



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION SPECIAL MEETING AND STUDY SESSION
COMMISSION CHAMBERS
TUESDAY, FEBRUARY 17, 2026 6:00 P.M.

Welcome to your City Commission Special Meeting and Study Session

Please turn off or silence all cell phones during the meeting

Meetings are available for viewing on YouTube

SPECIAL MEETING:

Open Special Meeting

Action: Motion

1. Executive Session – Attorney-Client Privilege

Action: Motion (pg. 02)

Close Special Meeting

Action: Motion

STUDY SESSION:

1. Semi-Annual Review and Needs Assessment Update by Leavenworth Public Library (pg. 03)
2. Insurance Program Review and Strategic Options Discussion (pg. 13)
3. Leavenworth 2030 Comprehensive Plan Update (pg. 14)
4. Review Draft of 2025 KDHE Annual Report for Stormwater (pg. 37)

**EXECUTIVE SESSION
CONSULTATION WITH THE CITY ATTORNEY ON ZONING MATTERS
THAT WOULD BE DEEMED PRIVILEGED IN THE
ATTORNEY-CLIENT RELATIONSHIP**

FEBRUARY 17, 2026

CITY COMMISSION ACTION:

Motion:

Move the City Commission recess into executive session for _____ minutes for the purpose of *discussing zoning matters in consultation with an attorney which would be deemed privileged in the attorney-client relationship, pursuant to K.S.A. 75-4319 (b)(2)*. The City Commission, City Manager, Planning & Community Development Director, and city attorneys will be present. The open meeting will resume in the City Commission Chambers at _____ p.m.

**STUDY SESSION POLICY REPORT
SEMI-ANNUAL REVIEW AND
NEEDS ASSESSMENT UPDATE BY
LEAVENWORTH PUBLIC LIBRARY**

FEBRUARY 17, 2026

Matt Nojonen, Library Director of the Leavenworth Public Library will present the semi-annual review and a needs assessment update to the City Commission.

LEAVENWORTH PUBLIC LIBRARY

REPORT TO CITY COMMISSION

FEBRUARY 17, 2026

Summary 2025

- The Leavenworth Public Library is a gathering space for everyone that stimulates discovery, understanding and enjoyment--patron entered every 8 seconds
- Thriving, vital resource for thousands--item borrowed every 4 seconds
- Effective use of tax dollars--average book price \$17.26, our cost per circulation \$6.75
- The leading provider in this part of Kansas--30% more circulation than closest competitors

2025 COMPARISONS WITH LOCAL LIBRARIES

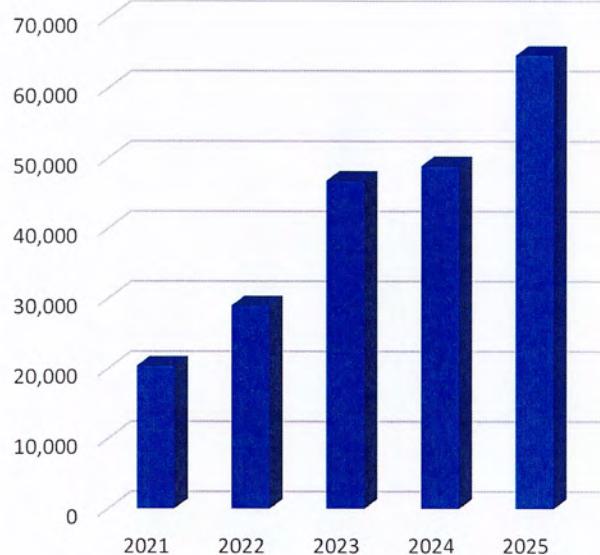
CIRCULATION	ATCHISON	BASEHOR	BONNER SPRINGS	LANSING	LEAVENWORTH	TONGANOXIE
Adult books	17,110	22,857	18,313	8,976	32,235	14,068
Large Print books	3,109	4,862	2,983	1,742	3,673	2,601
Juvenile books	30,828	50,240	32,124	16,256	55,878	18,957
Young adult books	3,562	12,346	3,976	1,803	8,344	1,734
Books on CD	1,197	2,308	645	144	2,473	289
DVD-Adult	7,204	8,673	7,727	2,012	16,856	3,868
DVD-Child	2,928	2,359	3,118	1,311	6,270	1,453
Miscellaneous	1,050	2,697	2,422	908	2,784	4,290
TOTAL	66,988	106,342	71,308	33,152	128,513	47,260

2025 DIGITAL COMPARISON WITH LOCAL LIBRARIES

LIBBY/OVERDRIVE	ATCHISON	BASEHOR	BONNER SPRINGS	LANSING	LEAVENWORTH	TONGANOXIE
Items borrowed	6,548	10,235	12,022	6,027	25,556	5,693

