any of the rights, duties, or obligations of this Agreement without such consent is void. VL reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein, or upon the sale of all or substantially all of VL's assets or business. This Agreement can only be modified by a written agreement duly signed by persons authorized to sign agreements on behalf of the Customer and of VL, and variance from the terms and conditions of the Agreement in any order or other written notification from the Customer will be of no effect. If any provision or provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. VL is not responsible for any delay in, or failure to, fulfill its obligations under this Agreement due to causes such as natural disaster, war, emergency conditions, labor strike, acts of terrorism, the substantial inoperability of the Internet, the inability to obtain supplies, or any other reason or any other cause or condition beyond VL's reasonable control. Except as otherwise stated in the Agreement, VL is not obliged to provide any services hereunder for Equipment located outside the United States or Puerto Rico. Scheduled completion dates are subject to change based on material shortages caused by shortages in cable and materials that are industry wide.

Confidentiality – The term "Confidential Information" shall mean the inventions, trade secrets, computer software in both object and source code, algorithms, documentation, know how, technology, ideas, and all other business, customer, technical, and financial information owned by VL or the Customer, which is designated as confidential, or communicated in such a manner or under such circumstances as would reasonably enable a person or organization to ascertain its confidential nature. All the Confidential Information of a party to this Agreement shall be maintained in confidence by the other party, and neither party shall, during the term of this Agreement or for a period of three (3) years subsequent to the termination of this Agreement, divulge to any person or organization, or use in any manner whatsoever, directly or indirectly, for any reason whatsoever, any of the Confidential Information of the other party without receiving the prior written consent of the other party. VL and the Customer shall take such actions as may be reasonably necessary to ensure that its employees and agents are bound by the provisions of this Section, which actions shall, as may be reasonably requested by either party, include the execution of written confidentiality agreements with the employees and agents of the other party. The provisions of this Section shall not have application to any information that (i) becomes lawfully available to the public; (ii) is received without restriction from another person or organization lawfully in possession of such information; (iii) was rightfully in the possession of a party without restriction prior to its disclosure; or (iv) is independently developed by a party or its employees or agents without access to the other party's similar information.

Non-solicitation – To the extent permitted by applicable law, during the term of this Agreement and for a period of one (1) year after the termination this Agreement, each Party agrees that it shall not knowingly solicit or attempt to solicit any of the other Party's executive employees or employees who are key to such Party's performance of its obligations under this Agreement ("Covered Employees"). Notwithstanding the foregoing, nothing herein shall prevent either Party from hiring as an employee any person who responds to an advertisement for employment placed in the ordinary course of business by that Party and/or who initiates contact with that party without any direct solicitation of that person by that Party or its agents.

Price Quotations and Time to Install – VL often integrates systems at the end of a construction project. The price quoted contemplates that VL shall have access to the location for the time shown for VL to complete its work after the work of all other contractors is substantially complete which means, generally, all other trades are no longer generating dust in the location, and final carpeting/flooring is installed (the "Prepared Area"). Failure to give VL access to the Prepared Area for the amount of time shown for the integration may result in increased integration costs, typically in a manner proportional to the reduction of time given to VL to complete its work compared to the original schedule. VL shall not be liable for any damage or loss sustained by Customer as a result of delay in

delivery and/or installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including VL's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. In the event the work is delayed through no fault of VL, VL shall have such additional time for performance as may be reasonably necessary under the circumstances. Customer agrees to pay VL the sum of \$1000 per day for each business day the work is rescheduled or delayed by Customer or others engaged by Customer through no fault of VL. If installation is delayed for more than one year from date hereof by Customer or other contractors engaged by Customer and through no fault of VL, Customer agrees to pay an additional 5% of the contract purchase price upon installation.

Price Quotations – Unless otherwise specified, all prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the terms of each invoice. Payment in other forms, including credit card, or other non-cash payments shall be subject to a convenience above the cash price. Please speak to your VL representative if you have any questions in this regard.

Executive Summary

Main Building

Main Building > Chamber

Main Building > Control Room

Main Building > Grand Hall

Equipments + Labor/Integration	\$57,777.23
AV - Customer Care by Visionlink	\$249.00 per month
12 Months	
Shipping and Handling	\$2,162.20
Subtotal	\$59,939.43
Total Price	\$59,939.43
	plus recurring charges listed above

Signature Authorization Statement

CUSTOMER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS AGREEMENT AND SCHEDULE OF EQUIPMENT AND SERVICES AT TIME OF EXECUTION.

Signature

Signature

Date

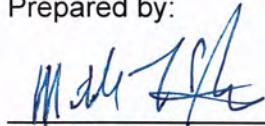
POLICY REPORT PWD NO. 26-26

CONSIDER AWARD OF A DESIGN SERVICES CONTRACT WITH BG CONSULTANTS FOR THREE STORMWATER IMPROVEMENTS PROJECTS

CITY PROJECT NO. 2026-011 – 1213 Kickapoo Street Stormwater Repair
CITY PROJECT NO. 2026-013 – 6th Avenue & Walnut Street Stormwater Repair – Phase 2
CITY PROJECT NO. 2026-014 – 12th Street (Dakota to Pawnee) Drainage Project

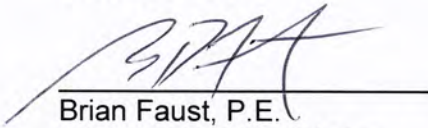
July 28, 2026

Prepared by:



Mike Stephan
Deputy Director of Public Works

Reviewed by:



Brian Faust, P.E.
Director of Public Works



Scott Peterson
City Manager

ISSUE:

Consider award of a design services contract with BG Consultants for 3 Stormwater Improvement Projects. We plan to get these projects designed to be “shovel-ready” when funds are available to put out for bid.

BACKGROUND:

Engineering staff reviewed the large list of stormwater projects. Some projects can be sent out to bid with city staff creating plan sheets; however, more complex projects need an engineer to design for proper pipe sizing, headwalls, bank stabilization, or surveying.

This single design contract will consist of developing three individual bid packages for the projects so the city can bid at different times.

Site #1: 1213 Kickapoo Street Stormwater Repair

The existing CMP has rusted under the street, resulting in sinkholes at the edge of the roadway. This drainage pipe will need to be replaced, along with concrete headwalls to hold the street in place. Additional grading at each end and rip rap placed to stabilize the creek banks are also needed. This is high priority to keep the street from being closed.



Site #2: 6th Avenue & Walnut Street Stormwater Repair – Phase 2

This is Phase 2 of the previous stormwater project in which we cleared the creek and replaced the pipe on the north side. We also cleaned and inspected the stone arch under the roadway. The arch was found to be in good condition, with no need for replacement. This project is the south end of the pipe. We will extend the pipe, bring in additional soil to slope the banks of the creek, then place rip rap to stabilize the creek bank. This will help protect the foundations of the two houses where erosion has exposed some of the existing foundation walls. This is a high priority to help protect foundations for these two residences and to reduce erosion concerns.



Site #3: 12th Street (Dakota to Pawnee) Drainage Project

This block of 12th Street has had very poor drainage conditions along the east side of the street. Many times, our street crews have had to remove mud and leaves so cars could be parked along the street without people stepping into mud. This area is very flat therefore it doesn't drain very well. The plan is to raise a portion of the street to create a more positive drainage way along the curbs. This is a medium priority, it is more of an inconvenience for residents, but is a safety issue as far as walking in this often-muddy area.



POLICY:

The City generally uses the Qualifications Base Selections process to select engineers for project design. The City posted a Request for Qualifications for design consultants for on-call engineering earlier in 2025 for a 2-year timeframe. BG Consultants was one of the selected firms.

City staff worked with BG Consultants by making site visits to the three project locations. Based on the site visits and discussion with city staff, BG Consultants developed a detailed project scope of services along with an engineering fee for the work.

BUDGET IMPACT:

The engineering design fee is a not to exceed amount of \$60,000. Funding is available in the Stormwater Fund.

RECOMMENDATION:

Staff recommends that the City Commission authorize the Mayor to sign a Design Services Contract with BG Consultants for the three Stormwater Improvements Projects in the amount of \$60,000.

