

**City of Leavenworth** 100 N. 5<sup>th</sup> Street Leavenworth, Kansas 66048

Welcome to your City Commission Meeting – Please turn off or silence all cell phones during the meeting Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube

CALL TO ORDER – Pledge of Allegiance Followed by Silent Meditation

#### **PROCLAMATIONS:**

- 1. Proclamations:
  - a. 2025 Celebration of Juneteenth
  - b. Pride Month
  - National Go Skateboarding Day

#### **OLD BUSINESS:**

#### **Consideration of Previous Meeting Minutes:**

Minutes from May 27, 2025 Regular Meeting 2.

#### Second Consideration Ordinance:

- 3. Second Consideration Ordinance No. 8263 Rescinding Certain Special Use Permits
- 4. Second Consideration Ordinance No. 8244 Allowing a Special Use Permit for an In-Home Child Care Center at 414 Pottawatomie Street Action: Roll Call Vote (pg. 13)

#### **NEW BUSINESS:**

Public Comment: Public comment is limited to 3 minutes per speaker. In the interest of time, we ask that groups wishing to speak limit their public comment to one presenter. This is an opportunity for the City Commission to hear the thoughts of the public prior to conducting official City business. The Mayor, City Commission, and City staff have been asked not to respond to those giving public comment, and action may not be taken by the Commission on public comment items. The Mayor may direct staff to follow-up with specific individuals after the meeting. When speaking, please state your name and address. A signup sheet will be provided in the commission chambers for anyone wishing to speak.

#### Staff Report:

5. Camp Leavenworth Update

#### **Consent Agenda:**

Claims for May 23, 2025 through June 5, 2025, in the amount of \$2,331,339.61; Net amount for Payroll #11 effective May 30, 2025, in the amount of \$443,245.19 (No Police & Fire Pension). Action: Motion

Other:

Adjournment

Action: Motion

Action: Motion (pg. 05)

Action: Roll Call Vote (pg.11)

(pg. 16)

(pg. 02)

## City of Leavenworth, Kansas



## Proclamation

WHEREAS, On January 1, 1863, President Abraham Lincoln signed the Emancipation Proclamation freeing "All Persons held as Slaves" in the Confederate States; and

WHEREAS, when Union Troops entered Galveston Bay, Texas on June 19, 1865, the enslaved black people of Galveston, Texas, finally learned that they had been free for two years; and

WHEREAS, June 19<sup>th</sup> became the recognized day of celebration, and called "Juneteenth" ("Freedom Day") by the former enslaved people of Galveston, Texas; and

- WHEREAS, the newly freed people began to migrate to other parts of the country, they shared their celebration of Juneteenth in their new Black Communities, and the celebration has spread throughout our Country; and
- WHEREAS, Juneteenth is a day of grave remembrance of a dark period in our Nation's history, it is also a day of recognition of hope for the descendants of the black people who survived enslavement; and
- WHEREAS, our Country continues to heal, the recognition of Juneteenth as a Federal Holiday, renews the hope that our country's promise of freedom and equality for all Americans can come true; and
- WHEREAS, the citizens of Leavenworth, Kansas will gather on June 14, 2025 to celebrate Juneteenth with a parade and festival because sharing traditions with fellow community members create strong bonds that transcend differences.

**NOW, THEREFORE**, *I, Holly Pittman, Mayor of the City of Leavenworth, Kansas hereby congratulate and recognize:* 

### The 2025 Celebration of Juneteenth

**IN WITNESS WHEREOF**, *I* set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of June in the year of two-thousand and twenty-five.

Holly Pittman, Mayor

ATTEST:

Sarah Bodensteiner, CMC, City Clerk

## 

## City of Leavenworth, Kansas



## Proclamation

WHEREAS, the City of Leavenworth is a friendly and welcoming community that celebrates, promotes, and recognizes the importance of diversity, equality, and inclusion; and

- **WHEREAS**, the City of Leavenworth is dedicated to fostering acceptance of all its residents and preventing discrimination and mistreatment; and
- WHEREAS, the City of Leavenworth is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, and gender identities of its residents; and
- WHEREAS, the City of Leavenworth is dedicated to honoring the experiences, contributions, and rights of LGBTQ+ individuals; and
- **WHEREAS**, the City of Leavenworth reaffirms our commitment to fostering an inclusive environment where everyone can live authentically and freely.