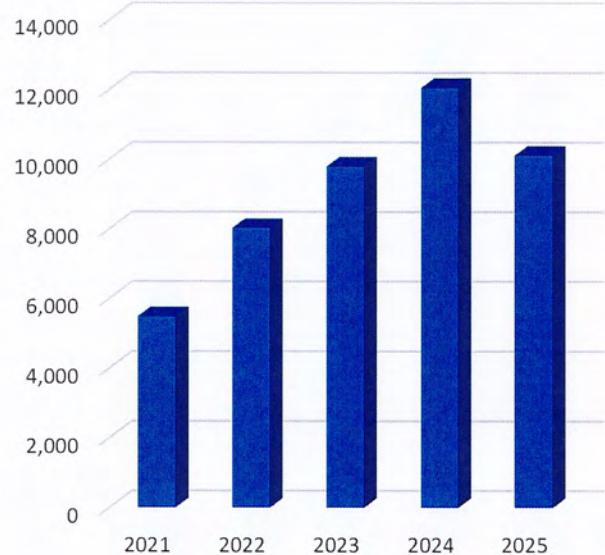
Library visits +218%

Door Count



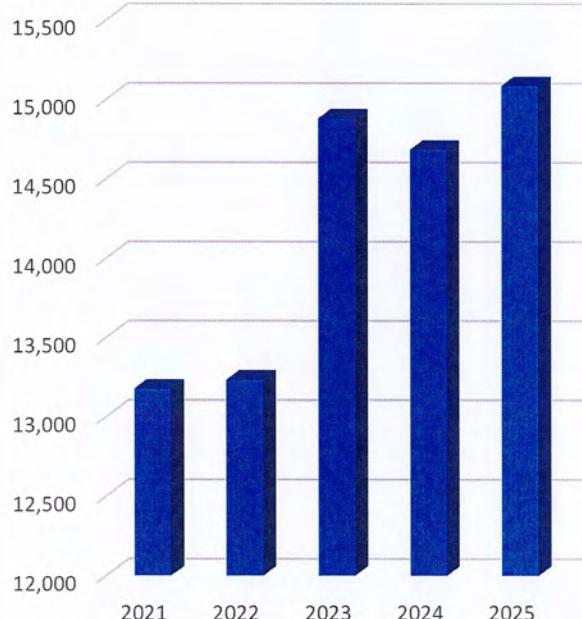
Computer use +84%

Computer Users



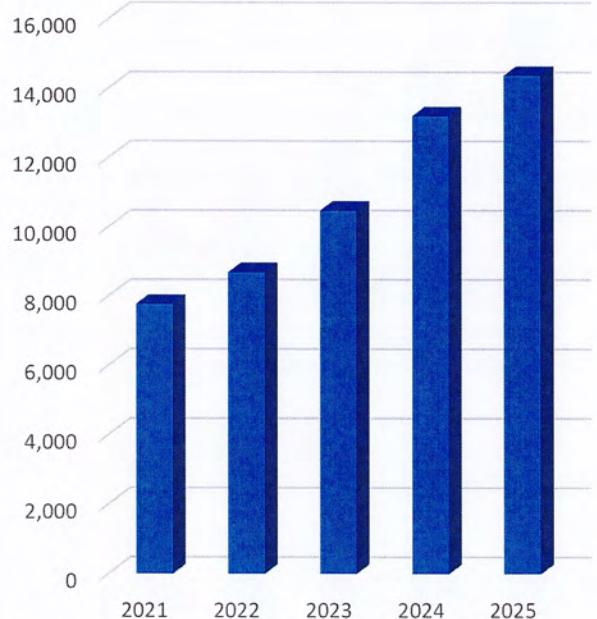
Active borrowers +15%

Active Users



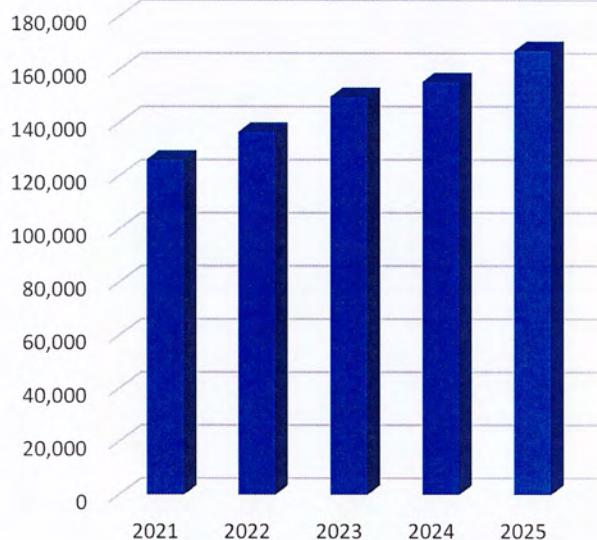
Online borrowers + 85%

Digital Users



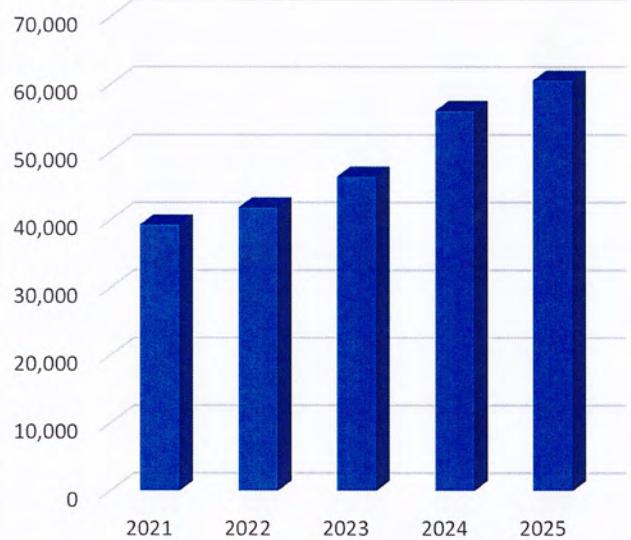
Material use +33%

Physical Circulation



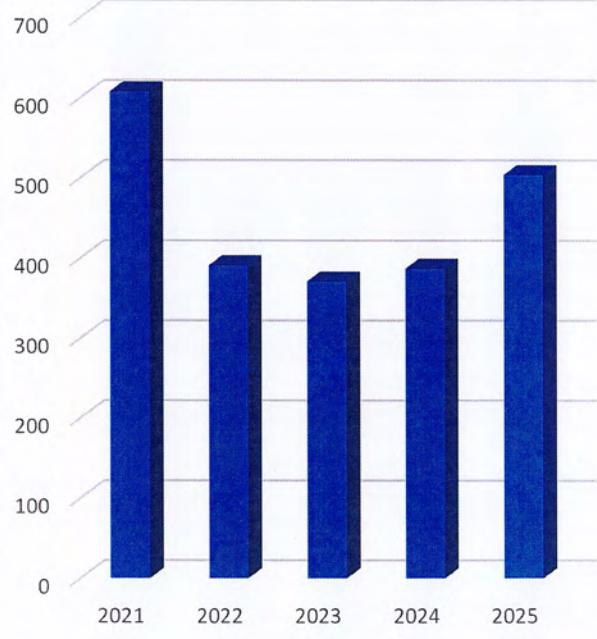
Digital use +54%

Digital Circulation



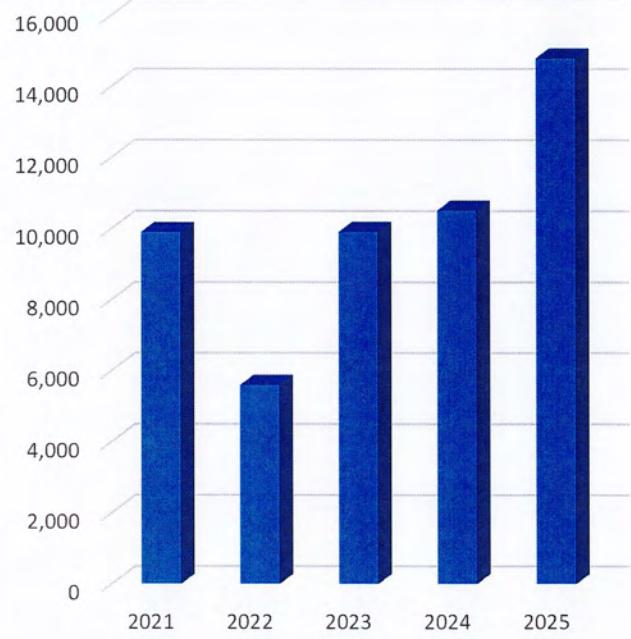
Programs -17%

Library Programs

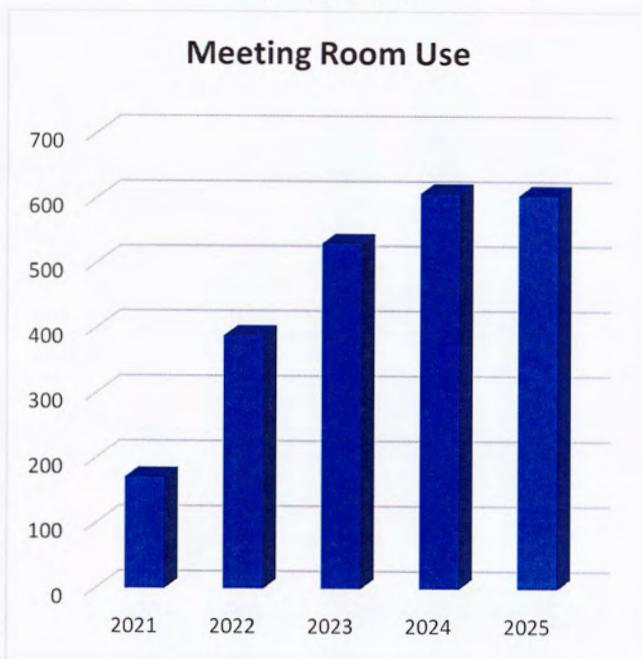


Program use +49%

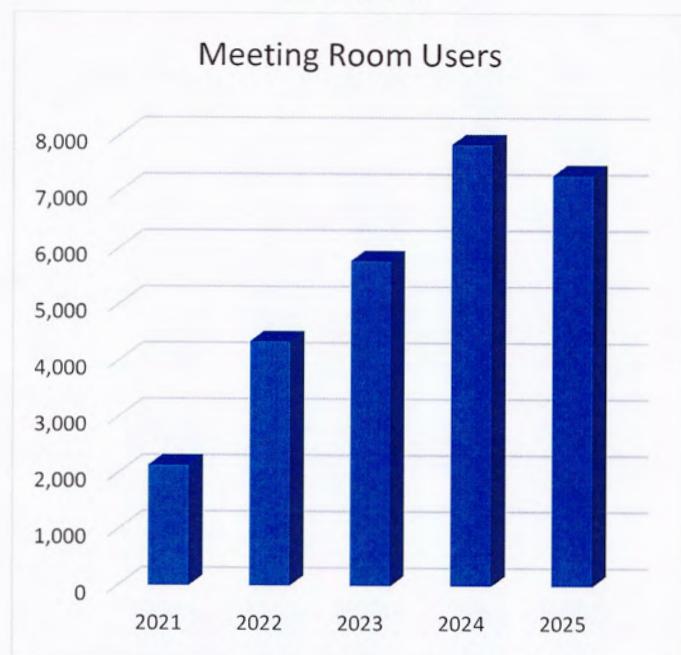
Library Program Attendance



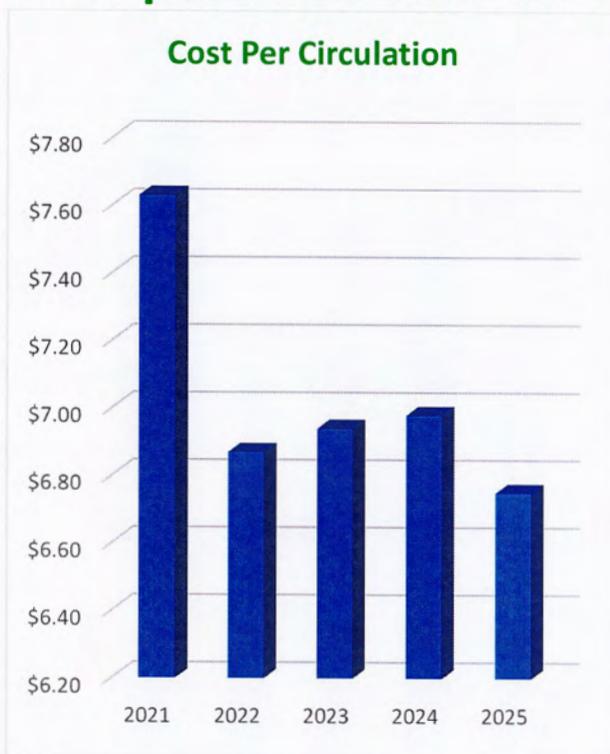
Meeting room use +254%



Meeting room users +241%



Cost per circ down 13%



Cost per circulation is calculated by dividing total City tax revenue by total circulation

2021 cost per circ was \$7.63. It dropped to \$6.75 in 2025

2025 COMMUNITY ENGAGEMENT

Name of Organization	Event	Date/location
K-State Research & Extension	Volunteer Income Tax Assistance	February and March 2025
Leavenworth City Schools	Family Engagement Night	2/26 Richard Warren Middle School
NEK-CAP	Library tour	4/11 Library
City of Leavenworth	Egg Hunt	4/12 10th Avenue Park
Leavenworth Main Street	City Market	5/10 Haymarket Square
Leavenworth Arts	Art classes Summer Reading	Tuesday & Friday in June at the library
NAACP	Juneteenth Celebration	6/14 Haymarket Square
Leavenworth Family Pride	Pride Picnic	6/22 Hawthorne Park
K-State Research & Extension	Teen Cuisine Summer Reading	6/25, 26 & 27 Library
Leavenworth Co. Health Dept	Community Baby Shower	7/26 Anthony Elementary
TRIO	End of Summer Bash	8/16 Wollman Park
Ft. Leavenworth Home Schools	Resource Fair	8/2 Leavenworth Local Hotel
University of Saint Mary	Community Showcase	8/21 University of St Mary
Leavenworth City Schools	Resource Fair	Leavenworth High School
Leavenworth City Schools	Family Engagement Night	9/11 Richard Warren Middle School
Pi Omicron Lambda Chapter.	Leavenworth Awareness Walk	9/13 Riverfront Community Center
NEK-CAP	Fall Festival	10/10 St. Frances de Sales Church
David Brewer Elementary	Trunk or Treat	10/17 Brewer Elementary
City of Leavenworth	Trunk or Treat	10/18 City Sports Field
City of Leavenworth	Mayor's Tree Lighting	11/21 Haymarket Square

**Youth Services staff made 196 visits to
eight different pre-schools,
providing story times and activities
to 2,430 children**

PAST AND FUTURE OF THE LIBRARY FACILITY

In 1899, 1,315 voters approved the “establishment and maintenance of a free public library.” The Carnegie opened in 1902. By the 1980’s, it was no longer capable of meeting community needs and maintenance expenses were growing. A thorough examination of the Carnegie and an analysis of changes in demand and in the nature of the library industry were needed to shape the future.

April 1983 Library Board discussed needs assessment as the first step. The assessment would include examining other sites for a possible relocation

February 1984 City Commission voted to pay 75% (\$3,000) of the cost of a needs assessment

September 1984 Needs assessment report completed

- Current facility never solved fundamental problems identified in 1984 (see addendum)
- How the community uses the Library has changed dramatically since 1984
- Significant efficiencies could be realized if the layout/design of the building was improved
- Maintenance issues are occurring on an almost daily basis as the aging infrastructure fails

Changes and improvements to the Library have been made piecemeal but after 42 years, the time has come for a new assessment of the Library facility and its service to the community. 101 separate negative responses about the facility were made on the 2022 Strategic Plan survey.

3 Least Favorite Things About the Library: facility (45 comments), lighting (17 comments), quiet spaces (12 comments), bathrooms (8 responses), furniture (6 responses), carpet (5 responses), ventilation (3 responses).

The City recently engaged a firm to conduct a housing needs assessment. A scope was developed, bids were received and a firm was hired for \$54,500. In 2022, the Library developed a scope in cooperation with the Board, Staff, Foundation and City Engineer. Below is the key part of the job

I. Project Description

A. Assessment of Current Facility/Programming. The professional design services will consist initially of providing an assessment of the Owner’s current facility at 417 Spruce Street, Leavenworth KS and developing a program consisting of detailed and thorough lists of architectural spaces including, but not limited to size, physical characteristics, adjacencies, systems, technology and contents that meet future service needs of the community. A final report should outline options for implementation of the program including feasibility of using the current facility and property, possible alternatives, budget comparisons, and a schedule for completion.

A comprehensive assessment offers improvements to the function and efficiency of the facility. The Library has received \$27,500 in donations from local individuals and organizations. We request that the City matches that amount.

Addendum

DEFICIENCIES IDENTIFIED IN 1984 NEEDS ASSESSMENT

1. **“Lighting and electrical systems in the building were not scientifically checked and many areas appear to be well below the recommended level of 70 foot candles.”**

Current status: Remains a significant problem. Poor light mentioned several times by public on 2022 Strategic Plan survey. Inefficient fluorescent bulbs use more energy and burn out quickly; \$4,000 was spent on bulbs between 5/22 and 3/23 and installation time/money is costly. The only storage space for bulbs is a boiler room on the second floor, hundreds of feet from most fixtures. Changing bulbs in the main area requires two people and a lift. Many banks of lights are in recessed ceilings, making them difficult and dangerous to reach; some are over spaces that do not allow a ladder to open completely and require climbing over toilets, toilet paper holders and other obstacles. Existing fixtures use over a dozen different size/shapes of bulbs. Skylights in the addition leak.

2. **“Acoustical control is very poor...open spaces and hard surfaces easily transmit noise throughout the interior.”**

Current status: Remains a significant problem. “Lack of quiet space” was mentioned 12 times as a “Least Favorite” feature of the Library on the 2022 Strategic Plan survey. Fluorescent lighting in public spaces emits a constant buzzing noise. Serving patrons at circulation desks carries voices throughout the library, disturbing other users and compromising patron confidentiality. Public internet terminals used 10,689 times in 2025 are packed together and assisting users inevitably disturbs others. The Library has one 5’x 8’ quiet space available for patrons. The second floor Board Meeting room has been opened for public use, offering a partial solution, but it cannot be used on evenings or weekends when no employees work on the second floor, leaving the space completely unsupervised.

3. **“Can only be entered by the physically handicapped with great difficulty.”**

Current status: Remains a significant problem. Airlock doors at the main entrance do not have an electric opener. This is an obstacle for wheelchairs and users carrying bags of books, using strollers or wrangling children. The only solution is to prop the airlock door open, raising heating and cooling costs.

4. **“Deliveries and service are very difficult.”**

Current status: Remains a significant problem. All interlibrary loan items and shipments of books are hoisted in and out of a loading dock 5 feet above the ground. In 2025, 13.4 tons of interlibrary loan materials were handled in this manner. Once those tons of material are processed, they are put on a cart, pushed on and off an elevator and several hundred feet between the cataloging department and the main desk. In 2025, staff walked 107 miles between the main desk and exterior book drop in the west parking lot. Their path crosses an exit lane used by thousands of vehicles and is taken after dark and in all weather conditions.

5. **“Toilet facilities are not accessible to the physically handicapped.”**

Current status: Remains a significant problem. Two commodes in the addition are fairly accessible but there is not enough room in any of the other four restrooms for a wheelchair user to get on/off the commodes.

NEW FACILITY NEEDS IDENTIFIED IN 1984 NEEDS ASSESSMENT

1B. "All discussions have emphasized the importance of a single-floor facility to solve accessibility and delivery problems."

Current status: Remains a significant problem (see #4 above). 4,000 sf (13%) of the current facility is on a mezzanine, forcing departments, storage and services to poor locations. From 2021-2025, elevator maintenance cost \$18,169.

2B. "Circulation desk and staff areas should be centrally located and provide good views to all parts of the library so a limited number of personnel can supervise the majority of the public space."

Current status: Remains a significant problem. No entrance can be seen from any service desk. Glass block obscures view of the main desk from the circulation office. Shelves block the view of seating in the main and youth service areas. The floor plan requires at least five employees seven days a week to ensure that public assistance is readily available and no areas are unsupervised. Staffing the addition with one employee creates a safety risk due to the isolation of that space; it cannot be viewed from any other service desk or from any other service area.

3B. "Loading and delivery area should be located immediately adjacent to the staff and work areas for a smooth flow of materials."

Current status: Remains a significant problem (details above under #4).

4B. "Communication systems/computers, "Communication systems...are a rapidly developing field of library services...the most important consideration is flexibility."

Current status: Remains a significant problem. There is no flexibility. Location of power supplies and data lines dictates location of public internet terminals, staff workstations, network copiers and printers, barcode scanners and other vital electronic tools. Wireless connectivity has improved access for some patrons but many users and all employees face the same obstacles that make relocating computers impossible without a large scale re-wiring of the facility.

5B. "Outlets in work areas must be numerous. Floor outlets should be provided in reading and study areas."

Current status: Remains a significant problem. Modern technology and contemporary use of a library turn the entire facility into a "work area" and there are not enough outlets to meet that need. Extension cords are daisy-chained across multiple carrels in the main area of the Library so patrons can plug in their laptops and other devices while they use the wireless network. This creates fire and electric shock hazards.

6B. "HVAC should be simple and effective. Recent trend towards sophisticated systems which employ complex control systems to achieve energy savings. These systems are frequently difficult and expensive to maintain."

Current status: Remains a significant problem. Daikin equipment installed in 2017 had a positive impact on electric bills but the controls are hard to operate and maintain. The control panel shows an average of three to six "alarms" on an almost daily basis. Frequent power surges and blackouts trip a

breaker outside the Library which severs communication between the electronic HVAC controls and the system. Currently, the control system has been completely down for two weeks.

7B. “The programmed space needs given in this report allow for 20 years of expected growth.”

Current status: Has become a significant problem. The facility has exceeded its projected functional use by 18 years. The Jahn building was 20% (6,000 sf) smaller than the size of the facility recommended by the needs assessment. As noted in #1B above, a further 13% of the undersized current facility is on a mezzanine that serves virtually no feasible use as public space. 101 separate negative responses about the facility were made on the 2022 Strategic Plan survey.

8B. The Jahn site is “Difficult to expand due to sloping site, adjacent homes, alley.”

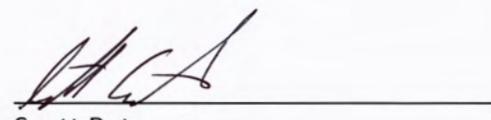
Current status: Remains a significant problem. The slope represents a frequent and particularly serious issue due to the hazards of walking downhill on ice and snow to reach entrances. The main parking lot, including spaces for handicapped parking, are in the shadow of the building for most of the day and remain ice/snow covered for long periods. The slope forced a design accommodation that creates what can only be described as dead space between the first floor and the mezzanine. This dead space is why the ceiling in the main area is problematically high, resulting in the lighting problems described in #1 above. The slope also forced installing steps in the emergency exit leading from the Jahn meeting room which makes it almost impossible for a disabled person to safely escape an emergency.