ATTACHMENTS:

BG Consultants Design Services Contract

**CITY OF LEAVENWORTH
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**

**STANDARD AGREEMENT
FOR
ENGINEERING SERVICES**

THIS AGREEMENT, is between the City of Leavenworth, Kansas (Owner) and BG Consultants, Inc. (Engineer);

WITNESSETH:

WHEREAS, the Owner wishes to employ the Engineer to perform professional engineering services on 1213 Kickapoo Street Stormwater Repair, City Project No. 2026-011; 6th Avenue and Walnut Street Stormwater Repair – Phase 2, City Project No. 2026-013; and 12th Street (Dakota St to Pawnee St) Drainage Project, City Project No. 2026-014. These services include providing surveying and engineering design and construction documents for the stormwater drainage improvements at the 3 Sites described in Attachment A (the Project); and,

WHEREAS, the Owner requires certain engineering services in connection with the Project (the Services); and,

WHEREAS, the Engineer is prepared to provide the Services;

NOW THEREFORE, in consideration of the promises contained in this Agreement, the Owner and Engineer agree to the following:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this Agreement shall be _____.

ARTICLE 2 - GOVERNING LAW

This Agreement shall be governed by the laws of the State of Kansas and the codes of the City of Leavenworth

ARTICLE 3 - SERVICES TO BE PERFORMED BY ENGINEER

Engineer shall perform the Services described in Attachment A, Scope of Services, in accordance with applicable sections of the City of Leavenworth Design Criteria and Drafting Standards of latest revision.

ARTICLE 4 - COMPENSATION

Owner shall pay Engineer in accordance with the Attachment B, Compensation.

ARTICLE 5 – OWNER’S RESPONSIBILITIES

Owner shall be responsible for all matters described in Attachment C, Owner's Responsibilities.

ARTICLE 6 - SUPPLEMENTAL AGREEMENTS

The provisions set forth in Attachment D, Supplemental Agreements are hereby incorporated into this Agreement.

ARTICLE 7 - PROJECT SCHEDULE

The provisions set forth in the Attachment E, Project Schedule are hereby incorporated into this Agreement.

May2024

ARTICLE 8 - STANDARD OF CARE

Engineer shall exercise the same degree of care, skill, and diligence in the performance of Services as is ordinarily possessed and exercised by a professional engineer under similar circumstances.

ARTICLE 9 - INDEMNIFICATION AND INSURANCE

Engineer hereby agrees to fully indemnify and hold harmless Owner and any of its departments, divisions, agencies, officers, employees and elected officials from all loss, damage, cost, or expenses specifically including attorneys' fees and other expenses of litigation incurred by or on behalf of the Owner and any of its officers, employees or elected officials arising out of Engineer's negligent performance of Services under this Agreement. Engineer specifically agrees that this duty to indemnify and hold harmless will apply to the following:

- a. Claims, suits, or action of every kind and description when such suits or actions arise from the alleged negligent acts, errors, or omissions of the Engineer, its employees, agents, or subcontractors.
- b. Injury or damages received or sustained by any party because of the negligent acts, errors, or omissions of the Engineer, its employees, agents, or subcontractors.

Engineer shall purchase and maintain during the life of this Agreement, insurance coverage which will satisfactorily insure him against claims and liabilities which arise because of the execution of this Agreement.

The insurance coverages are as follows:

- (1) Commercial General Liability Insurance, with a limit of \$1,000,000 for each occurrence and \$2,000,000 in the general aggregate.
- (2) Automobile Liability Insurance, with a limit of \$1,000,000 for each accident, combined single limit for bodily injury and property damage.
- (3) Worker's Compensation Insurance and Employer's Liability Insurance, in accordance with statutory requirements, with a limit of \$500,000 for each accident.
- (4) Professional Liability Insurance, with a limit of \$1,000,000 for each claim and aggregate.

Prior to issuance of the Notice to Proceed by Owner, Engineer shall have on file with Owner certificates of insurance acceptable to Owner. Said certificates of insurance shall be filed with Owner in January of each year or may be submitted with each agreement.

Engineer shall also maintain valuable papers insurance to assure the restoration of any plans, drawings, field notes or other similar data relating to the work covered by this agreement, in the event of their loss or destruction, until such time as the work has been delivered to the Owner.

Upon completion of all Services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of this Article shall survive.

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

Engineer shall not be responsible for: (1) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project, (2) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to the Owner or to comply with federal, state or local laws, regulations, and codes; or (3) procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to Engineer in Attachment A, Scope of Services.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Since Engineer has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet Project construction schedules, Engineer's opinion of probable construction costs and of construction schedules shall be made on the basis of experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project construction costs will not vary from Engineer's cost estimates or that actual construction schedules will not vary from Engineer's projected schedules.

ARTICLE 12 - REUSE OF DOCUMENTS

All documents, including, but not limited to, drawings, specifications, and computer software prepared by Engineer pursuant to the Agreement are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Owner or others on extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Engineer. Any verification or adaptation requested by Owner shall entitle Engineer to compensation at rates to be agreed upon by Owner and Engineer.

ARTICLE 13 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, engineering documents, drawings, and specifications prepared by Engineer as part of the Services shall become the sole property of Owner, however, that both Owner and Engineer shall have the unrestricted right to their use. Engineer shall retain its rights in its standard drawing details, specifications, data bases, computer software, and other proprietary property protected under the copyright laws of the United States. Rights to intellectual property developed, utilized, or modified in the performance of services shall remain the property of Engineer. Owner shall have the unlimited right to the use of intellectual property developed, utilized, or modified in the performance of the Services at no additional cost to the Owner.

ARTICLE 14 - TERMINATION

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The nonperforming party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party. Owner may terminate or suspend performance of this Agreement for Owner's convenience upon written notice to Engineer. Engineer shall terminate or suspend performance of the Services on a schedule acceptable to Owner. If termination or suspension is for Owner's convenience, Owner shall pay Engineer for all Services performed prior to the date of the termination notice. Upon restart, an adjustment acceptable to Owner and Engineer shall be made to Engineer's compensation.

ARTICLE 15 - DELAY IN PERFORMANCE

Neither Owner nor Engineer shall be considered in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonconforming party. For purposes of this Agreement, such circumstances include abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, or other civil disturbances; sabotage, judicial restraint, and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or Engineer under this Agreement.

Should such circumstances occur, the nonconforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of the Agreement.

For delays in performance by Engineer, as set forth in Attachment E, Project Schedule, which are caused by circumstances which are within its control, such delays shall be documented on the Engineer's Project Performance Evaluation form. Said form shall be completed at the conclusion of Project and acknowledged by

Contract No. _____
Project No. _____

both Owner and Engineer. Completed form shall be retained by Owner for a period of five years and reviewed prior to consultant selection for City projects.

In the event Engineer is delayed in the performance of Services because of delays caused by Owner, Engineer shall have no claim against Owner for damages or contract adjustment other than an extension of time.

ARTICLE 16 - COMMUNICATIONS

Any communication required by this Agreement shall be made in writing to the address specified below:

Engineer: Jason Hoskinson, P.E., PTOE
1405 Wakarusa Drive, Lawrence, KS 66049
(785) 749-4474 / jason.hoskinson@bgcons.com

Owner: City of Leavenworth Engineering Division
100 N. 5th Street
Leavenworth, KS 66048
(913)-684-0375

Nothing contained in the Article shall be construed to restrict the transmission of routine communications between representatives of Engineer and Owner.

ARTICLE 17 - WAIVER

A waiver by either Owner or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 18 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

ARTICLE 19 - INTEGRATION

This Agreement represents the entire and integrated agreement between Owner and Engineer. All prior and contemporaneous communications, representations, and agreements by Engineer, whether oral or written, relating to the subject matter of this Agreement, as set forth in Attachment D, Supplemental Agreements are hereby incorporated into and shall become a part of this Agreement.

ARTICLE 20 - SUCCESSORS AND ASSIGNS

Owner and Engineer each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party of this Agreement and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this Agreement.

Contract No. _____
Project No. _____

ARTICLE 21 - ASSIGNMENT

Neither Owner nor Engineer shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in this Article shall prevent Engineer from employing independent consultants, associates, and subcontractors to assist in the performance of the Services; however, other agreements to the contrary notwithstanding, in the event Engineer employs independent consultants, associates, and subcontractors to assist in performance of the Services, Engineer shall be solely responsible for the negligent performance of the independent consultants, associates, and subcontractors so employed.

ARTICLE 22 - THIRD PARTY RIGHTS

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

ARTICLE 23 – RELATIONSHIP OF PARTIES

Nothing contained herein shall be construed to hold or to make the Owner a partner, joint venturer, or associate of Engineer, nor shall either party be deemed the agent of the other, it being expressly understood and agreed that the relationship between the parties hereto is and shall at all times remain contractual as provided by the terms and conditions of this Agreement.

