



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION STUDY SESSION
COMMISSION CHAMBERS
TUESDAY, SEPTEMBER 16, 2025 6:00 P.M.

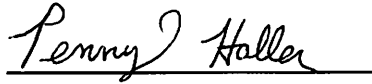
Welcome to your City Commission Study Session – Please turn off or silence all cell phones during the meeting
Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube

Study Session:

1. Overview of Municipal Court Fees and Fines (pg. 02)
2. Presentation of Solid Waste Operations Survey Results (pg. 15)

STAFF REPORT
Municipal Court Fees and Fines
September 16, 2025

Prepared By:



Penny Holler
Assistant City Manager

BACKGROUND:

An overview of Municipal Court fees and fines will be provided.

ATTACHMENT:

Court Fees/Fines Presentation



Municipal Court Fees



September 16, 2025

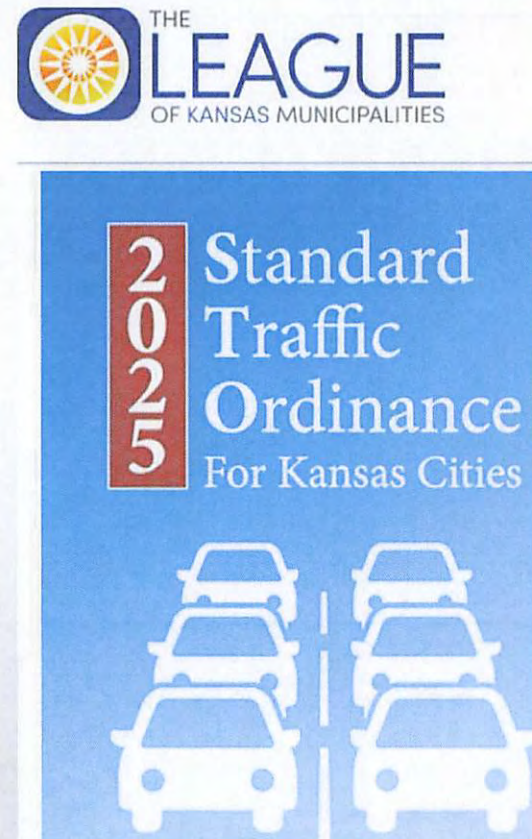
Municipal Court

- Only Municipal Items
- City Manager Appoints Judge
- Overseen by Assistant City Manager