STUDY SESSION POLICY REPORT
INSURANCE PROGRAM REVIEW AND
STRATEGIC OPTIONS DISCUSSION

FEBRUARY 17, 2026



Sarah Bodensteiner, CMC
City Clerk



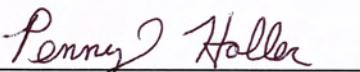
Scott Peterson
City Manager

Mike Reilly with the Reilly Company and our insurance broker will provide a high-level review of our insurance program and outline potential alternative structures. The goal of the discussion is to provide context, insight and guidance regarding our future insurance strategy. The presentation will begin with a summary of recent premium trends, claims history, and overall program performance, along with a brief overview of current insurance market conditions and how they may impact pricing and coverage options. Additionally, we will then discuss our current guaranteed first-dollar structure, under which the insurer assumes most of the financial risk from the outset, offering cost predictability and strong risk transfer. As part of the conversation, Mr. Reilly will outline alternative options, including but not limited to:

- **Large deductible programs**, where we would retain more risk in exchange for lower premiums, with consideration given to cash flow, reserves, and potential volatility.
- **Self-insured pool or group arrangements**, which involve shared risk with other organizations and may offer greater control and long-term cost stability.

STAFF REPORT
Leavenworth 2030 Comprehensive Plan Update
February 17, 2026

Prepared By:



Penny Holler
Assistant City Manager

Reviewed By:



Scott Peterson
City Manager

ISSUE:

Receive update on activity towards implementing the Leavenworth 2030 Comprehensive Plan.

BACKGROUND:

The Leavenworth 2030 Comprehensive Plan, approved in June 2021, was the result of an extensive process to determine the future vision for the City. The update from the 2011 plan had high levels of community engagement through public meetings, a focus group, City staff input, governing body guidance and citizen surveys. It is a legal document required by Kansas statute to guide planning and zoning decisions. In addition, the 161-page document also includes broad categories of effort spread across six chapters. Each chapter contains goals, strategies, and local actions. This update will provide further information on action taken in the last year to move the City towards achieving the listed goals.

The Comprehensive Plan - 6 Chapters:

1) Community Identity

- a. Historic and Cultural Resources
 - i. Goal 1 - Preserve our historic, welcoming and inclusive community that celebrates its past, plans for its future and provides opportunities for all people.
- Strategies:
 - 1. Promote the City's historic and cultural resources, and the values of historic and cultural preservation
 - a. City provided \$50,000 in tourism funding to support the Buffalo Bill Wild West and Historic Military Event in downtown Leavenworth June 2026, intended to draw World Cup visitors to Leavenworth and highlight local history and museums.
 - b. CVB offered \$35,000 in tourism marketing grants in 2025 for events and tourism promotion.
 - c. CVB's 2026 Visitor Guide featured the Leavenworth County Historical Society's Spirit of the Buffalo project to promote history through art around the area.
 - d. Several Spirit of the Buffalo statues were displayed on City property to showcase a symbol of the area's history.
 - e. CVB worked with the Leavenworth County Historical Association with a Letter of Support for a Kansas Tourism Marketing Grant for their Buffalo Bill Wild West & Military History Festival in June 2025. They received a \$5,000 grant.
 - f. City continued work with the Frontier Museum of the U.S. Army in support of the \$70 million new museum project that will include Buffalo Soldier and other cultural groups. [Local Action to Emphasize the importance of documenting specific cultural groups such as African Americans, American Indians and Hispanics]
 - g. CVB supported efforts to place a Nez Perce monument in Dougherty Park, currently in the fundraising stage. The CVB has extended an offer to host Stacia Morfin, Nez Perce Tourism Director, to visit Leavenworth in 2026 and review the area at Dougherty Park. [Local Action to Emphasize the importance of documenting specific cultural groups such as African Americans, American Indians and Hispanics]
 - h. Mayor and City Manager's Office discussed ongoing action to maintain historic Fort Leavenworth housing with garrison commander. [Local Action to Protect and build community understanding of significant cultural and historic sites and resources]

- i. City arranged for Mayor to present a wreath during the Leavenworth National Cemetery's Memorial Day ceremony.
- j. CVB promoted historic and cultural events in its tourism magazine and emailed newsletters [Local Action to Develop newsletter content to spread awareness and keep recipients informed of historic and cultural news and events]
- k. Convention and Visitor's Bureau promoted historic and cultural resources on Facebook, including event promotions. [Local Action to Improve social media presence of historic resources]
- l. Preservation Commission meetings were recorded and available on the City's YouTube Channel in 2025. [Local Action to Improve social media presence of historic resources]

2. Preserve our historic and cultural resources, creating places people want to live, work, gather and visit.
 - a. CVB marketed the 2025 Vintage Homes Tour, bringing hundreds into local historic buildings and promoting our unique history. [Local Action to Provide education to the public on history of the community, historic structures, historic sites and historic figures]
 - b. Two members of the Leavenworth Preservation Commission and the City Planner received a grant and attended the Kansas State Preservation Conference through the State Historic Preservation Office in 2025. [Local Action to Continue to use tools and resources from the Kansas State Historic Preservation Office, Kansas Preservation Alliance and Kansas Historical Society]
 - c. Volunteers performed headstone preservation at the City-owned, historic Greenwood Cemetery during March 2025. [Local Action to Protect and build community understanding of significant cultural and historic sites and resources]
3. Incentivize historic and cultural preservation
 - a. City provided leadership by bringing together downtown businesses to review building preservation concerns through the Small Business Task Force in 2025.
 - b. CVB Tourism Marketing Grant up to \$5,000 awarded to several museums and historic organizations in 2025.
 - c. Shared availability of Grow Leavenworth County/Network Kansas low-interest loan programs for new and expanded businesses to purchase or renew existing buildings. [Local Action to Work with local lending institutions to establish low-interest loans and other incentives to encourage property maintenance and preservation]
 - d. Plan to update Downtown Historic District boundaries was approved by the Kansas Historic Preservation Office. [Local

Action to Explore historic survey and assessment opportunities for existing facilities and districts]

- e. Supported the creation of the new 5th Street Historic District which was added to the Register of Historic Kansas Places October 2025. [Local Action to Coordinate public outreach opportunities to include historic preservation opportunities]
- f. Parks and Recreation Department moved into first floor offices in Riverfront Community Center in 2025 to better utilize the historic building and improve public interaction. [Local Action to Encourage renovations of public facilities to decrease new construction]
- g. Continued to finalize ARPA-funded grants for local businesses. That program supported fire suppression and ADA improvements for existing buildings. [Local Action to Highlight cases in which preservation has increased property owner options rather than restricted them]

ii. Goal 2- Preserve our historic, welcoming and inclusive community that celebrates its past, plans for its future and provides opportunities for all people. Strategies:

- 1. Encourage all residents to participate fully in social, cultural and economic life in the community.
 - a. In 2025, City launched a new texting service to promote key events and information going directly to resident cell phones.
 - b. CVB opened \$24,000 for a new soccer grant program to encourage events during the 2026 World Cup games scheduled for June and July of 2026. [Local Action to Create places throughout the community and neighborhoods where people can gather]
 - c. Scheduled the City to host the FIFA World Cup Countdown Clock May 11 – 31, 2026 to encourage attention to the regional World Cup event and various participating downtown activities.
 - d. Cody Park pickleball courts and basketball courts continued to be immensely popular in 2025, providing a gathering place for healthy activity amongst all age and ability levels. Actions included the launch of a youth pickleball league. [Local Action to Create places throughout the community and neighborhoods where people can gather]
 - e. The Convention and Visitors Bureau successfully connected several tour groups with Leavenworth, including the Seabees Military Reunion, in 2025. [Local Action to Explore partnership opportunities for tourism and visitor promotion]
 - f. City Manager's Office spoke at the 2025 welcome orientation for CGSC students and promoted local opportunities to better know the community. [Local Action to Provide education to the

public on history of the community, historic structures, historic sites and historic figures]

- g. City Manager's Office served as a panelist for the Chamber of Commerce's Leadership Leavenworth/Lansing Industry Day. [Local Action to Implement citizen and leadership academies that help people more successfully participate in and influence decision-making in the community]
- h. Fire Department provided 800 business safety inspections, providing a safer and welcoming experience for visitors and residents.
- i. City staff including the Police Department, Fire Department and Parks/Recreation supported the November 2025 Veteran's Day Parade.
- j. CVB promoted and supported Main Street events. [Local Action to Collaborate with Downtown Main Street Program for community events]

2. Embrace and celebrate the community's diversity and respect differences in race, ethnicity, gender, sexual orientation, age, abilities and beliefs.
 - a. City continued to offer Propio Language Services to provide on-demand translation services for all public-facing City offices. [Local Action to Improve access to city information and services for people of all disabilities, cultural backgrounds and for those who are not English speakers]
 - b. Public Information Officer pursued training on new ADA accessibility guidelines for City websites. [Local Action to Improve access to city information and services for people of all disabilities, cultural backgrounds and for those who are not English speakers]
 - c. City's website is compatible with Google Translate services. [Local Action to Improve access to city information and services for people of all disabilities, cultural backgrounds and for those who are not English speakers]
 - d. CVB continued to work with the local organization pursuing a Nez Perce Native American monument at Bob Dougherty Park [Local Action to Emphasize the importance of documenting specific cultural groups such as African Americans, American Indians and Hispanics]
 - e. City Clerk coordinated proclamation requests to celebrate Native American Heritage Month and other recognitions.
 - f. The City's event space, Haymarket Square, was available to all individuals and organizations and supported diverse events in 2025.

- g. Camp Leavenworth 2025 celebrated the Leavenworth community in various aspects. [Local Action to Offer annual events that celebrate Leavenworth's people, history and culture]
- h. The Police Department continued initiatives allowing the public direct access to police officers and senior leadership to express concerns relating to crime in our community. [Local Action to Support community dialogues to help all community members voice their concerns, find common ground and set the stage for a more inclusive community]
- i. The Police Department conducted annual training on issues related to unconscious bias and fair policing. [Local Action to Conduct regular training for City staff on issues such as the meaning of equity, unconscious bias and how to create a supportive workplace for all]
- j. City maintained a webpage for Diversity Stories. [Local Action to Emphasize the importance of documenting specific cultural groups such as African Americans, American Indians and Hispanics]

iii. Goal 3 – Preserve our historic, welcoming and inclusive community that celebrates its past and provides opportunities for all people. Strategies:

- 1. Expand unique attractions and amenities in Leavenworth to draw residents Downtown and promote tourism.
 - a. CVB Tourism Grant Program awarded event promotion funds to organizations including the Leavenworth County Historical Society, Richard Allen Cultural Center, and Master Gardeners Association. [Local Action to Increase promotion of Downtown Leavenworth's attractions, amenities and events.]
 - b. CVB cross-marketed Leavenworth Main Street events. [Local Action to Increase promotion of Downtown Leavenworth's attractions, amenities and events.]
 - c. 10,000 people attended the Camp Leavenworth festival in 2025, an ADA and stroller accessible event. [Local Action to Create a designated festival and event space that is accessible for all, no matter their ability or background]
 - d. CVB regularly updated the online event calendar and included large events in the printed 2025 Visitors Guidebook [Local Action to Create a yearly calendar of events so people know what is happening and have time to plan on attending]
 - e. Parks and Recreation continued to provide diverse programming in 2025. [Local Action to Create programming and events for all people, conduct a survey to gain an understanding of what people are interested in seeing in the city]

- f. City demonstrated its presence as an internationally connected area through the 2025 delegation's visit to Sister City Wagga Wagga Australia. The visit honored our long-standing partnership and strengthened our friendship, cross-cultural understanding and opportunities for economic development and tourism between the two communities.
- g. City hosted the 20-person delegation from Sister City (Brotherhood City) Omihachiman Japan, visiting local restaurants and activities including the C.W. Parker Carousel Museum.