ARTICLE 24 – NONDISCRIMINATION

The provisions set forth in the Attachment F, Nondiscrimination are hereby incorporated into this Agreement.

ARTICLE 25 – LIMITATION OF LIABILITY

Owner's exclusive remedy for any alleged breach of standard of care hereunder shall be to require Engineer to re-perform any defective Services. Notwithstanding any other provision of this Agreement, the total liability of Engineer, its officers, directors and employees for liabilities, claims, judgments, demands and causes of action arising under or related to this Agreement, whether based in contract or tort, shall be limited to the total compensation actually paid to Engineer for the Services. All claims by Owner shall be deemed relinquished unless filed within one (1) year after completion of the Services.

IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement.

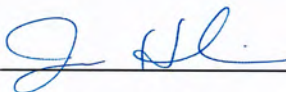
OWNER:

ENGINEER:

CITY OF LEAVENWORTH, KANSAS

BG CONSULTANTS, INC.

By: _____

By:  _____

Printed Name: _____

Printed Name: Jason Hoskinson

Title: _____

Title: Corporate Secretary

ATTEST:

By: _____

Sarah Bodensteiner, CMC
City Clerk

Contract No. _____
Project No. _____

**ATTACHMENT A
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Leavenworth, Kansas

Engineer: BG Consultants, Inc.

Project Number & Name: Project No. 2026-011: 1213 Kickapoo Street Stormwater Repair
Project No. 2026-013: 6th Avenue & Walnut Street Stormwater Repair–Phase 2
Project No. 2026-014: 12th Street (Dakota St to Pawnee St) Drainage Project

SCOPE OF SERVICES

BASIC SERVICES

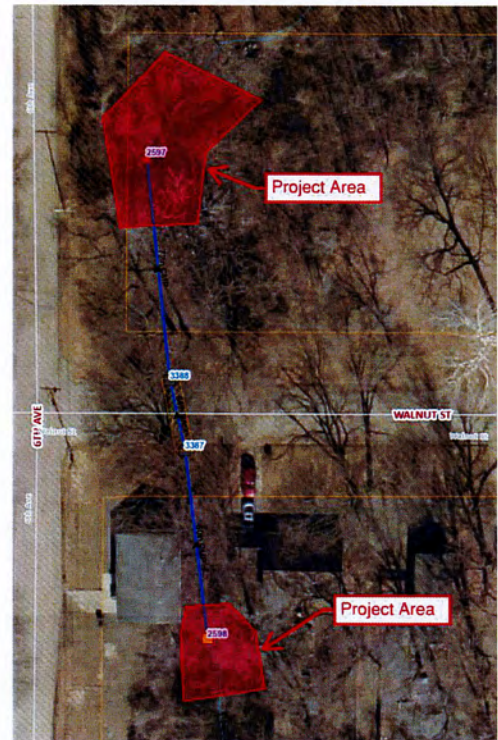
The Project is generally defined as:

Site 1: The survey and engineering design of, and preparation of construction plans for, a storm sewer replacement crossing Kickapoo Street, between N. 12th Street and N. 13th Street.



Contract No. _____
Project No. _____

Site 2: The survey and engineering design of, and preparation of construction plans for, extensions of the existing storm sewer on the northeast and southeast corners of 6th Avenue and Walnut Street.



Site 3: The survey and engineering design of, and preparation of construction plans for, street and storm sewer improvements on N. 12th Street, between Dakota Street and Pawnee Street.



The Engineer agrees to provide the following services.

1. Perform up to two (2) visits to each site to review site conditions.
2. Provide the following surveying services.
 - a. Perform a topographical survey of the 3 Project sites. The survey shall locate existing property pins where available.
 - b. Engineer shall contact ONECALL to request utility companies locate their infrastructure within and/or adjacent to the Project area. Existing utilities that are marked at the time of the topographic survey may be included in the topographic survey. The accuracy of the location of existing utilities is beyond the Engineer's control and is not guaranteed.
3. Provide the following storm sewer design services.
 - a. Review existing storm sewer layout.
 - b. Perform hydrology computations to estimate the stormwater runoff flow rate to the storm sewer and/or inlets.
 - c. Design replacement of the storm sewer pipe and curb inlets at Site 1 (Project No. 2026-011) and design storm sewer pipe extensions at Site 2 (Project No. 2026-013) with like-size pipe.
4. Provide the following street design services.
 - a. Estimate potential street patching areas for Site 1 (Project No. 2026-011) improvements.
 - b. Design horizontal and vertical profile improvements for Site 3 (Project No. 2026-014).
5. Prepare three (3) sets of construction plans depicting the Project designs. Each City Project shall be a separate set of construction plans. Owner and Engineer anticipate the construction plans may include the following:
 - a. Title sheet.
 - b. General notes, project layout, summary of quantities.
 - c. Survey control sheet.
 - d. Storm sewer replacement plan and profile for Site 1 (Project No. 2026-011).
 - e. Storm sewer extension plan and profile for Site 2 (Project No. 2026-013).
 - f. Street improvement plan and profile for Site 3 (Project No. 2026-014).
 - g. Street construction standard detail sheets (APWA KC Metro).
 - h. Storm sewer standard detail sheets (APWA KC Metro).
 - i. Site restoration details for trenches crossing driveways and/or street pavements.
 - j. Storm water pollution prevention plan with erosion control standard detail sheets.
 - k. Preliminary Temporary Traffic Control Plan referencing KDOT Standard Drawings.
 - l. Cross Sections for Site 3 (Project No. 2026-014).
6. Prepare an Engineer's Opinion of Probable Construction Costs for each milestone design review.
7. Provide the following services for property acquisitions.
 - a. Obtain up to three (3) Ownership & Encumbrances Reports for Site 1 (Project No. 2026-011) and up to three (3) Ownership & Encumbrances Reports for Site 2 (Project No. 2026-013).
 - b. Prepare a strip map and easement description(s) for acquisitions on up to three (3) properties for Site 1 (Project No. 2026-011) and up to three (3) properties for Site 2 (Project No. 2026-013).
8. Prepare the permit application and applicable exhibits for known permits required for construction. Engineer shall deliver permit application(s) to Owner for Owner to submit for approval. Permit application fees shall be the Owner's responsibility. Engineer and Owner anticipate the following permits shall be needed:
 - a. KDHE NOI Permit.
9. Owner and Engineer anticipate the following design reviews:
 - a. Engineer shall submit the Preliminary Check Construction Plans ($\pm 50\%$ complete) for each project in PDF format to Owner for review and comment.
 - b. After receiving Owner's Preliminary Check comments, Engineer shall address comments and submit Final Check Construction Plans ($\pm 95\%$ complete) for each project in PDF format to Owner for review and comment.
 - c. After receiving Owner's Final Check comments, Engineer shall address comments and submit Bidding Documents for each project in PDF format to Owner.
10. Engineer shall attend up to two (2) Project meetings with Owner in the City of Leavenworth.

Contract No. _____
Project No. _____

SUPPLEMENTAL SERVICES

Any work requested by the Owner that is not included in the Basic Services shall be classified as Supplemental Services. Supplemental Services shall include, but are not limited to, the following.

- Preparation of project specific technical specifications. Owner and Engineer anticipate the Project design shall utilize Owner's current technical specifications for the improvements included in the Project.
- Obtaining title reports for Site 3 (Project No. 2026-014).
- Easement acquisition services for Site 3 (Project No. 2026-014).
- Public meetings and/or property owner meetings.
- Environmental Assessment or Environmental Impact Statement services concerning the National Environmental Policy Act.
- Bidding and Construction Phase Services.

Contract No. _____
Project No. _____

**ATTACHMENT B
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Leavenworth, Kansas

Engineer: BG Consultants, Inc.

Project Number & Name: Project No. 2026-011: 1213 Kickapoo Street Stormwater Repair
Project No. 2026-013: 6th Avenue & Walnut Street Stormwater Repair–Phase 2
Project No. 2026-014: 12th Street (Dakota St to Pawnee St) Drainage Project

COMPENSATION

For the services covered by this Agreement, the Owner agrees to pay the Engineer as follows:

- A. For the Basic Services described in Attachment A, a Lump Sum fee of **Sixty Thousand and NO/100 Dollars (\$60,000.00)**. Payments shall be made monthly in amounts which are consistent with the amount of engineering services performed, as determined by the Engineer. The approximate breakdown of this Lump Sum fee for each Project Site is as follows:

- a. Project No. 2026-011: Seventeen Thousand Five Hundred and NO/100 Dollars (\$17,500.00)
- b. Project No. 2026-013: Seventeen Thousand Five Hundred and NO/100 Dollars (\$17,500.00)
- c. Project No. 2026-014: Twenty-Five Thousand and NO/100 Dollars (\$25,000.00)

- B. Compensation for Supplemental Services shall be made as defined below, when authorized in writing by the Owner. The maximum limit for each item of additional service shall be established individually and specifically agreed to by the Owner as stated below, unless the service is included in a subsequent agreement.