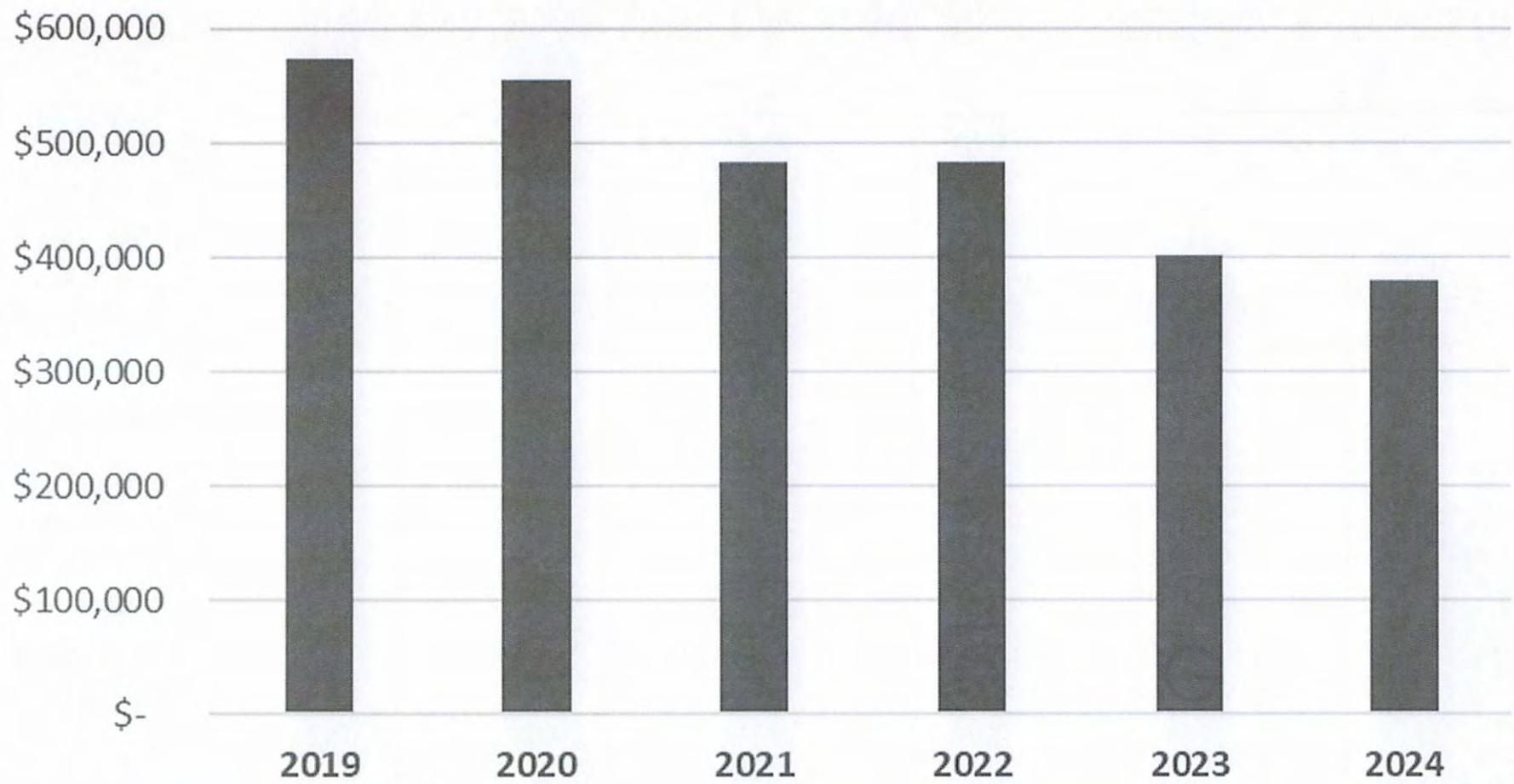


City Commission Sets Laws

- Standard Traffic Ordinances
- Uniformed Public Offense Code
- Other City Ordinances (ex. Code Violations)



Court Revenues



Fewer Citations

- Primarily in Traffic Enforcement



Unpaid Fees/Fines

- Approximately \$1.5 million fines due to the court in warrant status
- Additional \$400,000+ estimated in outstanding fines

Court Administrative Fee

- 1) Set by City Commission in 2011
- 2) \$25 for traffic and other ordinance violations
- 3) \$50 for required court appearance (misdemeanors and code violations)
- 4) Among lowest in state
- 5) Goes into General Fund to Cover Court Expenses

Traffic Fines

- Fee Schedule Set by Municipal Judge
- Example: Speeding Over 10 MPH=
 - \$25 Administrative Fee
 - \$100 Fine



Other Offenses

- Judge Determines Amount
- City Code Outlines Code Enforcement and Other Items
- UPOC Outlines Criminal Items
 - Class A, Up to \$2,500 fine (up to 1 year jail)
 - Class B, Up to \$1,000 fine (up to 6 months jail)
 - Class C and Unclassified, Up to \$500 fine (up to 1 month in jail)

Non Payment

- If found guilty, must pay fees/fines OR show up to Court
- Judge may allow payments
- Additional \$50 fee if non payment and do not show up to court (Letter Must Appear)
- Another \$50 fee if non payment, do not show up to court and bench warrant issued for arrest (Failure to Appear/Bench Warrant)

Example: Disorderly Conduct

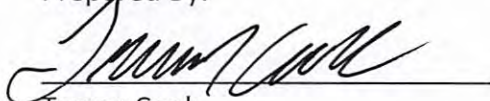
- Found Guilty
- \$300 Fine + \$50 Administrative Fee
- Additional \$50 to send Letter Must Appear
- Additional \$50 for Failure to Appear/Bench Warrant
- Owe \$450 Plus Arrest and Possible Jail Time