2) Built Environment

- a. Neighborhoods and Housing
 - i. Goal 1 – Leavenworth will be a place that attracts and supports a wide range of population groups in diverse neighborhoods that are well-maintained, clean, safe, and efficiently functioning. Strategies:
 - 1. Maintain current share of the county's population within Leavenworth. As the county grows, so does the city.
 - a. Began plans for a 2026 renewal of the Neighborhood Revitalization Area property tax rebate program to maintain existing residential housing in north Leavenworth. Meeting scheduled with Leavenworth County and USD 453 staff in early 2026.
 - b. Participated in "Love, Kansas" campaign sponsored by the Kansas Department of Commerce to draw former military and previous residents back to the area. [Local Action to Create an "external marketing plan" to inform the metropolitan area of housing opportunities existing and future development in Leavenworth]
 - c. Promoted starting businesses in Leavenworth at the 2025 Business Symposium and through participation in Grow Leavenworth County's Youth Entrepreneurship Challenge.
 - 2. Increase the variety of housing types, sizes, and price points available to meet changing needs of emerging markets in the region.
 - a. Planning Department worked with non-profit group to condemn and revitalize blighted housing areas in 2025, including presentation to the City Commission at a Study Session.
 - b. Economic Development Department furthered work with residential housing projects pursuing Low Income Housing Tax Credits through the Kansas Housing Resources Commission. City approved revised fee waivers and Industrial Revenue Bonds for sales tax exemptions for affordable housing projects. [Local Action to Incentivize residential developments to provide varied housing types, connections to existing infrastructure, and subdivision amenities]

- c. DePaul USA, the organization that received City ARPA funds for affordable housing, continued to develop new residential units in 2025. [Local Action to Ensure the number of available housing units aligns with workforce growth in the community]
- d. Rental Registration Program continued to be successful in 2025, providing a mechanism to work with property owners on rental properties. [Local Action to Encourage an increase in the number of available quality, market-rate rental housing units]

3. Improve the condition of deteriorating housing, making the neighborhood safer and more desirable.
 - a. CDBG funds supported home repairs to 13 homes. The Home Repair Program is currently active and advertised. [Local Action to provide incentives and information about available assistance programs to encourage property owners to rehabilitate homes]
 - b. Code enforcement utilized the Property Maintenance Code in 2025 to promote upkeep of properties. [Local Action to Strengthen property owner maintenance codes and enforcement, including consideration of periodic proactive code enforcement in targeted areas where City service requests are greatest. Define minimum requirements to ensure Code Official inspections consistently meet City standards.]
 - c. The Leavenworth Land Bank program continued to be available through the City's Planning Department in 2025.
4. Increase the occupancy rate of existing housing.
 - a. The CDBG program provided federal HUD funding for several families to purchase homes in 2025.

b. Mobility

- i. Goal 1 – Better connect people within our city and the region with a complete transportation system offering a variety of different transportation modes. Strategies:
 1. Provide a modern transportation system that is connected, safe and efficient. Measures: baseline function and satisfactory levels of capacity.
 - a. Planning Department applied for and received a \$58,500 grant from the Mid-America Regional Council to conduct a 7th Street Corridor Study in 2025.
 - b. Public Works continued efforts to install conduit on all reconstruction projects to allow for future fiber installations. This will allow traffic signals to be interconnected and extend OGL (Operation Green Light) north from the 4th/Eisenhower Intersection. Future fiber installations can also help connect vehicles to various businesses and attractions in the city. [Local Action to Consider deployment of traffic signal technology that adapts the green time to maximize coordination]

- c. City worked with Leavenworth County and KDOT on gaining grant funding for projects prioritized in the Leavenworth County Transportation Plan. In 2025, this included a focus on K-5 improvements. [Local Action to Strengthen current partnerships with other agencies to advance the goal of a unified community transportation network and combat a deterioration of community assets]
- d. City Manager's Office highlighted the importance of Leavenworth transportation needs during 2025 meetings with state legislators. City approved Statement of Municipal Policy that bolstered requests for Leavenworth transportation funding and planning. [Local Action to Strengthen current partnerships with other agencies to advance the goal of a unified community transportation network and combat a deterioration of community assets]
- e. Continued work with consultant to develop a long-range pavement management plan and efficiently use pavement management funds. [Local Action to Take an inventory of which major roadways and which neighborhood roadways have an obvious issue with pavement maintenance requiring major construction]
- f. City increased its annual budget for pavement management projects by 5% to \$2.205 million continuing the programmed budget growth to accommodate rising costs and road reconstruction priorities. [Local Action to Grow the \$2 million annual program to repair or reconstruct commercial and neighborhood roadways]
- g. Continued discussions with KDOT on new Centennial Bridge project that will widen the bridge to 4 lanes. [Local Action to Partner with the Kansas Department of Transportation, MARC, Leavenworth County and Platte County, Missouri to reconstruct the Centennial Bridge while widening it to 4-lanes]
- h. RideLV transit program continued for third year in partnership with The Guidance Center and KCATA.
- i. Discussed the possibility of expanding the RideLV program area through incorporation of the City of Lansing. [Local Action to Strengthen current partnerships with other agencies to advance the goal of a unified community transportation network and combat the deterioration of community assets]
- j. Comprehensive traffic signal assessment done by Public Works included in CIP budget discussions to determine road technology options. [Local Action to Consider use of technology and vehicle detection on major roadways (4th, 20th, Metropolitan, Eisenhower)]

- k. City social media shared Leavenworth County Council on Aging information. [Local Action to Raise awareness of the Senior Express Transportation and Rider's Right as a public transportation service for the community]
 - 2. Invest in sustainable roadways, wide sidewalks along thoroughfares and recreational trails along streamways to encourage walking and biking.
 - a. New trail at 10th Avenue Park was installed to directly connect existing 5 Mile Creek Trail with parking lots. Existing asphalt trails were crack sealed and seal coated. [Local Action to Connect community spaces and neighborhoods with a recreational trail system parallel to natural streamways]
 - b. Continued efforts to coordinate trail connections with Fort Leavenworth. [Local Action to Connect community spaces and neighborhoods with a recreational trail system parallel to natural streamways]
 - c. Creative art and design options explored with engineers for Centennial Bridge project. [Local Action to Express the character of the community through art and other gateway features during Centennial Bridge reconstruction]
 - d. Traffic calming efforts continued in 2025. [Local Action to Consider pairing improvements for pedestrian crossings with traffic calming options. Pedestrian Refuge Islands, Raised Crosswalks, Raised Intersections, On-Street Parking with Curb Extension and Street Trees between the curb and sidewalk are common options for traffic calming]
 - e. City applied for and received Transportation Alternatives grant to make 100 downtown sidewalk ramps ADA accessible. City worked with KDOT in 2025 with project anticipated for construction in 2026. [Local Action to Ensure the connective infrastructure like trails and sidewalks are accessible to people of all abilities]
 - f. Staff continued to monitor pending PROWAG standards for ADA accessibility of public right of way that include streets and sidewalk upgrades. [Local Action to Update pedestrian crossings with audible pushbuttons, shorter pedestrian crossings, high visibility retroreflective pavement markings and signs and activated warning lights]
- ii. Goal 2 – Improve the transportation system to increase employment opportunities, particularly among populations that may not have personal vehicles. Strategies:
 - 1. Reduce the number of sidewalk segments where gaps mean a disconnected system for walking. Focus on connecting neighborhoods to schools.

- a. Grant funding was received for sidewalk and ADA improvements along Vilas Street between 10th Street and 22nd Street. Anticipated 2026 construction. Improvements include a crosswalk with RRFB (Rectangular Rapid Flashing Beacon) to help children and parents cross Vilas Street at Henry Leavenworth Elementary School. [Local Action to Continue applying for local, state, and federal grants to supplement City funding to fill gaps and expand sidewalk segments]
 - b. Staff will continue with sidewalk improvements in the Northeast part of the community utilizing CDBG (Community Development Block Grant funding). One to two blocks of new ADA compliant sidewalk can be constructed per funding cycle. [Local Action to Upgrade existing and construct new sidewalks in compliance with the Americans with Disabilities Act (ADA) specifications]
 - c. Public Works considered ADA PROWAG standards for all construction projects. [Local Action to Upgrade existing and construct new sidewalks in compliance with the Americans with Disabilities Act (ADA) specification]
 - d. GIS mapping updated to better display sidewalk gaps. [Local Action to Take inventory of sidewalk gaps and areas of priority]
2. Evolve the transportation system to take advantage of new technologies.
 - a. Staff will continue to apply for KDOT Innovative Technology grants to take advantage of emerging technologies.
 - b. Users of the RideLV transit system used the IRIS cell phone application to reserve travel in 2025.
 - c. Traffic flowed more productively in 2025 due to the 4th and Eisenhower signals being tied into MARC's "Operation Green Light." [Local Action to Consider deployment of traffic signal technology that adapts the green time to maximize coordination]
 - d. The possibility of adding electric vehicle charging stations was discussed as part of the 2026 budget process as well as part of discussions with Fort Leavenworth Public Works. [Local Action to Take inventory of locations that would benefit from charging stations for electric vehicles]
3. Ensure that areas with high job density are accessible to employees via one or more travel modes (automobile, transit, bicycling, walking)
 - a. Staff applied for CCLIP grants, TA grants, Innovative Technology Grants, and bridge grants. [Local Action to Continue applying for local, state and federal grants to supplement City funding and to accommodate multiple modes of transportation (e.g. sidewalks, bike lanes, roads)]

- b. RideLV program partially funded with outside grant funds in 2025. [Local Action to Continue applying for local, state and federal grants to supplement City funding and to accommodate multiple modes of transportation (e.g. sidewalks, bike lanes, roads)]
- c. Infrastructure and Utilities
 - i. Goal 1 – Invest in Leavenworth to promote growth, revitalization and high quality of life for all. Strategies:
 - 1. Maintain and invest in quality infrastructure that supports growth.
 - a. Continued monitoring of Pavement Management Program success with different pavement methods to ensure the right treatments used on roads to extend their lifespan, avoiding expensive reconstruction.
 - b. City utilized the Vision Zero Action Plan to apply for funding to support traffic safety projects from KDOT and federal government.
 - c. City worked with KDOT staff and state legislators to encourage funding that will implement the bridge as designed. [Local Action to Obtain funding for replacement of the Centennial Bridge over the Missouri River]
 - d. In 2025, maintenance and improvements to support the Wastewater Treatment Plant continued. [Local Action to Upgrade and maintain existing infrastructure and facilities to meet future needs and demands]
 - e. City worked with Black and Veatch engineers to develop a long-term plan for the Wastewater Treatment Plant to ensure KDHE permit requirements can be met in upcoming years. An update is anticipated spring 2026. [Local Action to Continue to update the Wastewater Master Plan]
 - f. Several stormwater projects received attention in 2025 including the collapsed arch at Chestnut and 6th Avenue. [Local Action to Continue to progress through the previously identified priorities for the Stormwater Management Program]
 - g. Public Works utilized contracted experts to provide street quality study (PCI) that will be used in CIP budget development. [Local Action to Conduct regular pavement condition assessments to prioritize maintenance and reconstruction projects]
 - h. Camera and sensor equipment used at the WWTP and MSC to monitor infrastructure and vehicles in 2025. Over 48 miles of wastewater infrastructure cleaned. [Local Action to Utilize technology monitoring systems for utilities that track performance and notify Public Works of an issue]

- i. City addressed pollution concerns in stormwater by public education and outreach, submitting a report every year to meet permit standards. [Local Action to Consider policies that reduce utility maintenance issues and reduce water and pollution]
- j. Stormwater standards were monitored and provided to KDHE. [Local Action to Partner with Kansas Department of Health and Environment (KDHE) to continue to revise the stormwater permitting process in the future and ensure the City is in good standing]

2. Upgrade city design standards with recent development in sustainability to protect water quality, reinstall necessary pipes and install green infrastructure.

- a. Outreach conducted in 2025 on City development standards to address both water quantity and water quality to help ensure that stormwater runoff from the site does not negatively impact areas downstream.
- b. Continued use of solid waste polycarts anticipated to have reduced stormwater impacts from loose trash entering streams and waterways in 2025. [Local Action to Promote the concept that stormwater systems connect directly to streams so any motor vehicle residuals, trash, illegally disposed liquids or lawn chemical runoff that enters a storm inlet leads to direct damage of the community's stream habitats]
- c. Stormwater inlets were labelled with "drains to stream" markers. [Local Action to Promote the concept that stormwater systems connect directly to streams so any motor vehicle residuals, trash, illegally disposed liquids or lawn chemical runoff that enters a storm inlet leads to direct damage to the community's stream habitats]
- d. Education provided on City's website regarding acceptable items for recycling. [Local Action Promote proper etiquette for acceptable recyclable materials to decrease contamination which prevents recycling for 25% of items]
- e. City continued yearly program to replace failing pipe and manholes. [Local Action to Reduce pollutants from the stormwater system and wastewater system by continuing to transition segments of the 100-year-old pipes and manholes]
- f. Water quality and quantity considerations exist for all new development. Rain gardens and bioswales are options. [Local Action to Follow updated guidelines for green infrastructure systems which allow for greater capture of rainwater for ecological restoration with minimal need for post-construction maintenance]

3. Apply technology to City infrastructure and utility improvement projects to attract technology-based companies and the renewable energy production sector.
 - a. Installing conduit/fiber-optics along the City's main corridors will help provide high speed access to technology-based companies. [Local Action to Work with internet providers to increase access, reliability, speed and internet user experience at a reasonable cost]
- d. Public Facilities
 - i. Goal 1 - Provide natural spaces and facilities for active and cost-effective living. Strategies:
 1. Increase energy efficiency and reduce building maintenance costs for existing and new public facilities.
 - a. Riverfront Community Center worked on project to replace light fixtures with LED efficient fixtures. Replaced 99 fixtures in the basement of the Riverfront Community Center with LED fixtures. Replaced all regular bulbs with LED bulbs throughout the main floor of the RFCC. In 2025, the RFCC Indoor Pool revised lighting upgrades as well. 18 HI Bay lights were replaced with 18 HI Bay LED light fixtures as well as 25 4' strip Lights were converted to LED Strip lights. [Local Action to Consider incorporating energy efficient improvements and green building strategies into public facility construction and renovation projects]
 - b. City funded, through the CIP, the updating of HVAC units to more efficient systems as funding allows including systems at 2 fire stations. [Local Action to Consider incorporating energy efficient improvements and green building strategies into public facility construction and renovation projects]
 - c. New Fire Station #3 will be built to modern efficiency standards. [Local Action to Consider incorporating energy efficient improvements and green building strategies into public facility construction and renovation projects]
 2. Provide high quality public facilities and services for existing and future residents, workforce and businesses.
 - a. City Hall maintenance occurred in 2025 including ADA entrance work with new exterior door. [Local Action to Maintain City Hall to ensure highest level of services]
 - b. Riverfront Community Center provided information on programs, services, and event space available to the community through the website, social media, and quarterly newsletters. [Local Action to Continue promoting the use of community facilities as "third places" where residents of all ages can

connect with programming and services, volunteer opportunities and opportunities for civic engagement]