Hourly rates for each classification as defined by the Engineer's rate schedule. Hourly charge rates are subject to adjustment annually on January 1. Overtime, when authorized by the Owner, shall be billed at 1.5 times the rates listed (non-engineer time only).

Reimbursable charges shall be considered the amount of actual costs of expenses or charges, including such items as staking materials, equipment rental, equipment hourly charges, mileage, toll telephone calls, reproduction and similar project related expenses.

- C. The entire amount of each statement shall be due and payable upon receipt by the Owner.
- D. It is understood and agreed:
- 1. That the Engineer shall start the performance of Services within 10 days of receipt of a notice to proceed and shall complete the work in accordance with the contract times set forth in Attachment E, Project Schedule.
 - 2. That the Engineer shall keep records on the basis of generally accepted accounting practice of costs and expenses which records shall be available for inspection at all reasonable times.

Contract No. _____
Project No. _____

**ATTACHMENT C
TO
AGREEMENT FOR ENGINEERING SERVICES**

Engineer: BG Consultants, Inc.

Project Number & Name: Project No. 2026-011: 1213 Kickapoo Street Stormwater Repair
Project No. 2026-013: 6th Avenue & Walnut Street Stormwater Repair–Phase 2
Project No. 2026-014: 12th Street (Dakota St to Pawnee St) Drainage Project

OWNER'S RESPONSIBILITIES

The Owner shall furnish, as required by the work and not at the expense of the Engineer, the following items:

1. Make available to the Engineer all records, reports, maps, and other data pertinent to provision of the services required under this contract.
2. Examine all plans, specifications and other documents submitted by the Engineer and render decisions promptly to prevent delay to the Engineer.
3. Designate one City of Leavenworth employee as the Owner representative with respect to all services to be rendered under this agreement. This individual shall have the authority to transmit instructions, receive information and to interpret and define the Owner's policies and decisions pertinent to the Engineer's services.
4. Issue notices to proceed to the Engineer for each phase of the design services.
5. Review Engineer's estimate of inlet control pipe conditions as described in Attachment A and provide direction to Engineer regarding Owner's desire, or lack thereof, to change storm sewer pipe sizes.

OWNER'S ACKNOWLEDGEMENT

Owner acknowledges existing storm water conveyance features may be present within and/or adjacent to the Project area which have insufficient capacity and may not be included in the Project design scope of services. Owner acknowledges that the Engineer's hydrologic and hydraulic analysis services as described in the Scope of Services in Attachment A are limited to the storm water conveyance features included in the Project design scope of services.

Owner acknowledges that the construction plans may include a preliminary temporary traffic control plan that may be used by the Owner's Contractor as a general guide in preparing their final temporary traffic control plan for implementation during construction. Consultant's preliminary temporary traffic control plan may include an outline of anticipated construction sequencing and shall reference the requirements of the Manual on Uniform Traffic Control Devices to be used by the Owner's Contractor in preparation of their final temporary traffic control plan.

Contract No. _____
Project No. _____

**ATTACHMENT D
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Leavenworth, Kansas

Engineer: BG Consultants, Inc.

Project Number & Name: Project No. 2026-011: 1213 Kickapoo Street Stormwater Repair
Project No. 2026-013: 6th Avenue & Walnut Street Stormwater Repair–Phase 2
Project No. 2026-014: 12th Street (Dakota St to Pawnee St) Drainage Project

SUPPLEMENTAL AGREEMENTS

Owner and Engineer agree that the following communications, representations, and agreements by Engineer, whether oral or written, relating to the subject matter of the Agreement are hereby incorporated into and shall become a part of the Agreement as set forth in ARTICLE 19 - INTEGRATION.

- None.

**ATTACHMENT E
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Leavenworth, Kansas

Engineer: BG Consultants, Inc.

Project Number & Name: Project No. 2026-011: 1213 Kickapoo Street Stormwater Repair
Project No. 2026-013: 6th Avenue & Walnut Street Stormwater Repair–Phase 2
Project No. 2026-014: 12th Street (Dakota St to Pawnee St) Drainage Project

PROJECT SCHEDULE

Owner and Engineer recognize that time is of the essence of the Agreement and that Owner shall suffer financial loss if the work is not completed within the times stipulated herein, plus any extensions thereof. Accordingly, Engineer has established time intervals, in calendar days, for submittals at various stages of the project as detailed below. As each actual submittal date occurs, Engineer shall meet with Owner to discuss the progress of the work and the actual submittal date shall be documented. If project is behind schedule, the reason shall be recorded. Engineer shall not be responsible for the time required by Owner's representative to review Engineer's submittal. When review is complete, Owner shall, in writing, authorize Engineer to proceed to the next submittal date. After final submittal date, Engineer and Owner shall meet to evaluate Engineer's performance with regard to design schedule. An Engineer's Project Performance Evaluation form shall be completed and acknowledged by both Owner and Engineer. Completed form shall be retained by Owner for a period of five years and reviewed prior to consultant selection for City projects. Past performance shall be accounted for on the evaluation sheet used to rank consultants during the interview process.

1. Schedule: Engineer shall make plan submittals to Owner based on the following schedule:
 - a. Survey – Engineer anticipates the surveying services for the 3 Sites shall be performed within 60 calendar days after Notice to Proceed.
 - b. Preliminary Check - Engineer shall submit field check drawings for Site 1 within 45 calendar days after Notice to Proceed by Owner. Engineer shall submit field check drawings for Site 2 within 75 calendar days after Notice to Proceed by Owner. Engineer shall submit field check drawings for Site 3 within 90 calendar days after Notice to Proceed by Owner
 - c. Right-of-Way Drawings – Not Included.
 - d. Final Check - Engineer shall submit final check drawings and specifications for each Site within 45 calendar days after the Notice to Resume Work for each respective Site is given by Owner following Preliminary Check.
 - e. Bid Documents - Engineer shall submit bid documents within 7 calendar days after the Notice to Resume Work is given by Owner following Final Check.

**ATTACHMENT F
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Leavenworth, Kansas

Engineer: BG Consultants, Inc.

Project Number & Name: Project No. 2026-011: 1213 Kickapoo Street Stormwater Repair
Project No. 2026-013: 6th Avenue & Walnut Street Stormwater Repair–Phase 2
Project No. 2026-014: 12th Street (Dakota St to Pawnee St) Drainage Project

NONDISCRIMINATION

1. Kansas Act Against Discrimination. To the extent required by K.S.A. 44-1030, Engineer agrees to comply with and require its subcontractors to comply with the Kansas act against discrimination, K.S.A. 44-1001 *et seq.*, as amended. Engineer agrees that:
 - (1) Engineer shall observe the provisions of the Kansas act against discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, sexual orientation, gender identity, disability, national origin or ancestry;
 - (2) in all solicitations or advertisements for employees, Engineer shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the Kansas human rights commission (the "commission");
 - (3) if Engineer fails to comply with the manner in which Engineer reports to the commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, Engineer shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the contracting agency;
 - (4) if Engineer is found guilty of a violation of the Kansas act against discrimination under a decision or order of the commission which has become final, Engineer shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the contracting agency; and
 - (5) Engineer shall include the provisions of subsections (1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
 - (6) The Kansas human rights commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas act against discrimination.
 - (7) The provisions of this section shall not apply to a contract entered into by a contractor:
 - (a) Who employs fewer than four employees during the term of such contract; or
 - (b) whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.
2. U.S. Department of Transportation (USDOT) and Kansas Department of Transportation (KDOT) Requirements. During the performance of this contract, the Engineer, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:
 - (1) **Compliance With Regulations** – The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to

time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

- (2) **Nondiscrimination** – The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment** – In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
- (4) **Information and Reports** – The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to KDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance** – In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or;
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
- (6) **Incorporation of Provisions** – The contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request KDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

POLICY REPORT PWD NO. 26-27

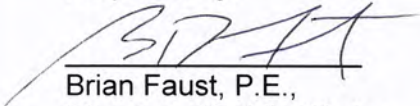
CONSIDER ISSUANCE OF A CERTIFICATE OF SUBSTANTIAL COMPLETION WITH JULIUS
KAAZ CONSTRUCTION COMPANY FOR FIRE STATION NO. 3

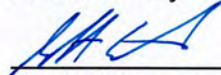
City Project No. 2023-002

July 28, 2026

Prepared By:

Reviewed By:


Brian Faust, P.E.,
Director of Public Works


Scott Peterson,
City Manager

ISSUE:

Consider approval of a Certificate of Substantial Completion with Julius Kaaz Construction Company for the Fire Station No. 3 Building.