**NOW, THEREFORE**, *I, Holly Pittman, Mayor of the City of Leavenworth, Kansas hereby proclaim June 2025 to be:* 

## **Pride Month**

and let us stand together in solidarity, celebrate diversity, and work toward a future where love and identity are celebrated without fear or discrimination.

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of June in the year of two-thousand and twenty-five.* 

Holly Pittman, Mayor

ATTEST:

MANANANANANANANANANANANAN

Sarah Bodensteiner, CMC, City Clerk

# City of Leavenworth, Kansas



Proclamation

WHEREAS, June 21, 2025 is "Go Skateboarding Day" and

NANANANANANANANANANA

WHEREAS, "Go Skateboarding Day" is an annual promotional event organized by the International Association of Skateboard Companies (IASC). It began as the All-Star City Skate Jam held by Kernel Roach and Bryan Chin in 2002 in New York City, and it grew, it was renamed "Go Skateboarding Day" in 2004, and

- WHEREAS, While it didn't start off with a bang, it grew with the years. In the first year, 2004, there were only a handful of events. While now, "Go Skateboarding Day" is an International Day of Skating. It is celebrated in many major cities and towns across the world; and
- WHEREAS, It is fitting that we join with these National and Local groups to express our strong support for National Go Skateboarding Day and the initiatives to promote healthy activities for communities.

NOW, THEREFORE, I, Holly Pittman, Mayor of the City of Leavenworth, Kansas do hereby proclaim June 21, 2025 as:

## National Go Skateboarding Day

in the City of Leavenworth and I urge all our citizens to join with me in recognizing this day to help promote healthy activities.

**IN WITNESS WHEREOF**, *I* set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of June in the year of two-thousand and twenty-five.

NNNNNNNNNNNNNNNNNNNNNNNNN

Holly Pittman, Mayor

ATTEST:

Sarah Bodensteiner, CMC, City Clerk



CITY OF LEAVENWORTH 100 N. 5th Street Leavenworth, Kansas 66048

**CALL TO ORDER** - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Holly Pittman, Mayor Pro Tem Nancy Bauder, Commissioners Edd Hingula, Griff Martin and Jermaine Wilson.

**Staff members present**: City Manager Scott Peterson, Fire Chief Gary Birch, Parks & Recreation Director Steve Grant, Deputy Parks & Recreation Director Brian Bailey, Planning & Community Development Director Kim Portillo, Police Chief Patrick Kitchens, Public Works Director Brian Faust, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Pittman asked everyone to stand for the pledge of allegiance followed by silent meditation.

#### OLD BUSINESS:

#### **Consideration of Previous Meeting Minutes:**

Commissioner Martin moved to accept the minutes from the May 13, 2025 regular meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

#### NEW BUSINESS:

#### Public Comment:

Mike Trapp, 707 S. Broadway:

- Thanked the commissioner for holding up their fundamental regulations with the CoreCivic land use issue
- Appreciate taking the action first in federal court and now in state court, even though it is not always easy or cost effective
- Wished the federal case was judged based on facts

Jake Seurer, 600 E. 8<sup>th</sup> Street, KCMO:

- Thanked the City for refiling the lawsuit in state court against CoreCivic
- A lot of misinformation and incorrect information about immigrants out in the public space

Williams Rogers, 73<sup>rd</sup> and Leavenworth Road, KCKS:

- A lot of misinformation on social media
- Noted a post made by a state official on social media that is full of misinformation
- Bothered that the state official called out the Mayor when the vote about CoreCivic was a unanimous vote by the entire City Commission
- Asked the Commission to recognize Pride Month in June

Rick Hammett, 202 Fawn Valley Street, Lansing, KS:

• Thanked the commission for the filing in both federal and state court against CoreCivic

Mackinzie Foster, 313 Olive Street, Kansas City:

• Thanked the Commission for filing in federal and state court regarding CoreCivic