Fees/Fines Summary

- Non Payment Impacts
 - Increased Pending Court Cases
 - Increased City Jail Expenses
- Collections Process Would Increase Revenues
- Amnesty Process Would Not Increase Revenues
- Commission Could Review Specific City Ordinances/Fees (Higher or Lower)

STAFF REPORT
2025 SOLID WASTE OPERATIONS SURVEY RESULTS AND PRESENTATION
September 16, 2025

Prepared By:


Trevor Cook
Assistant to the City Manager

Reviewed By:


Scott Peterson
City Manager

Background:

At the June 17 Study Session, staff presented four options for improving internal solid waste operations. The City Commission requested a community survey to gather input on resident priorities, service preferences, and rate sensitivity. The survey instrument was drafted, reviewed with the Commission, and released to the public on July 14, 2025, and kept open through August 11, 2025.

Although voluntary, the results and feedback in the survey provide direction on which options may merit further analysis. Based on favorability scores and comment themes, staff sees the most resident support around options that:

- Reduce travel time and improve turnaround,
- Stabilize or moderate rates over time,
- Improve employee safety and equipment longevity,
- Maintain or enhance convenience for residents.

Staff will present the results of the survey, including methodology, response totals, and key findings.

2025 Solid Waste Operations Survey

Feedback & Results

Trevor Cook, Assistant to the City Manager



Overview

Objectives



- Gather resident input on options & service priorities
- Gauge favorability and understand rate tradeoffs
- Capture open ended feedback

Methodology



- Online survey; fielded July 14-August 11
- Satisfaction rating, favorability scale, and open-ended response
- Town Hall on August 6