BACKGROUND:

The city previously identified a critical need to reconstruction Fire Station No. 3. The city solicited qualifications from design-build teams that were interested in the project.

In July of 2023, the City Commission approved an agreement with Julius Kaaz Construction for the initial design of the project. In September 2024, the City Commission approved an amendment to the contract for construction of the building.

RIBBON CUTTING (7/20/2026):



RECOMMENDATION:

Staff recommends the Commission approve the Certificate of Substantial Completion with Julius Kaaz Construction for Fire Station No. 3 effective June 18, 2026, including the list of items to be completed and to authorize the Public Works Director to sign the certificate.

ATTACHMENTS:

Certificate of Substantial Completion

AIA[®] Document G744[™] – 2024

Certificate of Substantial Completion for a Design-Build Project

PROJECT:*(name and address)*
Leavenworth New Fire Station 3

OWNER:*(name and address)*
City of Leavenworth, Kansas
100 N. 5th Street
Leavenworth, KS 66048

DESIGN-BUILD CONTRACT INFORMATION:
Contract For: City Project 2023-002
Date:
DESIGN-BUILDER:*(name and address)*
Julius Kaaz Construction Company, Inc.
716 Cherokee
Leavenworth, KS 66048

CERTIFICATE INFORMATION:
Certificate Number: #2026-FS#3-01
Date: 06-18-2026

The Work identified below has been reviewed and found, to the best of the Owner's knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Design-Build Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Leavenworth Fire Station #3

OWNER *(Signature)* _____
BY: Brian D. Faust, PE, Public Works
Director
(Printed name and title)

07-20-2026
DATE OF ISSUANCE

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Design-Build Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

Warranty	Date of Commencement
N/A	N/A

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

- Installation of retaining wall, and associated grading
- Replacement of (2) damaged sidewalk panels, south of the South Entrance
- Installation of Electrical/Mechanical required for operation of Hose/PPE Dryer
- Confirm operation of the (2) HVLS fans in the Apparatus Bay
- Compressive Air Piping connection to Air compressor -Closeout documentation, and warranties.

The failure to include any items on such list does not alter the responsibility of the Design-Builder to complete all Work in accordance with the Design-Build Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment. The Design-Builder will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion. No Liquidated Damages will be assessed.

Cost estimate of Work that is incomplete or defective: \$25,000.00

The responsibilities of the Owner and Design-Builder for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

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User Notes:

(6a5a2e02fd56f61fe8d5bf42)

(Note: Owner's and Design-Builder's legal and insurance counsel should review insurance requirements and coverage.)
See Contract Documents

The Owner and Design-Builder hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

DESIGN-BUILDER *(Signature)*

BY: William K Manis III, Vice-President
(Printed name and title)

Date

OWNER *(Signature)*

BY: Brian D. Faust, PE, Public Works
Director
(Printed name and title)

Date

POLICY REPORT PWD NO. 26-25

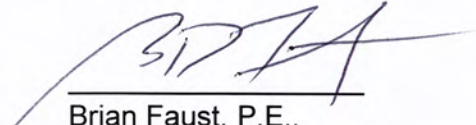
CONSIDER APPROVAL OF THE FINAL CONTRACT CHANGE ORDER
AND ACCEPTANCE OF THE RECONSTRUCTION OF THE
2026 CONCRETE INTERSECTIONS

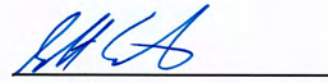
PROJECT NO. 2020-939

July 28, 2026

Prepared by:

Reviewed by:


Brian Faust, P.E.,
Director of Public Works


Scott Peterson,
City Manager

ISSUE:

Consider approval of the Final Contract Change Order and acceptance of the construction for the 2026 Concrete Intersection Reconstruction Project.

BACKGROUND:

The 2026 Pavement Management Program included the reconstruction of two concrete intersections. The two intersections were:

- 18th and Ottawa, and
- 20th and Dakota.

On April 28, 2026, the City Commission approved the reconstruction contract with Linaweaver Construction, Inc.

Construction began on the intersection at 18th and Ottawa on June 8th and the intersection was reopened on June 26th. The 20th and Dakota intersection was closed on June 29th and was reopened on July 16th.

BUDGET IMPACT:

The contract award was for up to the following amounts:

Base Bid:	\$195,635.00
10% Contingency:	\$ 19,500.00
Incentives:	\$ 21,000.00 (max of \$10,500/intersection for maximum closure of 21 days)
Total:	\$236,135.00

The final change order accounts for the addition of an electronic message board warning of the closure of 20th and Dakota and the incentives for opening both intersections within the 21-day window:

Message Board:	\$ 1,250.00
Incentives:	\$ 21,000.00 (both intersections opened in 21-days)
Final Change Order	\$ 22,250.00
Final Project Cost:	\$217,885.00

POLICY:

The City Commission reviews change orders and usually make a formal acceptance of construction projects of this type and magnitude. Once a project is accepted, the City issues a Notice of Acceptance that starts the 2-year warranty period.



18th and Dakota



20th and Ottawa

RECOMMENDATION:

Staff recommends that the City Commission approve the Final Change Order for the 2026 Concrete Intersection Reconstruction Project in the amount of \$22,250 and grant acceptance of the project.

ATTACHMENTS:

Final Project Invoice

To(OWNER): CITY OF LEAVENWORTH
100 NORTH 5TH
LEAVENWORTH, KS 66048

From: LINAWEAVER CONSTRUCTION, INC.
719 EAST GILMAN ROAD
LANSING, KS 66043
(913) 351-3474

For:

Project: 2026 PAVEMENT RECONSTRUCTION
20TH AND DATOTA
18TH AND OTTAWA
LEAVENWORTH, KS 66048

Via(Architect/
Engineer)

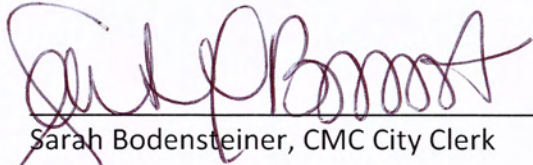
Application No: 3
Invoice No: 1655
Invoice Date: 7/16/2026
Period To: 7/16/2026
Project No: 2025-009
Contract Date: 5/6/2026

Page 1

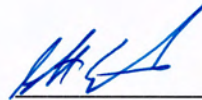
No.	Description	Total Quantity	Unit	Unit Cost	Total Cost	Completed Units	Current Value	Prior Value	Due This Request
1	MOBILIZATION	1	LS	15,000.00	15,000.00	1	15,000.00	15,000.00	0.00
2	FULL DEPTH PATCH	33	CY	250.00	8,250.00	33	8,250.00	8,250.00	0.00
3	CONCRET E PAVEMENT (10") (R&R)	686	SY	120.00	82,320.00	686	82,320.00	82,320.00	0.00
4	6" GRANULAR SUBBASE, AB-3 COMPACTED	726	SY	20.00	14,520.00	726	14,520.00	14,520.00	0.00
5	4" CONCRETE SIDEWALK (R&R)	213	SF	15.00	3,195.00	213	3,195.00	3,000.00	195.00
6	ADA RAMPS (R&R)	74	SY	350.00	25,900.00	74	25,900.00	17,500.00	8,400.00
7	ADA TRUNCATED DOME PANEL, BRICK RED, CAST IRON or STEEL	80	SF	125.00	10,000.00	80	10,000.00	7,500.00	2,500.00
8	CURB & GUTTER (24") (R&R)	179	LF	50.00	8,950.00	179	8,950.00	8,950.00	0.00
9	REGRADE MANHOLES	1	EACH	1,800.00	1,800.00	1	1,800.00	1,800.00	0.00
10	PERMANENT PAVEMENT MARKINGS, 24" WHITE (MULTI COMPONENT EPOX	428	LF	25.00	10,700.00	428	10,700.00	10,700.00	0.00
11	TRAFFIC CONTROL	1	LS	15,000.00	15,000.00	1	15,000.00	15,000.00	0.00
CO1	MESSAGE BOARD FOR 20TH AND DAKOTA CLOSURE	1	LS	1,250.00	1,250.00	1	1,250.00	1,250.00	0.00
CO2	18TH AND OTTAWA INCENTIVE	1	LS	10,500.00	10,500.00	1	10,500.00	10,500.00	0.00
CO3	20TH AND DAKOTA INCENTIVE	1	LS	10,500.00	10,500.00	1	10,500.00	0.00	10,500.00
					217,885.00		217,885.00	196,290.00	21,595.00

Original Contract sum.....	195,635.00
Change Orders.....	22,250.00
Contract sum.....	217,885.00
Completed to date.....	217,885.00
Retainage.....	0.00
Total earned less retainage.....	217,885.00
Previous billings.....	176,661.00
Current payment due.....	41,224.00
Sales tax.....	0.00
Total due.....	41,224.00

**POLICY REPORT
FIRST CONSIDERATION ORDINANCE
ORDINANCE TO LEVY SPECIAL ASSESSMENTS
FOR NUISANCE ABATEMENT COSTS
JULY 28, 2026**



Sarah Bodensteiner, CMC City Clerk



Scott Peterson, City Manager

ISSUE:

Consider an ordinance to levy special assessments for the City's costs of abating nuisances such as mowing, tree removals, and lot cleanup and administrative fees.