#### General Items:

#### Mayor's Appointments

Mayor Pittman moved to appoint to the Board of Zoning Appeals Ted Davis to an unexpired term ending May 1, 2027. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Mayor Pittman moved to reappoint to the Electrical Board of Appeals Tyler Haas to a term ending May 1, 2030. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Mayor Pittman moved to appoint to the Mechanical Board of Appeals Judi Price to a term ending May 1, 2030. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Mayor Pittman moved to reappoint to the Plumbing Board of Appeals Terry Scarf to a term ending May 1, 2030. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

**Consider Cereal Malt Beverage License for 818 Nails Salon at 619 S 4<sup>th</sup> Street** - City Clerk Sarah Bodensteiner presented for consideration approving the issuance of a 2025 Cereal Malt Beverage (CMB) License to 818 Nails Salon, located at 619 S 4<sup>th</sup> St. Huy Tran, nail salon owner, has submitted the application for an on premise consumption Cereal Malt Beverage License for their location in town. The Police Department has reviewed and approved the application.

Commissioner Hingula moved to approve the issuance of a 2025 on premise consumption Cereal Malt Beverage License for 818 Nails Salon, located at 619 S 4<sup>th</sup> Street. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Acceptance of Land for Public Utilities for Phil's Corner Final Plat – Planning & Community Development Director Kim Portillo presented for acceptance the dedication of land for public utilities for Phil's Corner Final Plat. The applicant is requesting approval of a final plat for one, 2.04-acre lot, known as Lot 1 of Phil's Corner. This property is located at the north corner of Tonganoxie Road and S. 20<sup>th</sup> street. The property is currently zoned General Business District and the applicant is not seeking a rezoning at this time. The lot is currently undeveloped with future access planned from 20<sup>th</sup> Street. The final plat includes dedication of easements for public utilities. The plat was reviewed by the Development Review Committee with no issues, and was considered by the Planning Commission on May 5, 2025 and received unanimous approval.

Commissioner Wilson moved to accept the dedication of land for public utilities for Phil's Corner Final Plat. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

#### Bids, Contracts and Agreements:

Rescind Award of Bid from TK Elevator for RFCC Elevator Modernization Project and Re-Award Bid – Parks & Recreation Director Steve Grant presented for consideration rescinding the award of Bid from TK Elevator Corporation for the Riverfront Community Center Elevator Modernization Project and re-award the bid to Otis Elevator Company. Bids were received and reviewed for the modernization of the elevator at the Riverfront Community Center on March 19, 2025. At the City Commission meeting on March 25, 2025, the City Commission approved the low bid from TK Elevator Corporation in the amount not to exceed \$168,720.00. Starting the following day, the City Clerk's office began providing all necessary documents to TK Elevator, including the contract signed by the Mayor after approval at the meeting. Since that time, response from TK elevator has been very lapse. Communication attempts by phone and email from both the Parks and Recreation Department, as well as the City Clerk's Office, went unanswered over the next two-week period. Finally, after providing a deadline for the documents return, a response was received on April 14<sup>th</sup> that the sales executive was looking into the status of the documents. After no further response from inquiries from staff, on April 29th City Clerk Bodensteiner gave a deadline for document submission of 5:00pm Friday, May 2<sup>nd</sup>. The TK Sales Executive transferred document submission responsibility to a TK Contract Lead. With short notice of the deadline to the contract lead, in good faith the City extended the deadline into the following week, giving a hard final deadline for documents to be submitted by noon Thursday, May 8<sup>th</sup>. By this deadline, the City still had not received the signed contract, as well as the maintenance bond. There is \$183,789.20 allocated in the 2025 CIP for this project. The balance of \$6,910.80 can be funded by CIP reserves.