3. Leverage technology to improve facility management, maintenance and operations.
 - a. IT Department began a project with City Manager's Office to upgrade the technology in the Commission Room and improve quality of public meetings and recordings.
 - b. IT Department refreshed credit card readers for PCI compliance.
 - c. IT continued to implement plans to maintain resiliency in all systems. Plans included preparations for 2026 firewall replacement and infrastructure work for keeping servers on-line with new uninterruptible power supplies.
 - d. Evaluated legacy IT systems for cloud transition to improve business continuity, ensuring mission-critical city services remain accessible and resilient during emergencies.
 - e. IT Department developed a cycle of continuous security maturity by implementing an evolving framework that proactively mitigates emerging threats, safeguards resident data, and ensures the digital resilience necessary to maintain public trust.
 - f. IT Director continued work on the project team for new Fire Station #3 to ensure connectivity and coordination. [Local Action to Whenever possible, integrate major systems (e.g. HVAC, security cameras, keycard entry systems) throughout all City owned buildings, making sure they are consistent/compatible with each other when existing facilities are renovated or new facilities are constructed]
 - g. Finance Department used online system, Bonfire, for bids and posting business opportunities in 2025, resulting in an increase in average number of bid respondents.
 - h. City Clerk's Office evaluated Business Licensing Software (approved in the 2026 CIP budget) to modernize and make applying for a business license a simple and business-friendly endeavor.
- ii. Goal 2 – Maintain reliable and sustainable infrastructure and public facilities for future generations. Strategies:
 1. Ensure public facilities and spaces throughout the community are equitably distributed and designed to be safe, served by different transportation modes, and accessible to visitors with mobility impairments.
 - a. RideLV transit program allowed low cost transportation to City facilities and parks in 2025. [Local Action to Ensure public facilities and spaces are served by different transportation modes]

- b. GIS mapping provided visual assessment of distribution of public facilities and spaces.
- e. Community Appearance
 - i. Goal 1 - Develop a vibrant community with a welcoming image and attractive physical appearance that celebrates community heritage through quality new development, appropriate redevelopment, and preservation of historic and cultural resources. Strategies:
 - 1. Provide attractive gateways and corridors in the community.
 - a. The City-led Small Business Task Force reviewed potential updates to the sign code in 2025. [Local Action to Develop design standards for public infrastructure that reflects quality development]
 - b. Received positive community feedback during 2025 about the reconstruction of 4th Street that aesthetically improved the appearance of the downtown. [Local Action to Continue to maintain and enhance the Downtown District]
 - c. Continued Solid Waste improvements including use of poly-carts that contributed to a more positive community appearance along common areas of travel.
 - d. Code Enforcement actions prompted property owners to make needed improvements. [Local Action to Provide great proactive property maintenance code enforcement]

3) Harmony with Nature

- a. Natural Resources
 - i. Goal 1 - Reduce greenhouse gas emissions, energy and water usage and increase the use of renewable energy and mitigate impacts of climate change. Strategies:
 - 1. Provide recreational and education resources that promote healthy lifestyles.
 - a. Continued to upgrade and maintain amenities at City parks.
 - b. Four electric vehicle charging stations at City facilities were utilized regularly in 2025.
- b. Sustainability
 - i. Goal 1 – Restore, connect, and protect natural habitats and sensitive lands and waterways. Strategies:
 - 1. Stabilize floodplains and creek/riverbanks.
 - a. CIP process included budget funds in future years for stormwater projects that will protect and restore streambanks.
 - b. Three-Mile Creek monthly cleanup occurred regularly through local non-profit organizations due to City grant funding. [Local Action to Assess the needs of local waterways]
 - c. City planned for 2026 City-wide cleanup to reduce impacts to land and water resources from trash. [Local Action to Incentivize trash cleanup with local competitions and prizes]

- d. Display stand outside City Commission Chambers included waterway informational materials. [Local Action to Educate the community about the importance of waterways]
- 2. Plan for the impacts of climate change.
 - a. Continued partnership and communication with Leavenworth County Emergency Management including joint use texting service to alert residents to weather-related items and closures. [Local Action to Assess what the needs of the community would be during a climate emergency and use the information to prepare for a climate emergency]
 - b. Projects funded through stormwater fees address current flooding and issues as well as better prepare the City for future environmental fluctuations. [Local Action to Make infrastructure improvements to ensure they can withstand local climate emergencies]

4) Resilient Economy

- a. Economic Activity and Workforce
 - i. Goal 1 – Attract progressive and sound private enterprises by offering affordable living, a high-quality workforce, and business resources to help nurture and support a thriving and sustainable economy. Strategies:
 - 1. Pursue, promote, and secure economic growth opportunities, while promoting and supporting existing businesses.
 - a. City Manager's Office arranged a KHSB news feature story in 2025 about downtown Leavenworth and growing businesses here. [Local Action to Promote and support local businesses that serve the needs of the community and are aligned with the community's vision]
 - b. Worked with LCDC and state/regional partners to bring national site selectors to the Business and Technology Park in 2025. [Local Action to Promote continuing development of the Business and Technology Park for future employers]
 - c. Provided annual investment into Leavenworth County Development Corporation (LCDC) to encourage business development.
 - d. Utilized Location One/LOIS property listings to help commercial building/land owners connect local properties to new businesses (LCDC partnership item). [Local Action to Encourage technology opportunities that enhance the business community]
 - e. Nearly 90 attendees participated in the 2025 Business Symposium in November that brought top-level experts to local businesses and entrepreneurs to encourage business creation and growth. [Local Action to Promote and support local

- businesses that serve the needs of the community and are aligned with the community's vision]
- f. Camp Leavenworth social media, in conjunction with City social media, promoted businesses and craft vendors that would be participating in the event.
- g. Convention and Visitor Bureau staff continued to meet regularly with the CVB Advisory Committee to gain feedback on how the CVB can better promote tourism locations. [Local Action Continue to promote Leavenworth's restaurants, retailers and lodging to the County and region through the Leavenworth Visitors and Convention Bureau]
- h. Provided over \$71,500 in Small Business Economic Development Grants to support local businesses.

b. Jobs and Workforce

- i. Goal 1 - Ensure the employability of the entire workforce. Strategies:
 - 1. Develop and expand workforce development programs in technical education and retraining. Focus should be on helping the broad category of workers upgrade their skills, education and credentials.
 - a. Continued partnership and communication with Kansas City Kansas Community College and University of St. Mary including 2025 discussions about new internships.
 - b. Local efforts, supported by the City, continued in 2025 to develop a CTE program that would develop a pipeline of students for future local employment. [Local Action to Expand technical, post-secondary education at regional community colleges, universities and specialty schools. Collaborate with community colleges, workforce development centers, and employers to increase workforce "soft" skills]
- ii. Goal 2 – Maintain a diverse and valuable tax base. Strategies:
 - 1. Encourage the Professional, Scientific, Technological labor sector as the region attracts more of these jobs with these highly skilled jobs.
 - a. Economic Development Office website updated in 2025 to include recent regional growth and highlight Leavenworth as a part of the KCMO metropolitan region. [Local Action to Attract more private sector economic development that contributes to real estate property taxes for use throughout Leavenworth]
 - b. City Manager's Office continued coordination with military housing resources and home loan experts in 2025. [Local Action to Create talent attraction and retention programs for highly educated and skilled individuals by partnering with Fort Leavenworth to identify career and former military personnel who could be interested in Leavenworth for post-military services]

5) Healthy Community

- a. Public Health and Well-Being
 - i. Goal 1 – Support a healthy community by promoting healthy development, healthy behaviors and wellbeing for all people and stages of life. Strategies:
 - 1. Provide recreational and education resources that promote healthy lifestyles.
 - a. Parks and Recreation provided recreational and educational programs and events and marketed them through signage at schools, social media, the City website, LED Informational Sign at Stubby Park, and newsletters. [Local Action to Create a marketing plan to increase awareness of parks and recreation programs]
 - b. A Splash Pad at Hawthorn Park continued to encourage physical activity for children unable to swim and greater use of the park in 2025.
 - 2. Remove barriers to physical and mental health care.
 - a. Police Department continued Mental Health Responder position in 2025, in conjunction with the Guidance Center, to support mental health calls. [Local Action to Collaborate with Leavenworth County, health care providers and community agencies to increase the accessibility and availability of mental health services]
 - b. Continued RideLV transit program, managed through the Guidance Center, to connect community members with mental and physical health care. [Local Action to Increase low or no-cost transportation options to health care facilities]
 - c. Arranged City Commission updates from St. John's Hospital regarding state of health and mental health in the community. [Local Action to Collaborate with Leavenworth County, health care providers and community agencies to increase the accessibility and availability of mental health services]
 - d. City social media accounts regularly shared information from the Leavenworth County Health Department, Interfaith Shelter, Council on Aging and Saint John's Hospital. [Local Action to Develop educational programming and marketing about health care services and resources]
 - e. City of Leavenworth continued Employee Assistance Program (EAP) that provides on-call resources including mental health direction to employees.
- b. Public Safety
 - i. Goal 1 – Create an environment which people and visitors of Leavenworth feel safe and have access to outstanding and effective fire, police and other emergency services. Strategies:
 - 1. Continue to reduce the City's crime rate which is trending down.

- a. The Police Department participated in the Homeless Task Force initiative established to identify long-term solutions that might mitigate current issues.
- b. Efforts continued in 2025 to pursue replacement of aging equipment such as TASERS and LIVESCAN Fingerprint system.
- c. Developed and enhanced strategies to address the Fentanyl epidemic.
- d. Annual statistics were provided that reflected a majority of crimes trending down.
- e. The Police Department operated a crime mapping program that offers crime statistics for the Leavenworth community. [Local Action to Continue to grow and expand the Police Department's crime analysis and mapping initiative through technological enhancements]
- f. Police enforcement efforts have focused on dangerous drugs. [Local Action to Continue the Department's efforts to reduce drug crimes in high-risk areas through targeted initiatives]
- g. The City applied for and received several grants such as the federal Byrne Grant and the BVP that assisted with acquiring equipment and resources. [Local Action to Seek grant funding for equipment and training when grant programs are available]
- h. The Fire Department completed enhanced safety plans through a Building Access Control System. [Local Action to Enhance external public safety features on all City facilities, such as lighting, security cameras]
- i. The Police Department made recommendations regarding additional funding for each new project the City undertook for measures such as security cameras. [Local Action to Ensure development regulations support site and building design to improve public safety and employ prevention through design (PtD) principles]
- j. The Police Department met statutory requirements for 40 hours of annual training and encourages 75 hours for each officer. [Local Action to Ensure adequate funding for the ongoing training and professional development of all police and fire personnel]
- k. Mental health calls were tracked and evaluated and the data informed discussions on needed support resources. [Local Action to Track mental health related incidents to identify the need for additional support]
- l. Police Department began phased approach for a citizens service portal will allow residents to file a police report from their home, lowering the travel barrier for reporting crimes.

- m. Municipal Court continued work with the Guidance Center on Competency Evaluations and Restorations.
- 2. Improve the City's ability to recruit and retain quality public safety personnel.
 - a. Explored enhancements to Police Department training including Virtual Reality Training and the development of a modern gun range.
 - b. The Fire Department continued adjusted shift schedule to improve retention and recruitment. [Local Action to Support the development of quality workforce housing, recreation, culture and entertainment amenities and other quality of life factors that help attract and retain quality workforce, including public safety personnel and their families]
- 3. Continue to build better relationships between the City's police officers and the community they serve.
 - a. Police Department was involved in community events in 2025. [Local Action to Continue cultivating trust between the community and the police department through community engagement efforts and transparency]
- 4. Continue providing high quality fire protection and emergency medical services.
 - a. Fire Department provided opportunities for members to receive the required training in 2025. [Local Action to Ensure the Department is prepared to maintain its ISO 2 rating]
 - b. Policies were implemented by the Fire Department to assist with maintaining current ISO rating. [Local Action to Ensure the Department is prepared to maintain its ISO 2 rating]
 - c. Construction continued on Fire Station during 2025. Estimated spring 2026 completion. [Local Action to Replace Fire Station Number 3]
 - d. New pumper truck will be delivered in 2026, replacing 2003 truck (currently the oldest in the fleet).

c. Recreation and Leisure

- i. Goal 1 – Create a community that celebrates, welcomes and supports recreational activities and amenities. Strategies:
 - 1. Increase green and open space
 - a. Considered the Leavenworth Comprehensive Plan 2030 as it relates to the potential for land acquisition in south and southwest areas of the city to accommodate urban expansion recreational and open space needs.
 - 2. Increase resident and visitor participation in recreational activities and community events
 - a. Yard signs and media blasts resulted in solid registration numbers in 2025 for youth baseball/softball and youth

basketball. [Local Action to Create a marketing plan to increase awareness of parks and recreation programs]

- b. Marketing activities increased through Facebook postings, Peach Jar system through Leavenworth schools and Stubby Park LED sign postings. [Local Action to Create a marketing plan to increase awareness of parks and recreation programs]
3. Increase resident and visitor use of parks and recreational amenities
 - a. Wollman Aquatic Center continued solid attendance numbers in 2025.
 - b. Newly built pickleball and basketball courts at Cody Park utilized daily in 2025 after opening.
 - c. Parks and Recreation Department moved to RecDesk online payment system. [Local Action to Streamline registration, reservation, and payment process for Parks and Recreation]
 - d. In 2025, phase one of the two-phase RFCC indoor pool improvement project began. This initial phase included the installation of a new ADA chair lift, recessed wall steps, and accessible entry steps. Additionally, the facility was upgraded with a new diving board stand, lifeguard stands, Hi-Bay LED lighting, and 4-foot LED strip lights. Infrastructure improvements featured a new chlorine system and electrical panel, concluding with an acid wash of both the pool and the pool deck.
4. Increase equitable access and proximity to parks and recreation amenities
 - a. Ensured playground and restroom facilities were accessible.
 - b. Implemented aspects of city-wide trails master plan that increase access to parks. Added 1 mile of trails to Havens Park in 2025 for a total of a 2-mile paved trail system.
 - c. Maintained all parks and facilities annually. [Local Action to Continue to maintain all existing park and recreation facilities to continue to provide quality service to Leavenworth residents]

6) Land Use and Community Design

- a. Growth
 - i. Goal 1 – Promote growth and development that is sustainable, responsible, and meets the needs of future generations. Strategies:
 1. Increase infill residential development appropriate to the character of the neighborhood
 - a. Planning Department reviewed Development Regulations and considered potential opportunities for more diverse infill. [Local Action to Promote infill development, where appropriate, to support more compact urban form and avoid needless and costly sprawl]

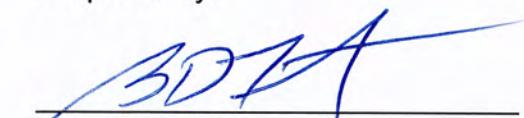
- b. Planning Department arranged Housing Needs Assessment with experts from Baker Tilly to explore data that could be used to develop a RHID residential housing incentive policy. Results expected in the spring of 2026. [Local Action to Encourage reinvestment in our existing neighborhoods]
- 2. Annex additional land outside the city limits when the development fully funds city funding invested to provide infrastructure.
 - a. Staff began internal discussions about an annexation policy given current land restraints that limit growth.
- 3. Ensure a balanced land-use mix of created and preserved areas unique in character.
 - a. BZA approved multiple variance requests to allow continued use of existing non-conforming properties after change in business or ownership.