BACKGROUND:

Chapter 28, Article I of the City Code of Ordinances provides the tools for the City to cut vegetation and weeds; it also provides for the collection of costs incurred.

The ordinance presented provides for the assessment of such costs that were billed between July 1, 2025 and June 30, 2026 and remain unpaid.

The owners of the properties listed on Exhibit A were billed for the charges and were given 30 days in which to compensate the City. In many cases, more than one mowing was required at the property.

ACTION:

Consensus by the Governing Body to place on first consideration.

ATTACHMENTS:

Draft Ordinance

CITY OF LEAVENWORTH, KANSAS

Tax Assessments
7/1/2025 thru 6/30/2026

Owner	Address	Legal Desc	Parcel Id	Balance
COPPER TOP LLC	603 13TH TER	OTTAWA SUBDIVISION, BLOCK 2, Lot 1, (SCALED)	0782704004034000	\$248.96
CAIN, HARRY A & KELLY R	1015 22ND CT	WOODSIDE SUBDIVISION, BLOCK 1, Lot 3	0783403001026000	\$340.02
COX, COLINDA	1809 4TH AVE	REES' DONIPHANÞTON'S, BLOCK 15, Lot 8	1010102020005000	\$1,267.54
GREEN, JENNIFER K	1430 9TH AVE	INSLEY & SHIRE'S SUB, BLOCK 5, Lot 9 - 10	0773504030018000	\$230.88
BRYANT, MATTHEW	1504 CASEY CT APART B	SCANLON SUBDIVISION, S34, T08, R22E, PT LT 6 BEG NE COR, S157.19', SWLY18.4', NELY88.1', NWLY82.92', E77' TO POB	0783401024034000	\$1,267.00
FAN, CHENYING	1408 CHEROKEE ST	CENTRAL SUBDIVISION, S34, T08, R21E, BLOCK 53, LTS 36-38 & E3.5' LT 35, ALSO VAC ALLEY ADJ, CENTRAL SUB	0783401009005030	\$397.04
FAN, CHENYING	1412 CHEROKEE ST	CENTRAL SUBDIVISION, S34, T08, R21E, BLOCK 53, LTS 33-34 & E14.5' LT 32 & W24.5' LT 35, ALSO VAC ALLEY ADJ, CENTRAL SUB	0783401009005020	\$228.59
MEYERS, LISA	729 CHESTNUT ST	LATTA'S ADDITION, BLOCK 27, Lot 3	0773501030002000	\$400.00
KOCH, HENRY S	1001 DAKOTA ST	HANNON'S ADDITION, S26, T08, R22E, BLOCK 1, Lot 1 - 6	0772603102001000	\$579.46
NELSON, GARY A & TONIA L	1306 DAKOTA ST	MORRIS METRO SUB BL 1-4, S26, T08, R22E, BLOCK 2, Lot 21 - 22	0772602016005000	\$1,229.32
ALLRED, VANCE M	718 DAKOTA ST	DAY & MACAULAY'S SUB, BLOCK 102, Lot 9	0772601409016000	\$171.24
RIGHT AT HOME RENTALS LLC	500 ELM ST	FACKLERS ADDITION, BLOCK 28, Lot 13 - 16	0773603026009000	\$6,300.00
HAYNES, LINDEN	2302 GIRARD AVE	NEELY'S FOREST ADDITION, S02, T09, R22E, BLOCK 3, PT LTS 17 & 18 & VAC ALLEY BEG AT NE COR LT 17, S102.5', W210'(S), N20'(S), NELY90'(S), E180'(S) TO POB (SCALED)	1010204006014000	\$494.04
GIES, ROBERT & BELMAN, MARIA TORRES	2605 GIRARD AVE	NEELY'S FOREST ADDITION, BLOCK 7, Lot 2	1010204013005000	\$352.84
NEGRETTE, RYAN	1314 GRAND AVE	STILLING'S BLKS 12-17, BLOCK 13, Lot 38	0773503022010000	\$208.80
CARROLL, MARISSA A	1425 GRAND AVE	STILLING'S BLKS 12-17, BLOCK 17, LT 20 LESS N2' & N1/2 LT 21	0773503029009000	\$1,062.52
KURTZ, KELSEY	609 GRAND AVE	CENTRAL SUBDIVISION, BLOCK 23, S55' OF W134' BLK 23	0773502032004000	\$300.00
OLIVER, TROY	1425 HIGH ST	STILLINGS 2ND SUB, BLOCK 6, Lot 11 - 13	0783401024006000	\$535.56
CHAPMAN FAMILY LIVING TRUST	1304 HOLMAN ST	HOLMAN'S SUBDIVISION, S02, T09, R22E, BLOCK 4, Lot 5	1010203007011000	\$415.68
BARLOW, RONALD DEWAINE JR	1026 IRONMOULDERS ST	STILLING'S BLKS 7-11, BLOCK 9, Lot 31 - 33	0773503011009000	\$285.62
ANDREWS EQUITY LLC	1500 JACKSON CT	WOODLAWN SUBDIVISION, BLOCK 1, Lot 19	1010202004049000	\$435.76
LMRK OWNER 1 LLC	1002 KICKAPOO ST	EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 6, W44' OF E80'LTS 1 & 2	0772603103015000	\$451.20
OLSON, GENTRY	325 KIOWA ST	LEAVENWORTH.PLT ORIG, S25, T08, R22E, BLOCK 37, Lot 19 - 20	0772502020006000	\$309.56
HARRIS, JONATHAN RYAN	404 LIMIT ST	HALSEY HEIGHTS, BLOCK 6, Lot 12 - 15	1010104016011000	\$349.08