Commissioner Martin moved to rescind the award of bid for modernization of the elevator at the Riverfront Community Center from TK Elevator Corporation in the amount of \$168,720.00. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Commissioner Bauder moved to approve the bid for modernization of the elevator at the Riverfront Community Center with Otis Elevator Company, in an amount not to exceed \$190,700.00. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

**Award of Bid for Storm Water Project at 6<sup>th</sup> Ave & Spruce** – Public Works Director Brian Faust presented for consideration award of a construction services contract with Linaweaver Construction Company for the 6<sup>th</sup> Avenue and Spruce Stormwater Repairs Project. The area inlet located in the middle of 6<sup>th</sup> Avenue north of Spruce Street currently has a rusted corrugated metal pipe connecting two storm structures together. The rusted pipe partially collapsed and caused a medium sized sinkhole in front of the north structure. As a result, the City filled the failure with concrete to help protect drivers and pedestrians. In 2024, the City contracted with BG Consultants to design repairs at this location. The project consists of replacing a storm line and localized full-depth base repairs. The new line is located in the middle of 6<sup>th</sup> Avenue and there will be localized short duration road closures during this project. Project plans, specifications and location map were developed by City Staff and BG Consultants. The project was advertised for bid on the Bonfire platform and bids were opened on May 7, 2025. The cost of the contract is \$100,980.00. The Stormwater Capital Projects Fund – Orange Fence Projects included \$125,000 for this project.

Commissioner Wilson moved to award the bid and authorize the Mayor to execute a contract for the 6<sup>th</sup> Avenue and Spruce Stormwater Repair Project to Linaweaver Construction Company, in the amount not to exceed \$100,980.00. Commissioner Hingula seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

#### First Consideration Ordinances:

**First Consideration Ordinance to Rescind Special Use Permits** – City Clerk Sarah Bodensteiner presented for first consideration an ordinance to rescind certain Special Use Permits. The property owners or operators of the Special Uses have advised staff they are no longer operating the approved special uses at their respective locations and as such the Special Use Permits were not renewed. The following are the special use permits to be rescinded: A Child Care Center at 1205 9<sup>th</sup> Avenue, 1226 Limit Street and 3812 Clayton Drive, a Residential Home Stay at 723 S 10<sup>th</sup> Street, and an Assisted Living/Adult Day Stay Program at 2103 Metropolitan. The Special Use Permits are no longer applicable to the properties and as such, rescission of the Special Use Permits is requested.

There was consensus by the Commission to place the ordinance on first consideration.

Commissioner Wilson stated he needed to recuse himself from the next agenda item and took a seat in the audience.

**First Consideration Ordinance Special Use Permit for Daycare at 414 Pottawatomie** – Planning & Community Development Director Kim Portillo presented for first consideration a Special Use Permit to allow the operation of an in home Child Care Center located at 414 Pottawatomie Street. The property is currently zoned R1-6, High Density Single Family Residential District. Child Care Centers are allowed in the R1-6 zoning district with issuance of a Special Use Permit. The operator is licensed by the State of Kansas to care for a maximum of 12 children, dependent upon the ages of the children in care. The Child Care Center will operate Monday-Friday from 7:00am-5:00pm, and is housed on the main floor of the home. The space includes a front room, dining area, dedicated daycare play space, main bathroom, kitchen and fences outdoor play area. The Planning Commission considered this item at their May 5, 2025 meeting and voted 5-0 to recommend approval of the Special Use Permit.

There was consensus by the Commission to place the ordinance on first consideration.

Commissioner Wilson returned to the dais and rejoined the meeting.

#### Staff Report:

**Fire Department Annual Report** – Fire Chief Gary Birch provided the 2024 annual report for the Fire Department. Items covered in the report included:

- Emergency Response Activity
- Division of Prevention
- Professional Development
- Capital Improvements
- Progress Update on Fire Station #3

**Police Department Annual Report** – Police Chief Patrick Kitchens provided the 2024 annual report for the Police Department. Items covered in the report included:

- Employee Longevity
- Annual City Budget for Police Department
- Community Engagement
- Calls for Service
- Part 1 & Part 2 Crimes
- Domestic Cases
- Mental Health
- Criminal Activity
- Criminal Activity Persons-10-year trend
- Criminal Activity Property
- Criminal Activity Property-10-year trend
- Clearances
- Detective Division
- Arrests
- Narcotics Enforcement
- Traffic Accidents
- Citations
- Top Traffic Accident Locations
- DUI Arrests/Alcohol Related Accidents
- Professional Standards Investigations
- Use of Force
- Battery of Law Enforcement Officer
- Bomb Unit
- Fire Calls Processed by PD Communications
- Animal Control