Conclusions

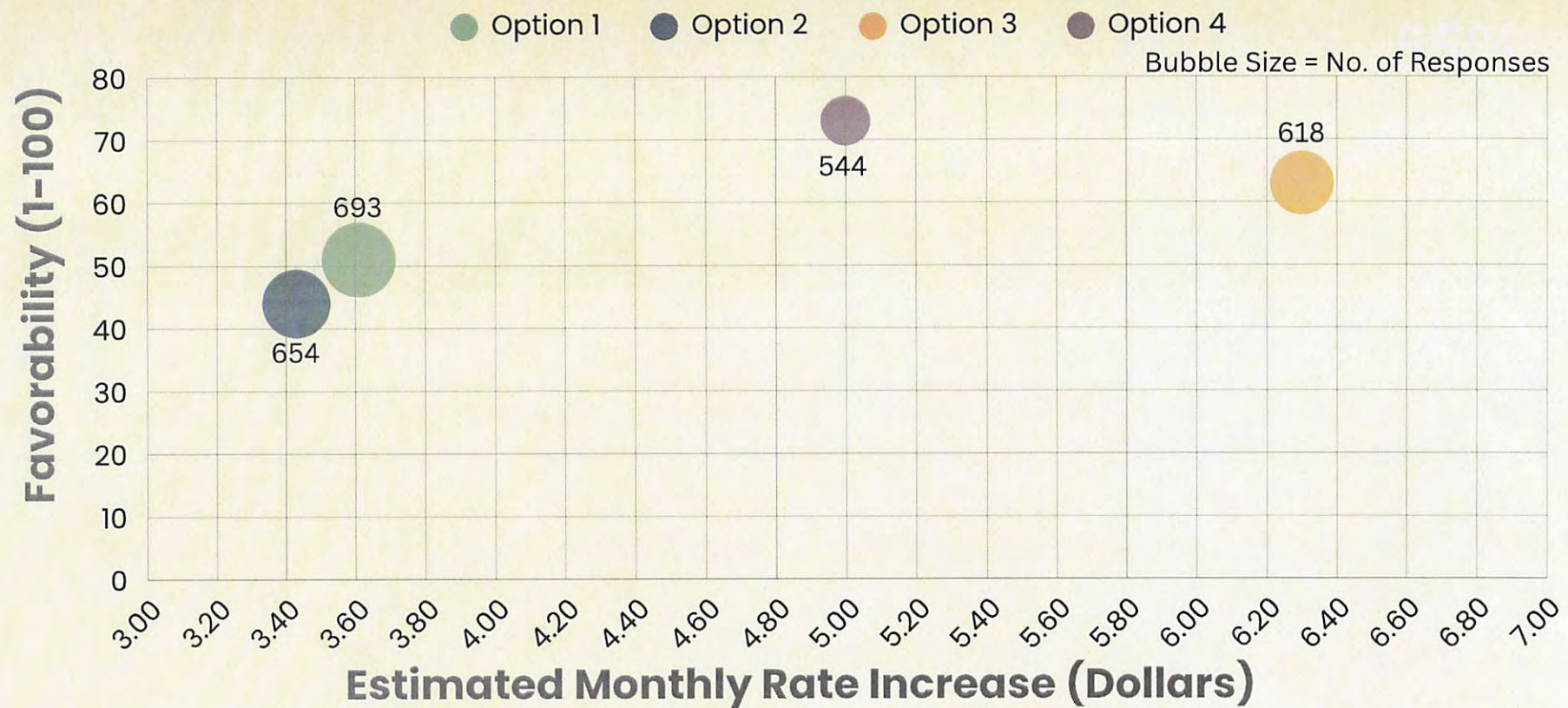


- 774 Total responses
- 73% Completion rate
- 272 Unique open-ended responses

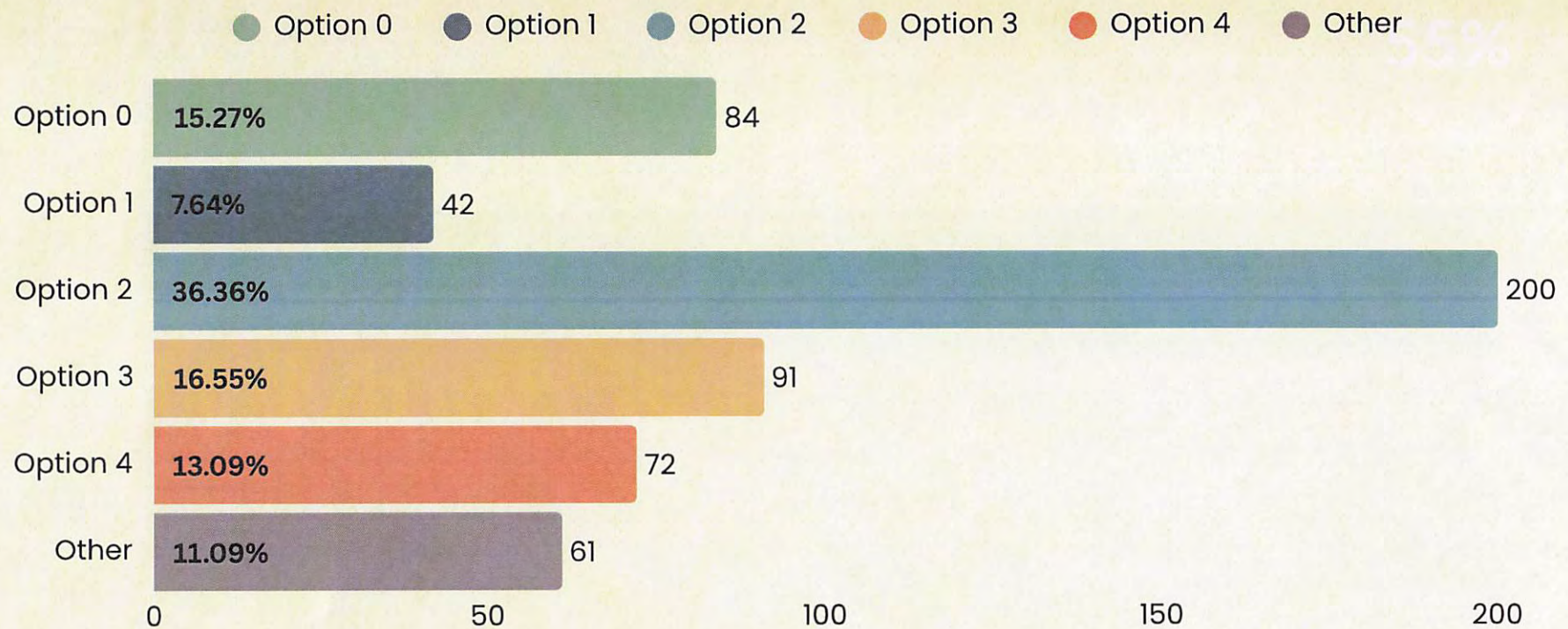