CITY OF LEAVENWORTH, KANSAS

Tax Assessments
7/1/2025 thru 6/30/2026

DODGE, CHARLES K & JESSIANNA C	636 LIMIT ST	S01, T09, R22E, ACRES 2.2, PT SW1/4 SW1/4 BEG N R/W LI LIMIT ST 170' E SW COR SW1/4 SW1/4, E223', N360'(S) TO SLY AT&SF R RR/W, NWLY ALG AT&SF RR R/W W 140'(S), W100'(S), S432 TO POB & ABAN RR ROW ADJ (SCALED)	1010103017005000	\$1,990.00
C & C REAL ESTATE HOLDING CO LLC	50 LOGAN AVE	SOUTHSIDE PARK SUB, BLOCK 33, Lot 12	1010104013009000	\$223.82
NEGRETTE, RYAN	407 MAPLE ST	FACKLERS ADDITION, S36, T08, R22E, BLOCK 21, LTS 3 & 4 & NLY1/2 VAC ALLEY & PORTION MAPLE ST ADJ; BEG NW COR LT 4, NE45', NW15', NE45', SE165', SW90', NW150' TO POB	0773603036003000	\$379.90
BELL, WANDA ARLENE & BAILEY, KYLEA HOPE	411 MAPLE ST	FACKLERS ADDITION, BLOCK 21, LT 5 & NLY1/2 VAC ALLEY ADJ	0773603036004000	\$389.32
FOSKETT, JAYME	512 MAPLE ST	FACKLERS ADDITION, BLOCK 30, Lot 11 - 12	0773603033010000	\$351.96
DICE, NICHOLAS	504 MIAMI ST	LEAVENWORTH, PLT ORIG, S25, T08, R22E, BLOCK 67, W19'LT 3	0772503302002000	\$1,393.10
ASIX LLC	1605 MICHAEL ST	AMRON ACRES, Lot 20	0782704017002000	\$221.26
EDGAR, MIA I & HARIAN, MAX	618 N 11TH ST	EWING, ROELOFSON & CO., BLOCK 5, LTS 20 - 21 & N1/2 LOT 22	0772603106007000	\$274.62
FESTA, RICHARD	431 N 12TH ST	CENTRAL SUBDIVISION, S26, T08, R22E, BLOCK 88, TR BLK 88 CENTRAL SUB; BEG INTER POTTAWATOMIE ST & 12TH ST; S27', W115', NWLY37.3', E143' TO POB & ABAN RR ROW ADJ	0772603016001000	\$212.40
COLVIN, DAVID LEE	802 N 12TH ST	RAFTER'S RPLT BL7&8 HANNON'S, BLOCK 8, Lot 8	0772603001011000	\$208.24
BROOM, KELLIE K (DEC'D)	1009 N 13TH ST	MORRIS METRO SUB BL 1-4, S26, T08, R22E, BLOCK 3, Lot 5 - 6	0772602007001000	\$349.26
KOCH, HENRY S	500 N 13TH ST	HERRIG'S REPLAT, S26, T08, R22E, BLOCK 89, PT HERRIG'S SUB; BEG NE COR INTER POTTAWATOMIE ST & 13TH ST, N194', SE280'(S), W204' TO POB & ABAN RR ROW ADJ (SCALED)	0772603012001000	\$2,326.62
JONES-RICE, KATHRYN SUE (DEC'D)	501 N 13TH ST	CENTRAL SUBDIVISION, BLOCK 80, E210'(S) BLK 80 (SCALED)	0772603011005000	\$1,925.00
ESPI PROPERTIES LLC	817 N 16TH ST	GIST SURVEY, S27, T08, R22E, PT GIST SURVEY IN NE1/4; BEG INTER DAKOTA ST & 16TH ST; S100', W115', N100', E115' TO POB	0782701013001000	\$1,234.56
TONI, ANTHONY L & EVA A	336 N 20TH TER	BUSHMAN SUB, BLOCK 1, Lot 11	0782703003028000	\$395.18
BROWN, CRYSTAL	408 N 5TH ST	LEAVENWORTH, PLT ORIG, S25, T08, R22E, BLOCK 53, N1/2 LTS 15&16	0772503211011000	\$160.36
BAIDWAN, BALJIT	611 N 8TH ST	EWING, ROELOFSON & CO., BLOCK 13, LTS 5 & 6 & S28.5'LT 7	0772604208025000	\$316.86
MACK, TRINITY D	780 OHIO ST	INSLEY & SHIRE'S SUB, BLOCK 4, E47' LTS 1&2	0773504029014000	\$145.36
ABDULLAH, ZAINAB	1013 OLIVE ST	CENTRAL SUBDIVISION, BLOCK 21, E75'OF W136'OF N150'BLK 21	0773502042004000	\$326.92
FEDERAL HOME LOAN MORTGAGE CORPORATION	1208 OLIVE ST	MAPLEWOOD ADD SUB, BLOCK 1, W10'LT 6 & ALL LT 7	0773502037016000	\$230.98

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ELLIOTT, TERRY D (DEC'D)	225 OLIVE ST	CLARK & REES ADDITION, BLOCK 8, Lot 6	0773602046004000	\$374.52
MIDAV MANAGEMENT LLC	403 OLIVE ST	CLARK & REES ADDITION, BLOCK 20, Lot 2	0773602044002000	\$628.54
GOINGS, JUDITH I & MICHAEL	1005 OSAGE ST	EWING, ROELOFSON & CO., BLOCK 2, Lot 10 - 12	0772603403002000	\$2,975.50
MIDAV MANAGEMENT LLC	1017 OSAGE ST	EWING, ROELOFSON & CO., BLOCK 2, LT 15 & E10'LT 16	0772603403004000	\$948.00
WEISINGER, CHARLES JR & EUGENA	1126 OSAGE ST	EWING, ROELOFSON & CO., BLOCK 8, Lot 30 - 31	0772603015011000	\$245.14
STANDARD, ANDREA L & CLARK, K C JR	200 OSAGE ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 27, Lot 1 - 2	0772503106022000	\$369.82
TRISHA P HOMES LLC	201 OSAGE ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 26, Lot 32	0772503107001000	\$1,681.62
NELSON, DAVID WILLIAM	231 OSAGE ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 26, Lot 17	0772503107013000	\$160.78
ALTON, TRISHA	319 OSAGE ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 41, Lot 23	0772503213006000	\$161.62
LEAL, FERNANDO	323 OSAGE ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 41, Lot 21	0772503213008000	\$558.70
RANDOLPH, EDWARD C	620 OSAGE ST	LEAVENWORTH,PLT ORIG, BLOCK 79, Lot 12 - 13	0772604109008000	\$2,076.32
LEWIS, EUGENE C	922 OSAGE ST	MIX'S SUBDIVISION, BLOCK 2, Lot 11	0772604303008000	\$994.04
BARR, TYLER A	934 OSAGE ST	MIX'S SUBDIVISION, BLOCK 2, Lot 17	0772603401006000	\$172.90
BOLLIN, SHELLIE L	1626 OTTAWA ST	GIST SURVEY, S27, T08, R22E, PT GIST SURVEY IN SE1/4; BEG INTER OF E LI 17TH ST & N LI OTTAWA ST,N150', E125.44', S150', W125.1' TO POB	0782704004016000	\$291.98
HEGWALD, DAVID J & CRONIN, MARY	1910 OTTAWA ST	S27, T08, R22E, PT NE1/4SW1/4;BEG 401'E INTER N LI OTTAWA ST & E LI 20TH ST, N200',E90',S200',W90' TO POB	0782703001032000	\$466.36
ABELS PAINTING INC; SMART PROPERTY SERVI	426 OTTAWA ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 55, Lot 14	0772503205010000	\$150.00
KAMARA, FODAY & HARSAMIT	812 OTTAWA ST	COCHRAN & MULLIGAN'S SUB, BLOCK 13, LT 28 & E1/2 LT 29 IN C & M SUB & LT 38 IN E,R & CO SUB (SCALED)	0772604208020000	\$183.36
TRISHA P HOMES LLC	934 OTTAWA ST	COCHRAN & MULLIGAN'S SUB, BLOCK 14, LT 39 COCHRAN & MULLIGAN'S SUB & LT 29 EWING,ROELOFSON & CO SUB (SCALED)	0772603105008000	\$1,869.44
KLEIN, CHRISTOPHER	1656 PAWNEE ST	BESETTE SUBDIVISION, BLOCK 2, Lot 1	0782701003022000	\$375.00
RAMOS, VALERIE J	501 PAWNEE ST	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 61, Lot 30 - 32	0772502011001000	\$191.94
BEHNCKE, ROBERT H & REBECCA Z &	506 PAWNEE ST	LEAVENWORTH,PLT ORIG, BLOCK 60, Lot 4	0772601406019000	\$310.08
JEFFRIES, RICHARD L	525 PAWNEE ST	LEAVENWORTH,PLT ORIG, BLOCK 61, Lot 19 - 22	0772601407004000	\$2,560.64
JEFFRIES, RICHARD L	529 PAWNEE ST	LEAVENWORTH,PLT ORIG, BLOCK 61, Lot 17 - 18	0772601407005000	\$2,077.10
DWYER, ALLEN	733 PAWNEE ST	DAY & MACAULAY'S SUB, BLOCK 102, Lot 30	0772601409007000	\$1,457.18