#### Consent Agenda:

Commissioner Martin moved to approve claims for May 9, 2025 through May 22, 2025, in the amount of \$1,232,457.56; Net amount for Payroll #10 effective May 16, 2025 in the amount of \$428,177.76 (Includes Police & Fire Pension in the amount of \$7,753.58). Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

#### Other:

City Manager Scott Peterson:

• Mentioned the change in domain name of the city website to a .gov from a .org

Mayor Pittman:

- Attended National Cemetery Memorial Day event with Commissioner Hingula
- Had a meeting with downtown agencies regarding the downtown planters

Commissioner Wilson:

• Pool will open soon

Commissioner Hingula:

- God bless
- Thanked the people who attended the meeting

**Executive Session – Attorney-Client Privilege –** Mayor Pittman moved the City Commission recess into executive session for 30 minutes for the purpose of *discussing a zoning matter in consultation with an attorney which would be deemed privileged in the attorney-client relationship, pursuant to* K.S.A. 75-4319 (b) 2. The City Commission, City Manager, and Attorney will be present. The open meeting will resume in the City Commission Chambers at 7:47 p.m. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

The City Commission returned to open session at 7:47 p.m. Commissioner Bauder did not return to open session.

#### Adjournment:

Commissioner Hingula moved to adjourn the meeting. Commissioner Wilson seconded the motion and the motion was approved and the meeting was adjourned.

Time Meeting Adjourned 7:47 p.m. Minutes taken by City Clerk Sarah Bodensteiner, CMC

#### POLICY REPORT SECOND CONSIDERATION ORDINANCE 8263 TO RESCIND CERTAIN SPECIAL USE PERMITS WITHIN THE CITY OF LEAVENWORTH, KANSAS

JUNE 10, 2025

Sarah)Bodensteiner, CMC <del>City C</del>lerk

Scott Peterson City Manager

#### BACKGROUND:

At the May 27, 2025 City Commission regular meeting the City Commission reviewed and placed on first consideration:

#### AN ORDINANCE TO RESCIND CERTAIN SPECIAL USE PERMITS WITHIN THE CITY OF LEAVENWORTH KANSAS.

There have been no changes to the ordinance since first introduced. Ordinance No. 8263 is now presented for second consideration and requires a roll call vote.

#### ATTACHMENTS:

• Ordinance No. 8263

#### ORDINANCE NO. 8263

#### AN ORDINANCE TO RESCIND CERTAIN SPECIAL USE PERMITS WITHIN THE CITY OF LEAVENWORTH KANSAS.

WHEREAS, under Appendix A of the City of Leavenworth Code of Ordinances, Development Regulations, Section 2.04 C, the Governing Body of the City of Leavenworth is given the power to administratively discontinue or rescind a special use permit; and

WHEREAS, property owners approved for a special use permit have discontinued the approved use for over twelve (12) months.

WHEREAS, property owners approved for a special use permit may request that such special use permit be rescinded.

## NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH:

| Name                      | Location                      | Use                       | Original Special<br>Use Ordinance<br>to Rescind | Date<br>Approved |
|---------------------------|-------------------------------|---------------------------|---|------------------|
|                           |                               |                           |   |                  |
| Maribel Coates            | 1226 Limit Street             | Child Care Center         | 7684  | 01/10/2006       |
| Thomas & Michelle Jones   | 3812 Clayton Drive            | Child Care Center         | 8045  | 07/11/2017       |
| Christopher & Anna Wilson | 723 S 10 <sup>th</sup> Street | Residential Home Stay     | 8207  | 01/24/2023       |
|                           |                               | Assisted Living/Adult Day |   |                  |
| Elaniea Arnett            | 2103 Metropolitan             | Stay Program              | 8230  | 12/12/2023       |

Section 1. That the following special use permits are hereby rescinded:

**Section 2.** This Ordinance shall take effect and be in force from and after its passage by the Governing Body, and its publication once in the official City newspaper.