STAFF REPORT

Review of draft 2025 KDHE Annual Report for Stormwater Policy Report: 26-08

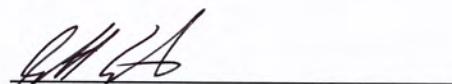
February 17, 2026

Prepared by:



Brian Faust, P.E.,
Director of Public Works

Submitted by:



Scott Peterson,
City Manager

ITEM:

Review the draft of the annual KDHE report for 2025 stormwater activities.

BACKGROUND:

The City of Leavenworth is regulated by the Kansas Department of Health and Environment (KDHE) and US Environmental Protection Agency (EPA) as a Phase II City for stormwater purposes. The city has been required to submit an annual report on stormwater activities every year since 2003. The report summarizes the actions the city has taken the previous year to protect and enhance stormwater quality. The guidelines for the activities to be reported on were set by the revised Stormwater Management Program (SMP) that was adopted by the City Commission on October 27, 2020. These guidelines have been used since 2021.

The City has submitted reports in accordance with KDHE requirements in previous years. Interaction with KDHE and EPA suggest that the report be reviewed in a public forum rather than simply submitted by staff. The attached documents are a draft of the key portions of the annual report for 2025. There will be additional supporting information in the appendices when the report is submitted.

The city's current KDHE stormwater permit is effective from August 1, 2024 to December 31, 2027.

Key narratives in the report are:

- Executive Summary
- Six Minimum Control Measures: Discussion on Effectiveness and Annual Performance Measures.
 - Public Education and Outreach
 - Public Involvement and Participation

- Illicit Discharge Detection and Elimination
- Construction Site Stormwater Runoff and Control
- Post Construction Stormwater Management in New Development and Post Development Projects
- Pollution Prevention and Good Housekeeping

The information is presented in draft form. We are looking for any comments or questions the Commission may have as well as the public on the efforts that we've taken over the last year.

It is recommended the City Commission adopt a resolution supporting the final report at the February 24, 2026 Commission meeting. The final report will be delivered to KDHE on February 27th (actual due date is Saturday, February 28th).

ATTACHMENTS:

- Draft 2025 Report (partial)
 - Executive Summary
 - Six Minimum Control Requirements
 - Comments on Part IV
- Maps
 - Stormwater with Creek Basins
 - Stormwater Management Data Collection
- KDHE Annual Report for 2025 – link here:
<https://www.leavenworthks.gov/publicworks/page/2025-kdhe-annual-stormwater-report>
- Revised Stormwater Management Program - link here:
[Stormwater Documents | Leavenworth, Kansas](#)

City of Leavenworth, Kansas



January 1, 2025 - December 31, 2025

Kansas Permit No: M-MO12-SN01

Federal Permit No: KSR440011

February 24, 2026



February 25, 2026

Municipal Programs Unit
Kansas Department of Health and Environment
1000 SW Jackson, Suite 420
Topeka, Kansas 66612-1367

**RE: CITY OF LEAVENWORTH
KANSAS STORMWATER 2025 ANNUAL REPORT FORM FOR
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)**

Please find the following submitted for compliance with the 2025 Annual Report for Stormwater.

Please do not hesitate to call me at (913) 684-0375 if you have any questions.

Sincerely,

Brian D. Faust, P.E.,
Director of Public Works

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*All Six Minimum Control Measures Examples can be found at:
2025 KDHE Annual Stormwater Report | Leavenworth, Kansas*

Executive Summary

To satisfy the requirements of the NPDES permit, this annual report summarizes the City of Leavenworth's plans and actions to reduce the discharge of pollutants from the municipal separate storm sewer system (MS4) to the maximum extent practicable, to protect water quality, and to meet the appropriate water quality requirements of the Clean Water Act. The information contained within this report was obtained through interviews with City staff, review of permits and projects from 2025, and examining communications and publications made available to the citizens of Leavenworth.

The City of Leavenworth continues to struggle with filling vacant positions in our Operations Division. Significant increases in construction costs have also impacted our day-to-day operations. The City created a two-person stormwater team that works out of our Municipal Service Center. This team addresses localized stormwater complaints while the Stormwater Utility fee on all properties is used for larger stormwater projects.

City staff pursued activities in all of the Six Minimum Control Measures throughout the year. Key observations for the purposes of this report are shown below.

- 1. Were there any aspects of the program that appeared especially effective at reducing pollutants in your stormwater discharge?**
 - Street sweeping is an effective tool for removing pollutants.
 - Use of "Stormwater Utility" funds to address long-standing issues has reduced erosion in several locations through the "Orange Fence Repair Projects".
 - Contractor and public compliance with the Land Disturbance Permit requirements is generally satisfactory.

- 2. Were there any aspects of the program that provided unsatisfactory results?**

While most items identified as BMPs (Best Management Practices) are believed to be effective at some level, the passive education and information sharing such as leaving material at the Library and City Hall along with informational brochures available on the City's website were probably the least effective tools identified.

- 3. What was the most successful part of the program?**

The visibly effective measures of correctly installed construction site runoff control and post-construction activities were the most successful parts of the program. On numerous public improvement projects, City staff ensured that measures were installed and maintained. These activities are very visible to residents living in the area and to the traveling public.

- 4. What was the most challenging aspect of the program?**

The most challenging aspect is having developers install and properly maintain construction site runoff control. New development remained slow in 2025 with the limited number of buildable lots. The City does notify all developers with a land disturbance permit of their responsibilities each time there is more than 0.5" of rain. The city has had to remind developers on multiple occasions to inspect, repair and maintain their measures.

- 5. Describe any City/County area MS4 clean ups and the participation.**
 - Leavenworth County provides HHW (Household Hazardous Waste) services throughout the year.
 - The city collects tires, used electronic equipment and we offer a free 'First Saturday' each month where residents can bring virtually all unwanted items to our Municipal Service Center for free.
 - The city offers a free large item pickup where city staff will pick up large items once per month from 42 residential properties.

- The city maintains a brush disposal site for residents.
- The city has a “Three-Mile Creek” monthly clean-up program from March through November in which citizens pick up trash. In 2025, there were nine citizen groups that participated.
- City residents can dispose of unwanted items at the Leavenworth County Transfer Station.

6. Describe the elected officials' participation in the stormwater pollution elimination.

The City Commission has supported stormwater pollution elimination by creating a “Stormwater Utility” that is funded by a fee on all properties. This fee is used to address longstanding stormwater issues in the community, including reduction or elimination of erosion caused by failing roadways and culverts along with impacts to streambanks from shifting channel alignments. The Commission has also supported the goal of having public and private projects with some level of permanent water quality improvement included. The city requires both stormwater quantity and quality be addressed with each development.

The City Commission reviewed and approved the new Stormwater Management Plan (SMP) on October 27, 2020. Staff was also directed to proceed with ordinances related to fees/fines for operation of BMP installations, construction sites, grease traps and general maintenance of permanent water quality structures.

7. Describe the collaboration with other organizations to eliminate stormwater pollution.

- Leavenworth County provides HHW (Household Hazardous Waste) service throughout the year.
- The city coordinates a Three-Mile Creek clean-up program each month that involves various citizen groups

8. If an audit/inspection of your MS4 program was conducted by EPA or KDHE during the year, list the items the audit/inspection report identified as required changes and provide a narrative explanation of how the changes were implemented or explain the plan to implement the changes and identify a target date for final implementation.

There were no known inspections of the MS4 program by KDHE or EPA in 2025.

RESOLUTION NO. B-2416

**A RESOLUTION APPROVING THE 2025 KANSAS DEPARTMENT OF
HEALTH AND ENVIRONMENT (KDHE) ANNUAL REPORT FOR
STORMWATER AND AUTHORIZING THE CITY OF LEAVENWORTH,
KANSAS, TO SUBMIT THE REPORT TO KDHE.**

WHEREAS, the City of Leavenworth, Kansas is regulated by the Kansas Department of Health and Environment (KDHE) and the US Environmental Protection Agency (EPA) as a Phase II City for stormwater purposes; and

WHEREAS, the City of Leavenworth, Kansas has prepared the Annual Report for Stormwater as required and reviewed such report at the February 17, 2026 City Commission meeting allowing time for public review and input prior to approval by the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
CITY OF LEAVENWORTH, KANSAS:**

Section 1. That the 2025 Annual Report for Stormwater reflects the direction, efforts and accomplishments by City of Leavenworth for calendar year 2025. It shall be an official record of these actions to meet the requirements of Kansas Department of Health and Environment (KDHE) for an Annual Report until or unless changed by official action.

PASSED AND APPROVED this ____ day of February 2026.

CITY OF LEAVENWORTH, KANSAS

Nancy Bauder, Mayor

ATTEST:

Sarah Bodensteiner, CMC, City Clerk

(SEAL)

KANSAS STORMWATER 2025 ANNUAL REPORT FORM FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)

Please place an "X" in the left box if any information has changed from previous years

Reporting period covers activities from January 1, 2025 through December 31, 2025.

	Permittee [Agency Name] Mailing Address 1:	City of Leavenworth
	Mailing Address 2:	100 N. 5th Street
	Municipality:	Leavenworth
	State:	Kansas
	Zip Code:	66048
<input type="checkbox"/>	MS4 Program Contact - Person:	Brian D. Faust
<input type="checkbox"/>	Contact E-Mail Address:	brian.faust@leavenworthks.gov
<input type="checkbox"/>	Contact Phone Number:	913-684-0375
<input type="checkbox"/>	MS4 Program Construction Contact - Person	Michael T. Stephan
<input type="checkbox"/>	Construction E-Mail Address:	mstephan@leavenworthks.gov
<input type="checkbox"/>	Contact Phone Number:	913-684-0375
	Kansas Permit Number: - Ex. M-MC21-SU01	M-MO12-SN01

This annual report must be submitted to the Kansas Department of Health and Environment (KDHE) by February 28th, 2026. The annual report is to be submitted as PDF files to KDHE via Kansas Environmental Information Management System (KEIMS). There is no requirement to provide hard copies of any documents.

IN ADDITION, provide the following:

1. Include an executive summary to this report which briefly covers the major aspects of the MS4 stormwater management program enacted during the year. In completing the executive summary, the preparer should address the following questions:
 1. Were there any aspects of the program that appeared especially effective at reducing pollutants in your stormwater discharge?
 2. Were there any aspects of the program that provide unsatisfactory results?
 3. What was the most successful part of the program?
 4. What the most challenging aspect of the program?
 5. Describe any City/County area MS4 clean-ups and the participation.
 6. Describe the elected officials' participation in the stormwater pollution elimination.
 7. Describe the collaboration with other organizations to eliminate stormwater pollution.
 8. If an audit/inspection of your MS4 program was conducted by EPA or KDHE during the year, list the items the audit/inspection report identified as required changed and provide a narrative explanation of how the changes were implemented or explain the plan to implement the changes and identify a target date for final implementation.

The executive summary does not need to be extensive and detailed. It is anticipated the executive summaries will range from one half of page to two pages in length depending on the scope of the program.

2. Any new stormwater ordinances/resolutions or revised ordinances/resolutions which have not already been submitted to KDHE for review and retention.

TOPICS REQUIRED TO BE ADDRESSED IN THIS REPORT AS IDENTIFIED IN PART IV OF THE PERMIT

Within the next one or two pages, or perhaps more if so desired, provide comments addressing the following items:

1. **Provide the status of compliance with permit conditions, an assessment of the appropriateness of the implemented Best Management Practices, progress towards achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable (MEP), and the measurable goals with an indication of the progress toward meeting the goals for each of the six minimum control measures.**

City of Leavenworth's opinion is that the information shown in each of the "Six Minimum Control Measures" tables support the conclusion that meaningful reduction in discharge of pollutants has occurred. The ability of our residents to attend and participate in public meetings and events is an important part of our process. As a result, the City's efforts related to Public Education/Outreach as well as the Public Involvement/Participation minimum control measures continue to improve.

2. **Provide results of information collected and analyzed, (for example test results, surveys or public comments/inputs) during the annual reporting period. This may include monitoring data used to assess the success of best management practices with respect to reduction in pollutant discharge. Include an interpretation of the information which addresses success or failure of the portion of the program for which the information applies.**

The City has collected information on a wide variety of municipal activities associated with various BMPs. This includes data on street sweeping, deicing use (salt as well as salt brine), grease trap program, land disturbance permit issuance, SSO reporting and others. There has been no overall "trend" noticed in this data, but it is indicative of the effort of our community to be aware of important issues related to water quality. Specific data for many of these reporting items is in the assessment of the various BMP activities for the last year. It is clear that staff, public, contractors and businesses are aware of the various permitting programs associated with the SMP, and water quality is improved and/or maintained as a result.

3. Provide results of information collected and analyzed, if any, during the annual reporting period, including monitoring data used to assess the success of the program at reducing the TMDL regulated pollutants.

Part II (TMDL BMP and Surface Water Monitoring) and Part III (Industrial Stormwater Discharges) are not applicable to this permit.

4. Provide a summary of the stormwater activities that were scheduled to be undertaken during the previous calendar year and the status of these activities.

The following key programs associated with stormwater activities were conducted in 2025. There are many other smaller programs as well.