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NEGRETTE, RYAN	1028 POTTAWATOMIE ST	EWING, ROELOFSON & CO., BLOCK 4, LT 29 & W18' LT 30	0772603107012000	\$1,203.64
ALTON, TRISHA	1117 POTTAWATOMIE ST	EWING, ROELOFSON & CO., BLOCK 8, Lot 12	0772603015003000	\$497.84
NEGRETTE, RYAN	317 POTTAWATOMIE ST	LEAVENWORTH, PLT ORIG, S25, T08, R22E, BLOCK 40, E1/2 LT 25 & ALL LT 26	0772503212005000	\$189.88
CLAYTON, PHILIP & ROZANN	334 POTTAWATOMIE ST	LEAVENWORTH, PLT ORIG, S25, T08, R22E, BLOCK 39, Lot 13 - 14	0772503207011000	\$221.24
A AND Z HOME RENOVATIONS 1 LLC	531 POTTAWATOMIE ST	LEAVENWORTH, PLT ORIG, S25, T08, R22E, BLOCK 66, LT 17 & W12' LT 18	0772503210008000	\$195.14
BAILEY, MARIA	741 POTTAWATOMIE ST	WESTERN ADDITION, BLOCK 91, Lot 48 - 50	0772604110010000	\$3,063.70
AILIN, ARI RYAN	801 POTTAWATOMIE ST	COCHRAN & MULLIGAN'S SUB, S26, T08, R22E, BLOCK 22, Lot 21 - 22	0772604302001000	\$370.98
LIS, KEVIN C & PATRICIA A	1514 QUINCY ST	FOOTE'S SUBDIVISION, S34, T08, R21E, ACRES 3.68, BEG SE COR LT 3; THENCE N494', SWLY330', S475', E TO POB	0783404003012000	\$350.00
GANT, RONALD	1800 ROSE ST	RIVERVIEW SUBDIVISION, S01, T09, R22E, BLOCK 3, Lot 23 - 24	1010102013013000	\$240.42
WESLEY, MONTARIAL A & LAKISHA	213 S 10TH ST	CENTRAL SUBDIVISION, BLOCK 15, Lot 26	0773502010005000	\$909.16
SHEEDS, ARTHUR BARTHOLOMEW & SHEEDS, PAT	401 S 10TH ST	CENTRAL SUBDIVISION, BLOCK 16, Lot 41 - 44	0773502011004000	\$1,335.32
SECRETARY OF VETERAN'S AFFAIRS	108 S 11TH ST	CENTRAL SUBDIVISION, BLOCK 28, N8'LT 3 & ALL LTS 4 & 5	0773502003011000	\$1,977.36
SMITH, GARY M & PERRY, EDDIE L	313 S 11TH ST	HULSECUTTERS SUBDIVISION, S35, T08, R22E, BLOCK TE, N17'LT 13 & ALL LT 14	0773502013003000	\$224.74
CARRILLO, SAUL & NIEVES, DEISHA G	2808 S 16TH ST	BRIARWOOD SUBDIVISION, Lot 5	1020304015030000	\$246.62
JENNINGS, ANGELA	815 S 16TH ST	GIST SURVEY, S34, T08, R22E, ACRES 5.11, PT SW1/4 SE1/4 SE1/4 BEG AT INTER 16TH & SPRUCE, N555.75', E425', S555.75', W425' TO POB	0783401024012000	\$250.00
GLC INVESTMENTS LLC	102 S 18TH ST	BURNELL REPLAT, Lot 1	0783402001001000	\$273.22
JEFFRIES, RICHARD L	2705 S 2ND ST	SOUTHSIDE PARK SUB, S01, T09, R22E, BLOCK 32, S1/2 LTS 1 & 2	1010104014003020	\$972.44
VANDERSLICE, NATHAN D & PENNY N	1700 S 5TH ST	STILLE'S 2ND SUB, NEW ADD, BLOCK 1, LT 33 & N1/2 LT 32	1010102011001000	\$364.24
YSTUETA, WILLIAM F JR & YSTUETA, LINDA	665 SANTA FE ST	GREENAMYRE'S ADD, BLOCK 5, Lot 3	1010103016038000	\$366.38
TRAPP, NICOLE	800 SANTA FE ST	NEELY'S FOREST ADDITION, BLOCK 6, S23' LT 25 & ALL LT 26 & E1/2 VAC ALLEY ADJ	1010204007012000	\$1,726.04
STAFFORD, DORAL & GERALDINE	1908 SENECA ST	WHISPERING PINES (REVISED), Lot 9	0782703008021000	\$366.90
GIRMA, MERON	1720 SHAWNEE ST	GIST SURVEY, PT GIST SURVEY IN SE1/4; BEG 231'E & 30'N SW COR SE1/4, N110', E100', S110', W100' TO POB	0782704018011000	\$437.74

CITY OF LEAVENWORTH, KANSAS

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PIPATNAWIN, PANITA	2016 SHAWNEE ST	S27, T08, R22E, PT SW1/4 SW1/4; BEG SE COR LT 10 BLK 1, N165', E100', S165', W100', TO POB	0782703010004000	\$441.00
MC QUEEN, SERENA M	75 SHERIDAN ST	SOUTHSIDE PARK SUB, BLOCK 28, Lot 1	1010104012005010	\$449.58
JEFFRIES, RICHARD L	910 SHERMAN AVE	CENTRAL SUBDIVISION, S35, T08, R22E, BLOCK 16, Lot 16 - 17, (SCALED)	0773501015006000	\$271.48
MESTA TEL AVIV LLC & ROSSINI ARIA LLC	700 SILVER LEAF ST	SHRINE PARK PUD, S11, T09, R22E, Lot 5	1011101004040050	\$590.00
MEYERS, LISA	651 SOUTH ST	REES' DONIPHANÞTON'S, BLOCK 14, LT 1 & VAC ALLEY ADJ	1010102019001000	\$2,659.70
MEYERS, LISA	653 SOUTH ST	REES' DONIPHANÞTON'S, BLOCK 14, LT2 & VAC ALLEY ADJ	1010102019001010	\$2,549.50
BAF ASSETS 3 LLC	2924 SPRING GARDEN RD	SOUTHWINDS SUB, Lot 6	1011101004009060	\$475.00
JONES, SCOTT R	1157 SPRUCE ST	NORTON, WILLIAMS&THOMAS ADD, BLOCK 1, Lot 11	0773503003007000	\$251.22
WHITE, MARK	1221 SPRUCE ST	NORTON, WILLIAMS&THOMAS ADD, BLOCK 2, W7.1'LT 18 & ALL LT 19	0773503004005000	\$236.98
TURNERY, TRACY J & JEFFREY L	1331 SPRUCE ST	SCHEER'S SUBDIVISION, CORR., BLOCK 1, Lot 2	0783404001002000	\$1,147.84
SPEARS, CLAYTON R JR & FRED A E	1333 SPRUCE ST	SCHEER'S SUBDIVISION, CORR., BLOCK 1, Lot 3	0783404001003000	\$195.54
STEIN, NATALIE RAE & SUSAN A	1336 SPRUCE ST	STILLINGS 2ND SUB, BLOCK 12, Lot 6	0783401026004000	\$1,578.30
ADAMS, PORSCHA	1027 TAMARISK DR	WOODS ON MUNCIE, S11, T09, R22E, BLOCK 2, Lot 6	1011103003006000	\$1,037.32
JESMORE, JEFFREY H	1105 TAMARISK DR	WOODS ON MUNCIE, S11, T09, R22E, BLOCK 2, Lot 4	1011103003004000	\$170.89
MC LILLY, BRIANA & MC LILLY, CARMEN G	720 THORNTON ST	BONNIE LEE ADDITION, BLOCK 1, Lot 7 - 8	1010201024014000	\$212.70
KNIGHT, DEVON J & BREONA K	763 THORNTON ST	BONNIE LEE ADDITION, BLOCK 5, LTS 5-15 & LTS 20-27 & VAC MARION ST ADJ & VAC ALLEY ADJ & ABAN RR ROW ADJ (SCALED)	1010204001006000	\$500.00
ROOD, THOMAS F	411 VINE ST	FACKLERS ADDITION, BLOCK 24, Lot 3	0773603027003000	\$225.08
MORCHY, ALEGRA	514 WALNUT ST	CLARK & REES ADDITION, BLOCK 25, E5' LT 12 & ALL LT 13 & W30'LT 14	0773602021009000	\$2,175.00
PONTON, AMARA PACKWOOD & PONTON, DARLENE	1203 WESTERN ST	HECKMAN-JOHNSON SUB, BLOCK 1, Lot 7	0783404005002000	\$415.28

Total \$83,562.42

**EXECUTIVE SESSION
DISCUSSION OF MATTERS RELATED TO SECURITY MEASURES
OF A PUBLIC BODY OR AGENCY**

JULY 28, 2026

CITY COMMISSION ACTION:

Motion:

Move the City Commission recess into executive session for a period of _____ minutes for the purpose of discussing security measures pursuant to the *discussion of matters relating to security measures that protect a public body or agency, public building or facility or the information system of a public body or agency* exception per K.S.A. 75-4319 (b)(12)(C). The City Commission, City Manager, City Attorney, Director of Information Technology and Municipal Services IT Manager will be present. The open meeting will resume in the City Commission Chambers at _____p.m.