General Service Satisfaction



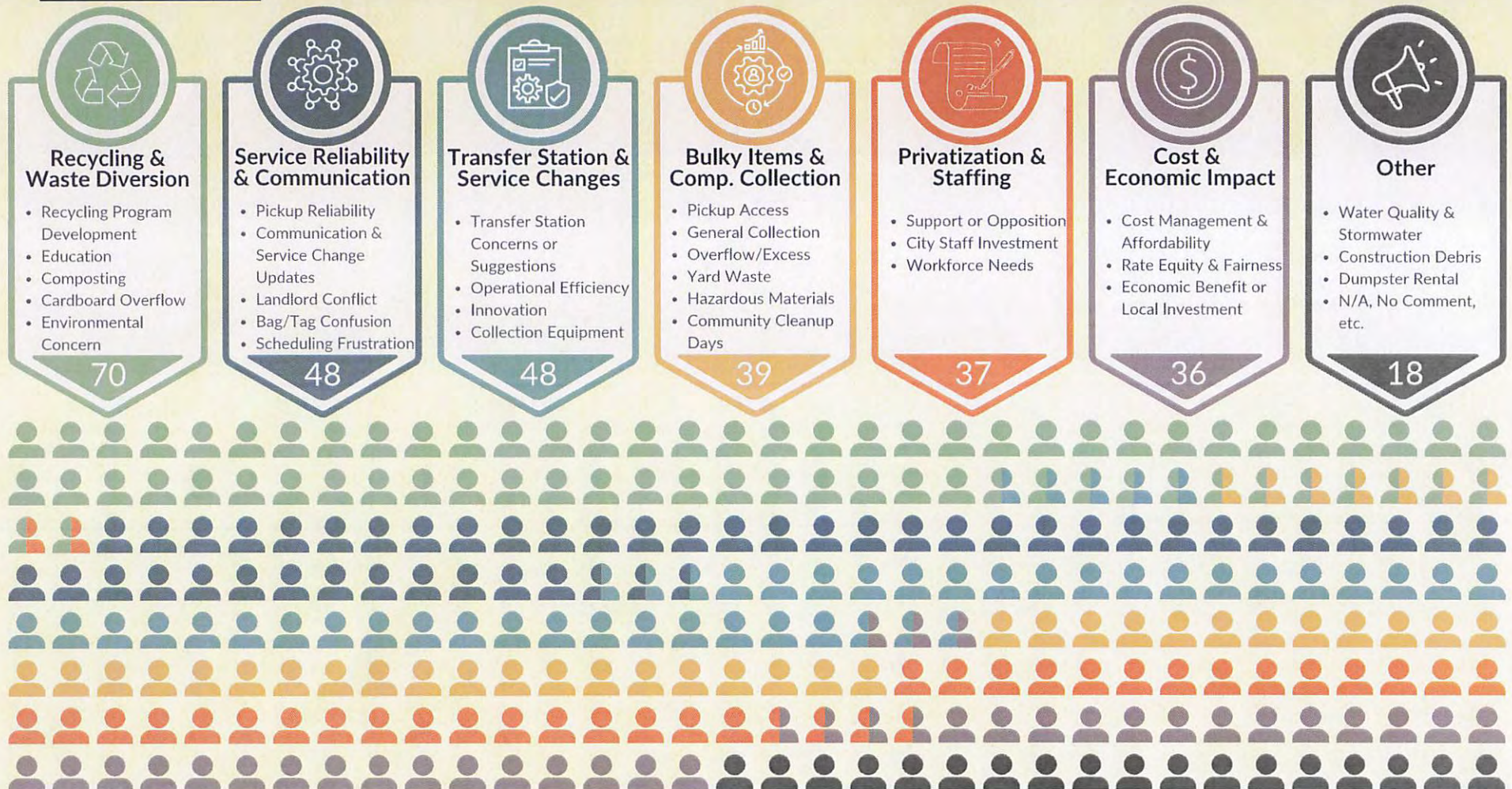
How Much is Better Worth?



Choosing Just One...



Feedback:



Questions?