- ✓ Building Permits, Fills, Excavations are evaluated for needing an NOI, Land Disturbance Permit, Basic Erosion Control, SWPP and other clean water related elements.
- ✓ Projects under construction are inspected and deficiencies brought to the attention of the contractor, owner or other appropriate person.
- ✓ Grease Trap Program inspections and reports.
- ✓ Street Sweeping Program.
- ✓ Legacy Tree Program replaces old trees with new ones.
- ✓ Leaf Collection by the Refuse Service and free drop off at the City's brush site.
- ✓ Free Drop-Off Recycling Program.
- ✓ Household Hazardous Waste Program (Coordinated with Leavenworth County).
- ✓ Free drop-off refuse disposal once per month.
- ✓ Maintain "Clean up your Dog Poop" effort at selected City parks.
- ✓ Adopt-A-Park Program to help maintain/clean City parks.
- ✓ Aggressive response to SSO calls 24/7.
- ✓ Sewer line cleaning and TV program.
- ✓ Stormwater articles posted in City newsletters, on social media and brochures placed at City Hall.

5. Provide a summary of the stormwater activities which are scheduled to be undertaken during the next calendar year (including an implementation schedule).

All activities as noted in #4 are expected to be continued in 2026. In addition, there is a city-wide spring cleanup scheduled for April 11, 2026. City Staff and Commission will continue to evaluate the measures taken and update any associated BMPs in 2026.

6. Provide a map showing changes in the permittee's Permit Area if the permit area has changed within the year.

There were no changes to the City Limits in 2025.

7. Provide a description of significant changes in any of the BMPs.

There were no significant changes to the BMPs in 2025.

8. Provide a list of any ordinances or resolutions which were updated in the last year and are associated with the SMP. Please note, page one of this report requires submission of any new stormwater related ordinances or resolutions or any such updated ordinances or resolution be submitted with this annual report.

There were no updates to ordinance or resolution in 2025 associated with the SMP.

9. Provide a list of other parties (such as other municipalities or consultants), which are responsible for implementing any of the program areas of the Stormwater Management Program.

There were no other municipalities or consultants involved with implementing the SMP.

SIX MINIMUM CONTROL MEASURES FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s) WITH NPDES PERMITS

The following outlines the NPDES permit requirements for implementation of the Six Minimum Control Measures as required under Kansas MS4 permits issued by the KDHE. The NPDES permit provided to the MS4 authority should be reviewed for additional requirements associated with implementation of the Six Minimum Control Measures such as deadlines for the implementation of the requirements or supplemental requirements associated with the individual measures. The general requirements are as follows:

A. Six Minimum Controls - The permittee shall develop and implement Best Management Practices (BMPs with measurable goals for each of the six minimum control measures. The six minimum control measures and the associated requirements are listed and explained as follows:

1. Public Education and Outreach

The permittee shall implement a public education program which includes distribution of educational materials to the community or conducting equivalent outreach activities which address the impacts of stormwater discharges on water bodies and the steps the public can take to reduce pollutants in stormwater runoff.

2. Public Involvement and Participation

The permittee shall implement a public involvement and participation program to solicit public comment and recommendations regarding the BMPs and measurable goals utilized by the permittee to comply with the permit. The permittee shall comply with state and local public notice requirements when implementing a public involvement and participation program.

3. Illicit Discharge Detection and Elimination

The permittee shall:

- a. Develop, implement and enforce a program to detect and eliminate illicit discharges into the MS4.

- b. Develop a storm sewer system map of the permittee's MS4, showing the location of all outfalls, either pipes or open channel drainage, showing the names and location of all streams or lakes that receive discharges from those outfalls. A copy of the map shall be submitted to KDHE. This map may be submitted as a PDF file(s) on a CD or DVD.
- c. Enact ordinances or resolutions to prohibit non-stormwater discharges into the storm sewer system and implement appropriate enforcement procedures and actions if the permittee has such authority. A copy of the ordinances or resolutions shall be submitted to KDHE.
- d. Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste, and
- e. Develop and implement a plan to detect and address prohibited non-stormwater discharges, including, but not limited to illegal dumping, to the storm sewer system. Unless identified by either the permittee or KDHE as a significant source of pollutants to waters of the state, the following examples of non-stormwater discharges are not prohibited from entering the MS4.

- 1. Water line flushing
- 2. Diverted stream flow
- 3. Rising groundwaters
- 4. Uncontaminated groundwater infiltration as defined under 40 CFR 35.2005(20) to separate storm sewers
- 5. Uncontaminated pumped groundwater
- 6. Contaminated groundwater if authorized by KDHE and approved by the municipality
- 7. Discharges from potable water sources
- 8. Foundation drains
- 9. Air conditioning condensate
- 10. Irrigation waters
- 11. Springs
- 12. Water from crawl space pumps
- 13. Footing drains

- 14. Lawn watering
- 15. Individual residential car washing
- 16. Occasional not-for-profit car wash activities
- 17. Flows from riparian habitats and wetlands
- 18. Dechlorinated swimming pool discharges excluding filter backwash
- 19. Street wash water (excluding street sweepings which have been removed from the street)
- 20. Discharges of flows from firefighting activities
- 21. Heat pump discharge waters (residential only)
- 22. Treated wastewater meeting requirements of a NPDES permit
- 23. Sump pump drains
- 24. Other discharges determined not to be a significant source of pollutants to water of the state, a public health hazard, or a nuisance

4. Construction Site Stormwater Runoff Control

The permittee shall develop, implement, and enforce a program to reduce pollutants in any stormwater runoff to the MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Reduction of stormwater discharge from construction activity disturbing less than one acre must be included in the program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more. The program must include the development and implementation, at a minimum, of the following:

- a. Permittees which have the authority to enact ordinances or resolutions shall enact such ordinances or resolutions to require erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under state and local law.
- b. Requirements for construction site owners or operators to implement appropriate erosion and sediment control best management practices.

- c. Requirements for construction site owners or operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that are likely to cause adverse impacts to water quality.
- d. Procedures for site plan review which incorporate consideration of potential water quality impacts.
- e. Procedures for receipt and consideration of information submitted by the public.
- f. Procedures for site inspection and enforcement of control measures.

5. Post-Construction Stormwater Management in New Development and Redevelopment Projects

The permittee shall develop, implement, and enforce a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development and implementation, at a minimum of the following:

- a. BMPs to prevent or minimize adverse water quality impacts.
- b. Strategies which include a combination of structural and/or non-structural BMPs appropriate for the municipality.
- c. For permittees which have the authority, ordinances or resolutions to address post-construction runoff from new development and redevelopment projects to the extent allowable under state and local law.
- d. Ensure adequate long-term operation and maintenance of BMPs.

6. Pollution Prevention/Good Housekeeping for Municipal Operations

The permittee shall develop and implement an operation and maintenance program that includes employee training to prevent and reduce stormwater pollution from municipal operations activities such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.

B. Stormwater Management Program

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the Stormwater Management Program (SMP) been developed and implemented?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has the SMP been modified or updated during this reporting period?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the current SMP been submitted to KDHE via KEIMS?

If the answer to item 3 is a "NO", a copy of the updated SMP must be uploaded to KEIMS. If it is anticipated a measurable goal cannot be met in the next year, the SMP should be modified and submitted to KDHE for review. The modifications may include different BMPs and/or revised goals to avoid being in a position of non-compliance. However, reasonable BMPs with reasonable goals must be implemented or

KDHE may require the permittee to modify the SMP to include additional or better BMPs and/or more reasonable goals.

C. Stormwater Management Program Requirements (Six Minimum Control Measures)

1. Public Education and Outreach

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has a program been developed and implemented to educate the public about stormwater topics?

C. Stormwater Management Program Requirements (Six Minimum Control Measures)

1. Public Education and Outreach (Table)

List all of the public education and outreach BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of **7** points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
PE&O - 1	Maintain a stormwater webpage for the permittee.	Stormwater webpage - https://www.leavenworthks.gov/publicworks/page/current-stormwater-projects	2
PE&O - 2	Distribute educational materials (either flyers, brochures, catalog mailings, handouts, or e-mails) addressing various pertinent stormwater public education topics.	Flyers and educational materials are available on the City's website and in City Hall. https://www.leavenworthks.gov/publicworks/page/stormwater-documents-0	2
PE&O - 3	Provide either training or educational materials to permittee identified businesses at high risk of contributing to stormwater pollution.	Stormwater Education Brochures - https://www.leavenworthks.gov/publicworks/page/stormwater-documents-0	2
PE&O - 4	Apply notification, placard, covers/hatches with message, or stencil, on stormwater inlets to provide a message similar to "No Dumping - Drains to River".	Stormwater staff continued to apply placards to inlets and all new inlet tops/lids have the message imprinted on the concrete per our specifications. Unable to verify that the city has met the 5% threshold. Not taking any points.	0
PE&O - 5	Post the municipality's MS4 permit and SMP document on either the stormwater webpage or the municipal webpage.	SMP & MS4 - https://www.leavenworthks.org/publicworks/page/public-works-documents	1
PE&O - 12	Create a stormwater information brochure to provide to the public at public meetings and/or hearings.	Stormwater-related brochures can be found at: https://www.leavenworthks.gov/publicworks/page/stormwater-documents-0	1
PE&O - 15	Develop or participate in an ongoing social media program to share pertinent stormwater public education topics.	There were 6 social media posts related to public education about improving, reducing or listing the dangers of polluting the City's stormwater system.	2
TOTAL POINTS CLAIMED FOR PUBLIC EDUCATION AND OUTREACH →			10

C. Stormwater Management Program Requirements (Six Minimum Control Measures)**1. Public Involvement and Participation**

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a public involvement and participation program been developed and implemented to solicit public comments and recommendations regarding BMPs and measurable goals utilized to comply with the permit?

C. Stormwater Management Program Requirements (Six Minimum Control Measures)**2. Public Involvement and Participation (Table)**

List all public involvement and participation BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of **6** points

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
P I/P - 1	Hold a public hearing or public forum to notify the public about stormwater program activities and to solicit public comments regarding stormwater issues.	<p>The City Commission reviewed the 2025 KDHE Annual Stormwater Reports on February 17 and 24, 2026. The meetings were also broadcast on the City's channel Cable TV station and YouTube.</p> <p>City Commission reviewed stormwater projects for CIP in 2025, and approved design and construction of several projects which can be found at: https://www.leavenworthks.gov/publicworks/page/current-stormwater-projects</p> <p>Stormwater-related documents are at: https://www.leavenworthks.gov/publicworks/page/stormwater-documents-0</p>	2
P I/P - 3	Hold a park or stream bank clean-up event for public volunteers to aid municipal staff in removing trash, debris, or pollutant sources from the selected clean-up area.	Due to staffing, the City-wide one-day clean-up was canceled in 2025. While the 2025 cleanup was canceled, the city coordinates a 'Three-Mile Creek' monthly clean-up program. There were 9 citizen groups that participated in 2025. Other services offered to residents included open Brush Site, Recycling Center, large-item drop off and electronics recycling. City coordinates with Leavenworth County to dispose of HHW.	2
P I/P - 5	Provide at least two events for residents to engage in clean-up activities and improve water quality in the municipality.	The City has a "Three-Mile Creek" monthly clean-up program (March through November) in which citizens pick up trash. In 2025, there were 9 citizen groups that participated.	3
TOTAL POINTS CLAIMED FOR PUBLIC INVOLVEMENT AND PARTICIPATION →			7

C. SMP Requirements (Six Minimum Control Measures)**3. Illicit Discharge Detection and Elimination**

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a program/plan been developed and is it presently implemented to detect and address illicit/prohibited discharges into the MS4, including dry weather monitoring?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a map of the MS4 been developed, showing the location of all outfalls, either pipes or open channel drainage, showing names and location of all streams or lakes receiving discharges from the outfalls? If yes, attach map. Map can be found at: https://www.leavenworthks.gov/publicworks/page/stormwater-documents-0
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have ordinances, or resolutions, or regulations to prohibit non-stormwater discharges into the storm sewer system been enacted? If yes, list ordinances/resolutions and their effective dates below: <ul style="list-style-type: none">• Ordinance No. 8201 was adopted on December 16, 2022, and enforcement began in 2023.• Ordinance No. 8201 - Amending Division 5, Chapter 46, Regulating and Permitting the Operation of Facilities Producing Grease-Laden Waste and Service Providers for Grease Interception Devices
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Have the ordinances, resolutions, or regulations been modified? If yes, list ordinances/resolutions and their effective dates below:

List all the Illicit Discharge Detection and Elimination BMPs as identified in the SMP and provide the requested information in the following table.

C. Stormwater Management Program Requirements (Six Minimum Control Measures)

3. Illicit Discharge Detection and Elimination (Table)

List all illicit discharge detection and elimination BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of **7** points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
IDD&E - 6	Inspect, by televising pipelines or direct visualization of open channel drainage, 2% of the MS4 system within the permit area all conducted within a 12-month period to aid in identifying illicit discharges as well as evaluate the condition of the storm sewer lines/drainage channels-ditches.	The City visually inspected open channels and televised storm lines across the City. Televising lines was done by Water Pollution Control staff while open channels/ditch lines were inspected by our dedicated stormwater staff at our Municipal Service Center.	3
IDD&E - 7	Implement a Household Hazardous Waste Collection Program (HHWCP) or document others have implemented such a program to provide such service to all property owners or residents located within the permit area.	Leavenworth County provides HHW services throughout the year.	3
IDD&E - 9	Provide a contribution to area recycle programs or programs (such as household hazardous waste disposal facilities, e-cycle facilities, paper shred facilities, pharmaceutical disposal facilities, etc.) designed to properly dispose of types of waste or materials which have previously been discarded to or adjacent to either the MS4, streams, or lake within or adjacent to the permittee's permit area.	The City has a Recycling Center (free to the City of Leavenworth residents) that accepts the following items: tin and aluminum cans, car batteries and rechargeable batteries, e-waste, used automotive oil, plastics, to name a few. A complete list can be found at: https://www.leavenworthks.org/publicworks/page/leavenworth-recycling-center	2
IDD&E - 10	Inspect 5% of the MS4 system stormwater inlets and/or outfalls within the permit area all conducted within a 12-month period to aid in identifying illicit discharges.	The City continues to inspect, but we may not have met the required 5% threshold. No points taken.	0
TOTAL POINTS CLAIMED FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION →			8

C. SMP Requirements (Six Minimum Control Measures)

4. Construction Site Stormwater Runoff Control

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The permit requires the permittee, if they have such authority, to enact ordinances or resolutions. Have ordinances or resolutions to address construction site runoff from new development/redevelopment projects been enacted? If yes, list ordinances/resolutions and their effective dates below: Review Stormwater Management Land Disturbance Permits - December 6, 2016
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a procedure or program been developed requiring construction site owners and/or operators to implement appropriate erosion and sediment control best management practices?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a procedure or program been developed requiring construction site owners and/or operators to control waste such as discarded building materials, concrete truck washout, chemicals, paint, litter, and sanitary waste at construction sites likely to cause adverse impacts to water quality?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a procedure been developed and implemented requiring site plan review which includes consideration of potential water quality impacts?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a procedure been developed for the receipt and consideration of information submitted by the public?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a procedure been developed and implemented for construction site inspection and enforcement of the control measures?