**PASSED AND APPROVED** by the City Commission of the City of Leavenworth, Kansas, on this 10th day of June, 2025.

Holly Pittman, Mayor

{Seal} ATTEST:

Sarah Bodensteiner, CMC, City Clerk

POLICY REPORT SECOND CONSIDERATION ORDINANCE 8264 ALLOWING SPECIAL USE FOR AN IN HOME CHILD CARE CENTER AT 414 POTTWATOMIE STREET

JUNE 10, 2025

&arah}Bodensteiner, CMC C<del>ity C</del>lerk

Scott Peterson City Manager

#### BACKGROUND:

At the May 27, 2025 City Commission regular meeting the City Commission reviewed and placed on first consideration:

#### AN ORDINANCE ALLOWING A SPECIAL USE FOR AN IN HOME CHILD CARE CENTER TO BE LOCATED AT 414 POTTAWATOMIE STREET IN THE CITY OF LEAVENWORTH, KANSAS.

There have been no changes to the ordinance since first introduced. Ordinance No. 8264 is now presented for second consideration and requires a roll call vote.

#### ATTACHMENTS:

Ordinance No. 8264

#### ORDINANCE NO. 8264

#### AN ORDINANCE ALLOWING A SPECIAL USE FOR AN IN HOME CHILD CARE CENTER TO BE LOCATED AT 414 POTTAWATOMIE STREET IN THE CITY OF LEAVENWORTH, KANSAS.

WHEREAS, under Appendix A of the City of Leavenworth Code of Ordinances, Development Regulations of the City of Leavenworth, Kansas, Sec 2.04, the Governing Body of the City of Leavenworth is given the power to locate special uses in each zoning district by ordinance within said City; and

WHEREAS, the City Planning Commission, after fully complying with the requirements of the Ordinances of the City of Leavenworth, Kansas, held a public hearing on the 5<sup>th</sup> day of May, 2025 in the Commission Room, 1<sup>st</sup> Floor of City Hall, 100 N. 5<sup>th</sup> Street, Leavenworth, Kansas. The official date and time set as was published in the Leavenworth Times newspaper on the 9<sup>th</sup> day of April, 2025 and mailed to all property owners within 200 feet of the said property were given notice of the public hearing; and

WHEREAS, upon a motion made, duly seconded, and passed, the City Planning Commission adopted findings of fact and recommended approval of the request for an in home child care center in the R1-6 (High Density Single Family Residential District) zoning district located at 414 Pottawatomie Street, Leavenworth, Kansas.

WHEREAS, upon a roll call vote duly passed, the Governing Body adopted the findings of fact and conclusions to allow special use for a child care center for the property described herein.

## BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

**Section 1.** That a special use permit be issued for an in home child care center on the following described property:

LOT 8 AND 9, BLOCK 54, LEAVENWORTH CITY PROPER, CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS. LOT 7, BLOCK 54, ORIGINAL PLAT OF THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS. And more commonly referred to as 414 Pottawatomie Street, Leavenworth, Kansas.

Section 2. That this special use permit is subject to the following:

- a.) A minimum of 1,200 square feet of open space 100% enclosed by a minimum 4' high fence or wall shall be provided and maintained in good condition;
- b.) A copy of the permanent Family Child Care Home License shall be provided annually upon renewal by the State of Kansas;

- c.) The operation shall be limited to a maximum of twelve (12) children; and
- d.) All playground equipment shall be within the enclosed fence area.
- e.) No additional home occupations may be carried out at the residence.

**Section 3**: That this Ordinance shall take effect and be in force from and after its passage by the Governing Body, and its summary publication once in the official City newspaper.

**PASSED AND APPROVED** by the Leavenworth City Commission of the City of Leavenworth, Kansas on this 10th day of June, 2025.

Holly Pittman, Mayor

{Seal}

ATTEST:

Sarah Bodensteiner, CMC, City Clerk

STAFF REPORT Camp Leavenworth Update June 10, 2025

Prepared By:

Haller Tenny

Penny Holler Assistant City Manager **Reviewed By:** 

Scott Peterson City Manager

#### BACKGROUND:

Planning for Camp Leavenworth 2025 has progressed over the last several months. O'Neill Events and Management will provide an update on this year's September 26 and 27 event, including website highlights from <u>www.CampLeavenworth.com</u>