List all the construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table.

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C. Stormwater Management Program Requirements (Six Minimum Control Measures)

4. Construction Site Stormwater Runoff Control (Table)

List all construction site stormwater runoff control BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of **6** points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
CSSRC - 1	Implement a requirement for a Soil Erosion and Sediment Control (SESC) Plan for any land disturbance sites which are either equal to or greater than one acre or for which there is construction activity disturbing less than one acre which is part of a larger common plan of development or sale that in total disturbs one acre or more.	The City requires a land disturbance permit (LDP) for any land disturbance. This includes submittal of a plan identifying all needed erosion control measures. Examples of residential and commercial LDPs can be found at: https://www.leavenworthks.org/publicworks/page/additional-stormwater-documents	2
CSSRC - 2	Develop and adopt a design manual for erosion and sediment control BMPs which are required to be used on sites disturbing sites equal to or greater than one acre or for construction activity disturbing less than one acre which is part of a large common plan of development or sale that in total disturbs one acre or more.	The City follows MARC erosion control BMPs and APWA 5600. Examples can be found at: https://www.leavenworthks.org/publicworks/page/additional-stormwater-documents	2
CSSRC - 4	Develop a site plan review process which considers potential water quality impacts which may occur during construction as well as post construction impacts	The City reviews every site plan for both water quantity and water quality. Building permits are not issued until the water quality is addressed.	2
CSSRC - 7	Acquire or develop a software tracking system to track inspections and related tasks.	The City uses MUNIS to track and schedule inspections.	1
TOTAL POINTS CLAIMED FOR CONSTRUCTION SITE STORMWATER RUNOFF CONTROL →			7

C. SMP Requirements (Six Minimum Control Measures)

5. Post-Construction Site Stormwater Management in New Development and Redevelopment

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The permit requires the permittee, if they have such authority, to enact ordinances or resolutions. Have ordinances or resolutions to address post-construction site runoff from new development and redevelopment projects been enacted? If yes, list ordinances/resolutions and their effective dates below: In December, 2016, City staff implemented the requirement to obtain a Land Disturbance Permit (LDP) for any construction activity within the City. Ordinance No. 8021 can be found at: https://www.leavenworthks.org/publicworks/page/land-disturbance-and-excavation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a post-construction stormwater runoff program been implemented?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have post-construction sites been inspected this past year?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are BMPs specified to minimize adverse water quality impacts?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have strategies been developed to include a combination of structural and/or non-structural BMPs appropriate for the municipality?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have measures been implemented to ensure adequate long-term operation and maintenance of structural BMPs?

List all the post-construction site stormwater management in new development and redevelopment BMPs as identified in the SMP and provide the requested information in the following table.

C. Stormwater Management Program Requirements (Six Minimum Control Measures)

5. Post-Construction Stormwater Management (Table)

List all post-construction stormwater management BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of **7** points.

BMP ID NUMBER	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
PCSM - 1	Develop and adopt a custom design manual for Post-Construction Stormwater Management which specifies various structural BMPs which are required for new development and re-development construction sites which are greater than one acre or for which there is construction activity disturbing less than one acre which is part of a larger common plan of development or sale that in total disturbs one acre or more.	Link to APWA/MARC manuals posted at City's website: https://www.leavenworthks.org/publicworks/page/additional-stormwater-documents Link to the City of Leavenworth Manual of Infrastructure Standards: https://www.leavenworthks.org/publicworks/page/designs-studies-reports	3
PCSM - 2	Develop a list of post-construction structural or non-structural BMPs which are required to be incorporated in any development/re-development project. The list must include guidance regarding the BMPs which must be incorporated in various projects as determined appropriate by the permittee. The list is to be provided to entities involved with the design of projects prior to site plan review by the permittee.	The City requires that water quality impacts be addressed for development activities. Water quality BMPs may consist of rain gardens, bio-swales, basins that detain runoff until silt/pollutant settle out or other approved BMPs. In areas where there is not sufficient space for larger BMPs, hydrodynamic separators are being utilized.	2
PCSM - 3	Develop and implement a program to ensure adequate long-term cleaning, operation and maintenance of all municipally owned or operated post-construction structural stormwater BMP facilities.	The City has a software maintenance program that identifies and schedules inspections.	2
PCSM - 5	Develop and implement a program for inspection of permittee-owned structural BMPs which includes implementation of needed maintenance to ensure long-term operation of the BMPs.	The City inspected City-owned structural BMPs at random times and after significant storm events. These BMPs mostly consist of hydrodynamic separators (Thornton and Eisenhower) and "beehive" grates. No points taken.	0
PCSM - 6	Develop and implement a program for inspection of privately-owned structural BMPs which includes providing the owner of the BMPs an inspection report which specifies needed maintenance to ensure long-term operation of the BMPs.	Due to personnel changes, a Detention Public Meeting was not held. Staff did inspect the majority of the privately-owned basins in 2025 and we are creating a rotation inspection schedule for all of these basins. No points taken.	0
TOTAL POINTS CLAIMED FOR POST-CONSTRUCTION STORMWATER MANAGEMENT			7

C. SMP Requirements (Six Minimum Control Measures)

6. Municipal Pollution Prevention/Housekeeping

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The permit requires the permittee to enact a program to address pollution prevention/good housekeeping for Municipal Operations. Has such a program been enacted?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there a program to ensure proper use and storage of pesticides, herbicides, and fertilizers at permittee owned facilities? The City follows SDS (Safety Data Sheet).

List all the municipal pollution prevention/good housekeeping BMPs as identified in the SMP and provide the requested information in the following table.

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C. Stormwater Management Program Requirements (Six Minimum Control Measures)**6. Municipal Pollution Prevention/Housekeeping (Table)**

List all municipal pollution prevention/housekeeping BMPs as identified in the SMP and provide the requested information in the following table. The BMPs listed in the below table should add up to a minimum of **6** points.

BMP ID	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
PP/GH - 1	Install a screening device or method at a single municipal storm sewer outfall or on the storm sewer line immediately upstream of the outfall to reduce the discharge of floatables or other objects to receiving waters.	Parking lot across from City Hall screens runoff. Device was previously installed so using two points per permit.	2
PP/GH - 2	Implement a recycle and proper waste disposal program for municipal staff to reduce potential for litter, to recycle waste oil, batteries, glass containers, plastic containers, and paper products.	Staff is currently participating in a recycle and proper waste disposal program.	2
PP/GH - 5	Implement a program for street sweeping in which the street sweepings are collected and disposed of properly or recycled/reused if possible.	Street sweeping program operations continued throughout the year. There was 180.51 tons of material collected during street sweeping operations in 2025.	2
PP/GH - 7	Implement a program to inspect stormwater inlets to identify illicit discharges and clean drop inlets of accumulated debris.	Not taking any points. Unable to verify that the City has met the 5% threshold.	0
PP/GH - 8	Make updated online storm sewer map accessible to the public.	Map can be viewed at the City GIS website: https://gis.firstcity.org/	2
PP/GH - 12	Install a stormwater treatment system for capture of either trash, sediment, or debris.	City installed a stormwater treatment system in inlets along Thornton Street and Eisenhower Road. The system was cleaned in 2025.	2
TOTAL POINTS CLAIMED FOR MUNICIPAL POLLUTION PREVENTION/HOUSEKEEPING →			10

D. Total Maximum Daily Load (TMDL) Best Management Practices (BMPs)

Some permittees are required to implement BMPs to reduce the discharge of listed TMDL regulated pollutants (potentially any or all of the following pollutants - bacteria, nutrients, and sediment)

Please place an "X" in the left boxes to complete the table below.

YES	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Were any BMPs intended to reduce the discharge of TMDL regulated pollutants implemented? See your permit to determine if TMDL regulated pollutants are listed for the receiving stream affected by your stormwater system (TMDL Table).

List all the TMDL BMPs as identified in the SMP and provide the requested information in the following table.

CITY NOT REQUIRED TO REPORT

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D. TMDL BMP Table

The BMPs listed in the below table should add up to a minimum of **6** points.

BMP ID	BRIEF BMP DESCRIPTION	PROGRESS ACHIEVING GOAL(S) (MEASURED RESULT)	POINTS CLAIMED
CITY NOT REQUIRED TO REPORT			
TOTAL POINTS CLAIMED FOR TMDL			→

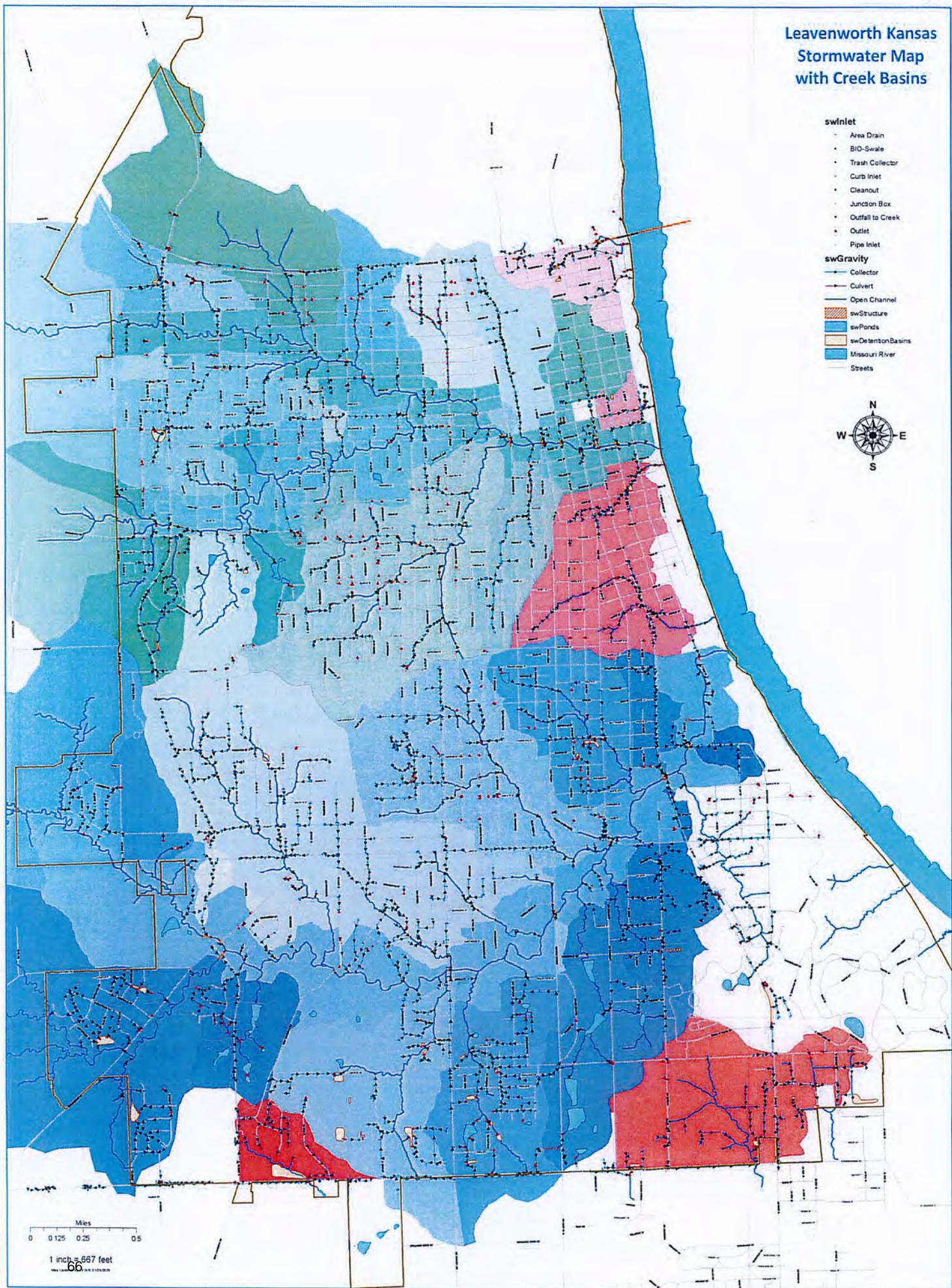
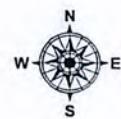
Leavenworth Kansas
Stormwater Map
with Creek Basins

swInlet

- Area Drain
- BIO-Swale
- Curb Collector
- Curb Inlet
- Cleanout
- Junction Box
- Outfall to Creek
- Outlet
- Pipe Inlet

swGravity

- Collector
- Culvert
- Open Channel
- swStructure
- swPonds
- swDetentionBasins
- Missouri River
- Streets



0 0.125 0.25 0.5
Miles

1 inch = .667 feet

66

City of Leavenworth, KS

Stormwater Management Data Collection

